

CAERPHILLY

TOWN

COUNCIL



CYNGOR

TREF

CAERFFILI

TOWN CLERK:
CLERC-Y-DREF:

Phil Davy

TOWN MAYOR:
MEIR Y DREF:

Councillor

Mike Prew

**MINUTES OF THE ORDINARY MEETING OF THE CAERPHILLY TOWN
COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 17TH FEBRUARY 2020**

Present:

Councillors C Elsbury, S Kent, J Grenfell, M Prew, S Hodder, H Jackson, S Morgan

Apologies:

Councillors P J Bevan, J Hibbert, J Fussell, J Pritchard, R Bidgood

In Attendance

P G Davy, Town Clerk

Urgent Item

The Mayor agreed to include an additional item on the agenda at 8.4 Minor Authority Governor Vacancy Cwrt Rawlin School due to the length of time this had been in abeyance.

**88 MINUTES OF THE ORDINARY TOWN COUNCIL MEETING HELD ON 20TH
JANUARY 2020**

Minutes of the Ordinary Town Council Meeting held on 20th January 2020 were received, confirmed and signed.

89 MATTERS ARISING

Minute 79 – the presentation evening for the Mayor’s charities will be held on 26th March 2020. The Town Council Community Service Awards would be presented on the same evening.

Minute 80 – there had been further anti social behaviour at Castle Court shopping centre with 6 shop windows broken.

Minute 82 – there had been no response from CCBC in respect of the phasing of the traffic lights adjacent to the Cenotaph.

Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL

Telephone and Fax: Caerphilly 02920 888777

E-mail: towncouncil@tiscali.co.uk

Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

90 **COMMUNITY SAFETY MATTERS**

Gwent Police were not present but had provide a written update report.

St Martins Ward

Youth ASB Operation Footfall continuing at Castle Court and Cardiff Road during February.

Cornerstone in touch with the homeless person outside the One Stop Shop.

Morgan Jones Ward

Youth ASB in Churchill Park. Individuals will be visited in conjunction with housing tenancy.

ASB at Gallagher Retail Park including criminal damage to Wickes store. Police patrols have been increased.

Members raised

- Vehicle break ins at Castle View.
- Individual seen to be under influence of drugs at King Edward Avenue.

91 **TOWN MAYOR'S DIARY**

The Mayor expressed his sympathies to everyone that had been affected by the flooding resulting from storm Dennis.

The Mayor had awarded the prizes to the Art Competition winners.

92 **ENVIRONMENTAL MATTERS**

A query was raised about activity at the Tar Plant site. Cllr Elsbury advised he was in the process of obtaining an update from CCBC.

93 **TOWN CLERK'S REPORTS**

1 Events Working Group

The Events Working Group met on 27th January 2020 to review operational issues arising from the 2019 events.

One of the main items had been a discussion on the tender document for the fireworks contract. The tender timeline was outlined with the aim of awarding the contract to the successful tenderer by the end of March. The tender opportunity will be advertised on the Town Council website and tender alerts will be sent to a number of companies registered with the British Pyrotechnists Association (BPA).

The Working Group had noted that the company that had supplied the PA system for the Christmas Lights switch on was no longer in business. A quotation has been received from Rees Sound Systems. There will be an increase in costs of around £400. Separate arrangements will need to be made for the gazebo shelter required for the Christmas Lights switch on.

It was resolved:

- 1 To approve the tender document for the fireworks contract.
- 2 The tenders received will be evaluated by the Events Working Group and to expedite the process the Town Clerk be given delegated authority to award the contract to the fireworks company selected from the evaluation process.
- 3 To endorse operational adjustments raised in the Events Working Group.
- 4 To confirm the allocation of funding to the sponsored events in 2020.
- 5 To support the merger of the Christmas Market and Lantern Parade for 2020.
- 6 To note the need for another company to provide the PA system for the Christmas Lights switch on in 2020 and the increase in costs.

2 Health and Safety at Work

The Town Council's responsibilities as an employer under the health and safety legislation were outlined. A recent incident at the Community Centre had focused attention on the risks that arise due to the complete lack of building security.

It was resolved

- 1 To endorse the lone worker risk assessment and implement appropriate measures to improve the security of the Town Council office.
- 2 To approve the Lone Worker Policy Statement.
- 3 To formally request the Twyn Community Centre Management Committee to review and implement improvements to the building security and this should be expedited in the interests of users and occupiers.

3 VE Day 75 Anniversary

This year marks the 75th Anniversary of the end of the Second World War in Europe. Friday 8th May 2020 has been designated a Bank Holiday (in lieu of the May Day Bank Holiday on 4th May 2020).

It was agreed to approach the British Legion to establish if there was to be a local commemoration event.

4 Minor Authority Governor Vacancy Cwrt Rawlin School

It was agreed to appoint Wendy Thompson as the representative.

94 PLANNING MATTERS

The following planning applications were considered, and comments made as follows:

19/0981/FULL – no objections

20/0076/COU – no objections

20/0100/FULL – no objections

20/0101/FULL – no objections

95 PAYMENTS AND FINANCIAL MATTERS

1 List of payments were noted and approved.

2 Bank account balances were noted.

3 Applications for Financial Assistance.

St Martins OAP Association

A grant of £250 was approved. Expenditure authorised under the Local Government Act 1972, section 137.

96 CORRESPONDENCE

There were no items of correspondence.

97 MEMBER REQUESTS FOR FUTURE REPORTS

There were no requests.

The meeting closed at 7.00pm