**C A E R P H I L L Y T O W N C O U N C I L**

 **C Y N G O R T R E F C A E R F F I L I**

**TOWN CLERK: TOWN MAYOR: CLERC Y DREF: MAIR Y DREF:**

**P. G. Davy Cllr Mike Prew**

**MINUTES OF THE ORDINARY MEETING OF THE CAERPHILLY TOWN COUNCIL**

 **HELD BY MULTI LOCATION ON MONDAY 16TH MAY 2022**

**Present:**

Councillors P J Bevan, M Downes, C Elsbury, J Fussell, J Grenfell, S Kent, C Lewis,

J Pettit, M Prew, P Reed, D Roberts

**Apologies:**

Councillor A Broughton Pettit

**In Attendance:**

I Adams, Gwent Police

P G Davy, Town Clerk

**14** **MINUTES OF THE ORDINARY TOWN COUNCIL MEETING HELD ON 25TH APRIL 2022**

Minutes of the Ordinary Town Council Meeting held on 25th April 2022 were received and confirmed, and signed by the Town Mayor.

**15**  **MATTERS ARISING**

There were no matters arising.

**16**  **COMMUNITY SAFETY MATTERS**

Gwent Police provided an update on the stabbing incident in Castle Court shopping centre, and the vandalism damage at the Mill Road allotments.

Concerns were raised about the numbers of people congregating at St Martins Church lychgate at pub closing time.

**17**  **TOWN MAYOR’S DIARY**

The Mayor announced his two charities for the year would be Latch and Shining Stars.

**Address: The "Twyn Community Centre The Twyn Caerphilly CF83 IJL**

**Telephone: Caerphilly 07950 935822**

 **E-mail: caerphillytowncouncil@outlook.com**

 **Office hours: By Appointment Monday to Friday**

**18 ENVIRONMENTAL MATTERS**

There was a discussion about the pollution at the surface water balancing lake at Castle View. Natural Resources Wales, Welsh Water and Caerphilly County Borough Council had all been involved. Although the pollution had reduced there remained issues and the lake continued to be monitored.

**19 TOWN CLERK’S REPORTS**

1 Annual Return for the Year Ended 31st March 2022

The Town Clerk presented the Annual Return. The main variances between 2020-21 and 2021-22 were outlined. The outturn expenditure for 2021-22 was £86,281. Income was £103,691. This resulted in a surplus of income over expenditure which increased the balances carried forward to £111,808. Additional information has been requested by Audit Wales relating to cash and bank accounts, payment methods, and reporting of payments to the Town Council. No substantive issues were raised during the internal audit. The accounting statements had been certified by the Town Clerk in his capacity as Responsible Financial Officer (RFO).

It was resolved to approve the Annual Return, which includes the accounting statements, the annual governance statement, and the internal audit report. The Town Mayor signed the Annual Return on behalf of the Town Council.

The Annual Return and additional information requested will be submitted to Audit Wales for the external audit, and the notice of the exercise of electors’ rights posted on the website and noticeboard.

2 Insurance Renewal

The Town Council’s insurance is due for renewal on 1st June 2022. A premium quotation had been received from Gallagher Insurance brokers for a policy with Hiscox Insurance Company Limited for a total sum of £2125-59 which represented a 20% increase on the premium paid in the previous year. An alternative quotation had been received from Zurich Municipal in the sum of £1110-61 for 2022-23 based on a 3 year agreement.

It was resolved to accept the quotation from Zurich Municipal in the sum of £1110-61 for 2022-23. It was noted that this did not include cover for the fireworks display at Caerphilly Castle.

**20 PLANNING MATTERS**

The following planning applications were considered, and comments made as follows:

22/0229/COU – no objections

22/0244/FULL – no objections

22/0354/NOTD – no objections

22/0357/COU – no objections

22/0372/FULL – no objections

22/0349/FULL – no objections

22/0360/FULL – no objections

22/0389/LBC – no objections

22/0410/ADV – no objections

Councillor J Fussell declared an interest and took no part in the discussion or decision making on any of the applications.

**21 PAYMENTS AND FINANCIAL MATTERS**

1 List of Payments were noted and approved

2 Bank account balances were noted

3 Applications for Financial Assistance

Caerphilly and District Floral Society

A grant of £150 was approved. Expenditure authorised under Local Government Act 1972 section 137.

Castle View Community Group

A grant of £250 was approved. Expenditure authorised under Local Government Act 1972 section 137.

Councillor J Fussell declared an interest and took no part in the discussion or decision making on this application.

**22 CORRESPONDENCE**

There were no items of correspondence

**23 MEMBER REQUESTS FOR FUTURE REPORTS**

A report was requested on the provision of Town Council dedicated IT equipment for Members.

The meeting closed at 7.40pm