

**CAERPHILLY**

**TOWN**

**COUNCIL**



**CYNGOR**

**TREF**

**CAERFFILI**

---

**TOWN CLERK:  
CLERC-Y-DREF:**

**Phil Davy**

**TOWN MAYOR:  
MEIR Y DREF:**

**Councillor  
Mike Prew**

**MINUTES OF THE ORDINARY MEETING OF CAERPHILLY  
TOWN COUNCIL HELD AT THE TWYN COMMUNITY CENTRE  
ON MONDAY 15<sup>TH</sup> OCTOBER 2018**

**Present:**

Councillors P J Bevan, C Elsbury, S Kent, J Hibbert, M Prew, S Hodder, H Jackson, J Fussell and J Pritchard

**Apologies:**

Councillors J Grenfell, S Morgan and R Bidgood

**In Attendance:**

P Cooke, Caerphilly County Borough Council

G Clifton and Iwan Adams, Gwent Police

P G Davy, Town Clerk

Prior to the meeting P Cooke outlined the current position in respect of electric vehicle infrastructure. CCBC are leading on a Gwent Regional Electric Vehicle Charge Point feasibility study to identify potential sites across Gwent for the location of charge points. Potential sites include:

- Crescent Road car park
- Caerphilly train station car park
- Aber train station car park
- The Twyn car park

The results of the feasibility study (Jan / Feb 2019) will be used for a funding bid via the OLEV On Street Residential Charge Point Scheme which will meet 75% of the capital costs up to a maximum of £100,000 in OLEV funding, with 25% match funding required.

**56 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY 17<sup>TH</sup> SEPTEMBER 2018**

Minutes of the Ordinary Council Meeting held on Monday 17<sup>th</sup> September were received, confirmed, and signed.

**57 MATTERS ARISING FROM THE MINUTES**

Minute 51.3.2 Morgan Jones Flats

Since the last meeting of the Town Council further consideration has been given to extending the stewarding to restrict car parking at the Morgan Jones Flats to residents during the Fireworks Display on 3<sup>rd</sup> November 2018.

It was resolved to rescind the decision taken at the Town Council meeting on 17<sup>th</sup> September and to confirm that arrangements will now be made for barrier controls and stewarding at the Morgan Jones Flats. Additional barriers will need to be ordered and permits issued to residents on Nantgarw Road and at Morgan Jones Flats.

Minute 46 (Minute 38.3) Refuse collection arrangements resolved following surfacing of the access road.

Minute 46 (Minute 39.3) John Child Deputy Lieutenant has been allocated for the Town Council Remembrance Day Commemoration at 11.00am on 11<sup>th</sup> November 2019.

**58 COMMUNITY SAFETY MATTERS**

1 Review of Your Voice System

Inspector Clifton outlined the changes which involved comparing the demand analysis with issues raised by residents with Town Councillors and agreeing a priority target for the next six months. The process would be initiated at the Town Council meeting in November. This will not affect the normal planned campaigns that focus on specific issues such as Christmas Drink Drive; Shoplifting etc.

2 Potential Station Closures

There was a Gwent wide review of the role of Station Enquiry Officer and the footfall at stations. This may result in front office closures as part of the ongoing rationalisation of service provision arising from the need to make budget savings. The Caerphilly station may be affected but there are no firm decisions at this time. There was a discussion about the current operations from the Caerphilly station and possible longer term changes and the relationship with Bedwas the current main hub.

Given the concerns raised by members it was agreed to invite the Chief Constable or other senior officer to meet with the Town Council.

3 Sports Direct / NatWest

Groups were continuing to collect in the area next to the NatWest bank with reports of drinking and drugs. The Police are aware of the problem and there has been some success in addressing the homeless individuals. Patrols are in place but the Police are not receiving calls about this matter.

4 Parking issues were raised at Van Road and Virginia Grove estate. Police will respond as resources allow but their responsibility for parking enforcement will end in December 2018.

5 Possible abandoned vehicle in the B&M car park.

6 The mobile phone and seatbelt campaign had resulted in 44 individuals being caught in one day. The campaign will be repeated in December.

**59 TOWN MAYOR'S DIARY**

There had been a launch of the Mayor's charities and both of the charities had given a presentation of their work.

**60 ENVIRONMENTAL MATTERS**

Despite a number of requests no further information had been forthcoming from CCBC in respect of dog litter bins.

**61 TOWN CLERK'S REPORTS**

**1 Budget Strategy and Draft Estimates 2019/20**

The report outlined budget variances for the current financial year and set out a budget strategy for 2019/20. A key principle was to match expenditure against income without relying on reserves and to ensure the earmarked and restricted reserves can be used for capital expenditure. The assumptions underlying the draft estimates for 2019/20 were explained including provision for mandatory Members allowances.

It was resolved:

- 1 To endorse the budget strategy and underlying assumptions.
- 2 To confirm there should be no new areas of expenditure.
- 3 At the maturity date of the business bond in January 2019 the funds will be held in a 14 Day Business Account.
- 4 A budget report will be presented to the November Town Council when the precept will be agreed for 2019/20.

**2 Q2 Budget Monitoring Report (2018/19 Financial Year)**

At 30<sup>th</sup> September 2018 53% of the budget had been spent.

Members noted the report.

**3 Christmas Tree 2018**

In addition to the quotations in the report, a third quote had been received in the sum of £2348-50 plus vat. There was a discussion about the suppliers and the quotes.

It was resolved:

To accept the quote from J S Lee in the sum of £750 plus vat.

**62 PLANNING MATTERS**

The following planning applications were considered and comments made as follows:

18/0787/FULL – No objections.

Cllr H Jackson declared an interest and took no part in the discussion or decision making on this application.

18/0844/COU – No objections.

Cllr C Elsbury declared an interest and took no part in the discussion or decision making on any of the applications.

Cllr J Fussell declared an interest and took no part in the discussion or decision making on any of the applications.

**63 PAYMENTS AND FINANCIAL MATTERS**

1 List of payments were noted and approved.

2 Bank account balances were noted.

3 External Audit Report 2017/18

**1 Annual Return**

Following the satisfactory outcome of the external audit it was resolved to approve and accept the Annual Return

**2 Issues Arising Report**

The Council had incorrectly recorded items of expenditure as Section 137 payments when there are other statutory powers. A payment cannot be recorded under Section 137 if another statutory power exists.

It was resolved:

When any report is made to the Council that will involve expenditure the relevant statutory provision to authorise the payment will be included in the minutes. Where no specific statutory provision can be established reliance will be placed on S137 Local Government Act 1972 subject to the legal limitations.

Future recording of expenditure within the ledger will be suitably amended to correctly record S137 authorisations.

**64 CORRESPONDENCE**

Correspondence had been received from the Interim Head of Marketing and Tourism Development at CADW seeking sponsorship of the Christmas Ice Rink in Caerphilly Castle. It was agreed to offer sponsorship of £500 towards the cost of the event which would enable the Town Council's logo to be included on marketing material. Although this is unbudgeted expenditure it can be accommodated from savings elsewhere in the budget for 2018/19.

This expenditure is authorised under S145 Local Government Act 1972.

**65 MEMBERS REQUESTS FOR FUTURE REPORTS**

The following requests were received:

Duration of Town Council Meetings.

Dealing with Complaints / Representations from non residents of the Town Council area.

The meeting closed at 8.55pm