

CAERPHILLY

TOWN

COUNCIL



CYNGOR

TREF

CAERFFILI

**TOWN CLERK:
CLERC-Y-DREF:**

Phil Davy

**TOWN MAYOR:
MEIR Y DREF:**

**Councillor
Simon Morgan**

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY
TOWN COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 20TH NOVEMBER 2017**

Present:

Councillor C. Elsbury, S. Kent, J. Grenfell, H. Jackson, S. Morgan (Town Mayor), J. Fussell and R. Bidgood.

Apologies:

Councillor P.J. Bevan, J. Hibbert, M. Prew, S. Hodder and J. Pritchard.

In attendance:

P.G. Davy (Town Clerk).

62. **MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY 16TH
OCTOBER 2017**

Minutes of the Ordinary Council Meeting held on Monday 16th October 2017 were received, confirmed and signed.

63. **MATTERS ARISING FROM THE MINUTES**

Minute 53 – It was understood that Roger Williams was suffering ill health. He had not replied to the letter and may not be able to undertake the internal audit for 2017/18. The Town Clerk was investigating alternatives.

Minute 56 (1) – Cllrs Elsbury and Morgan and the Town Clerk had met with the Caerphilly CCBC Cabinet Member Cllr Sean Morgan to discuss the impact of the Pwllypant highway works on the town. It had been indicated that the intention was to introduce two lane running on the roundabout in the run up to Christmas (but would revert back to single lane after Christmas), and consideration was being given to temporary short term free parking in the town centre car parks. These arrangements were to be in place by the beginning of December 2017.

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Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

64. **COMMUNITY SAFETY MATTERS**

Gwent Police representatives were not in attendance but the following matters were raised.

- 1 - There had been a serious road traffic accident in Watford Road on 20th November 2017.
- 2 - The safety of pedestrians crossing Watford Road was discussed. Cllr Elsbury had already investigated whether the criteria could be met for a pedestrian crossing but would raise the matter again with CCBC Highways.
- 3 - Mobility scooters on the highway were a danger when normal traffic regulations and basic observance of the Highway Code were ignored by individuals riding the scooters.
- 4 - It had been noted that the police were providing a regular presence at the bus station/railway station.

65. **TOWN MAYOR'S DIARY**

The Mayor had attended the following:

1. Over 50's Forum at Caerphilly Castle.
2. Remembrance Day Parade.
3. School Children Remembrance Service.
4. Twinning AGM.

66. **ENVIRONMENTAL MATTERS**

The following matters were raised to be taken up with Caerphilly County Borough Council:

1. Cleaning of the steps by the Visitor Centre and pavement areas adjacent to the Cenotaph.
2. Cllr Grenfell had not received a response to the matters he raised at the last Council meeting (overgrown vegetation on the rear lanes at Bartlett Street and Goodrich Street; fly tipping at Bronrhiw Avenue and King Edward Avenue).

67. **TOWN CLERK'S REPORTS**

1 Reserves Policy

It was resolved to adopt the policy of designated reserves as an integral element of budget planning.

2 Budget Estimates 2018/19

The report outlined a number of variances in the current financial year and set out the assumptions behind the budget for 2018/19.

It was resolved:

1. To approve the budget for 2018/19.

2. To set the Council Tax precept for Band D properties at £14 for 2018/19.
3. The earmarked reserves of £30,000 will be reviewed in conjunction with the CIL funds in the new financial year.

3 Office Rent/Lease

It was resolved to accept the reduced rent, inclusive of utilities of £3,200 per annum proposed by The Twyn Community Centre Management Committee and enter a new 10 year sub lease with a rent review after 5 years. All other terms of the sub lease will remain unchanged.

Cllr J. Fussell declared an interest and took no part in the discussion or decision making.

4 Review of Town and Community Councils

The report was deferred to the Town Council meeting on 15th January 2018 to allow Members time to consider how they wish to respond to the review.

5 Model Local Resolution Protocol for Community and Town Councils

It was resolved to adopt the Model Local Resolution Process as amended to reflect the Town Council has a Mayor and Deputy Mayor. In circumstances where there is a lack of cooperation or a breakdown occurs between the parties during the process the matter will be referred to the Public Ombudsman for Wales.

6 Silent Soldier Coming Home

It was agreed to support the centenary of the ending of the First World War by sponsoring the £250 cost of a Silent Soldier to be erected on the outside of the Twyn Community Centre subject to agreement with the Management Committee.

7 Revised Local Government Scheme 2017

Members noted the report.

68 PLANNING MATTERS

The following applications were considered and comments made as follows:

- 17/0559/FULL – No objections.
- 17/0875/NCC – No objections.
- 17/0893/FULL – No objections.
- 17/0919/FULL – No objections.
- 17/0778/FULL – No objections.
- 17/0895/FULL – No objections.
- 17/0948/FULL – No objections.

Cllr J. Fussell declared an interest and took no part in the discussion or decision making.

69. PAYMENTS AND FINANCIAL MATTERS

1. List of payments noted and approved.

2. Bank Account Balances noted.

3. Application for Financial Matters

(i) Caerphilly RFC Mini and Junior Section - £400 approved.

Cllr R. Bidgood declared an interest and took no part in the discussion or decision making. Cllr J. Grenfell declared an interest and took no part in the discussion or decision making.

(ii) Caerphilly CCBC Access Group – application refused as grant already awarded in June 2017.

(iii) Benefice of Eglwysilan and Caerphilly - £100 approved.

70. CORRESPONDENCE

1 The 2018 Review of Parliamentary Constituencies in Wales Revised Proposals

Information noted and Members to respond on individual basis if appropriate.

2 Cardiff Conservation Volunteers

Information noted and Members will refer to any local groups where appropriate.

3 Cwmni – Welsh Language Magazine

It was agreed to take an advert to promote the 2018 programme of events sponsored by the Town Council.

Cllr J. Grenfell declared an interest and took no part in the discussion or decision making. Cllr H. Jackson declared an interest and took no part in the discussion or decision making.

4 A&E at the Royal Gwent

It was agreed to seek confirmation that A&E services will be maintained at the Royal Gwent when the Critical Centre at Cwmbran is completed.

5 Caerphilly Armed Forces Champion

The Town Council has agreed to purchase a “Silent Soldier” – see minute 67 (6).

6 Fireworks Complaint

It was accepted that not everyone likes fireworks, but equally there are many people who do enjoy the display which only lasts thirty minutes. The Town Clerk will reply to the complainant.

7 Fireworks Compliment

The email of appreciation was noted.

71 **MEMBER REQUESTS FOR FUTURE REPORTS/INFORMATION**

A request for a debrief on the 2017 Fireworks Display was received. The Town Clerk will convene a meeting of the Events Working Group early 2018 to review the organization and planning of events in 2018 in light of issues raised at the events in 2017.

72. The Mayor placed on record his thanks to all the Town Council Members, volunteers and staff who helped and supported the Fireworks event on 4th November 2017.

The meeting closed at 7.40 pm.