

CAERPHILLY

TOWN

COUNCIL



CYNGOR

TREF

CAERFFILI

TOWN CLERK:
CLERC-Y-DREF:

K. Williams

TOWN MAYOR:
MEIR Y DREF:

Councillor
Phil Bevan

14th September 2015

An **Ordinary Meeting** of the **Caerphilly Town Council** will be held at the **Twyn Community Centre** on **Monday 21st September** at **6.30 p.m.**

Any Member requiring further information on any item should contact me before the Meeting.

K. Williams
TOWN CLERK

A G E N D A

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on Monday 20th July 2015.
4. Matters arising from the Minutes if not covered by the Agenda.
5. MINUTES OF THE EVENTS WORKING GROUP HELD ON MONDAY 24TH AUGUST 2015
6. COMMUNITY SAFETY MATTERS
7. TOWN MAYOR'S DIARY
8. ENVIRONMENTAL MATTERS

Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL
Telephone and Fax: Caerphilly 02920 888777
E-mail: towncouncil@tiscali.co.uk
Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

9. **PROJECTS AND TOWN CLERK'S REPORT**

- a. Waste Bins – Gypsy Lane.
- b. Gate Keeper – Morgan Jones Park.
- c. Offer of Donation for Christmas Lights.
- d. Code of Conduct – Declaration of Interest.

10. **PLANNING MATTERS** (see list attached)

11. **PAYMENTS AND FINANCIAL MATTERS**

- a) List of Payment.
- b) Bank Account Balances.
- c) Application for Financial Assistance
 - i) St Catherine's Church.
 - ii) Home Start.
- d) Annual Return 2014/15.

12. **CORRESPONDENCE**

Caerphilly County Borough Council – Your Bus Matters.

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CLERC-Y-DREF:

Ken Williams

TOWN MAYOR:
MEIR Y DREF:

Councillor
Mr. P. J. Bevan

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY TOWN
COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 20TH JULY 2015

Present:

Councillors Mr. M. Newman, Mr. E. Talbot, Mrs. J. Hibbert, Mr. R. Williams, Mr. S. Cook, Mr. J. Fussell, Mr. S. Kent, Mr. P. Bevan (Town Mayor) Mr. C. Elsbury and Mr. J. Pritchard and Mr. S. Morgan.

Apologies:

Councillors Mr. G. Pratt.

In attendance:

Mr. K. Williams (Town Clerk).

29. **MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY 15TH**
JUNE 2015

Minutes of the Ordinary Council Meeting held on Monday, 15th June 2015 were received, confirmed and signed.

30. **MATTERS ARISING FROM THE MINUTES**

Minute 24a. Councillor Richard Williams reported that the broken glass had been cleared up but unfortunately more had been thrown at this location.

31. **COMMUNITY SAFETY MATTERS**

Town relatively quiet with anti-social behaviour down by approximately 30%. Fab Fridays has been taken over by Positive Futures who open and close up at Twyn School. This initiative has helped reduce anti-social behaviour by giving the youths somewhere to go and something to do.

Morgan Jones Park is relatively quiet.

Police are preparing for the Big Cheese and Megaday over the next month.

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E-mail: towncouncil@tiscali.co.uk
Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

Issues raised by members:

- a. Speeding on Nantgarw Road and vehicles mounting the pavement to get through.
- b. Cars speeding through junction on Nantgarw Road/Cenydd Road.
- c. Your Voice Meeting – will be run every 4 months with the next meeting scheduled for September.
- d. Speeding cars in Asdas and B & Q car parks. Camera at Asdas is gathering information on offenders.
- e. The issue of dispersal notices has improved anti-social behaviour in town.
- f. Traffic lights controlling Castle Park/Market Street not changing to allow vehicles from Castle Park to exit site.

32. **TOWN MAYOR'S DIARY**

21st June 15 - 2 K Junior Race.
21st June 15 - 10 K Senior Race.
26th June 15 - Urdd Celebration, Caerphilly Rugby Club.
27th June 15 - Ffillifest.
2nd July 15 - Urdd Sport, Cardiff.

33. **ENVIRONMENTAL MATTERS**

No matters raised.

34. **PROJECTS AND TOWN CLERK'S REPORT**

a. Morgan Jones Play Day 5th August 2015

Members considered the request to meet the cost of the climbing wall and agreed to a donation of £250.

b. Online Survey

Members were informed the Online Survey was now on the Council's Website and were asked to decide if the average cost per property was sufficient or if the full annual cost should be included.

Members agreed to the annual net cost as well as the cost per household being included on the website.

In addition the survey should be in a more prominent position on the website to ensure it can be found and accessed easily by the public.

c. Gatekeeper – Morgan Jones Park

The clerk presented a report to members on the possibility of employing a gatekeeper for Morgan Jones Park.

Members discussed the report and decided to see if volunteers could be found to lock the gates before deciding on the employment of a gatekeeper.

d. Concessionary Use of Caerphilly

Requests have been received for Concessionary Use of Caerphilly Castle from Caerphilly Air Cadet 1223 Squadron and from Mr. Osian Llyr Rowlands for a St. David's Gala Dinner.

The clerk informed members 6 concessions are available for 2016.

Members agreed to grant the concessions and to pay the hire fee for both applicants.

e. Caerffili Lions – Peace Poster Competition

Members considered the request to sponsor this year's Peace Poster Competition.

It was agreed to a donation of £250.

35. PLANNING MATTERS

Councillor J. Fussell and Colin Elsbury declared an interest and took no part in the discussions or decision making.

Councillor S. Kent declared an interest in Planning Applications 15/0319 and 15/0415 and took no part in the discussions or decisions on these two applications.

No objections raised.

36. PAYMENT AND FINANCIAL MATTERS

a. List of Payments – Noted and Approved.

b. Bank Account Balances – Noted.

c. Application for Financial Assistance

	£
i. Eisteddfod y Cymoedd	150
ii. Undercurrents	150
iii. Senghenydd Drop in Centre	200
iv. Caerphilly Miner's Centre For The Community	500

Councillor C. Elsbury James Pritchard and Jenny Hibbert declared an interest and took no part in the discussions or decision making on the application from Caerphilly Miner's Centre.

Guaranteed Investment Account

The clerk informed members that the Guaranteed Investment Account is due to mature on the 7th August 2015.

Members agreed to re-invest for a period of 12 months.

37. CORRESPONDENCE

Meeting closed at 7.15 pm.

Next meeting 21st September 2015.

CAERPHILLY

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TOWN CLERK:
CLERC-Y-DREF:

Ken Williams

TOWN MAYOR:
MEIR Y DREF:

Councillor
Mr. P. J. Bevan

**MINUTES OF THE EVENTS WORKING GROUP MEETING HELD AT THE TWYN
COMMUNITY CENTRE ON MONDAY 24TH AUGUST 2015**

Present:

Councillors Mr. P. J. Bevan (Town Mayor), Mr. C. Elsbury, Mr. J. Pritchard and Mr. S. Cook.
Mr. & Mrs. Peter and Wendy Winslett (St. John Ambulance) and Mr. Ray Hughson (Caerffili
Lions).

Apologies:

Councillors Mr. J. Fussell, Mr. S. Kent, Mr. S. Morgan.
Mr Richard James and Brian John Davies.

In attendance:

Mr. K. Williams (Town Clerk).

1. The dates of the Fireworks and Christmas Lights was confirmed to be 31st October and 20th November respectively.
2. The Town Mayor confirmed his charities will be the Caerffili Lions and Trinity Fields School.
3. Members of the group went on to discuss the timetable for the fireworks and the road closures and risk assessment.

It was agreed that residents of Brynccenydd be issued with 2 parking permits per household and entry to the site be restricted to permit holders only.

Councillor Pritchard would speak to residents of Heol Trecastell to see if they also wanted parking permits.

Risk Assessment

The clerk informed the group that the moat had to be patrolled by stewards carrying torches and signs informing of slippery ground conditions had to be put up.

Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL

Telephone and Fax: Caerphilly 02920 888777

E-mail: towncouncil@tiscali.co.uk

Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

We normally employ 6 stewards and an additional 6 will now be required.

Equipment – Additional torches, gloves and masks will be required along with Hi Viz jackets. These may be available through St. John Ambulance who have spares they no longer require.

Christmas Lights

The County Borough has withdrawn the £800 grant it makes to the Town Council. A local, Construct a Quote is interested in sponsoring the event and Asdas Caerphilly are also considering sponsoring the Switch On.

Entertainment – The five junior schools have been invited to send along choirs and the Community Chorus will be performing on the night.

The local school children will be given selection boxes and Father Christmas will give Haribo sweets out to the crowd.

As in previous years Sound Media Solutions will provide the P.A. System.

The meeting closed at 7 p.m.

Waste Bins – Gypsy Lane

A request has been received for the Town Council to pay for the installation of waste bins on Gypsy Lane. The County Borough Council has second hand floor mounted bins in stock but would require £270 installation per bin.

Members are asked to consider if bins should be installed at this location and if so how many.

Gate Keeper – Morgan Jones Park

At the last Town Council meeting members discussed the problems created by the withdrawal of the Gatekeeper at Morgan Jones Park by the Caerphilly County Borough Council.

A decision was deferred pending the formation of a volunteer group.

Contact has been made with officers of the Borough Council who have stated anyone involved in locking the gates will have to receive Health and Safety training and a Risk Assessment will need to be carried out by the Town Council.

It was suggested the best way forward was to use an agency to perform this task as they would take over all the admin necessary.

There may also be a move to permanently lock the gates by Morgan Jones flats leaving the gates on Mill Road and by the former library open.

Members are asked to consider this report.

From: Kathryn Chadwick [kathryn.chadwick@constructaquote.com]
To: "towncouncil@tiscali.co.uk"<towncouncil@tiscali.co.uk>
Date: 28/08/2015 15:34
Subject: Christmas lights

Hello Mr Williams,

Great to chat to you earlier this week.

As I explained, constructaquote.com is interested in helping to bridge the funding gap that the council has found itself in for the Christmas lights.

As a proud Caerphilly company we would like to contribute to lighting fund, but would also like to raise our profile locally as part of it.

Therefore we were wondering, if we did gift the town council £1000, whether we could have a link on the town council's website and a mention when the lights are turned on.

The reason for this is that we are a local company and currently employ over 100 local people, yet we aren't very well known in the area. This is something we want to tackle.

In particular, we want to be seen as an employer of choice in the area and this would be a great opportunity for us to up our profile as a local employer and as a trustworthy Welsh brand.

We are also scoping out the possibility of getting a beaver costume made, Billie the Beaver is our company's brand mascot, and it would be great if Billie (seasonally dressed of course) could turn the lights on, or something similar.

Let me know what the committee think and if you want any more info or a chat please just give me a call,

Regards,

Kath

Kathryn Chadwick

Marketing and Communications Manager

Moorhouse Group Ltd

Tel: 02920 858 807

Email : kathryn.chadwick@moorhouseinsurance.co.uk

constructaquote.com

moorhouse
insurance to smile for

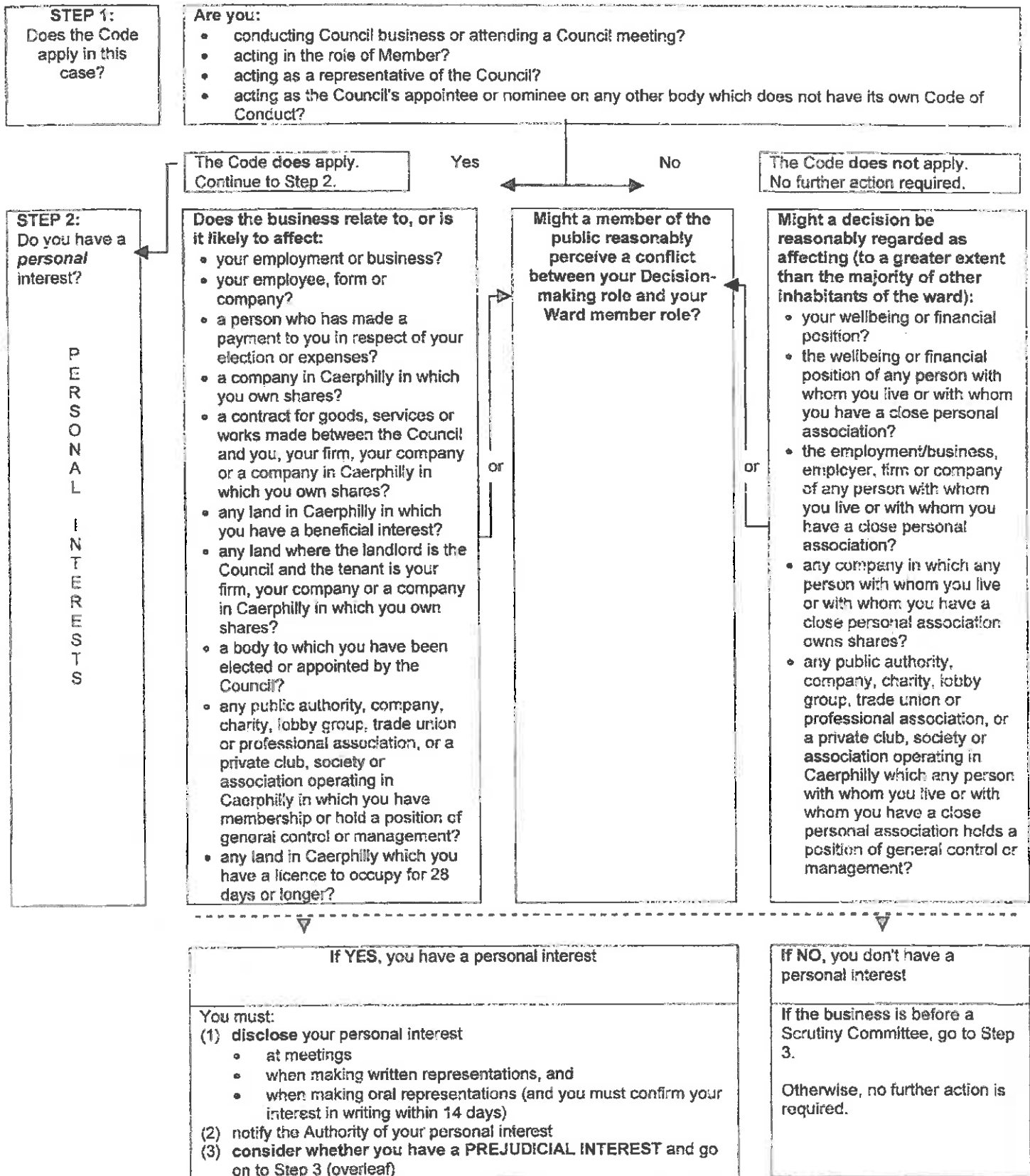
Code of Conduct

DECLARING AN INTEREST - QUESTIONS TO ASK YOURSELF

[These charts are for illustration only and are not definitive]

[If in doubt, consult the Monitoring Officer]

(All references to Caerphilly include reference to the County Borough area)



Code of Conduct

DECLARING AN INTEREST - QUESTIONS TO ASK YOURSELF

[These charts are for illustration only and are not definitive]

[If in doubt, consult the Monitoring Officer]

STEP 3:
Do you have a **prejudicial** interest?

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Would a member of the public with knowledge of the relevant facts reasonably regard your personal interest as so significant that it is likely to prejudice your judgement of the public interest?

OR →

Is a Scrutiny Committee considering a decision made or action taken by Cabinet AND were you a member of Cabinet and present at the time the decision was made/action taken?

Yes

No

No

Does the matter fall within one of the following exemptions?

(1) the business relates to:

- another authority of which you are a member
- another public authority in which you hold a position of general control or management
- a body to which you have been elected or appointed by the Council
- your role as a School Governor who has not been appointed by the Council (provided it does not relate to your particular school)
- your role as a member of a Local Health Board who has not been appointed by the Council

And it does not involve an approval, consent, licence, permission or registration

(2) the business relates to various functions of the Council i.e.

housing; school meals; transport and travelling expenses; statutory sick pay; allowances; payments and pensions, subject to certain conditions (see para 12(2)(b) of the Code)

(3) the business relates to your role as a Community Councillor in relation to financial assistance made by your community or voluntary organisations up to a maximum of £500

You do NOT have a prejudicial interest. You must disclose any *personal* interest but you are allowed to participate in the business.

Yes

No, none of the exemptions apply

Yes, one of the exemptions applies

You are NOT regarded as having a prejudicial interest. You must **disclose your *personal* interest** but you are allowed to participate in the business.

You have a **PREJUDICIAL** interest.

You must:

- Disclose your interest
- **Withdraw from the meeting**
- Not exercise executive functions
- Not influence decisions
- Not make written representations
- Not make oral representations

UNLESS

- You have been granted dispensation by the Standards Committee
- The public are allowed to make representations, answer questions or give evidence
- You are required to attend a Scrutiny Committee meeting

Case Ref. 15/0546/FULL **Site Area:** 299m²
Location: 70 St David's Way Watford Caerphilly CF83 1EZ
Proposal: Erect a porch to the front of the property
Applicant: Mr R Burge 70 St David's Way Watford Caerphilly CF83 1EZ
Agent: MJ Associates Mr M Jones 19 Severn Road Pontllanfraith Blackwood NP12 2GA
Case Officer: Mrs R Amundson ☎ 01495 235120 ✉ amundrh@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315096 (E) 186151 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0608/FULL **Site Area:** 484m²
Location: 4 Bronrhiw Avenue Caerphilly CF83 1HF
Proposal: Erect a single-storey extension to the side of the property and a first floor extension over existing rear extension
Applicant: Mrs J Larsen 4 Bronrhiw Avenue Caerphilly CF83 1HF
Agent: Mr M Morgan 9 School Street Aberbargoed Bargoed CF81 9DA
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315766 (E) 186502 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0652/NCC **Site Area:** 129m²
Location: Ridgeway Golf Club Golf Driving Range Access Thornhill Caerphilly CF83 1LY
Proposal: Vary condition 2 of planning consent 15/0176/FULL (Erect a marquee adjacent to existing club house) to change the hours of opening to 08:00 until midnight seven days a week including Bank Holidays
Applicant: Mr B Fitzgerald Ridgeway Golf 4 All LTD Ridgeway Golf Club Golf Driving Range Access Thornhill Caerphilly CF83 1LY
Agent:
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315591 (E) 184632 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0676/FULL **Site Area:** 323m²
Location: 100 Pontygwindy Road Caerphilly CF83 3HF
Proposal: Provide alterations to retail unit to create ancillary use to part of ground floor and create 3 apartments to a new first floor area (C3 use)
Applicant: Mr T Mehmood 34 Cefn Coed Road Cardiff CF23 6AR
Agent: 36Design Mr A Smith 51 Gibbs Road Beechwood Newport NP19 8AT
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 315654 (E) 187713 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0677/FULL **Site Area:** 687m²
Location: Mapledene 10 Dan-y-coed Caerphilly CF83 1HU
Proposal: Demolish existing bungalow and construct 6 residential apartments
Applicant: Mr M Starr Acorn House 77 The Pastures Long Bennington Nottinghamshire NG23 5EG
Agent: K Design & Developments Ltd Mr J Kennedy Whitegates Farmhouse Long Street Foston Nottinghamshire NG32 2LD
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315930 (E) 186366 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0694/FULL **Site Area:** 860m²
Location: Land At 3 Rhos Llantwit Caerphilly CF83 3GJ
Proposal: Erect two dwellings
Applicant: Pentholm Properties Ltd Mr M Daly 57 Princes Street Roath Cardiff CF24 3SL
Agent: Maddox Design Ltd Mr P Maddox 315 Two Mile Hill Road Kingswood Bristol BS15 1AP
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 316383 (E) 187734 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

LIST OF PAYMENTS

CHEQUE NO.	PAYEE	IN RESPECT OF	AMOUNT £
303566	Playworks	July Salaries	1556.76
303567	Twyn Community Centre	Lease of Building	1100.00
303568	Urdd	Donation	6000.00
303569	County Borough Supplies	Stationery	41.34
Direct Debit	1.2.3. Reg	Domain Name	17.96
303570	Eisteddfod y Cymoedd	Donation	150.00
303571	Undercurrents	Donation	150.00
303572	SYDIC	Donation	200.00
303573	Caerphilly Miner's Centre for the Community	Donation	500.00
303574	Caerffili Lions Club	Donation	250.00
Direct Debit	British Telecom	Telephone Bill	57.23
303575	Caerphilly C.B.C.	Donation for National Play Day	250.00
303576	Cancelled		
303577	Playworks	August Salaries	1556.76
303578	Portable Toilets Ltd	Hire of toilets for fireworks	546.00
303579	Town & Community Joint Liaison Committee	Subscriptions 2015/16	100.00

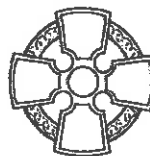
Bank Account Balances as at 2nd September 2015

£

Community Direct Plus Account	11695.35
14 Day Business Select Account	60492.27
Business Select 14 Day Gratuity Account	5037.54
Guaranteed Investment Account	31015.71



YR EGLWYS
YNG NGHYMURU



THE CHURCH
IN WALES

www.parishofcaerphilly.org.uk

www.eglwysilanparish.btck.co.uk

THE RECTORIAL BENEFICE OF EGLWYSILAN & CAERPHILLY

27th August 2015

Festive Family Fun Day: 5th December 2015

On behalf of the Church that meets at St. Catherine's, Caerphilly we are continually looking at ways to reach out into the community we serve.

Back in May we invited those who had a connection to the church over the past year to a 'Family Fun Day'; those who celebrated the life of a loved one, a marriage, service of thanksgiving, or Holy Baptism.

Following the huge success of this event, we feel encouraged to offer a further similar event on Saturday 5th December with various children's activities planned between 2.00pm and 5.00pm.

From around 6.30pm we are looking forward to welcoming *Emma-Louise*, a popular vocal artiste who will be with us for the remainder of the evening.

This is another totally free event for the whole family and community of Caerphilly; there will be a Barbeque and various refreshments available throughout the day.

We would very much like to invite Caerphilly Town Council to be part of this event, and be grateful if you would consider offering a donation towards the cost of the event; any donation, of course would be recognised with thanks.

Thank you for your consideration and support; in anticipation.

p.p.

Mrs. Gaynor Rees, Vicar's Subwarden
on behalf of Father Gareth Coombes; Vicar



CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.
St. Catherine's Church
M.11 Road, Caerphilly
2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION
Ms. Gwyneth Rees, Vicar's House
21 St. Catherine's Court, Caerphilly, CF83 3NH
3. PURPOSE OR ACTIVITIES OF ORGANISATION - if possible attach copy of Constitution
The Anglican Church (Church in Wales)
4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:
Total No. 298 Number Resident in Town Council area (see attached map) /
5. MEMBERSHIP FEES, if applicable /
6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.
Please find Attached Document of
Financial Statement
7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:
Donation to support the local
Event "Festive Family Fun Day"

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

PARISH OF CAERPHILLY					
Statement of Financial Activities Parish					
Transactions from 1/1/14 to 31/12/14					
	Unrestricted Funds£	Restricted Funds£	Designated Funds£	Total £	Total last year
Incoming resources					
DIRECT GIVING	79934			79934	82,314
DONATIONS	4615	8016		12631	13,452
FOR MISSION		3838		3838	5,453
TAX REFUNDS	16893	668		17560	16,015
LEGACY GIFTS RECEIVED		2250		2250	25,000
GRANTS RECEIVABLE	700	16373		17073	4,009
MONEY RAISING	8536	844	13216	22597	27,885
FEES FOR SERVICES	12149	3509		15658	17,511
INVESTMENT INCOME	1004			1004	2,222
OTHER - PROPERTY & MISC	25892			25892	32,410
Total incoming resources	149722	35496	13216	198435	226,271
Resources expended					
PARISH SHARE	82645			82645	82,045
PAROCHIAL EXPENSES OF CLERICS	5570			5570	4,702
OTHER SUPPORT FOR MINISTRY (DBF)	235			235	0
MAINTENANCE OF SERVICES	5370	1890	194	7454	4,182
GENERAL PARISH EXPENSES	10873	51	1153	12077	13,980
MAINTENANCE OF CHURCHES (INC CY)	25904	4528		30432	29,926
MAINTENANCE OF HALLS/PROPERTY	11460			11460	17,118
EXCEPTIONAL EXPENDITURE	188	42289	10852	53330	20,469
MISSIONS - WORLD & HOME	8750	3838		12587	12,374
COST OF MONEY RAISING	1022		78	1100	1,703
Total resources expended	152017	52597	12277	216891	186,499
Net of incoming/outgoing resources before transfers	-2295	-17100	939	-18456	39,771
Transfers between Funds	-50,000		50,000	0	0
REVALUATION OF ASSETS		2947		2947	3,879
Net increase/decrease in funds	-52,295	-14,153	50,939	-15,510	43,650
			check	-15,510	
Fund balances b/f at 1st January	107,030	138,524	53,692	299,246	255,596
			check	299,246	
Fund balances carried forward at 31st December	54,735	124,371	104,631	283,737	299,246
			check	283,737	
				283,737	bal sheet
				0	diff

CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.
Home Start Caerphilly Borough
2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION
Melanie Snowden
3. PURPOSE OR ACTIVITIES OF ORGANISATION – if possible attach copy of Constitution
Home Start Supports Vulnerable families who at least one child under age of 5
4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:
Total No. 1014 Number Resident in Town Council area (see attached map) 50
5. MEMBERSHIP FEES, if applicable N/A
6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.
attached AGM Report.
7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:
Donations for the families supported offering them new experiences at a low cost or free.
Summer activities, summer holidays and Christmas parties.

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

Scheme Managers Report



The beginning of the year began with my maternity cover by Gillian Jervis (acting Manager): Gillian came into the role as we had begun our 8 standard Home Start UK Quality award. She worked hard throughout the months finalising with 89 % mark, the full mark was unachievable due to issues out of the scheme control. We aim to improve this score within the next 3 years' service wherever possible.

Funding bodies Supporting People, Families First & Flying Start continued to support the scheme throughout the financial year and have been confirmed to carry through to the next financial year. Supporting People referrals are all centralised through their main system and passed to Home Start when housing related issues are identified. The referrals have doubled since the beginning of the year due to changes in the universal credit system and bedroom tax. Which has led to a need for more funding applications being made to various bodies, we are awaiting outcome in the coming months.

During the year monies were raised through Children in need event at the group settings with families participating and we held a disco for staff, volunteers and trustees raising money for Mayor of Caerphilly's charities (we are one of the named charities) a cheque will be presented with the final amount at the end of Cllr David Carter year service.

Summer trip this year was a successful sun shining day at Noah's Ark zoo farm, Bristol taking a coach of families offering them new experiences at a low cost. At the National Play day event during August at Morgan Jones Park the staff offered a sensory & interactive activities for families with their children to be involved with.

Contributions were greatly received from operation Santa and food hampers from Leabold Financial Management Limited. Enabling us to offer vulnerable families in need an extra special Christmas with lesser worries.

Thank you to all staff for a supported year and welcome to our new team member Andrew Wallbank (scheme administrator)

I would like to finish by announcing a celebration party is being held Friday 13th November for 30 years of our scheme in Bargoed at Penallta RFC. Look forward to seeing you all and continuing on our journey for next 30 years in the Caerphilly Borough.

Home-Start Caerphilly Borough



Cefnogaeth a chyfeillgarwch i deuluoedd
Support and friendship for families

Treasurers Report Year Ending 31 March 2015

£21,285.00

OPENING FUND BALANCE

Income

Supporting People	£125,454
Flying Start	£27,410
Families First	£17,687
Integrated Family Learning	£7925
Local Council and others	£719
	£179,936

Expenditure

Salaries and Pensions	£137,167
Volunteer Expenses	£2522
Workers' Expenses	£10,558
Hall hire, Resources & Travel	£3281
Publicity, Recruitment & Training	£1387
Office-Rent-Utility-IT-Telephone	£13,816
Other Costs - Insurance etc...	£4250
Children's Trips and Activities	£1911
Governance Costs	£600
Resources	£694
	£175,780

Closing Fund Balance

£24,854

Audited by Adrian Menear

Melanie Snowden
Scheme Manager

Annual Return for Year Ended 31st March 2015

The Council's External Auditors, Mazars LLP, have completed their audit of the 2014/2015 accounts. The Annual Return has been duly advertised on the Council's Website and on its public notice board.

The auditor has concluded that the Annual Return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Pontllanfraith House,
Pontllanfraith,
Blackwood,
NP12 2YW

Tŷ Pontllan-fraith,
Pontllan-fraith,
Coed Duon,
NP12 2YW



Chief Executive / Prif Weithredwr

Anthony O'Sullivan BSc(Eng), MSc, CEng, FICE, FCIHT

www.caerphilly.gov.uk

www.caerffili.gov.uk

Mr. K. Williams,
Clerk to Caerphilly Town
Council,
Twyn Community Centre,
The Twyn,
Caerphilly,
CF83 1JL

Terry Shaw B.Eng, MBA,
C.ENG, MICE, MCMI,
MCIHT
Head of Engineering
Services

Terry Shaw B.Eng, MBA,
C.ENG, MICE, MCMI,
MCIHT
Pennaeth Gwasanaethau
Peirianeg

Contact/Cysylltwch â: Alex Clarke

Our Ref/Ein Cyf: Bus Users YBM

Your Ref/Eich Cyf:

Telephone/Ffon: 01495 235072

E Mail/E Bost: clarkae@caerphilly.gov.uk

Date/Dyddiad: 18 August 2015

Dear Mr Williams

Your Bus Matters!

In September and October, residents will have the opportunity to talk face-to-face with bus service providers at a series of events.

The 'Your Bus Matters' events have been arranged by the council in partnership with Bus Users Cymru.

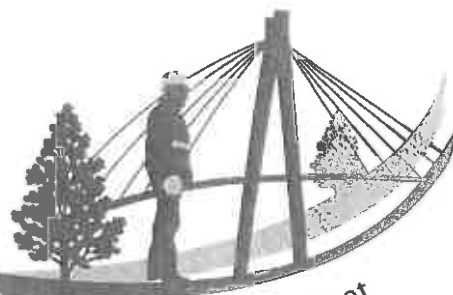
The events will offer people the opportunity to speak directly to council officers and bus company managers about any issues relating to their bus service, as well as the opportunity to suggest any changes that could be incorporated into future timetables.

Events will be held on:

- | | | |
|--|---------------------------------------|-----------------|
| • Tuesday 29 th September: | Newbridge Library | 9.30am – 1.30pm |
| • Wednesday 30 th September | Rhymney Library | 10am – 12pm |
| • Wednesday 30 th September | Nelson Library | 2.30pm – 4.30pm |
| • Thursday 1 st October | Bargoed Library | 10am – 2pm |
| • Monday 5 th October | Risca Library | 10am – 2pm |
| • Wednesday 7 th October | Ystrad Mynach Library | 10am – 1pm |
| • Wednesday 7 th October | Caerphilly Library | 2pm – 5.45pm |
| • Friday 9 th October | Blackwood Bus Station
waiting room | 10am – 2pm |

There is no need to book, just come along on the day.

A greener place Man gwyrdach



Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat