

CAERPHILLY

TOWN

COUNCIL



CYNGOR

TREF

CAERFFILI

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TOWN CLERK:  
CLERC-Y-DREF:

**P. G. Davy**

TOWN MAYOR:  
MEIR Y DREF:

**Councillor  
Simon Morgan**

4<sup>th</sup> October 2017

An Ordinary Meeting of the Caerphilly Town Council will be held at the Twyn Community Centre on Monday 16<sup>th</sup> October 2017 at 6.30 p.m.

Any Member requiring further information on any item should contact me before the Meeting.

Phil Davy  
TOWN CLERK

## A G E N D A

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on 18<sup>th</sup> September 2017.
- 4.
5. Matters arising from the Minutes if not covered by the Agenda.
5. COMMUNITY SAFETY MATTERS
6. TOWN MAYOR'S DIARY
7. ENVIRONMENTAL MATTERS

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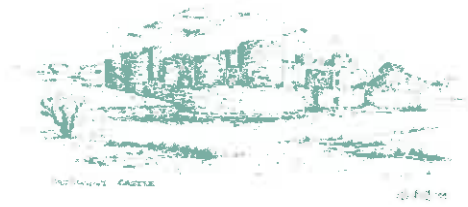
Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL  
Telephone and Fax: Caerphilly 02920 888777  
E-mail: [towncouncil@tiscali.co.uk](mailto:towncouncil@tiscali.co.uk)  
Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

8. **TOWN CLERK'S REPORT**
- (1) Draft Estimates 2018/19.
  - (2) Q2 Budget Monitoring.
  - (3) Community Infrastructure Levy – Project Proposals (deferred from the last meeting).
9. **PLANNING MATTERS (list Attached)**
10. **PAYMENTS AND FINANCIAL MATTERS**
- (1) List of Payment.
  - (2) Bank Account Balances.
  - (3) Application for Financial Assistance
    - (i) Caerphilly Boxing Club.
11. **CORRESPONDENCE**
- (1) Letter of thanks from Secretary Morgan Jones Park Allotments.
12. **MEMBER REQUEST FOR FUTURE REPORTS/INFORMATION**

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MEIR Y DREF:

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**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY  
TOWN COUNCIL HELD AT THE TWYN COMMUNITY CENTRE ON  
MONDAY 18<sup>TH</sup> SEPTEMBER 2017**

**Present:**

Councillor C. Elbury, S. Kent, J. Hibbert, J. Grenfell, M. Prew, S. Hodder, H. Jackson, S. Morgan, J. Fussell, J. Pritchard and R. Bidgood.

**Apologies:**

Councillor P.J. Bevan.  
Gwent police.

**In attendance:**

P.G. Davy, Town Clerk.  
P. Allen, Representative of Aneurin Bevan Community Health Council.

39. **MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY  
17<sup>TH</sup> JULY 2017**

Minutes of the Ordinary Council Meeting held on Monday 17<sup>th</sup> July 2017 were received, confirmed and signed.

40. **MATTERS ARISING FROM THE MINUTES**

Minute 38

The former Town Clerks wife has had an accident. It was agreed to send flowers and best wishes from the Town Council.

41. **Representative for the Community Health Council**

Peter Allen explained his role as a co-opted member of the Aneurin Bevan Community Health Council.

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Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL

Telephone and Fax: Caerphilly 02920 888777

E-mail: [towncouncil@tiscali.co.uk](mailto:towncouncil@tiscali.co.uk)

Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

CHC's were set up in 1974 to monitor and review the operation of local health services and to recommend improvements. CHC's have a legal duty to represent the interests of the patient and the public in the NHS.

Aneurin Bevan Community Health Council is one of 7 CHC's in Wales and covers the Greater Gwent area.

The CHC can act as the patients advocate by giving advice, information and assistance when making a complaint.

There is currently a Welsh Government consultation "Services Fit for the Future" which proposes to abolish the CHC's and replace with new mechanism to engage the "citizens voice". The CHC's are concerned about the lack of detail and will be making representations to Welsh Government.

The members raised concerns about accessibility to 24 hour A and E services for Caerphilly residents. Peter explained he would welcome feedback on any issues of concern for the CHC's consideration.

Peter was thanked for attending and providing information about the Aneurin Bevan CHC.

42. **COMMUNITY SAFETY MATTERS**

In the absence of Gwent Police the Town Clerk drew attention to the e-mail received from PCSO Hales.

There are no specific trends or patterns apart from the usual ASB hotspots such as the Bus/Train Station. There is an ongoing operation relating to fuel theft.

The use of Bonfield Park as a vehicle short cut has been raised again with the police.

43. **TOWN MAYOR'S DIARY**

The Mayor has attended the following:

1. Opening of Caerphilly Police Station.
2. Castle to Castle run for Mega Day.

44. **ENVIRONMENTAL MATTERS**

Members raised the following which will be taken up with Caerphilly County Borough Council.

1. Overgrown vegetation in the car park at Bartlett Steet.
2. Fly posting for the fair at Crescent Road.
3. Gully cleaning, St Margaret's Road area.
4. Knotweed in back lanes and at Bronrhiw .
5. Graffiti at rear of Aldi Store and blocked footpath.
6. Mud on road from building site at Watford Road.

45. **TOWN CLERK'S REPORTS**

1. **Office Accommodation/Rent**

Cllr J. Fussell declared an interest and took no part in the discussions or decision making.

It was resolved

Cllrs J. Hibbert and J. Pritchard together with the Town Clerk to meet with the Twyn Community Centre Management Committee to discuss the rent and a new sub lease and report back to the Town Council.

2. **Proposal to introduce Internet Banking**

It was resolved

1. To establish a Business Online Banking Facility and the Town Clerk was authorised to make the application to the Coop Bank.
2. The Town Clerk/Responsible Finance Officer will be the authorised user for internet banking.
3. The amendments to Standing Orders/Financial Regulations were approved.

3. **Investment Account**

It was resolved

1. The maturity funds should be reinvested in a fixed rate business bond with another bank to obtain a better rate of interest.
2. A fixed rate 1 year term is the most appropriate to the needs of the Town Council.
3. The funds to be placed with a UK regulated bank covered by the Financial Services Compensation Scheme.

The Town Clerk (as the Responsible Financial Officer) is authorised to select the best business bond at the time of placing the funds in consultation with the Mayor and Deputy Mayor.

4. **Review of Town and Community Councils**

Members noted the report.

5. **Welsh Government Consultation Document  
Electoral Reform in Local Government in Wales**

It was felt there would be differing views about the matters raised and it

was agreed that it should be left to members individually to respond to the consultation document.

Members were informed that the consultation document can be viewed on the Welsh Government Website.

6. **Q1 Budget Monitoring**

Members noted the report.

7. **Community Infrastructure Levy – Project Proposals**

Following discussions it was agreed that the report would be deferred to allow Members to pursue further investigation/consideration of the project proposals.

8. **Minor Authority Governor**

Cllr M. Prew was nominated to continue as the Council's representative on the Governing Body of Plas y felin Primary School.

9. **Notes of the Events Working Group Meeting held on 4<sup>th</sup> September 2017**

Members noted the discussions that had taken place concerning the arrangements for the Fireworks Display on 4<sup>th</sup> November 2017 and the Christmas Lights Switch On on 24<sup>th</sup> November 2017.

The Town Clerk advised that sponsorship of £1750 had been received from Penyrheol Community Council towards the Fireworks Display. There will be no street collection at the Christmas Lights Event as the Caerphilly Lions have other commitments.

46. **PLANNING MATTERS**

Cllr J. Fussell declared an interest and took no part in the discussions or decision making.

The following applications were considered and no objections were raised:

17/0717/FULL  
17/0742/FULL  
17/0743/ADV  
17/0748/CLPU  
17/0753/FULL

47. **PAYMENTS AND FINANCIAL MATTERS**

1. List of Payments – Noted and approved.
2. Bank Account Balances – Noted.

**3. Applications for Financial Assistance**

- (i) Friends of Morgan Jones Park and Community Allotments

Cllr J. Pritchard declared an interest and took no part in the discussions or decision making. A sum of £325 was approved.

- (ii) Right from the Start

Having regard to the Council's policy on financial assistance/grants and the amount of funds held by the organisation the application was rejected.

- (iii) Eisteddfod y Cymoedd

Cllr J. Grenfell declared an interest and took no part in the discussions or decision making. A sum of £400 was approved.

- (iv) Caerphilly Community Chorus

Cllr J. Hibbert declared an interest and took no part in the discussions or decision making.

A sum of £250 was approved.

- (v) Home Start Caerphilly

A sum of £200 was approved.

**4. Concessionary hire of Caerphilly Castle**

- (i) Family Foundation Right from the Start

It was agreed to grant the concessionary hire but the organisation should meet the hire fee.

- (ii) Caerphilly 50 + Forum

Action taken by Town Clerk was noted.

- (iii) Carers Rights Day

It was agreed to grant the concession and to pay the hire fee.

- (iv) Charity Christmas Concert

It was agreed to grant the concession and to pay the hire fee.

**5. External Audit Report 2016/17**

- (i) Annual Return

Following the completion of the external audit it was resolved:

To approve and accept the Annual Return.

(ii) Issues Arising Report

The auditor raised concern about the gratuity bank account.

It was resolved.

1. The Council does not operate a gratuity scheme for staff and consequently no bank account is operated for this purpose.
2. The 14 Day Business Select Account is retained for the purpose of holding the Community Infrastructure Levy funds and may be referred to as the CIL account.
3. To advise the external auditor of the action in respect of the bank account.

48. **Internal Audit 2017/18**

At the AGM Ken Williams former Town Clerk was appointed to undertake the internal audit for 2017/18. However the certification requires that the internal auditor has not been involved in a management or administrative role within the Council during the financial years 2016/17 and 2017/18. It is therefore not practical for Ken Williams to undertake the internal audit for 2017/18.

It was agreed to approach the previous internal auditor Roger Williams to undertake the internal audit for 2017/18.

49. The Council is required by law to publish in advance an agenda for all formal meetings of the Council. It is not appropriate to include an item of "Any Other Business" on the agenda.

It was agreed to include a standing item on future agendas to enable Members to request a report or information on specific issues subject to advice from the Town Clerk as to the appropriateness of such requests.

50. **CORRESPONDENCE**

The letter of thanks relating to the Flower Festival was noted.

51. The Council placed on record their thanks to the Town Clerk for all the work involved in researching and preparing the reports for the agenda.

The meeting closed at 8.20 p.m.



## **Agenda Item 8 (1)**

### **Report to Town Council 16<sup>th</sup> October 2017**

#### **Draft Estimates**

The draft estimates show a number of variances for 2017/18 which will have an impact on the budget for 2018/19.

#### Income

The estimated income for 2017/18 shows an increase of £10,519 from the original budget which is largely due to the CIL receipt.

Any CIL receipt in 2018/19 is likely to be more modest and assuming no increase in the precept the income is projected to be £92,570.

#### Expenditure

The revised outturn expenditure for 2017/18 is now forecast to be £111,001 an increase of £7,811 on the original budget.

The main areas of additional expenditure are:

Sponsored Events	2832
Fireworks Display – dedicated police resources	1000
Fireworks Display – lorry blockade	750
Election Recharges	5130

#### Balances

The balance brought forward from 2016/17 was £5,373 more than the forecast. Taking this together with the increase in income in 2017/18 the balance at the year end is forecast to be £55,048 which is £8,081 more than the original forecast. However this improved position is due to the CIL receipt. As this is a ring fenced fund the true impact on the balance can be seen in the forecast for 2018/19 when it is assumed the CIL funds will be spent on capital works. This results in the balance reducing to £36,002. Although the Council does not have a reserves policy, in terms of prudent financial management and business stability the minimum reserve should be maintained at around £30,000. This will provide the flexibility to respond to unforeseen circumstances which result in unbudgeted expenditure. (Note that £30,000 will be held in a one year fixed term deposit account and penalties will arise for early access).

#### Budget 2018/19

The assumptions for 2018/19 are:

- The precept remains at £13 for Band D properties
- The scope of events / activities supported will remain the same as the current year
- The ring fenced CIL receipt is spent in 2018/19 on capital works
- Expenditure exceeds income by £19,046 resulting in a draw from balances
- There are no new areas of expenditure. However there has been a suggestion for a full colour newsletter in 2018/19 which would require a budget of £1500. Members may have other new areas that need to be given consideration eg Members IT

While the forecast expenditure can be met through a combination of income and utilization of balances this is not a long term sustainable strategy as the balance will quickly be depleted and in 2018/19 the balance will be close to the prudent minimum.

Members are therefore invited to consider the following:

- 1 To determine if there are new areas of expenditure that should be included in the budget.
- 2 To increase the precept. Using the current tax base an increase of 50 pence would generate an additional £3000 of income.
- 3 To make savings by reducing the number of events supported and / or reducing the amount given to each event; and to reduce the total amount allocated for grants.
- 4 A combination of the above.

#### Recommendation

1 Members to indicate their views on the options outlined in order that the Town Clerk can amend the estimates and report back to the November Council Meeting when the budget for 2018/19 will need to be agreed and the precept set.

2 The separate budget heads of "Tourism / Town Centre" and "Mega Day / Sponsored Events / Concurrent Function" be merged into a single budget line of "Sponsored Events".

(Note Sponsored Events include:

Flower Festival; Caerphilly in Bloom; Food Festival; Big Cheese; Medieval Market; Mega Day; Caerphilly Arts Competition)

Phil Davy

Town Clerk

**CAERPHILLY TOWN COUNCIL**

**CYNGOR TREF CAERFFILI**

**ESTIMATES 2018/2019 – INCOME**

	Actual Received 2016/2017	Estimate 2017/2018	Revised Estimate 2017/2018	Estimate 2018/2019
	£	£	£	£
Precept	79577	80000	80077	80000
Bank Interest	386	350	350	20
V.A.T.	5733	5000	5000	5000
C.I.L.	456	450	11292	450
Christmas Lighting Grant	-	-	-	-
Flower Festival Grant	1888	400	-	-
Fireworks Sponsorship	2800	3100	3100	3100
	90840	89300	99819	88570
<u>Miscellaneous</u>				
Fireworks Collection	6955	4000	4000	4000
<b>TOTAL INCOME</b>	<b>97,795</b>	<b>93,300</b>	<b>103,819</b>	<b>92,570</b>

Phil Davy  
TOWN CLERK

**CAERPHILLY TOWN COUNCIL**  
**CYNGOR TREF CAERFFILI**

**ESTIMATES 2018/19 - EXPENDITURE**

	Actual 2016/2017	Gross Estimate 2017/2018	Revised Gross Estimate 2017/2018	Gross Estimate 2018/2019
	£	£	£	£
<u>Members</u>				
Town Mayor's Allowance	600	900	900	900
Civic Regalia/Travelling	-	10	10	10
	600	910	910	910
<u>Election Costs</u>	-	4000	9130	2000
<u>Staff</u>				
Salaries/Statutory Deductions/Pensions	18527	23950	23950	18750
Travelling	125	150	150	150
Payroll Admin	132	130	130	150
Pension	76	-	78	156
	18860	24230	24308	19206
Audit Fee	392	600	600	600
Insurance	2615	2650	2675	2750
	3007	3250	3275	3350
<u>Administration</u>				
Office Rental/Business Rates	4592	4100	4836	4950
Telephone/Postage/Stationery	356	500	500	500
Furniture/Equipment	-	1200	460	500
	4948	5800	5796	5950
Carried Forward	27,415	38,190	43,419	31,416

	Actual 2016/2017	Gross Estimate 2017/2018	Revised Gross Estimate 2017/2018	Gross Estimate 2018/2019
	£	£	£	£
Brought Forward	27415	38190	43419	31416
Subscriptions	264	250	250	250
Miscellaneous	-	-	-	-
Tourism/Town Centre	1344	3000	3000	3000
Christmas Lights	7868	8000	8000	8500
Caerphilly in Bloom/Flower Festival	7675	13800	14482	15000
Floodlighting - St. Martin's Church	-	350	350	350
	16887	25150	25832	26850
Mega Day/Sponsored Events/Concurrent Function	11,207	8000	8150	8200
Fireworks Display	13258	13000	14750	15000
Twinning	300	300	300	300
Splash Pool Equipment	-	1500	1500	1500
Financial Assistant Grants	8493	8000	8000	8000
Junior Recreation Scheme	4800	4800	4800	4800
Fireworks Charity Donation	7000	4000	4000	4000
VAT	5164	(included in above figures)		
CIL Schemes				11300
<b>TOTAL EXPENDITURE</b>	<b>94,788</b>	<b>103,190</b>	<b>111,001</b>	<b>111,616</b>

**CAERPHILLY TOWN COUNCIL**

**CYNGOR TREF CAERFFILI**

**ESTIMATES 2018/2019 - SUMMARY OF BALANCES**

	<b>2016/2017 Actual £</b>	<b>2017/2018 Estimates £</b>	<b>2017/2018 Revised Estimates £</b>	<b>2018/2019 Estimates £</b>
Balances B/F	59222	56857	62230	55048
Excess of Expenditure over Income	-	9890	7182	19046
Surplus of Income over Expenditure	3008	-	-	-
Balances c/forward	62,230	46,967	55,048	36,002

## **Agenda Item 8 (2)**

### **Report to Town Council 16<sup>th</sup> October 2017**

#### **Q2 Budget Monitoring**

Comparison of Actual Expenditure to Estimate for period 1<sup>st</sup> April 2017 to 30<sup>th</sup> September 2017

<b>Budget Heads</b>	<b>Actual</b>	<b>Estimate</b>
	<b>£</b>	<b>£</b>
Salaries	10978	24230
Insurance	2675	2650
Office costs	4525	5800
Audit Fee	389	600
Sponsored Events	3805	11000
Flower Festival	13726	13800
Fireworks	5475	13000
Christmas Lights	2526	8000
Financial Assistance	3452	8000
Election Costs	9130	4000
Junior Recreation	4800	4800
Budget for 2017/18	£103,190	
Total Expenditure to 28.9.17	£67,043 (65%) inclusive of VAT	

Members are asked to note the report

Phil Davy

Town Clerk

**Agenda Item 8 (3)**

**Report to Town Council 16<sup>th</sup> October 2017**

**Community Infrastructure Levy – Project Proposals**

The attached report was deferred at the last meeting to allow Members to give further consideration and pursue investigation of the proposals.

Phil Davy

Town Clerk



## **Agenda Item 9 (7)**

### **Report to Town Council 18<sup>th</sup> September 2017**

#### **Community Infrastructure Levy – Project Proposals**

At the last meeting of the Council held on 17<sup>th</sup> July 2017 it was reported that £11,292 of CIL receipts had been received from the County Borough Council. It was advised that the funds had to be used for capital works and could not be used for revenue expenditure. Furthermore the works should be of a permanent nature which had ruled out the purchase of new Christmas lights. It was agreed that a list of potential projects would be compiled and reported back for consideration. The following proposals have been received:

**1 Three planters on Churchill Park to be maintained by a local group The Wild Bunch**

Estimated cost £825

**2 Litter bin adjacent to 70 Half Acre Court (access route to Leisure Centre)**

Estimated cost £450

**3 Grit boxes at Bronrhiw Avenue, Princes Avenue, and Corbett Crescent**

Estimated cost £900

**4 Electric car recharging bollard (2 hook ups) at Crescent Road car park**

Estimated cost £5,000 to £6,000

**5 Boat on the Castle Moat**

Estimated cost not known. There will be ongoing revenue costs. Unlikely to be eligible for CIL funding.

**6 Free Wi Fi in Town Centre**

Estimated cost not known. Eligibility for CIL funding doubtful.

**7 Purchase of community cinema equipment in conjunction with Workmens Hall**

Estimated cost not known. There will be ongoing revenue costs. Unlikely to be eligible for CIL funding.

**8 Solar lighting columns on selected footpaths**

Estimated cost say £1500 per column installed

**9 Cyclists charging points**

Estimated cost say £2000 per bollard with 2 hook ups

**10 Brown tourist information signs on main routes into Caerphilly**

Estimated cost say £4000 per sign installed

**11 Play equipment in Churchill Park**

Estimated cost £8000 to £11000

#### **Recommendation**

Members to decide which of the above should be the priorities and taken forward for more detailed consideration / consultation having regard to the available funding.

Phil Davy

Town Clerk

# Agenda Item 9

**Case Ref.** 17/0651/COU **Site Area:** 772m<sup>2</sup>  
**Location:** School House Hillside Caerphilly CF83 1HN (UPRN 000043025674)  
**Proposal:** Change the use from residential dwelling to school reception/offices  
**Applicant:** Mr L Jarvis St. Martin's School Hillside Caerphilly CF83 1UW  
**Agent:**  
**Case Officer:** Mr A Pyne ☎ 01443 864523 ✉ pynea@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 315558 (E) 186373 (N) **Target Date:** 08.11.2017  
**Community Council:** Caerphilly Town Council **Expected Decision Level:** Committee

**Case Ref.** 17/0761/COU **Site Area:** 237m<sup>2</sup>  
**Location:** Castle House Southern Street Caerphilly CF83 1LH (UPRN 000043039194)  
**Proposal:** Change the use from Offices to Non-Residential Education and Training Centre (Use class D1)  
**Applicant:** Catch 22 Charity Ltd Mr R Chohan 27 Pear Tree Street London EC1V 3AG  
**Agent:** Martin L Grove Solicitors Mr M L Grove 81 High Street Skelton In Cleveland Saltburn By The Sea Cleveland TS12 2DY  
**Case Officer:** Mr A Pyne ☎ 01443 864523 ✉ pynea@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 315970 (E) 186852 (N) **Target Date:** 17.11.2017  
**Community Council:** Caerphilly Town Council **Expected Decision Level:** Delegated

**Case Ref.** 17/0786/ADV **Site Area:** 182m<sup>2</sup>  
**Location:** Principality Building Society The Twyn Caerphilly CF83 1JL (UPRN 000043025876)  
**Proposal:** Erect 2 No. internally illuminated fascia signs and 1 No. internally illuminated projecting sign  
**Applicant:** Morgans Consult Mr J Marshall 285 Cowbridge Road West Cardiff CF5 5TD  
**Agent:** Asbri Planning Ltd Mr G Jones Unit 9 Oak Tree Court Cardiff Gate Business Park Cardiff CF23 8RS  
**Case Officer:** Mrs A Wilcox ☎ 01443 864217 ✉ wilcoa@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 315676 (E) 186882 (N) **Target Date:** 08.11.2017  
**Community Council:** Caerphilly Town Council **Expected Decision Level:** Delegated

Agenda Item 9

**Case Ref.** 17/0796/FULL **Site Area:** 2767m<sup>2</sup>  
**Location:** Unit 18 Gallagher Retail Park Parc Pontypandy Caerphilly CF83 3GX (UPRN 000043166099)  
**Proposal:** Insert a mezzanine floor  
**Applicant:** Gallagher Developments Caerphilly Limited Gallagher House Gallagher Business Park Warwick CV34 6AF  
**Agent:** RPS Planning & Development Mr R Bowen Park House Greyfriars Road Cardiff CF10 3AF  
**Case Officer:** Mrs M Davies ☎ 01443 866690 ✉ daviem2@caerphilly.gov.uk  
**Ward:** Morgan Jones **Map Ref:** 315819 (E) 188808 (N) **Target Date:** 09.11.2017  
**Community Council:** Caerphilly Town Council **Expected Decision Level:** Delegated

**Case Ref.** 17/0797/FULL **Site Area:** 2866m<sup>2</sup>  
**Location:** Unit 18 Gallagher Retail Park Parc Pontypandy Caerphilly CF83 3GX (UPRN 000043166099)  
**Proposal:** Sub-divide and carry out external alterations to front, side and rear elevations including new front entrances and installation of plant to create two units 18A and 18B within Use Class A1 , including the sale of food and drink and other convenience and comparison goods and ancillary cafe from Unit 18B  
**Applicant:** Gallagher Developments Caerphilly Ltd Gallagher House Gallagher Business Park Warwick CV34 6AF  
**Agent:** RPS Planning & Development Mr R Bowen Park House Greyfriars Road Cardiff CF10 3AF  
**Case Officer:** Mrs M Davies ☎ 01443 866690 ✉ daviem2@caerphilly.gov.uk  
**Ward:** Morgan Jones **Map Ref:** 315819 (E) 188808 (N) **Target Date:** 10.11.2017  
**Community Council:** Caerphilly Town Council **Expected Decision Level:** Delegated

## Agenda Item 10 (1)

### LIST OF PAYMENTS

<b>CHEQUE NO.</b>	<b>PAYEE</b>	<b>IN RESPECT OF</b>	<b>AMOUNT £</b>
303826	Caerphilly CBC	Election costs	9,129.81
303827	Wales Audit Office	Audit Fee	188.70
303828	LITE Ltd	Christmas Lights	654.00
303829	Friends of Morgan Jones Park	Donation	325.00
303830	Eisteddfod y Cymoedd	Donation	400.00
303831	Caerphilly Community Chorus	Donation	250.00
303832	Home Start Caerphilly	Donation	200.00
303833	PG Davy	Equipment (gloves)	47.52
303834	PG Davy	Flowers	35.00
303835	Blachere Illumination	Christmas Lights	2377.20
303836	Twyn Community Centre	Rent/Room Hire	1,008.00

## Agenda Item 10 (2)

### Bank Account Balances at 27<sup>th</sup> September 2017

	<b>£</b>
Community Direct Plus Account	26,758.76
14 Day Business Select Account	30,554.39
14 Day Business Select Account (C I L)	11,750.24
Business Select Instant Access Account	31,715.55

CAERPHILLY TOWN COUNCIL  
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.  
Caerphilly Boxing Club, Station Tce, Caerphilly
2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION  
Mr Jon S. Jones, Head Coach, 5 Peryllfordd,  
Trecynon, Caerphilly CF83 2SN
3. PURPOSE OR ACTIVITIES OF ORGANISATION - if possible attach copy of Constitution  
Amateur not-for-profit boxing club
4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:  
Total No. 100 Number Resident in Town Council area (see attached map) 20
5. MEMBERSHIP FEES, if applicable £5/week or for 4 sessions
6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.  
No funds held. Only recently started up and we  
receive a lot of equipment to ensure the safety of  
our members.
7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:  
Boxing gloves, punch bags, floor mats, handguards,  
filices equipment. Also we have young members and  
it keeps them fit and healthy out of the streets.

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

We have worked really hard to get the club up and running and we need financial assistance in order to develop this much-needed club.

Dear Town Council Members and Mr. Phil Deary, Town Clerk,

Thank you so much for awarding us the very generous sum of £325. This is a real boost for our Community Allotments and will go a long way towards the purchase of a required brush cutter.

We've worked very hard in establishing the allotments, and it is with the support of people like your good selves that we've achieved so much success in Green Flag status - twice, and, more recently, a 1st. placement in the RHS Wales in Bloom competition. We're all over the moon, but are not going to get complacent because we're still much to do to achieve 'our vision'.

So... from us all on Marger Tam's Park Allotments - a very big

Thank you, for your continued support and faith in our projects, and much appreciation, as always.

Yours sincerely,  
Mr. Elizabeth Thomas (Secretary of M.J.P. Community Allotments)