C A E R P H I L L Y T O W N C O U N C I L

 **C Y N G O R T R E F C A E R F F I L I**

**TOWN CLERK: TOWN MAYOR: CLERC Y DREF: MAIR Y DREF:**

**P. G. Davy Cllr Mike Prew**

**MINUTES OF THE ORDINARY MEETING OF THE CAERPHILLY TOWN COUNCIL HELD BY MULTI LOCATION ON 20TH JUNE 2022**

**Present:**

Councillors P J Bevan, M Downes, C Elsbury, J Grenfell, S Kent, C Lewis, A Broughton Pettit, M Prew, P Reed, D Roberts

**Apologies:**

Councillors J Fussell, J Pettit

**In Attendance:**

J McDonnell, R Collins, Gwent Police

P G Davy, Town Clerk

**24 MINUTES OF THE ORDINARY TOWN COUNCIL MEETING HELD ON 16TH MAY 2022**

Minutes of the Ordinary Town Council Meeting held on 16th May 2022 were received and confirmed. Minutes to be signed by the Town Mayor when practical.

**25 MATTERS ARISING**

There were no matters arising.

**26 COMMUNITY SAFETY MATTERS**

The police gave an overview indicating that things had returned to normal after the pandemic and there were the usual recurring issues of ASB in key locations including Morgan Jones Park, railway and bus station, and around certain public houses. Routine patrols were in place to pick up these locations. There were no major incidents to report.

Members requested information on the effect of CCTV cameras at Morgan Jones Park and the Mill Road allotments. Although the police were unable to provide specific data they considered that CCTV was part of an overall management approach.

Concerns were raised about parking in various locations which caused obstructions to both highway and pedestrian users. The police explained that parking enforcement was now primarily the responsibility of CCBC.

**Address: The "Twyn Community Centre The Twyn Caerphilly CF83 IJL**

**Telephone: Caerphilly 07950 935822**

 **E-mail: caerphillytowncouncil@outlook.com**

**Office hours: By Appointment Monday to Friday**

**27 TOWN MAYOR’S DIARY**

The Mayor reported that it felt that normality had returned with a range of events back in the town.

He had attended a fund raising concert at Wesley Chapel, officially opened the milk vending station at Pontygwindy Road, attended the Malcolm Uphill Memorial event, and toured the venues participating in the Caerphilly Flower Festival.

**28 ENVIRONMENTAL MATTERS**

Concern was raised at the manner in which the resurfacing programme was being implemented, the poor standard of cleansing of the town, litter, bins not emptied, and the environment around the castle. A request was made for a dog waste bin at Castle View Estate (location details to be provided to the Town Clerk).

**29 TOWN CLERK’S REPORTS**

1 IT for Members

Town Council business is largely conducted electronically a process reinforced during the pandemic with staff working from home and the introduction of remote access meetings. There are compelling reasons to ensure all Members have suitable IT equipment that is separate from personal devices ensuring a separation for business use. The report outlined a proposition for Members to use the mandatory allowances to cover the cost of a standardised approach to IT. The upfront cost would be met by the Town Council with costs recovered from the allowances over a 4 year period. There was no consensus around either of the options in the report. As a consequence no further action will be taken in respect of supplying IT equipment to Members.

Members were advised to set up a free email account for Town Council business and avoid using personal email accounts. It was noted that the oldest of the 2 council laptops issued to the Administrative Assistant has now completely failed and will need to be replaced. The cost will be charged to the IT budget.

2 Replacement Notice Board

Consent had been received from the landowner, Caerphilly County Borough Council, to install a post mounted freestanding notice board in front of the Twyn Community Centre subject to a number of conditions. A budget virement of £2000 had previously been agreed for a notice board. Since the report was drafted a quotation has been received for two alternatives. The Stormguard post mounted notice board with a single door and 5 year guarantee is £741 plus £700 for installation, and £100 for removal and disposal of old noticeboard (total £1541 + vat). The Notus double door double door notice board has a 15 year guarantee and is of more robust construction with superior vandal and weather resistance is £1750 plus £700 installation, and £100 for removal and disposal of old noticeboard (total £2550 + vat).

It was resolved to proceed with the quotation for the Notus product in the sum of £2550 + vat. The increase in cost from the budget set aside will be funded from balances.

3 Community Infrastructure Levy (CIL) Payment for 2021/22

Notification had been received from Caerphilly County Borough Council that the CIL payment for 2021/22 will be £1371-35, taking the total CIL receipts since 2016 to £37192-45. The available uncommitted CIL for new projects is £5572. A project review was referred to the CIL Working Group.

**30 PLANNING MATTERS**

The following planning applications were considered, and comments made as follows:

22/0325/COU – objections were raised to this application due to the adverse impact on residential amenity due to noise and disturbance to nearby residential properties.

22/0427/FULL – no objections

22/0428/LBC – no objections

22/0429/FULL – no objections

22/0436/FULL – no objections

22/0390/FULL – no objections

22/0391/ADV – no objections

22/0432/FULL – no objections

22/0320/FULL – no objections

22/0468/FULL – no objections

22/0481/RET – no objections

22/0493/FULL – no objections

**31 PAYMENTS AND FINANCIAL MATTERS**

1 List of payments were noted and approved

2 Bank account balances were noted

3 Applications for Financial Assistance

 2nd Caerphilly Brownies Girlguiding

A grant of £250 was approved. Expenditure authorised under Local Government Act 1972, section 137.

Aber Valley Wolves Rugby League Club

A grant of £400 was approved. Expenditure authorised under Local Government Act 1972, section 137.

Councillor J Grenfell declared an interest and took no part in the discussion or decision making on this application.

Caerphilly Miners Centre for the Community

A grant of £400 was approved. Expenditure authorised under Local Government Act 1972, section 137.

Gwent Police Fun Day Morgan Jones Park

It was agreed to sponsor the Fun Day and a sum of £400 was approved from the Sponsored Events budget. Expenditure authorised under Local Government Act 1972, section 137.

**32 CORRESPONDENCE**

1 The complaint about the condition of the town centre was noted but most of the issues raised were the responsibility of Caerphilly County Borough Council. In terms of the appearance this had been enhanced by the summer floral decorations which are funded by the Town Council. Members agreed with the complainant about the unsatisfactory standard of cleansing and agreed to pursue the matter with CCBC. Information to be requested on frequency of road and pavement sweeping, emptying of general litter bins, emptying of dog waste bins.

2 The complaint about the Stagecoach bus services was noted. The complainant be advised to contact Stagecoach directly as this is not a service change issue.

**33 MEMBER REQUESTS FOR FUTURE REPORTS**

A report was requested on diversity and gender balance on the Town Council but this was not supported as the make up of the Town Council is determined by those standing and ultimately elected.

The meeting closed at 8.30 pm