

CAERPHILLY
TOWN
COUNCIL



CYNGOR
TREF
CAERFFILI

**TOWN CLERK:
CLERC-Y-DREF:**

K. Williams

**TOWN MAYOR:
MEIR Y DREF:**

**Councillor
James Fussell**

9th February 2015

An Ordinary Meeting of the Caerphilly Town Council will be held at the Twyn Community Centre on Monday 16th February at 6.30 p.m.

Any Member requiring further information on any item should contact me before the Meeting.

K. Williams
TOWN CLERK

A G E N D A

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on 19th January 2015 (herewith).
4. Matters arising from the Minutes if not covered by the Agenda.
5. COMMUNITY SAFETY MATTERS
6. TOWN MAYOR'S DIARY
7. ENVIRONMENTAL MATTERS
8. PROJECTS AND TOWN CLERK'S REPORT
 - a. Town Council Events 2015.

Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL
Telephone and Fax: Caerphilly 02920 888777
E-mail: towncouncil@tiscali.co.uk
Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

9. PLANNING MATTERS (see list attached)
10. PAYMENTS AND FINANCIAL MATTERS
 - a) List of Payment.
 - b) Bank Account Balances.
 - c) Application for Financial Assistance
 - i. Disability Can Do.
 - ii. Menter Iaith Sir Caerffili.
11. CORRESPONDENCE
12. ANY OTHER BUSINESS

CAERPHILLY

TOWN

COUNCIL



CYNGOR

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TOWN CLERK:
CLERC-Y-DREF:

Ken Williams

TOWN MAYOR:
MEIR Y DREF:

Councillor
Mr. James Fussell

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY TOWN
COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 19TH JANUARY 2015**

Present:

Councillors Mr. M. Newman, Mr. C. Elsbury, Mr. E. Talbot, Mrs. J. Hibbert, Mr. R. Williams, Mr. S. Cook, Mr. S. Kent, Mr. P.J. Bevan, Mr. James Fussell (Town Mayor) and Mr. J. Pritchard.

Apologies:

Councillor G. Pratt and Councillor Olwen Rees.

In attendance:

Mr. K. Williams (Town Clerk).

The Town Mayor, Councillor James Fussell welcomed Councillor Shayne Cook to the Town Council following his election for the vacant seat in the Ton-y-felin ward in December 2014.

70. **MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY 17TH
NOVEMBER 2014**

Minutes of the Ordinary Council Meeting held on Monday 17th November 2014 were received, confirmed and signed.

71. **MATTERS ARISING FROM THE MINUTES**

No matters arising.

72. **COMMUNITY SAFETY MATTERS**

Small increase in anti social behaviour particularly around the town. Dispersal notices came into force in December and these seem to have moved youths from the town.

Two initiatives to help reduce anti social behaviour have been introduced with the help of funding from the Borough. An initiative with Cardiff City F.C. takes place on a Thursday at Virginia Park. The second initiative called Fab Fridays has started and the two seem to be helping reduce anti social behaviour.

Inspector Gareth Jones updated members on changes to police work from April. A new operating module will be introduced and Gwent police will be divided into East and Western areas. Caerphilly and Bedwas will be grouped together under Inspector Jones. There will be a team of neighbourhood police officers working out of Bedwas, starting 2nd February.

PACT brand is going and a new initiative called Your Voice will replace it.

Issues raised by members

- a. Graffiti on Broomfield Street and Windsor Street.
- b. Incident rear Bartlett Street.
- c. Parking at school times outside Ysgol Gynradd Cymraeg y Castell on junction of Heol Trecastell/Crescent Road causing serious problems (times 8 am to 9 am, 12 pm to 1 pm and 3 pm to 4 pm) despite there being a free car park for a 20 minute period. Police were asked to attend and either issue tickets or warnings to people who park illegally.

73. **TOWN MAYOR'S DIARY**

Christmas Tree Celebrations St. Martin's Church.
St. Helen's Church 50 year anniversary.
River of Light Parade.
Christmas Switch On.
Fireworks Presentation at Caerphilly Golf Club.
Fundraising for Ty Hafan.
Concert at Van Road Congregational.
YGC Christmas Concert
Cwrt Rawlin School Christmas Party.
St. John Ambulance Annual Presentation Event.
Launch Y Galeri Art Competition.
Night out with Street Pastors.
Beeches 2nd Phase Launch.

74. **ENVIRONMENTAL MATTERS**

Park Lane Council offices are due for demolition on week commencing 19th January.
Parking problems at the rear of Tesco. Members agreed to write to Police.
Pot hole on Lon y Llyn - reported.
Lane by school on Van Road has been cleared up but some work still outstanding.
Litter bins on lamppost by King Edward's Avenue weren't being emptied but following a telephone call they were cleared.
Market entrance on Clive Street covered with cigarette ends. It was suggested an approach be made to the borough to provide a bin for cigarette butts at this location.
Rough sleeper by Elim Pentecostal Church. Members agreed to write to the police on this issue.

75. **PROJECTS AND TOWN CLERK'S REPORT**

a. Public Consultation

Members agreed to contact the Borough Council and ask for an On Line Survey requesting views of its charge payers on the discretionary services it presently provides and other services it should provide.

Once this is up and running a press release will be placed in the Caerphilly Observer.

b. Caerffili & District Twinning Association

Councillor P. Bevan declared an interest and took no part in the discussions or decision making.

Members discussed the application and decided to make a donation of £500 to the Twinning Association.

c. Membership Renewal - Society of Local Council Clerks

Members agreed to renew the membership of the Clerk to the SLCC at a cost of £149. They also asked for further information on Membership of One Voice Wales.

d. No Cold Caller Signs

Members debated the request for funding to provide 'No Cold Caller' signs for St. Martin's Estate and agreed to a grant of £250.

76. **PLANNING MATTERS**

Councillor Fussell declared an interest and took no part in the discussions or decision making.

14/0845/NOTT Vodafone Communication Mast Railway Terrace.
This planning application has been referred to Planning Committee.

77. **PAYMENTS AND FINANCIAL MATTERS**

a.	List of Payments and Income	Noted and Approved.
b.	Bank Account balances	Noted.
c.	<u>Application for Financial Assistance</u>	£
	i. Aber Valley YMCA	600.00
	ii. Twyn Community Playgroup	Deferred
	iii. Disability Can Do	Deferred
	iv. St. David's Children Society	Deferred
	v. Goldies Oldies	200.00
	vi. St. Martin's Ward Old Age Pensioners	400.00

78. **CORRESPONDENCE - MEMBERS REQUEST**

Filling of Casual Vacancy

The Notice of Motion was withdrawn by Councillor Pritchard and replaced with a Statement of Intent agreed by all members stating that where possible any future vacancy would be filled by way of a by-election as opposed to co-option.

79. a. **2015 Pay Award**

The Clerk informed members that the Employers and Employees had agreed the National Pay Award. An increase of 2.2% effective from 1st January 2015 together with a consolidated payment of £100 in December 2014 and £33 in April 2015 was agreed and noted by members.

b. **Working Conditions of Town Clerk**

The Town Clerk declared an interest and left the room while members discussed the report. Members agreed to the clerk changing his working conditions to work 2 days at the office (Monday and Tuesday) and 1 day from home (Wednesday).

The Clerk agreed to carry on with 3 days at the office when circumstances demanded.

The door to the office will be kept locked when only 1 member of staff is present.

Meeting closed at 8 pm.

Next meeting 16th February 2015

Town Council Events 2015

Last year the Town Council put on the Flower Festival, Fireworks Display and Christmas Lights. The revenue estimates agreed by members at the November meeting provided funding for this year's events.

The following dates have been provisionally agreed.

- a) Flower Festival weekend of 13th and 14th June, notes of a meeting with the churches are attached to this report.
- b) Fireworks Display at Caerphilly Castle on 31st October.
- c) Christmas Light Switch On at Twyn Centre on Friday 20th November.

Members are asked to note this report.

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CAERPHILLY FLOWER FESTIVAL

Notes of Meeting with Churches and Societies held on Monday 2nd February 2015

In attendance:

St. Catherine's Church, St. Martin's Church, Van Road URC, Windsor Road Presbyterian Church, Connect Life Church, Mount Carmel Baptist Church, Caerphilly Floral Society, Caerphilly Players, St. Helen's Church, Wesley Church and Glynderi Bonsai Club.

Councillors P. Bevan, J. Fussell and C. Elsbury were also present.

Apologies:

Bethel Independent Chapel.

1. Review of Last Year's Event

The churches felt last year's event went off very well with the only complaint being the heating in the library which was affecting the flowers. It was agreed to ask if the Twyn Centre could be used this year as an alternative venue.

2. Date of Flower Festival

The churches were happy with the event being held in June. It was agreed the weekend covering Saturday 13th and Sunday 14th June 2015 will be the dates for this year's festival with Friday 12th June being used to set up at the Twyn Centre.

3. Theme of Event

It was agreed to base this year's theme around the Eisteddfod.

4. Funding

It was suggested all organisations taking part receive £350. It was also agreed to request a grant from the Town Centre Management Group.

Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL

Telephone and Fax: Caerphilly 02920 888777

E-mail: towncouncil@tiscali.co.uk

Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

5. **Advertising**

Leaflets and posters to be produced, hopefully with the help from the Borough Council and details be included on the websites.

6. Local schools be invited to take part in a Garden Trough Competition.

Members are asked to confirm this report.

Case Ref. 14/0826/FULL **Site Area:** 376m²
Location: 16 Clos Enfys Caerphilly CF83 1SB
Proposal: Erect single-storey rear extension
Applicant: Mr & Mrs A Mile 16 Clos Enfys Caerphilly CF83 1SB
Agent: MT Surveyors Mr M Taylor Heatherston Lodge Michaelston Y Fedw Cardiff CF3 6XS
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314248 (E) 186122 (N) **Expected Decision Level:** Delegated

Community Council: Caerphilly Town Council

Case Ref. 14/0855/FULL **Site Area:** 11013m²
Location: Land At Watford Road Caerphilly
Proposal: Erect a residential development and associated works
Applicant: United Welsh Housing Association Mr P Seaborne C/o Asbri Planning Ltd Mr B Davies Unit 9 Oak Tree Court Cardiff Gate Business Park Cardiff CF23 8RS
Agent: Asbri Planning Ltd Mr B Davies Unit 9 Oak Tree Court Cardiff Gate Business Park Cardiff CF23 8RS
Case Officer: Mr G Lewis ☎ 01495 235127 ✉ lewisg@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314711 (E) 186251 (N) **Expected Decision Level:** Delegated

Community Council: Caerphilly Town Council

Case Ref. 14/0859/COU **Site Area:** 162m²
Location: 11 Market Street Caerphilly CF83 1NX
Proposal: Change the use to A1/Veterinary Clinic (Sui Generis)
Applicant: Caerphilly Veterinary Clinic Mrs C Hill 13 Market Street Caerphilly CF83 1NX
Agent: CLC Unit 19 The Design Office Heol Y Deri Rhiwbina Cardiff CF14 6HA
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315737 (E) 186891 (N) **Expected Decision Level:** Delegated

Community Council: Caerphilly Town Council

Case Ref. 15/0056/FULL **Site Area:** 199m²
Location: 28 Goodrich Street Caerphilly CF83 1JY
Proposal: Remove single-storey extension and build a two-storey extension
Applicant: Mr D Gilbert 28 Goodrich Street Caerphilly CF83 1JY
Agent:
Case Officer: Mr C G Grimes ☎ 01495 235124 ✉ grimecg@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315789 (E) 186757 (N) **Expected Decision Level:** Delegated

Community Council: Caerphilly Town Council

Case Ref. 15/0016/FULL **Site Area:** 290m²
Location: 19 Virginia View Caerphilly CF83 3JA
Proposal: Replace existing pre-cast concrete garage with asbestos roof with a new spar style garage
Applicant: Mr G Croll 19 Virginia View Caerphilly CF83 3JA
Agent: Bob Edmunds Sectional Garages Mr B Edmunds Lower Malthouse Farm Malthouse Lane Caerleon Newport NP18 3SL
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 315694 (E) 187630 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0018/FULL **Site Area:** 1205m²
Location: 1 Heol Waun Fawr Caerphilly CF83 1SA
Proposal: Erect two-storey side extension
Applicant: Mr N O'Shaughnessy 1 Heol Waun Fawr Caerphilly CF83 1SA
Agent: Mike Yearsley Architect Mr M Yearsley 11 Caernarvon Drive Rhiwderin Newport NP10 8QT
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314274 (E) 186058 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0021/FULL **Site Area:** 548m²
Location: 4 Cae Uwchilyn Caerphilly CF83 1TY
Proposal: Erect new entrance porch and provide garden works
Applicant: Mr G Royal 4 Cae Uwchilyn Caerphilly CF83 1TY
Agent:
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314609 (E) 186204 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0023/COU **Site Area:** 352m²
Location: Manchester House 1 Clifton Street Caerphilly CF83 1HA
Proposal: Retain A1 use part ground floor and convert upper floors to residential
Applicant: Mr J Khehra 192 Bedwas Road Caerphilly CF83 3AU
Agent: CLC The Design Office 19 Heol Y Deri Rhiwbina Cardiff CF14 6HA
Case Officer: Mr C G Grimes ☎ 01495 235124 ✉ grimecgc@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315728 (E) 186838 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref.	15/0060/COU	Site Area:	158m²
Location:	1 Pentrebane Street Caerphilly CF83 1FR		
Proposal:	Convert first and second floors to 6 No. one bedroom flats		
Applicant:	Messrs M & I Jaura 48 Penylan Road Penylan Cardiff CF24 3PF		
Agent:	STP Architects Mr D Poole Old School House Hengoed Road Hengoed CF82 7JS		
Case Officer:	Mr C G Grimes	☎ 01495 235124	✉ grimecg@caerphilly.gov.uk
Ward:	St Martins	Map Ref:	315519 (E) 186699 (N) Expected Decision Level: Delegated
Community Council: Caerphilly Town Council			

LIST OF PAYMENTS

CHEQUE NO.	PAYEE	IN RESPECT OF	AMOUNT £
303501	Twyn Community Centre	Lease of Office	1016.00
303502	Speedy Asset Services	Hire of Crowd Control Barriers	65.48
303503	Digital Systems UK	Photocopying	16.88
303504	Playworks	January Salaries	1521.24
D/D	123.Reg	Domain Registration	8.38
303505	Parish of Caerphilly	Electricity Cost of Floodlights	345.82
303506	SLCC	Annual Membership	149.00
303507	Caerffili & District Twinning	Donation	500.00
303508	Aber Valley YMCA	Donation	600.00
303509	Golden Oldies	Donation	200.00
303510	St. Martin's Ward OAPs	Donation	400.00
303511	Elsbury Access Platforms	Christmas Lights	4730.40
D/D	123.Reg	Domain Name	17.96
D/D	British Telecom	Telephone Bill	62.15
303512	Welsh Government	Hire of Castle	275.00
303513	Caerphilly C.B.C.	Printing of Leaflets for Flower Festival	340.80
303514	Caerphilly C.B.C.	No Cold Caller Signs	250.00

Bank Account Balances as at 27th January 2015

£

Community Direct Plus Account	9835.66
Business Select 14 day Account	32475.37
Business Select 14 day Gratuity Account	4035.66
Corporate Fixed Rate Deposit Account	30558.59

The Disability CAN DO Organisation.
Bryn Lane, Pontllanfraith,
Blackwood. NP12 2PG



Empowering & Enabling Disabled People & Carers

Charity No. 1126797

Disability Can Do Organisation
1 Bryn Lane
Pontllanfraith
Blackwood
NP12 2PG

22 January 2015

Mr K. Williams
Twyn Community Centre,
The Twyn,
Caerphilly
CF83 1JL

Dear Mr Williams,

Thank you for your letter of 21 January 2015. I apologise for not being clear enough in my original request.

The Disability Can Do Organisation relies very heavily on the support and good will of our volunteer team, and it is their travel and refreshment costs that we are in need of financial help with.

We are aware of the pressure on all the town council budgets, therefore we are asking for a grant in the region of five hundred pounds to help with these costs.

Should you require any further information, we would be happy to arrange for someone to come along and speak to your meeting.

I look forward to hearing from you at your earliest convenience.

Yours Sincerely

Helen Williams



www.disabilitycando.org.uk



CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. **NAME OF ORGANISATION and Headquarters and principal area or place of operation.**
The Disability Can Do Organisation. We deliver our services across the Caerphilly County Borough, in clients homes, outreach clinics in Caerphilly library, Caerphilly jobcentre.
2. **NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION**
Helen Williams, Charity Manager, Disability Can Do Centre, 1 Bryn Lane, Pontllanfraith NP12 2PG
3. **PURPOSE OR ACTIVITIES OF ORGANISATION – if possible attach copy of Constitution**
To improve the quality of life for disabled adults and their carers through the provision of information, Advocacy, welfare support, housing support, volunteering opportunities.
4. **MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:**
We have a database of over 2 700 disabled adults and carers. Approximately 18% of the Total No. _____ Number Resident in Town Council area (see attached map) service users of our welfare support service in the past year have come from the Caerphilly
5. **MEMBERSHIP FEES, if applicable** _____ town council area.
6. **PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.**
We have attached a recent bank statement together with our annual report and accounts for the end of the financial year.
7. **PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:**
We would like assistance for the core costs associated with running our organisation such as volunteer costs, insurance, training for our Trustees, personal safety items of personal alarms, first aid kits, IT equipment and security software etc. These are essential costs that we need to cover in order to sustain the organisation.

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

phone 08457 215 215

MISS M SEALE
Disability Can Do Centre
1 Bryn Lane
The Bryn Pontllanfraith
Blackwood Gwent
NP12 2PG

MR140A1500280000

32900

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
	31 OCT 14	OPENING BALANCE			70,438.00
	3 NOV 14	JOHN MILES SEP EXPS	152.90		70,285.10
	4 NOV 14	6232 Amazon *Mktpl	66.57		70,218.53
	5 NOV 14	UNTAXED INTEREST		13.73	70,232.26
	6 NOV 14	6232 Amazon *Mktpl		35.98	
	6 NOV 14	N.GIRO000000051114		223.84	
	6 NOV 14	DWP HSBC2033369373 2063366373		302.78	70,794.86
	7 NOV 14	6232 Amazon *Mktpl	5.55		
	7 NOV 14	6232 Amazon *Mktpl	59.72		
	7 NOV 14	200848	500.00		70,229.59
	10 NOV 14	BET OFFICE SUPPLIE 91063697	33.66		
	10 NOV 14	DWR CYMRU 21 OCT 14	58.63		
	10 NOV 14	WCVA GENERAL ACCOU 64914	95.00		
	10 NOV 14	MISS K M HOWELL OCT EXPS	89.46		
	10 NOV 14	PEGASUS TELECOM 20658	95.00		
	10 NOV 14	N.M.O CLEANING SE N.M.O-39	125.00		
	10 NOV 14	E.ON EP1431421462931	395.16		
	10 NOV 14	CARDIFF & VALE ULH EP1431421462943	612.00		
	10 NOV 14	KONICA 111594130	100.63		
	10 NOV 14	KONICA 1115960243	161.08		
	10 NOV 14	COMPUTAFORM 226127	62.48		
	10 NOV 14	COMPUTAFORM 226220	3.10		
	10 NOV 14	CAERPHILY CBC NOR06987		2,499.25	70,906.75
	17 NOV 14	GAVO PT:3 INV 7034 *	2,041.81		
	17 NOV 14	GWENT ASSOCIATION Pt:1 Inv 7034	10,000.00		
	17 NOV 14	GWENT ASSOCIATION Pt: 2 Inv 7034	10,000.00		48,864.94 S
Statement closing balance					48,864.94 S

Abbreviations: S Sub Total (Interim) Balance OD Overdraw Balance ODNS Overdraw Interest Balance NSNP Non Starting
Transaction Fee: Details of overdraft interest rates are shown on leaflet. Details of calculations of interest charged are available on request.

Don't let your business fall victim to telephone fraud.

Be alert to phone calls asking for your personal or account - related information or requesting that you alter bank payee details for regular payments. Do not presume the call is genuine as fraudsters can sound professional. Always verify the call by using a different telephone line to call back and use known contact details to ensure you don't unknowingly speak to the fraudster.

Please see the important information overleaf about the Financial Services Compensation Scheme (FSCS).

DISABILITY CAN DO ORGANISATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2014

	2014 £	2013 £
INCOMING RESOURCES		
Voluntary income		
Donations	964	3,005
Grants	<u>55,146</u>	<u>51,984</u>
	56,110	54,989
Activities for generating funds		
Fundraising events	1,412	1,296
Training income	<u>1,300</u>	<u>1,091</u>
	2,712	2,387
Investment income		
Bank interest receivable	142	204
Incoming resources from charitable activities		
Big Lottery People and Places Scheme	159,931	151,951
Other incoming resources		
Other income	-	<u>571</u>
Total incoming resources	218,895	210,102
RESOURCES EXPENDED		
Costs of generating voluntary income		
Wages	2,291	2,901
Social security	210	297
Pensions	229	290
Telephone and internet	69	62
Postage and stationery	90	131
Advertising and marketing	910	950
Travel and subsistence	66	7
Premises costs	239	295
Fundraising event costs	115	-
Admin and office costs	28	39
Legal and professional fees	<u>26</u>	<u>-</u>
	4,273	4,972

This page does not form part of the statutory financial statements

**DISABILITY CAN DO ORGANISATION
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2014**

Charitable activities		
Wages	102,466	90,497
Social security	8,586	7,914
Pensions	7,531	9,353
Telephone and internet	2,980	2,331
Postage and stationery	1,617	4,907
Advertising	4,472	7,642
Recruitment costs	899	310
Training	17,069	7,268
Premises costs	10,359	11,065
Admin and office costs	1,217	1,481
Volunteer expenses	10,360	5,773
Legal and professional fees	1,125	868
Grants repayable to funding providers due to underspend	3,894	-
Subcontractor fees for maintenance services	3,080	-
Travel and subsistence	2,869	3,601
Events	353	2,150
	<u>178,877</u>	<u>155,160</u>
Governance costs		
Wages	-	-
Trustee expenses and costs of meetings	1,616	1,206
Accountancy	1,680	1,680
Travel and subsistence	-	83
Training	160	1,024
Organisation governance costs	-	-
Monitoring and evaluation	-	1,750
	<u>3,456</u>	<u>5,743</u>
Support costs - Management		
Wages	39,344	42,649
Social security	3,412	3,740
Pensions	3,934	5,341
Telephone and internet	1,173	715
Postage and stationery	1,547	1,504
Advertising	1,888	1,724
Travel and subsistence	1,130	-
Premises costs	4,086	3,393
Admin and office costs	487	454
Legal and professional fees	443	-
Depreciation	4,901	3,443
	<u>62,345</u>	<u>62,963</u>
Total resources expended	<u>248,951</u>	<u>228,838</u>
Net expenditure	<u>(30,056)</u>	<u>(18,736)</u>

This page does not form part of the statutory financial statements

DISABILITY CAN DO ORGANISATION

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2014**

	Notes	Un- restricted fund £	Restricted funds £	2014 Total funds £	2013 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	964	55,146	56,110	54,989
Activities for generating funds	3	2,712	-	2,712	2,387
Investment income	4	142	-	142	204
Incoming resources from charitable activities					
Information and services for disabled persons and their carers		-	159,931	159,931	151,951
Other incoming resources		-	-	-	571
Total incoming resources		3,818	215,077	218,895	210,102
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income		4,273	-	4,273	4,972
Charitable activities					
Information and services for disabled persons and their carers		10,251	230,971	241,222	218,123
Governance costs	6	2,818	638	3,456	5,743
Total resources expended		17,342	231,609	248,951	228,838
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS					
		(13,524)	(16,532)	(30,056)	(18,736)
Gross transfers between funds	12	5,870	(5,870)	-	-
Net incoming/(outgoing) resources		(7,654)	(22,402)	(30,056)	(18,736)
RECONCILIATION OF FUNDS					
Total funds brought forward		42,522	54,215	96,737	115,473
TOTAL FUNDS CARRIED FORWARD		34,868	31,813	66,681	96,737

The notes form part of these financial statements

DISABILITY CAN DO ORGANISATION

**BALANCE SHEET
AT 31 MARCH 2014**

	Notes	Un- restricted fund £	Restricted funds £	2014 Total funds £	2013 Total funds £
FIXED ASSETS					
Tangible assets	9	5,938	-	5,938	9,216
CURRENT ASSETS					
Debtors	10	407	2,294	2,701	1,630
Cash at bank and in hand		<u>30,576</u>	<u>31,903</u>	<u>62,479</u>	<u>88,955</u>
		30,983	34,197	65,180	90,585
CREDITORS					
Amounts falling due within one year	11	(2,053)	(2,384)	(4,437)	(3,064)
		—	—	—	—
NET CURRENT ASSETS		<u>28,930</u>	<u>31,813</u>	<u>60,743</u>	<u>87,521</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		34,868	31,813	66,681	96,737
		—	—	—	—
NET ASSETS		<u>34,868</u>	<u>31,813</u>	<u>66,681</u>	<u>96,737</u>
FUNDS	12				
Unrestricted funds				34,868	42,522
Restricted funds				<u>31,813</u>	<u>54,215</u>
TOTAL FUNDS				<u>66,681</u>	<u>96,737</u>

The financial statements were approved by the Board of Trustees on ...12.9.14... and were signed on its behalf by:


.....
D Evans -Trustee

The notes form part of these financial statements

Mr. Ken Williams
Town Clerk
Caerphilly Town Council
The Twyn Community Centre
The Twyn
Caerphilly
CF83 1JL

12.01.14

Dear Mr. Williams,

Please find enclosed an application for funding on behalf of Menter Iaith Sir Caerffili. I have also enclosed some supporting documents and photographs and would be extremely grateful if the Council would consider our application at its earliest convenience.

Yours sincerely,



Lowri Jones (Chief Executive)

CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.

MENTER IAITH SIR CAERFFILI. The organisation
operates across Caerphilly County Borough.

2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION

Howri Jones (Chief Executive) - Menter Iaith Sir Caerffili,
Suite 1, St. Margaret's Park, Pengam Road, Aberbargoed, CF81 9FW

3. PURPOSE OR ACTIVITIES OF ORGANISATION - if possible attach copy of Constitution

To provide services and opportunities for people of all ages
to use the Welsh language within their local communities.
Please also see our enclosed constitution.

4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:

Total No. 1500+ Number Resident in Town Council area (see attached map) _____

5. MEMBERSHIP FEES, if applicable N/A.

6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.

Our latest Annual Accounts are included. A detailed
breakdown of costs applied for also included.

7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:

A detailed description of costs applied for are
included together with a description of our intention
to expand and improve our annual festival, "Ffilifest".

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

Caerphilly Town Council

Cyngor Tref Caerffili

Menter Iaith Sir Caerffili – Application for Funding to support its summer festival, Ffiliffest

Menter Iaith Sir Caerffili is a voluntary, community based organisation and a registered charity. Its principal aim is to increase the opportunities for people of all ages and backgrounds to use the Welsh language within their local communities. In order to achieve this aim we develop new and innovative community projects which stimulate and encourage community development and participation in addition to enabling communities to lead their own projects. Menter Iaith are now active in several fields including youth work, childcare, community training and volunteering opportunities, Welsh for adults and partnerships with the private sector. These projects enable people to use the Welsh language on a community level in a variety of ways. Previously, Welsh speakers and learners, both adults and children, were faced with a severe lack of services and opportunities to use the Welsh language outside education. During the past fourteen years, Menter Iaith has responded to this lack of equal opportunity by developing and providing projects which now enable people to use the Welsh language within their own communities. These projects work with young children within our childcare and play schemes, young people through youth clubs and youth activities, adult Welsh learners through learners' groups and local businesses through our advice and support. A key element of our work is the development of new and stimulating Welsh medium work opportunities, placements, training opportunities and volunteering opportunities for local people.

All of our projects have developed through partnerships with other organisations such as schools and nurseries, GAVO, Caerphilly C.B. Council, Gwent Centre for Welsh for Adults, local businesses, voluntary organisations, Communities First Partnerships and various other organisations. We work with communities throughout Caerphilly County Borough and engage with over 3500 Welsh speakers and learners at present in addition to 20+ organisations and societies. Menter Iaith Sir Caerffili has a Management Committee of 12 members and all projects are open to volunteers. We currently work with approximately 20+ volunteers across our projects. Menter Iaith is a registered charity.

Ffiliffest is our annual summer festival which provides an opportunity for children, young people and their families to take part in a range of opportunities including dance, crafts, music workshops, sports workshops, writing sessions and enjoy performances from a number of local groups, schools and artists. There is also a large number of craft and food stalls within the Great Hall and within the outside areas. The main feature of the day is a huge display of folk dancing by 20 local primary schools, both English and Welsh medium. The event provides an opportunity for communities from across the area to celebrate their local cultural heritage while also taking part in a huge range of activities. Ffiliffest is the only local festival which currently celebrates the Welsh language and local heritage. In June 2015 we will once again be working in close partnership with CADW and holding the festival within the grounds of Caerphilly Castle. During the event in 2014, approximately 1300 people attended the event and questionnaires completed by those attending were extremely positive. Menter Iaith Caerffili is eager to continue to improve the festival and also to ensure that the event is accessible to as many local families as possible.

As an organisation we have considered the feedback recorded during last year's event and we are keen to address a number of key issues:

- Many noted they would like to see more activities for children, particularly arts and crafts activities
- A number of young people noted they would like to see a larger performing stage with a more varied programme of performers
- The majority of families wished to see it as a free entry event. Tickets had to be purchased from CADW at the entrance in order to attend the event during previous events. Many people noted that the majority of community events are usually free and that more families would be able to attend if there wasn't a charge.

Menter Caerffili have recently held a number of discussions with CADW in order to ensure that the event is a free event, and therefore accessible to as many families as possible, in particular those from nearby disadvantaged and deprived. CADW have agreed to hire the castle to Menter Caerffili for a fee of £2500 which enables us to set up the event during the previous day, hold the event on the day of the festival and consider the possibility of extending the activities to other areas of the castle. We feel that this is a crucial development in terms of attracting more families and ensuring that the event is accessible to more local people.

In terms of improving the activities provided we wish to increase the number of arts and cultural activities available to children and young people. We are therefore seeking funding to provide an arts and crafts marquee within which families would have the opportunity to try pottery, graffiti art, badge making and a number of other craft activities. Similarly we would like to arrange a larger performing stage which would enable local performers to have the opportunity to perform in addition to some of Wales' leading groups and soloists. The funding we are applying for is noted below, followed by funding already secured from other sources:

Costs applied for

<u>Item</u>	<u>Cost</u>
Hire of Caerphilly Castle (Includes 2 days of use and support from CADW staff throughout preparations and the festival itself)	£2500.00
Performing stage (includes technicians, P.A. system and electricity)	£1970.00
Arts and crafts Marquee	£585.00
Total applied for	£5055.00

Funding secured from other sources

<u>Source/Funder</u>	<u>Amount</u>
Caerphilly C.B. Council Arts Development Team	£1000.00 - art and craft workshops
CADW	£1000.00 - performers
Welsh Church Fund (awaiting result)	£2000.00 - health and safety equipment and advertising materials
Arts Council of Wales (awaiting result)	£4500.00 – workshops and performers
TOTAL	£8500.00

We would be extremely grateful if you could consider our application and feel that Ffiliffest has the potential to grow as a festival if the changes noted are made. Local families have been extremely supportive of the festival and now consider Ffiliffest as a highlight within the calendar of community events. Ffiliffest represents the only local festival which celebrates Welsh heritage and provides an opportunity for local families to take part in a range of activities within Caerphilly Town Centre. Included with the application are a number of photographs demonstrating some of the activities provided during Ffiliffest 2015.

MENTER IAITH SIR CAERFFILI

Datganiad o Weithgareddau Ariannol yn cynnwys cyfrif o incwm a gwariant

y flwyddyn yn diweddu 31 Mawrth 2014

		Cronfeydd anghyfyngedig £	Cronfeydd cyfyngedig £	Cyfanswm cronfeydd 2014 £	Cyfanswm cronfeydd 2013 £
Nodyn					
Incwm a dderbyniwyd drwy weithgareddau codi arian:					
Incwm gwirfoddol	2	1,500	188,050	189,550	170,634
Gweithgareddau i godi arian	3	354,914	819	355,733	324,956
Incwm drwy fuddsoddiadau		28	-	28	-
Cyfanswm adnoddau a dderbyniwyd		<u>356,442</u>	<u>188,869</u>	<u>545,311</u>	<u>495,590</u>
Adnoddau a wariwyd					
Gweithgareddau elusennol	4	(325,119)	(201,191)	(526,310)	(478,425)
Costau rheolaeth	5	(972)	(108)	(1,080)	(1,140)
Cyfanswm adnoddau a wariwyd		<u>(326,091)</u>	<u>(201,299)</u>	<u>(527,390)</u>	<u>(479,565)</u>
Adnoddau net a dderbyniwyd (wariwyd) yn y flwyddyn		30,351	(12,430)	17,921	16,025
Trosglwyddo balans					
		(12,430)	12,430	-	-
Balansau a ddygwyd ymlaen ar 1 Ebrill 2013		123,264	7,466	130,730	114,705
Balansau a gariwyd ymlaen Ar 31 Mawrth 2014		<u>141,185</u>	<u>7,466</u>	<u>148,651</u>	<u>130,730</u>

Mae'r datganiad o weithgareddau ariannol yn cynnwys yr holl enillion a cholledion yn y flwyddyn.

Mae'r holl weithgareddau'n parhau.

MENTER IAITH SIR CAERFFILI

Mantolen

31 Mawrth 2014

	Nodyn	2014 £	£	2013 £
Asedau sefydlog	7		4,933	452
Asedau cyfredol				
Arian yn y banc ac mewn llaw		149,900		120,778
Asedau arall		<u>7,834</u>		<u>15,268</u>
Credydwyr: symiau sy'n dod yn ddyledus o fewn blwyddyn	8	<u>(14,016)</u>		<u>(5,768)</u>
Asedau cyfredol net			143,718	130,278
Cyfanswm asedau llai rhwymedigaethau			<u>148,651</u>	<u>130,730</u>
Cronfeydd				
Cronfeydd anghyfyngedig	10		141,185	123,264
Cronfeydd cyfyngedig	9		<u>7,466</u>	<u>7,466</u>
Cyfanswm y cronfeydd			<u>148,651</u>	<u>130,730</u>

Mae'r datganiadau ariannol yma wedi eu paratoi yn ôl y darpariaethau arbennig yn Rhan VII o Ddeddf y Cwmnïau 2006 yn ymwneud a chwmnïau bach ac yn unol â Safonau Cymwys ar gyfer Endidau Bach (Ebrill 2008).

Cymeradwywyd y cyfrifon gan y Cyfarwyddwyr ac fe'u harwyddwyd ar eu rhan gan:

**Carl Williams, Cadeirydd
Cyfarwyddwr**



Dyddiad: 20/10/2014

Mae'r nodiadau ar dudalennau 11 i 14 yn rhan o'r cyfrifon

MENTER IAITH SIR CAERFFILI

Nodiadau i'r datganiad ariannol

Y flwyddyn i 31 Mawrth 2014

2. Incwm gwirfoddol

	Cronfeydd anghyfyngedig	Cronfeydd cyfyngedig	Cyfanswm cronfeydd 2014	Cyfanswm cronfeydd 2013
	£	£	£	£
Grantiau a dderbyniwyd:				
Llywodraeth Cymru	-	95,552	95,552	90,519
Grant GAVO –Prosiect Llais	-	17,920	17,920	-
Cyngor B.S. Caerffili – Cytundeb Lefel Gwasanaeth	1,500	-	1,500	2,000
Cyngor B.S. Caerffili - Cytundeb Gofal Plant	-	33,864	33,864	34,399
Grant Cyngor Celfyddydau Cymru – Ffiliffest	-	4,850	4,850	-
Cynghorau Cymunedol/Cyngor – Ffiliffest	-	340	340	-
Grant Canolfan Cydweithredol Cymru	-	3,549	3,549	-
Gweithgareddau Cymunedol	-	-	-	1,150
Clybiau Chwaraeon Urdd Gobaith Cymru	-	4,039	4,039	1,667
Rhaglen ‘Young Recruits’ – Caerdydd a'r Fro	-	4,680	4,680	2,200
GAVO Cronfa CFAP	-	-	-	5,000
Cronfa ‘Heads of the Valley’	-	-	-	555
Cronfa Datblygu Economaidd Cymunedol – Cyngor B.S.Caerffili	-	23,256	23,256	33,144
	1,500	188,050	189,550	170,634

3. Incwm a dderbyniwyd drwy weithgareddau codi arian

	Cronfeydd anghyfyngedig	Cronfeydd cyfyngedig	Cyfanswm cronfeydd 2014	Cyfanswm cronfeydd 2013
	£	£	£	£
Incwm ffioedd	354,914	819	355,733	324,956

MENTER IAITH SIR CAERFFILI

Nodiadau i'r datganiad ariannol

Y flwyddyn i 31 Mawrth 2014

4. Costau gweithgareddau elusenol

	Cronfeydd anghyfyngedig	Cronfeydd cyfyngedig	Cyfanswm cronfeydd 2014	Cyfanswm cronfeydd 2013
	£	£	£	£
Cylogau a theithio	296,402	152,009	448,411	411,795
Costau rheoli a gweinyddu	11,122	31,150	42,272	42,325
Gweithgareddau	2,660	18,032	20,692	11,925
Clybiau a chlybiau plant	14,935	-	14,935	12,380
	325,119	201,191	526,310	478,425

5. Costau rheolaeth

	Cronfeydd anghyfyngedig	Cronfeydd Cyfyngedig	Cyfanswm cronfeydd 2014	Cyfanswm cronfeydd 2013
	£	£	£	£
Cost archwilio	972	108	1,080	1,140

6. Costau staff

	2014	2013
	£	£
Cylogau	414,551	378,317
Yswiriant cenedlaethol	19,599	18,277
	<u>434,150</u>	<u>396,594</u>

Nifer o staff a gyflogwyd ar gyfartaledd yn ystod y flwyddyn oedd fel y canlynol:

	2014	2013
	Rhif	Rhif
Gweithgareddau elusen	87	85
Gweinyddiaeth a rheoli	7	7
	<u>94</u>	<u>92</u>

Ni chafodd y cyfarwyddwyr unrhyw dâl yn ystod y flwyddyn (2013: dim). Ni chafodd y cyfarwyddwyr unrhyw dal am gostau teithio yn ystod y flwyddyn (2013:dim).

MENTER IAITH SIR CAERFFILI

Nodiadau i'r datganiad ariannol

Y flwyddyn i 31 Mawrth 2014

7. Asedau sefydlog

	Cyfrifiaduron	Cyfarpar swyddfa		Cyfanswm cronfeydd
	£	£		£
COST				
Ar 1 Ebrill 2013	19,014	3,526		22,540
Ychwanegion	6,125	-		6,125
	<u>25,139</u>	<u>3,526</u>		<u>28,665</u>
DIBRISIAD				
Ar 1 Ebrill 2013	19,014	3,074		22,088
Cynnydd am y cyfnod	1,531	113		1,644
	<u>20,545</u>	<u>3,187</u>		<u>23,732</u>
Gwerth Llyfr				
Ar 31 Mawrth 2014	4,594	339		4,933
	<u>-</u>	<u>452</u>		<u>452</u>

8. Credydwy: yn ddyledus mewn llai na blwyddyn

	2014	2013
	£	£
Credydwyr masnach	7,343	
Credydwyr eraill	6,673	5,768
	<u>14,016</u>	<u>5,768</u>

9. Cronfeydd cyfyngedig

	Balans ar 1 Ebr 13	Adnoddau a dderbyniwyd	Adnoddau a wariwyd	Trosglwyddo balans	Balans ar 31 Maw 14
	£	£	£	£	£
Grantiau	7,466	188,869	(201,299)	12,430	7,466
	<u>7,466</u>	<u>188,869</u>	<u>(201,299)</u>	<u>12,430</u>	<u>7,466</u>

MENTER IAITH SIR CAERFFILI

Nodiadau i'r datganiad ariannol

Y flwyddyn i 31 Mawrth 2014

10. Cronfeydd anghyfyngedig

Balans ar 1 Ebr 2013 £	Adnoddau a dderbyniwyd £	Adnoddau a wariwyd £	Trosglwydd o balans	Balans ar 31 Maw 2014 £
123,264	356,442	(326,091)	(12,430)	141,185
<u>123,264</u>	<u>356,442</u>	<u>(326,091)</u>	<u>(12,430)</u>	<u>141,185</u>