



**TOWN CLERK
CLERC-Y-DREF**

**TOWN MAYOR
MEIR-Y-DREF**

PHIL DAVY

MIKE PREW

**MINUTES OF THE ORDINARY MEETING OF THE CAERPHILLY TOWN
COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 16TH MARCH 2020**

Present:

Councillors S Kent, J Hibbert, J Grenfell, M Prew, H Jackson, J Fussell, J Pritchard, R Bidgood

Apologies:

Councillors P J Bevan, C Elsbury, S Hodder, S Morgan

In Attendance

Iwan Adams, Gwent Police

P G Davy, Town Clerk

**98 MINUTES OF THE ORDINARY TOWN COUNCIL MEETING HELD ON 17TH
FEBRUARY 2020**

Minutes of the Ordinary Town Council Meeting held on 17th February 2020 were received, confirmed and signed.

99 MATTERS ARISING

Minute 89 – due to the coronavirus epidemic the Mayor’s Presentation Evening on 26th March had been cancelled.

Minute 93.3 – the Town Council had received an invitation to attend a meeting of the Royal British Legion Branch on 17th March to discuss the VE Day 75 Anniversary, but this had been cancelled. Information on proposals to mark the Anniversary will be circulated by email.

100 COMMUNITY SAFETY MATTERS

1 Members discussed the position with the coronavirus epidemic and the latest advice from government to limit social contacts and stop unnecessary travel. The Town Clerk advised that many organisations were stopping face to face meetings and extending home working. It was agreed to implement the following actions:

- 1 To suspend all Town Council meetings for the foreseeable future

- 2 To close the Town Council office with effect from 17th March
- 3 Staff to work from home
- 4 Town Council business to continue by email and telephone
- 5 The Town Clerk to monitor the developing situation and advise when normal arrangements can be resumed

2 A written report had been received from Gwent Police and the following were noted:

- There had been an increase in domestic burglaries. It had been planned to hold a Burglary Awareness Event, but this was unlikely to go ahead in the current circumstances
- The police had been targeting anti social behaviour on Churchill Park and had spoken to parents of a number of children
- There had been anti social behaviour at Llwyn-On Street with bins being taken and set on fire
- Shoplifting had increased and the police were liaising with retail managers
- An arrest had been made following the theft of a transporter van on Pontygwindy Road.

Members raised the following with the police:

- Boy racers at Llwyn -On Street, St Martins Road and Nantgarw Road
- Anti social behaviour at Kingsmead Estate

PC Adams reminded the need for residents to report all incidents to 101 as this was the means by which information was used to identify where resources should be deployed.

All police planned engagement events for the Easter holidays had been cancelled.

101 TOWN MAYOR'S DIARY

The Mayor had attended a presentation on State of Mind charity which was tackling the problem of suicides amongst young sports people.

102 ENVIRONMENTAL MATTERS

There had been complaints about the amount of rubbish at the Park and Ride car park adjacent to Caerphilly railway station. CCBC to be approached about waste bins.

Although CCBC had advised that the problems with the pedestrian phasing at the traffic lights adjacent to the Cenotaph had been addressed, it was reported that the problems were ongoing.

103 TOWN CLERK'S REPORTS

1 Membership of One Voice Wales 2020/21

Members considered the invitation from the Chief Executive of One Voice Wales but decided not to take up membership due to the significant annual cost.

2 Town Council Office Door Access Control

Following the lone worker risk assessment, it had been agreed that the security of the Town Council office should be improved independently of any measures the Twyn Community Centre Management Committee may take on the external doors to the building.

Quotations had been invited for a video intercom with keypad integrated with an electromagnetic lock. Since the report had been prepared a third quote had been received for £1100 ex vat. However, this was based on a lower specification. Following discussion it was resolved to accept the quotation from CDS Integrated Security Systems in the sum of £1885 plus vat.

104 PLANNING MATTERS

The following planning applications were considered, and comments made as follows:

20/0070/RET – no objections

20/0138/ADV – no objections

20/0150/COU – concerns raised on the limited parking

20/0157/FULL – no objections

20/0139/LA – no objections

20/0176/ADV – no objections

20/0197/NCC – no objections

Councillor J Fussell declared an interest and took no part in the discussion or decision making on any of the applications.

Councillor H Jackson and S Kent declared an interest in application 20/0139/LA and took no part on the discussion or decision making on this application.

105 PAYMENTS AND FINANCIAL MATTERS

1 List of payments were noted and approved

2 Bank account balances were noted

3 No applications for financial assistance had been received

106 CORRESPONDENCE

1 Donation of Christmas Tree

It was agreed that Councillor S Kent would view the tree and advise on suitability, transport, and erection at Twyn for Christmas 2020.

2 CCBC Car Parks Task and Finish Group

It was agreed to support the views previously expressed by Councillor P Bevan to maintain free parking period at the Crescent Road car park for parents dropping off children at YGG Castell school.

3 CCBC Traffic Regulation Order Programme

It was agreed to support all the proposals in Phase 1,2,3 subject to the following amendments:

- Correction to Dol y Felin Street, not Celyn Avenue
- Allow Sunday parking on double yellow lines outside Elim Connect Life Church, Crescent Road

107 MEMBER REQUESTS FOR FUTURE REPORTS

There were no requests.

The meeting closed at 7.25pm