**C A E R P H I L L Y T O W N C O U N C I L**

 **C Y N G O R T R E F C A E R F F I L I**

**TOWN CLERK: TOWN MAYOR: CLERC Y DREF: MAIR Y DREF:**

**P. G. Davy Cllr Mike Prew**

**MINUTES OF THE ORDINARY MEETING OF THE CAERPHILLY TOWN COUNCIL HELD BY MULTI LOCATION ON 16th JANUARY 2023**

**Present:**

Councillors P J Bevan, M Downes, C Elsbury, J Fussell, J Grenfell, S Kent, C Lewis, A Broughton Pettit, M Prew, D Roberts

**Apologies:**

Councillors J Pettit, P Reed

**In Attendance:**

R Collins, Gwent Police

P G Davy, Town Clerk

**64 MINUTES OF THE ORDINARY TOWN COUNCIL MEETING HELD ON 21 NOVEMBER 2022**

Minutes of the Ordinary Town Council Meeting held on 21November 2022 were received and confirmed. Minutes to be signed by the Town Mayor when practical.

**65 MATTERS ARISING**

Minute 59.3 Members were advised that the new public notice board had been delivered and the Town Clerk was waiting confirmation on an installation date.

**66 COMMUNITY SAFETY MATTERS**

Gwent Police reported that homelessness was an ongoing issue at several locations in the town centre and the Police were liaising with appropriate agencies. Regular patrols were being made to ensure that there was no begging. There had been incidents of ASB on Nantgarw Road. Shoplifting was a problem at the Asda store. Regular meetings were taking place in respect of Caerphilly Pride. The Town Council was invited to send a representative to the next meeting in February.

Highway safety issues were raised around the Piccadilly / Mill Road area.

**Address: The "Twyn Community Centre The Twyn Caerphilly CF83 IJL**

**Telephone: Caerphilly 07950 935822**

 **E-mail: caerphillytowncouncil@outlook.com**

 **Office hours: By Appointment Monday to Friday**

**67 TOWN MAYOR’S DIARY**

The Mayor had attended the Twinning Association AGM, Christmas Lights switch on, started the Castle to Castle race, visited the Lantern Parade, and opened a new business at the Piccadilly.

**68 ENVIRONMENTAL MATTERS**

Following the recent bad weather there had been a number of local flooding incidents.

**69 TOWN CLERK’S REPORTS**

1 Local Government Act 1972 Section 137 Expenditure Limit 2023-24

The Welsh Government had issued notification that the maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2023-24 will be £9-93 per elector. The information was noted.

2 Events Programme 2023-24

Cadw had advised that building works are continuing at the rear of the Castle and they will be unable to confirm the availability of the hornwork for the fireworks display until later in the year. This presents a number of practical problems for advance planning of the event.

It was agreed to confirm the directly organised events programme for 2023 provisionally including the fireworks display at Caerphilly Castle and detailed operational planning was referred to the Events Working Group.

The budget allocations for the sponsored events were approved as set out in the report.

3 Risk Management

Members reviewed the Risk Assessment for 2023. The overall risk environment is low but cyber security and event management remain the highest risks for the Town Council. It is not possible to eliminate all risks, but the control environment seeks to minimise the likelihood of the risk arising and mitigate the impact if the risk does materialise.

Arising from concern raised about Members safety and security it was agreed to add to the mitigating controls under Health and Safety (ref O2) the following:

“Limit the availability of personal / private information relating to councillors”

With the above addition it was resolved to approve the Risk Assessment for 2023.

4 Community Infrastructure Levy (CIL) Update

The current position on the CIL account was noted.

In the absence of drawdown of funds against certain projects it was agreed to increase the uncommitted sum to £18072 to be utilised on appropriate projects and the CIL Working Group is convened to review projects and report back to the Town Council with recommended actions.

5 Q3 Budget Monitoring Report

Expenditure in the period 1st April 2022 to 31st December 2022 was £71744 which represents 51% of the budget estimates approved in November 2021. The report was noted.

**70 PLANNING MATTERS**

The following planning application was considered, and comments made as follows:

22/1048/FULL – no objections

Councillor J Fussell declared an interest and took no part in the discussion or decision making on the application.

**71 PAYMENTS AND FINANCIAL MATTERS**

1 List of payments were noted and approved.

2 Bank account balances were noted.

3 Application for Financial Assistance

Caerphilly Art Society

A grant of £150 was approved. Expenditure authorised under the Local Government Act 1972, section 137.

**72 CORRESPONDENCE**

There were no items of correspondence.

**73 MEMBER REQUESTS FOR FUTURE REPORTS**

There were no requests for future reports.

The meeting closed at 7.40 pm