**C Y N G O R T R E F C A E R F F I L I**

C A E R P H I L L Y T O W N C O U N C I L

**CLERC Y TREF: MAER Y TREF:**

**TOWN CLERK: TOWN MAYOR:**

**P G Davy Cllr M Prew**

11th March 2024

An **Ordinary Meeting** of the **Caerphilly Town Council** will be held on **Monday 18th March**

**2024** at 6.30 pm **by Multi Location**

Any Member requiring further information on any item should contact me before the Meeting.

Phil Davy

Town Clerk

**A G E N D A**

1. To note Members’ attendance and to receive any apologies for absence.

2. Declarations of Interest in any item.

3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting

held on Monday 19th February 2024. . .

4. Matters arising from the Minutes if not covered by the Agenda.

5. **COMMUNITY SAFETY MATTERS**

6. **TOWN MAYOR’S ANNOUNCEMENTS**

7. **ENVIRONMENTAL MATTERS**

8. **TOWN CLERK’S REPORTS**

8.1 Newsletter

8.2 Policy on Financial Assistance - Review.

8.3 Town Councillor Allowances for 2024/25

**Address: The "Twyn Community Centre The Twyn Caerphilly CF83 IJL**

**Telephone: Caerphilly 07950 935822**

**E-mail: caerphillytowncouncil@outlook.com**

**Office hours: By Appointment Monday to Friday**

9. **PLANNING MATTERS**

10. **PAYMENTS AND FINANCIAL MATTERS**

10.1 List of Payments

10.2 Bank Account Balances

10.3 Applications for Financial Assistance

11. **CORRESPONDENCE**

11.1 Circular from UK Government Cabinet Office

11.2 Caerphilly Rugby Club

12. **MEMBERS REQUESTS FOR FUTURE REPORTS**

The meeting will be held in accordance with Section 47 of the Local Government and Elections (Wales) Act 2021 by multi location.

Any member of the public or media wishing to attend this meeting by remote access should contact the Town Clerk at:

[caerphillytowncouncil@outlook.com](mailto:caerphillytowncouncil@outlook.com)

All documentation about and relating to this and any other Town Council meeting undertaken by hybrid format or fully by remote access will be made available on the Town Council website:

[www.caerphillytowncouncil.co.uk](http://www.caerphillytowncouncil.co.uk)

**C Y N G O R T R E F C A E R F F I L I**

**C A E R F F I L I T O W N C O U N C I L**

**CLERC Y TREF: MAER Y TREF:**

**TOWN CLERK: TOWN MAYOR:**

**P G Davy Cllr M Prew**

**MINUTES OF THE ORDINARY MEETING OF THE CAERPHILLY TOWN COUNCIL HELD BY MULTI LOCATION ON THE 19TH FEBRUARY 2024**

**Present:**

Councillor P J Bevan, M Downes, C Elsbury, J Fussell, J Grenfell, S Kent, C Lewis, A Broughton Pettit, J Pettit, M Prew, P Reed, D Roberts

**Apologies:**

**In Attendance:**

J Spokes, D Greedy, Gwent Police

P Hudson, H Munro, Caerphilly County Borough Council

P G Davy, Town Clerk

CCBC officers attended to provide an update on projects included in the Caerphilly 2035 Plan.

* Fos Caerphilly due to open in March
* Pentrebane Street – Linc Cymru to build 73 apartments. Concern raised about lack of parking within development proposals
* Transport Interchange – planning permission granted, funding yet to be approved. Clarification sought about availability of footbridge and toilets.
* Leisure Quarter - land assembly underway and proposal for 80 bed hotel
* Caerphilly Castle – phase 1 Great Hall and interpretation due to complete by July. Phase 2 Visitor Centre dependent on funding
* Leisure Centre due to commence construction in 2024
* Cultural Centre – community interest company formed to take forward proposals for Workman’s Hall
* Coach pull in Castle Street due to commence March

**Address: Twyn Community Centre The Twyn Caerffili CF83 IJL**

**Telephone: 07950 935822**

**E-mail: caerphillytowncouncil@outlook.com**

**Office hours: By Appointment Monday to Friday**

Members felt there was an urgent need to address a parking strategy for the town. Concern was raised at the extent of disruption to the town with the various building

works. Attention was drawn to the employment opportunity of the vacant DWP office building on Claude Road.

**88 MINUTES OF THE ORDINARY TOWN COUNCIL MEETING HELD ON 15TH JANUARY 2024**

Minutes of the Ordinary Town Council Meeting held on 15 January 2024 were received and confirmed and signed by the Mayor when practical.

**89 MINUTES OF THE EXTRAORDINARY TOWN COUNCIL MEETING HELD ON 5 FEBRUARY 2024**

Minutes of the Extraordinary Town Council Meeting held on 5 February 2024 were received and confirmed and signed by the Mayor when practical.

**90 MATTERS ARISING**

No matters arising.

**91 COMMUNITY SAFETY MATTERS**

A written police report highlighted:

* Low level of incidents of ASB in January, but problems at Asda continue
* Non life threatening isolated stabbing incident
* Homelessness within the town
* Operation Sherwood relating to Caerphilly Mountain layby
* Trading Standards underage sales of vapes test purchases
* Fake £50 notes being used in local shops

Members raised the following:

* Pavement parking and respective responsibilities for enforcement between police and local authority

**92 TOWN MAYOR’S ANNOUNCEMENTS**

The organiser of Winter Wonderland had agreed to make a donation to the Mayor’s charity.

**93 ENVIRONMENTAL MATTERS**

Concern was raised about the number of potholes in Crescent Road.

**94 TOWN CLERK’S REPORTS**

1 Risk Management

Members reviewed the Risk Assessment for 2024. The overall risk environment is low but cyber security and event management remain the highest risks for the Town Council. It is

not possible to eliminate all risks, but the control environment seeks to minimise the

likelihood of the risk arising and mitigate the impact if the risk does materialise.

It was resolved to approve the Risk Assessment for 2024.

2 Events Working Group

A meeting of the Events Working Group took place on 22 January 2024 and the recommendations arising from this meeting were considered.

It was resolved:

1 To confirm there will be no fireworks display at Caerphilly Castle in November 2024 due to the continuing building and conservation works resulting in the unavailability of the launch sites.

2 The Christmas Lights switch on event will be held on 15 November 2024 and the event plan will need to address those issues raised in the debrief at the Working Group.

3 To approach CCBC in respect of relocating the Christmas Lights switch on event onto the Twyn car park due to the large numbers attending in 2022 and 2023.

4 To support the continuation of the Lantern Parade combined with the Winter Food and Craft Fair on an ongoing basis.

5 To approve the following sponsorship allocations:

£

Caerphilly Food and Drink Festival 500

Pride Caerffili 400

Flower Festival 7000

Megaday 4000

Cheese Festival 1750

Menter Iaith Summer Event 1300

Caerphilly Arts Competition 1050

Caerphilly Sports Awards (table sponsor) 50

It was further resolved:

6 The list of volunteer stewards to be updated with recruitment as necessary, including approaching those individuals who act as stewards at CCBC events. Payment should be made equivalent to the rate adopted by CCBC at their events.

**95 PLANNING MATTERS**

A list of all the planning applications received since the last Town Council in January 2024 was included in the agenda as confirmation of consultation by the Local Planning Authority. The applications are circulated as soon as received from CCBC on an individual basis and it is for Members to identify any matters they wish to raise before the

expiry of the 21 day consultation period. No comments have been made on any of the applications listed.

Councillor J Fussell declared an interest.

**96 PAYMENTS AND FINANCIAL MATTERS**

1 List of payments were noted and approved.

2 Bank account balances were noted.

**97 CORRESPONDENCE**

Correspondence had been received from Councillor S Morgan, Chair of Gwent Public Services Board which drew attention to workshops that were being convened to discuss the priorities of the Gwent Public Service Board. The correspondence had been circulated to Members prior to the meeting. It was left to individual Members to apply for a ticket if they wished to attend one of the workshops.

**98 MEMBER REQUESTS FOR FUTURE REPORTS**

There were no requests.

**99 NOTICE OF MOTION**

Councillor J Pettit had submitted a notice of motion that the Town Council should submit an application to be awarded city status. The motion was seconded by Cllr A Broughton Pettit.

Following debate the motion was rejected by the majority of Members present.

The meeting closed at 8.30pm.

**Agenda Item 8.1**

**Report to Town Council 18 March 2024**

**Newsletter**

A draft of the newsletter is circulated separately with the agenda. A quotation of £398-00 has been received for the printing of a four page full colour newsletter with a print run of 7000. The distribution cost will be £468-00. The costs are similar to those incurred for the last newsletter in 2023 for a slightly reduced print run.

The last newsletter was approved in February 2023 and was produced and distributed in March 2023. The invoices were not received and paid until April which has meant that the budget allocation for the current financial year has been spent. A budget of £900 has been approved for a newsletter in 2024/25. By the time any invoices are received the expenditure will be incurred in the new financial year.

Expenditure on newsletters is authorised under the Local Government Act 1972, section 142.

The Town Council is invited to approve the newsletter and note the costs will be met from within the budget for 2024/25.

Phil Davy

Town Clerk

**Agenda Item 8.2**

**Report to Town Council 18 March 2024**

**Policy on Financial Assistance – Review**

The Town Council’s grant scheme provides financial support to assist community organisations active within the town that work for the benefit of residents. Grants are made on the basis of a tiered structure depending on how many members an organisation has or how many people living within the Town council area will benefit. The policy was approved in March 2019 when the maximum levels of grant were set. In view of cost inflation over the last 5 years it is considered that the levels should be increased. The annual budget for grants has been set at £6000, and setting aside the separate issue of donations to the Mayor’s charities, this budget has not been oversubscribed. Note that sponsorship for local events is met from a different budget.

It is proposed that the policy is updated as follows:

Tiered structure

Existing £ Proposed £

Less than15 members up to 150 up to 200

16 to 40 members up to 250 up to 300

41 members plus up to 400 up to 500

Local organisations with more than £10,000 bank balance will not normally be considered for a grant. (No change)

Where the application relates to major capital expenditure (eg building project) a higher level of grant may be considered but not exceeding a maximum of £1500 (existing £1000) and in this case the bank balance threshold will be disregarded.

Wales wide organisations will receive a maximum grant award of £150 (existing £100).

To be consistent the Town Council will normally follow the criteria as set out but does have the discretion to vary the amounts awarded depending on the individual circumstances of each application. The reasons for any departure from the policy will be recorded in the minutes.

It is recommended that the Policy on Financial Assistance is updated in accordance with the new monetary amounts and is effective from 1 April 2024.

**Requests for Donations**

Requests are regularly received by letter or email for donations to a wide range of charities. These requests are not treated as applications within the policy. They are directed to the policy which is on the website and invited to complete the application form. Donations can be initiated by the Town Council but this is normally limited to the Mayor’s charity, unless there are particular exceptional circumstances such as the pandemic when a donation was made to the local foodbank. All financial support is funded from the precept

and therefore it is important that there is policy framework to ensure that decisions are defensible. In addition Members need to be mindful of the need to declare an interest in

any organisation applying for funding from the Town Council.

It is recommended that the Town Council reaffirm that, other than the Mayor’s charity donations are not routinely made and that charities / organisations requesting a donation are referred to the policy on financial assistance.

Phil Davy

Town Clerk

**Agenda Item 8.3**

**Report to Town Council 18 March 2024**

**Town Councillor Allowances for 2024/25**

The Independent Remuneration Panel for Wales has mandated that members of Community and Town Councils will be paid £156 a year (equivalent to £3 a week) towards the extra household expenses (including heating, lighting, power and broadband) of working from home; and councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables.

Caerphilly Town Council is a Group 2 council with an electorate between 10000 and 13999 and the following mandatory and optional payments will apply:

Extra costs payment (as above) Mandatory for all members

Senior role Mandatory for 1 member, optional up to 5

Mayor or chair Optional – up to a maximum of £1500

Deputy mayor or deputy chair Optional – up to a maximum of £500

Attendance allowance Optional

Financial loss Optional

Travel and subsistence Optional

Cost of care or personal assistance Mandatory

Any individual may decline to receive part or all of the payments if they so wish. This must be done in writing to confirm to the Town Clerk their wishes. All payments made to individual members are published on the website in an annual Statement of Payments.

In relation to the extra costs payment it is a matter for each council to make and record a policy decision in respect of when and how the payments are made and whether they are paid monthly, yearly or otherwise. For 2023/24 it was agreed to make a single lump sum payment of £208 (156 + 52). The council must also determine whether and how to recover any payments made to a member who leaves or changes their role during the financial year.

In respect of mandated payments members will receive monies to which they are properly entitled as a matter of course unless they have confirmed they wish to forego the payments.

It has been the practice of the Town Council not to adopt optional payments with the exception of applying the HMRC mileage allowance of 45p per mile for travel outside the County Borough.

Budget provision has been made for Member Allowances in the 2024/25 financial year of £2500 which assumes mandatory payments of £208 to all 12 Members and £900 has been budgeted for payment to the Town Mayor. No provision has been made in the budget

for the cost of care / personal assistance as no claims have previously been made for this allowance.

Recommendations

1 To note the mandatory payments for 2024/25 as determined by the Independent Remuneration Panel for Wales.

2 The extra costs payments be paid a s ingle lump sum of £208 in April 2024.

3 A clawback of the annual payment based on a monthly pro rata calculation will apply to any Member who leaves the Town Council during the financial year or changes role where there is a financial implication relating to allowances.

4 To confirm the annual payment to the Town Mayor of £900 for 2024/25 as budgeted (paid quarterly).

5 In accordance with past practice not to adopt any of the optional determinations other than applying the HMRC mileage allowance of 45p per mile in respect of out of Caerphilly County Borough travel on Town Council business.

Phil Davy

Town Council

**Agenda Item 9**

**Report to Town Council 18 March 2024**

**Planning Matters**

This is a list of all planning applications received since the last Town Council meeting in February 2024. The applications were circulated to Members as soon as received from CCBC. They are included on the agenda as confirmation of consultation by the Local Planning Authority. No further discussion is required as in most cases the deadline for response has already passed. Where representations have been made on any planning application they are noted.

**24/0108/HH -** 78 Meadowland Close, Caerphilly CF83 3SB

Erect single storey rear extension

**24/0093/CLEU** - 2 Herons Way, Caerphilly CF83 1SW

Obtain a Lawful Development Certificate for existing single storey rear extension, side extension and roof alterations including the installation of rooflights

**24/0079/CLPU** - 61 Heol Ysgubor, Caerphilly CF83 1SR

Obtain a Lawful Development Certificate for proposed single storey rear extension

**24/0128/RET** - Caerphilly Golf Club, Mountain Road, Caerphilly CF83 1HJ

Retain change of use of land for extension of golf course with associated planting

**24/0120/LA** - Land at Grid Ref 316303 186554, Caerphilly Business Park

Erect new leisure and well being hub including swimming pool, studios and fitness suite, along with associated car parking and landscaping

**24/0151/COU** - 5 Emlyn Drive, Caerphilly CF83 3FS

Change the use and convert garage into pet grooming salon and extension of dropped kerb to access existing hardstanding

**24/0141/FULL** - PRS Unit F, 26 Sir Alfred Owen Way, Pontygwindy Industrial Estate

Refurbishment of existing commercial unit to provide a new group gymnasium building and associated facilities, mezzanine level and amended access / parking provision

**24/0131/TPO** - 8 Redbrook Court, St Mellons Road, Caerphilly CF83 1ED

Carry out tree works on large oak tree – reduce crown and limbs (TPO 61/86/RVDC)

**24/0180/HH** - 10 Heol Tyddyn, Caerphilly CF83 1TG

Convert attached garage to a sitting room

**24/0158/HH** - 11 Heol y felin, Caerphilly CF83 1AU

Erect single storey rear conservatory

**24/0172/FULL -** Creazione Fitness Co, Unit A Block E, Sparks House, Western Industrial Estate

Erect ground floor extension to the rear of the property with ancillary parking provision

**Agenda Item 10.1**

**Report to Town Council 18th March 2024**

**List of Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| **Cheque No** | **Payee** | **In Respect of** | **Amount £** |
| Direct Debit | Sage Global Services Ltd | Payroll Software | 9.60 |
| Internet | BT | Broadband Service | 35.00 |
| Internet | HMRC | Income Tax & NI | 650.64 |
| Internet | Admin Assistant | Salary (February) | 464.95 |
| Internet | Town Clerk | Salary (February) | 841.59 |
| Direct Debit | NEST | Pension (February) | 33.90 |
| 304217 | AP Cymru | Charity Donation | 2000.00 |
| 304218 | M. Prew | Mayor’s Allowance (Q4) | 225.00 |
| Internet | Elsbury Access Platforms | Christmas Lights - Contract Variation | 234.00 |
| Internet | CCBC | Lantern Parade | 11000.00 |
| Internet | Elsbury Access Platforms | Christmas Lights | 2521.08 |

It is recommended that Members note and approve the payments.

**Agenda Item 10.2**

**Report to Town Council 18th March 2024**

**Bank Account Balances**

Bank account balances as at 1st March 2024

£

Community Direct Plus Account (current account) 92,020.63

Corporate Instant Deposit (operational reserves) 10,777.87

Corporate Instant Deposit (restricted reserves) 10,061.42

Members to note the information

**Agenda Item 10.3**

**Report to Town Council 18 March 2024**

**Applications for Financial Assistance**

**£**

Budget 6000

Commitment 2850

Available 3150

1 The Aloud Charity

The Aloud Charity was founded in 2012 to give teenage boys from communities across Wales the opportunity to sing. The application is for assistance with the delivery of the choir in Caerphilly which meets at the Vanguard Centre. In particular a grant is sought towards the cost of choir leaders. The choir currently has 15 teenage boys from Caerphilly, 3 live within the Town Council area. The national charity had balances of £177,456 at 31 August 2023. Grant awards to Wales wide organisations are normally capped at £100. However given the application relates to the Caerphilly based choir and on the basis of the policy on financial assistance a grant of £150 could be awarded. The financial assistance expenditure would be authorised under the Local Government Act 1972, section 137.

**Financial Assistance – Application Form**

**Name of Organisation**

The Aloud Charity

**Purpose or Activities of Organisation**

The Aloud Charity was founded in 2012 to give teenage boys from communities across Wales the opportunity to sing. The Aloud Charity’s flagship programme is Only Boys Aloud which provides free, weekly choir rehearsals and performance opportunities for teenage boys aged 11-19 via 11 choirs across Wales. We deliver an Only Boys choir in Caerphilly who meet on a Monday evening at the Vanguard Centre.

**Membership of Organisation / or Beneficiaries of Activities**

The Caerphilly choir has 15 members and 3 are resident within the Town Council area.

**Membership Fees**

Participation in the choir is free and non auditioned.

**Present Financial Position**

Fundraising is increasingly difficult during the current cost of living crisis. The Aloud Charity does not receive any regular statutory funding and relies on the generosity of our supporters to deliver our ambitious programme of activities for young people across Wales.

We would be most grateful for any contribution that Caerphilly Town Council felt able to award towards the delivery of our Only Boys Aloud choir in Caerphilly.

**Purpose for which assistance is required and estimates of costs**

We are seeking support towards the delivery of our Only Boys Aloud choir in Caerphilly who meet at the Vanguard Centre on a Monday evening (6.30pm -8.30pm). The group currently benefits 15 teenage boys aged 11-19 from Caerphilly, 3 of whom live within the Town Council area.

A weekly Only Boys Aloud rehearsal consists of a series of vocal and physical warm up games and activities followed by a section of song learning (including traditional Welsh choral music, music theatre tracks, and songs that the young people have identified themselves).

Each rehearsal is led by professional freelance choir leaders and supported by community leaders (volunteers from the local community) who ensure that the pastoral care of young people is at the centre of all of our work.

A large part of Only Boys Aloud are the unique performance opportunities. Regularly taking young people out of their own communities is key to developing their aspirations and expanding their horizons. Over the years we have hosted trips that have taken the boys out of Wales for the first time and introduced them to world renowned singers and musicians. We provide free transport for boys to participate in events taking place outside their own area.

From improving breathing to developing social bonds; reducing loneliness to lowering stress hormones; enhancing posture to supporting well being, growing bodies of research highlight the multitude of benefits that group singing makes for our physical and mental health.

Feedback from a recent Only Boys Aloud participant survey indicated that:

74% of respondents reported that involvement had helped them to make friends

64% of respondents felt that involvement had made them a more confident person

86% of respondents said they felt extremely supported by choir leaders and volunteers

We would like to seek support towards the cost of our choir leaders. The cost of a choir leader to deliver a weekly Only Boys session is £100.

2 Caerphilly and District Twinning Association

The application is for assistance in hosting a twinning visit in July 2024. Expenditure is anticipated as £4-£5,000. At December 2023 the Association had a bank balance of £4892. The Association has 45 members who are resident in the Town Council area. On the basis of the policy on financial assistance a grant of up to £400 could be awarded. The financial assistance expenditure would be authorised under the Local Government Act 1972, section 137. A grant of £250 was given to the Association in October 2022.

**Financial Assistance – Application Form**

**Name of Organisation**

Caerphilly and District Twinning Association

**Purpose or Activities of Organisation**

Cultural exchange, education and learning. Support to Celtic culture and languages.

**Membership of Organisation / or Beneficiaries of Activities**

45 members

**Membership Fees**

Families £20 pa

Individuals £10 pa

**Present Financial Position**

Income generated from membership subscriptions paid annually. Direct fundraising events and donations. Bank account balance at December 2023 £4892.

Outgoings used to support (bi annual) visit to and from Brittany of exchange groups and supporting activities.

**Purpose for which assistance is required and estimates of costs**

Visit by Brittany visitors in July 2024 and supporting events. Expenditure expected £4-£5000.

**Agenda Item 11**

**Report to Town Council 18 March 2024**

**Correspondence**

11.1 Circular from UK Government Cabinet Office

“**Free Portrait of His Majesty The King for Town, Parish and Community Councils**

The accession of His Majesty The King marked a new chapter in our national history. A new Reign means new national symbols as the face on our stamps, coins, and banknotes gradually changes from Queen Elizabeth II to King Charles III. Portraits of our past Monarchs also hang in public buildings across the United Kingdom from local council offices right up to 10 Downing Street. They are a visible reminder of the institutions that tie our United Kingdom together.

To celebrate the new Reign of His Majesty The King, the Cabinet Office announced a government funded voluntary scheme throughout the United Kingdom to allow public authorities to apply for a free, framed portrait.

The scheme launched on 14 November 2023 and is now open for applications from Town, Parish and Community Councils. Your council falls within scope for this voluntary scheme.

You can view the image and apply for one free framed portrait per council using the following the link below:

HisMajestyTheKing’sPotraitSchemeURLforTown,ParishandCommunityCouncils

Once your registration has been accepted you can place an order and provide delivery details. The closing date for applications is Thursday 28 March 2024.

For further queries please email [hmkportraitsscheme@cabinetoffice.gov.uk](mailto:hmkportraitsscheme@cabinetoffice.gov.uk)

Cabinet Office”

There is no obligation for any council to request a portrait and participation in entirely voluntary. Practically the Town Council has no suitable location where the portrait could be displayed. The Town Council owns no buildings and only rents an office within the Twyn community centre which is not public facing.

11.2 Request for support: Community Ownership Fund Bid for Caerphilly Rugby Club Roof Replacement

“I am writing on behalf of Caerphilly Rugby Club, a cornerstone of our community that has brought joy, unity, and pride to our area for many years.

Unfortunately our beloved club faces a significant challenge that threatens its continued success and the safety of our players, members, supporters and the numerous community groups that use our facility on a weekly basis. The roof of our facility, made from asbestos, has aged considerably and is now leaking, posing potential health risks and compromising the usability of our space. This situation has underscored the urgent need for a replacement that adheres to modern safety standards and environmental considerations.

In light of this we are preparing to submit a bid for the UK Government’s Community Ownership Fund, aiming to secure the necessary funding to replace our deteriorating roof. This project is not just about maintaining a building; its about preserving a vital community asset that fosters social cohesion, promotes physical activity, and supports local youth and adults alike.

To strengthen our application and increase the chances of success we kindly request your support, preferably through a letter expressing your support for our funding application. Your backing whether through advocacy, guidance, or public endorsement, would significantly bolster our case, demonstrating to the fund administrators the broad and committed local backing for this initiative.

The new roof will not only ensure the club’s operations continue without health risks but also enable us to expand our community engagement activities, host more events, and further our mission to make rugby accessible to everyone in Caerphilly. As a club we enable around four hundred people a week to access sporting provision within our community.

We believe that with your support we can secure the future of Caerphilly Rugby Club and continue to make a positive impact on our community’s health, well-being, and spirit. We are more than happy to provide additional information or meet at your convenience to discuss this proposal further.

Thank you for considering our request. We look forward to the possibility of working together to achieve this important community goal.

Regards

Gareth Ashman

Chair Caerphilly Rugby Club”