

**CAERPHILLY**

**TOWN**

**COUNCIL**



**CYNGOR**

**TREF**

**CAERFFILI**

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**TOWN CLERK:**  
**CLERC-Y-DREF:**

**TOWN MAYOR:**  
**MEIR Y DREF:**

**Councillor**  
**James Fussell**

13th October 2014

**An Ordinary Meeting of the Caerphilly Town Council** will be held at the **Twyn Community Centre** on **Monday 20th October 2014** at **6.30 p.m.**

Any Member requiring further information on any item should contact me before the Meeting.

K. Williams  
TOWN CLERK

## **A G E N D A**

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on 15th September 2014 (herewith).
4. Matters arising from the Minutes if not covered by the Agenda.
5. **COMMUNITY INFRA STRUCTURE LEVY**  
Presentation from Lisa James, Caerphilly County Borough Council.
6. **COMMUNITY SAFETY MATTERS**
7. **TOWN MAYOR'S DIARY**
8. **ENVIRONMENTAL MATTERS**

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**Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL**  
**Telephone and Fax: Caerphilly 02920 888777**  
**E-mail: [towncouncil@tiscali.co.uk](mailto:towncouncil@tiscali.co.uk)**  
**Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m**

9. **PROJECTS & TOWN CLERK'S REPORT**
- a. Partnership Proposal from Urdd Eisteddfod.
  - b. Concessionary Use of Caerphilly Castle.
  - c. Caerphilly Open Art Competition 2014/2015.
  - d. Public Engagement on Council Business.
  - e. Criteria for locating Grit Bins.
10. **PLANNING MATTERS** (see list attached)
11. **PAYMENTS AND FINANCIAL MATTERS**
- a) List of Payment.
  - b) Bank Account Balances.
  - c) Application for Financial Assistance  
Ruperra Castle Preservation Trust.
12. **RESIGNATION OF OFFICE**
- Letter of Resignation - Councillor Mike Thomas.  
Election of Deputy Mayor.
13. **ANY OTHER BUSINESS**

**CAERPHILLY**

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**TOWN CLERK:**  
**CLERC-Y-DREF:**

**Ken Williams**

**TOWN MAYOR:**  
**MEIR Y DREF:**

**Councillor**

**Mr. James Fussell**

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY TOWN**  
**COUNCIL HELD AT THE TWYN COMMUNITY CENTRE**  
**ON MONDAY 15TH SEPTEMBER 2014**

**Present:**

Councillors Mr. M. Newman, Mrs. Olwen Rees, Mr. E. Talbot, Mrs. J. Hibbert, Mr. R. Williams, Mr. G. Pratt, Mr. S. Kent, Mr. J. Pritchard and Mr. J. Fussell (Town Mayor).

**Apologies:**

Councillors M. Thomas, Colin Elsbury and Phil Bevan.

**In attendance:**

Mr. K. Williams (Town Clerk).

38. A minute's silence was held in respect of former Councillor Lee Jones.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY 21ST JULY 2014**

Minutes of the Ordinary Council Meeting held on Monday 21st July 2014 were received confirmed and signed subject to the final paragraph being amended to read members agreed to financially support the Urdd Eisteddfod instead of sponsor events.

39. **MATTERS ARISING FROM THE MINUTES**

- a. The clerk informed members that he was still waiting to hear from the Urdd Eisteddfod with regard to the cost of sponsoring specific events.
- b. The clerk informed members that CCBC has stated Network Rail will not be proceeding with their application to close the footpath at the bottom of Van Road.
- c. Community Infrastructure Levy

The clerk informed members that staff from CCBC have asked to come along to the next meeting on 20th October 2014 and speak to them on the Community Infrastructure Levy.

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40. **MINUTES OF THE EVENTS WORKING GROUP HELD ON MONDAY 8TH SEPTEMBER 2014**

The Minutes of the Events Working Group held on Monday 8th September 2014 were received, confirmed and signed.

41. **MATTERS ARISING FROM THE MINUTES**

Members agreed to purchase 60 collection buckets for the fireworks display.

42. **COMMUNITY SAFETY MATTERS**

Inspector Jones updated members on the NATO summit which was a great success and well organised with only just over 20 arrests. Of the 3 rough sleepers in the town one is receiving treatment for alcohol abuse, one is hospitalized and the third has moved on to Pontypridd.

A few problems of anti social behaviour have occurred in the Town Centre and 30 antisocial behaviour orders issued.

Speed checks have been carried out along Mountain Road and from the feedback there hasn't been any major problems of speed or noise.

The rugby tournaments organised by Community Safety Offices have been a huge success as was the family day in Morgan Jones Park.

The incident outside the Irish Times happened during Town Safe Initiative. Unfortunately police were attending an incident in Lansbury Park when the offence took place.

Crime statistics show an increase in Morgan Jones and a decrease in St. Martin's Ward. The increase in Morgan Jones is due primarily to thefts from sheds and garages. People are reminded to keep their garages and sheds locked. Theft of diesel is a big problem in Caerphilly a present.

An event was held in the Library - Caerphilly Presents. Inspector Jones hopes to run a second event in October.

Police are operating a Blackberry Phones System where the public can report anti social behaviour direct to the police. The system has been trialled in Castle View and Castell Maen and has been very successful.

Sgt Wayne Alexander agreed to email the telephone numbers to the clerk who will then distribute them to members.

43. **TOWN MAYOR'S DIARY**

Tuesday 29th July 2014	Twinning Event at Caerphilly Castle
Monday 4th August 2014	Opened St Martin's Church, World War I and II Military Exhibition

Saturday 16th August 2014	Leanne Talbot Concert in Wesley
Friday 22nd August 2014	Spoken Word, World War I and II in Van United Reform Church
Wednesday 3rd September 2014	St. Helens 50th Anniversary Celebrations
Saturday 6th September 2014	Local History Society Book Launch and Royal British Legion Concert for Poppy Appeal

44. **ENVIRONMENTAL MATTERS**

- a. CCBC are renewing 'Drinking in Public Places' signs.
- b. Lane at rear of western side of Cardiff Road is littered.
- c. Roundabout on Van Road up to Station - overgrown on western side.
- d. Number of geese around Castle causing problems.
- e. A lady in 13, Princes Avenue is not having her bin collected from the front of her house. She is 80 and having trouble taking bin to the lane.

45. **PROJECTS AND TOWN CLERK'S REPORT**

a. Concessionary Use of Caerphilly Castle

Members agreed to grant concessions to both Caerphilly RFC Mini/Junior Section for this calendar year and Caerphilly Male Voice Choir for the next calendar year.

b. Provision of Grit Bins

The town clerk reported the criteria used by the county borough for determining the location of grit bins. Councillor Pritchard queried the information stating he would be surprised if any officer from Caerphilly County Borough Council would have provided it. As a result the clerk was instructed to contact the borough council and confirm the criteria for positioning grit bins.

No decision was taken regarding a budget provision for the purchase of grit bins.

46. **PLANNING MATTERS**

Councillors James Fussell declared an interest and took no part in the discussions or decision making.

Councillor S. Kent declared an interest in Planning 14/0544/LA and took no part in the discussions or decision making.

No objections were raised on the Planning Applications.

47. **PAYMENTS AND FINANCIAL MATTERS**

- a. List of Payments - Noted and Approved.
- b. Bank Account Balances - Noted.
- c. Applications for Financial Assistance £
  - i. Support Group of Windsor School of Dance 200
  - ii. Caerphilly and District Arts Society 250
  - iii. Shelter Cymru 200
  - iv. St. John Deferred pending more information.

Councillor Fussell declared an interest in St. John application and took no part in the discussions or decision making.

48. **CORRESPONDENCE**

- a. Coal Industry Social Welfare Organisation  
Members agreed to supply their email addresses to the above organisation.
- b. Caerphilly County Borough L.D. Plan to 2021 - Noted.
- c. Letter from CCBC on future funding of Floral Displays in Town.  
Members agreed to write to CCBC informing the authority it cannot fund the Flower Festival because the costs quoted of £25,782.75 was far in excess of Town Council funds.
- d. Letter from CCBC Fertilization and end of season renovation work.  
It was agreed to ask what pitches are in the Caerphilly Town area before making a decision.

49. **ANY OTHER BUSINESS**Public Engagement on Town Council Budget

It was agreed to agenda this for the next meeting.

Meeting closed at 7.45 p.m.

Next meeting 20th October 2014



### **Partnership Proposal for Caerphilly Town Council**

The Urdd National Eisteddfod is an annual youth festival attracting around 90,000 visitors, 15,000 competitors, over 200 organisations to enjoy the bustle and excitement of the largest youth festival in Europe.

In 2015 the Eisteddfod will be held in Llancaiach Fawr, Caerphilly between 25<sup>th</sup> and 30<sup>th</sup> of May.

As well as singing, reciting, dance and instrumental competitions in the Eisteddfod's main pavilion, there are numerous other activities for all ages on the "Maes" making it a festival for the whole family. These include arts and crafts activities, sport, live bands, stalls selling crafts and impressive exhibitions, including the Art, Design and Technology and Science Pavilions.

The Eisteddfod receives wide media coverage on local and national television, with S4C broadcasting over 80 hours and reaching over 400,000 viewers and a further 200,000 listeners on the live radio coverage on Radio Cymru. Daily articles are published in the Western Mail and Daily Post and there is also a wide range of local and online coverage.

The Urdd National Eisteddfod offers exciting and invaluable experiences and opportunities for the children and young people of Wales. As a registered youth voluntary charity, we are continually seeking sources of funding to support our work and current sources of funding include the Government, Local Authorities, ticket sales, exhibitors, broadcasting rights, individual donations, community fundraising and corporate sponsorship.

For more information on the festival, see <http://www.urdd.org/en/eisteddfod/what-eisteddfod>

**Sponsorship Opportunities at the Caerphilly 2015 Urdd National Eisteddfod**

Option	Package	Value
1.	Sponsor of the Opening Concert at the Eisteddfod	£10,000 + VAT
2.	Sponsor the Art and Design Pavilion & Art Medal Ceremony	£10,000 + VAT
3.	Sponsor the Welsh Learners Pavilion and two Learner's Competitions	£10,000 + VAT
4.	Sponsor the Primary Schools Musical Show	£5,000 + VAT
5.	Sponsor a Main Ceremony of the day	£5,000 + VAT
6.	Sponsor an evening of entertainment with the "Action Song" Competition for Primary Schools	£5,000 + VAT
7.	Sponsor collection of 4 stage competitions.	£5,000 + VAT
A wide range of packages are available and we are always happy to tailor package to reflect your marketing priorities or interests.		



### **Option 1: Sponsor of the Opening Concert at the Eisteddfod**

An opportunity to sponsor the prestigious evening concert marking the beginning of the Eisteddfod on Sunday the 24<sup>th</sup> of May. This high profile event will include a wide range of performances showcasing the very best of local talent, and be televised live on S4C.

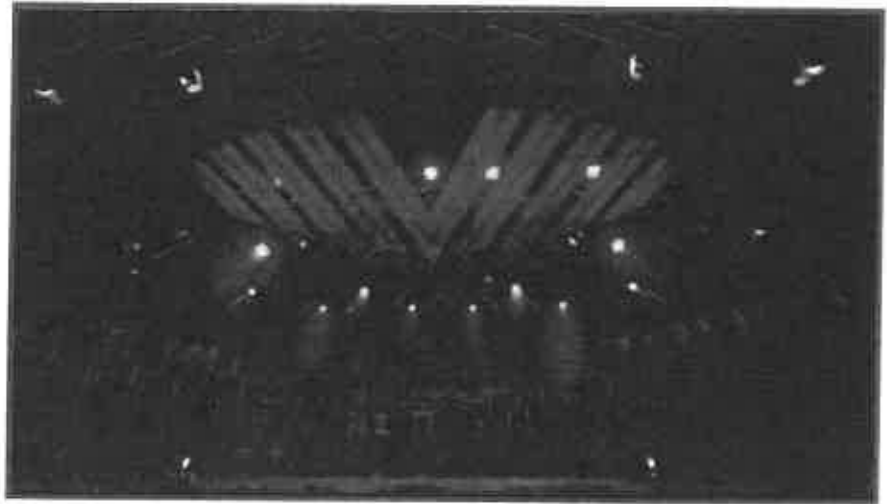
#### Sponsorship Benefits

##### *Pavilion*

- Acknowledgement of the sponsorship announced at the beginning of the evening performance
- Logo both screens at side of stage before and after the concert.

##### *Advertising\**

- Full page coloured advert in the Official Programme.
- Sponsor's logo on television backdrop in interviewing area all week
- Sponsor's logo on sponsorship boards around the Eisteddfod Maes
- Sponsor's logo in the Official Programme
- Space for 3 promotional banners on the Eisteddfod Maes\*\*
- Sponsor's logo on the Urdd website



##### *Tickets*

- 6 week tickets to the Eisteddfod Maes
- 6 tickets to the concert and to a reception before the concert
- 4 Invitations to lunchtime sponsor reception during the week
- Sponsor will be acknowledged in all press releases issued regarding the event
- The use of the Sponsors' lounge all week

**Value: £10,000+ VAT**



## **Option 2: Sponsorship of the Art, Design and Technology Exhibition and Art Medal Ceremony.**

An opportunity to sponsor the AD&T pavilion at the Eisteddfod as well as be official sponsors of the award ceremony for the winners of the 2015 Arts Medal and Arts scholarship.

### **Benefits**

- External branding on the AD&T exhibition pavilion.
- Space for branding (i.e. pop ups) inside the exhibition area.
- Recognition of sponsorship announced during Monday morning award ceremony in the pavilion and/or during official opening of the Pavilion.
- Role for sponsors in the official opening if desired.
- Sponsor's logo to be displayed during award ceremony in the Pavilion.



### **Adverts**

- Sponsor's logo on television backdrop
- Full page coloured advert in the Official Programme
- Sponsor's logo on sponsorship boards around the Eisteddfod Maes
- Sponsor's logo in the Official Programme.
- Space for 2 advertising banners on the Eisteddfod Maes
- Sponsor's logo on the Urdd website.

### **Tickets**

- 6 week tickets to the Eisteddfod Maes
- 4 Invitations to lunchtime sponsor reception during the week
- 2 invitations to the Eisteddfod Opening Concert.
- The use of the Sponsors' lounge all week
- Cooperation of the Urdd for photo op during official opening and with Medal Winner.



**Value: £10,000 + VAT**

### **Option 3: Sponsorship of the Cwtsh Learner's Pavilion and two learner's competitions.**

The Cwtsh pavilion hosts a wide range of workshops and activities to promote the Welsh Language and literature among children and young people. Typical activities include Welsh classes for learners, book launches and creative writing workshops. The winning literature entries from the Eisteddfod will be on display in the Cwtsh. This package also includes the opportunity to sponsor two competitions for learners on the Pavilion stage.

#### **Benefits**

- External branding on the Cwtsh exhibition pavilion.
- Space for branding (i.e. pop ups) inside.
- Sponsor's logo appearing on pavilion video wall during competitions
- Acknowledgment of the sponsorship announced from the main stage during competitions

#### **Adverts**

- Sponsor's logo on television backdrop
- Full page coloured advert in the Official Programme
- Sponsor's logo on sponsorship boards around the Eisteddfod Maes
- Sponsor's logo in the Official Programme.
- Space for 2 advertising banners on the Eisteddfod Maes
- Sponsor's logo on the Urdd website.



#### **Tickets**

- 6 week tickets to the Eisteddfod Maes
- 4 Invitations to lunchtime sponsor reception during the week
- 2 invitations to the Eisteddfod Opening Concert.
- The use of the Sponsors' lounge all week
- Cooperation of the Urdd for photo op during official opening and with Medal Winner.

**Value £10,000 + VAT**

#### **Option 4: Sponsor the Primary Schools Show**

An opportunity to sponsor a brand new primary school musical show commissioned for the Eisteddfod and directed by a professional theatre company. This show will bring together 100 - 150 students from primary schools from the Caerphilly area, who will have the chance to perform before an audience of up to 1,400 people in the Pavilion on the Eisteddfod Maes on the Tuesday night.

#### **Sponsorship Benefits**

##### *Advertising & publicity\**

- Acknowledgement of the sponsorship announced at the beginning of the performance
- Sponsor's logo on the two large video screens in the Main Pavilion prior to the show.
- Full page coloured advert in the official programme
- Sponsor's logo in the official programme
- Sponsor's logo on the sponsorship boards around the Eisteddfod Maes
- Space for a banner on the Eisteddfod Maes
- Acknowledgement of the sponsorship in any press releases relating to the show.



##### *Tickets*

- 6 Invitations to an reception on the evening of the show
- 6 tickets to the show
- 2 week tickets to the Eisteddfod
- 2 Invitations to lunchtime sponsor reception during the week
- The use of the Sponsors' lounge all week
- An opportunity to place pop-ups in the welcome centre on the evening of the the performance.



**Value £5,000 +VAT**

#### **Option 4 - Sponsor a Main Ceremony of the day**

*The award ceremony is a daily highlight at the Eisteddfod and is broadcasted live on television.*

*Options include the Composition medal on the Monday, Learner's Medal on Tuesday or the Drama Medal on the Wednesday.*

#### **Sponsorship Benefits**

##### ***Pavilion***

- Sponsor's logo on the two large video screens in the Pavilion during the ceremony
- Acknowledgment of the sponsorship announced from the stage during the ceremony

##### ***Advertising***

- Full page coloured advert in the official programme
- Sponsor's logo on sponsorship boards around the Eisteddfod Maes
- Sponsor's logo in the Official Programme
- Space for 2 promotional banners on the Eisteddfod Maes
- Acknowledgement of the sponsorship in any press releases relating to ceremony.
- Sponsor's logo on the Urdd website

##### ***Tickets***

- 4 week tickets to the Eisteddfod Maes
- 2 invitations to all lunchtime sponsors' reception.
- The use of the Sponsors' lounge all week



**Value: £5,000 + VAT**

## Option 6 - Sponsor Four Competitions at the Eisteddfod

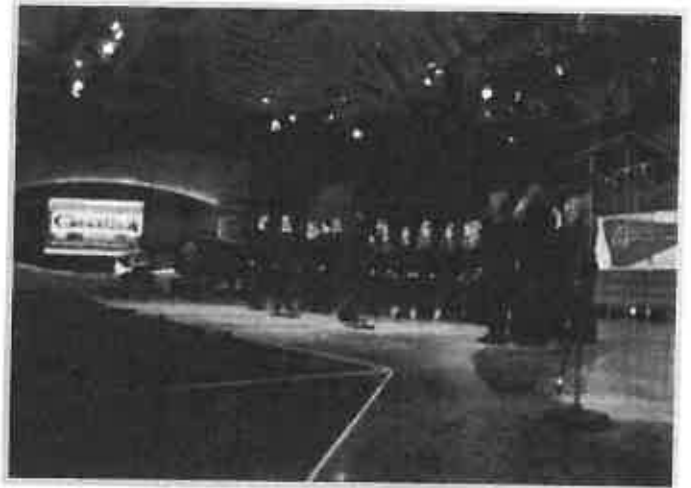
### Sponsorship Benefits

#### *Pavilion*

- Sponsor's logo appearing on video wall during competition
- Acknowledgment of the sponsorship announced from the main stage during competition

#### *Advertising*

- Sponsor's logo in the Official Programme on competition page & sponsors page
- Full page coloured advert in the Official Programme
- Sponsor's logo on sponsorship boards around the Eisteddfod Maes
- Space for 2 promotional banners on the Eisteddfod Maes
- Sponsor's logo on the Urdd website



#### *Tickets*

- 4 week tickets to the Eisteddfod Maes
- 2 Invitations to the Sponsor's reception
- The use of the Sponsors' lounge all week for informal meetings and refreshments.

**Value: £5,000 + VAT**

*\* Please note that all adverts, signs and notices must be either in Welsh or bilingual, with the Welsh coming first.*

*\*\* Banners must be provided by the sponsor and measure no more than 2m x 1m (landscape). The Urdd will be responsible for placing the banner and returning it to you after the festival*

*\*\*\* External banners for pavilions / structures will be provided by the Urdd. Internal branding (such as pop ups) must be provided by the sponsor.*

### Concessionary Use of Caerphilly Castle

A request has been received for a concessionary use of Caerphilly Castle from a person who works for the Stroke Association.

The association are looking to hire the castle on Saturday 14th February 2015 to hold a pop up cinema event.

The Town Council has 6 concessions each calendar year and although 2 have been granted the Free Masons have informed me they do not now require their concession.

This leaves 5 to be granted from 1st January to 31st December 2015.

Members are asked to consider this request.

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### Caerphilly Open Art Competition 2014/2015

Members will recall the Town Council agreed last year to sponsor the above event and made a donation of £900 for the prize money.

A request has now been received to sponsor the event for the current financial year, which will run from 3rd January 2015 to 7th February 2015. The organiser intends to offer the winner £750, runner up £250 and a visitors choice £50 making a total of £1,050.

The timing of the event coincides with what is normally a quiet time for the town and it is hoped a huge number of visitors will be attracted to Caerphilly.

Members are asked to consider the request to once again provide financial assistance for this event.

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### Public Engagement on Town Council Budget

At the Town Council Meeting on 15th September 2014 a request was made for members to discuss the subject of involving the public before making decisions on how the Council's budget will be spent over the upcoming financial years.

The Caerphilly Town Council's net expenditure budget for 2014/15 is £86,765 with the main discretionary items being:

	£
Fireworks Display	12,000
Christmas Lights	10,000
Caerphilly in Bloom/Flower Festival	7,000
Financial Assistance	10,000
Junior Recreation Scheme	4,000
Megaday/Sponsored Events	3,000
Morgan Jones Park	4,600

Members are asked to determine if they want to involve the public in prioritizing expenditure and if so how these groups will be established.

## **Location of Grit Bins**

The criteria used by the Caerphilly County Borough Council for the prioritization of grit bus is:

Altitude

Gradient of Slope

Number of Customers who would benefit

Any other known circumstances (e.g. near a doctors surgery or school etc).

Other things taken into consideration are proximity to a gritting route, traffic volumes and whether it is a bus route.

Members are asked to note this report and determine if a budget provision should be made for the next financial year and how locations will be decided.



<b>Case Ref.</b>	<b>14/0593/COU</b>		<b>Site Area:</b>	<b>271m<sup>2</sup></b>	
<b>Location:</b>	<b>24 Sir Stafford Close Caerphilly CF83 3BA</b>				
<b>Proposal:</b>	Change the use from a granny annex to a self contained dwelling with associated parking				
<b>Applicant:</b>	Mr K Mulcahy 24 Sir Stafford Close Caerphilly CF83 3BA				
<b>Agent:</b>					
<b>Case Officer:</b>	Mr T Pearce	☎ 01495 235197	✉	pearct@caerphilly.gov.uk	
<b>Ward:</b>	Morgan Jones	<b>Map Ref:</b>	316186 (E) 188191 (N)	<b>Expected Decision Level:</b>	Delegated
<b>Community Council:</b> Caerphilly Town Council					

<b>Case Ref.</b>	<b>14/0595/NOTD</b>		<b>Site Area:</b>	<b>2113m<sup>2</sup></b>	
<b>Location:</b>	<b>Cash Office, Park Lane Offices, School House, The Nurseries And St Martins Hall Park Lane Caerphilly CF83 1AA</b>				
<b>Proposal:</b>	Demolish buildings				
<b>Applicant:</b>	CCBC Ty Penallta Parc Tredomen Tredomen Ystrad Mynach Hengoed CF82 7PG				
<b>Agent:</b>	CCBC (Building Consultancy) Mr G Warren Directorate Of The Environment Unit 1 Woodfieldside Business Park Woodfieldside Pontllanfraith Blackwood NP12 2DG				
<b>Case Officer:</b>	Mr T Pearce	☎ 01495 235197	✉	pearct@caerphilly.gov.uk	
<b>Ward:</b>	St Martins	<b>Map Ref:</b>	315494 (E) 186883 (N)	<b>Expected Decision Level:</b>	Delegated

<b>Case Ref.</b>	<b>14/0602/ADV</b>		<b>Site Area:</b>	<b>23787m<sup>2</sup></b>	
<b>Location:</b>	<b>Tesco Stores Ltd Unit 5 Gallagher Retail Park Parc Pontypandy Caerphilly CF83 3GX</b>				
<b>Proposal:</b>	Erect identifying and directional signage to customer 'Click & Collect' pick up location				
<b>Applicant:</b>	Tesco Stores Ltd Property Services Cirrus Building Shire Park Welwyn Garden City AL7 1AB				
<b>Agent:</b>	HLN Architects Mr M Hughes 3rd Floor Cathedral Road Cardiff CF11 9LJ				
<b>Case Officer:</b>	Mr T Pearce	☎ 01495 235197	✉	pearct@caerphilly.gov.uk	
<b>Ward:</b>	Morgan Jones	<b>Map Ref:</b>	316165 (E) 188561 (N)	<b>Expected Decision Level:</b>	Delegated
<b>Community Council:</b> Caerphilly Town Council					

<b>Case Ref.</b>	<b>14/0551/FULL</b>		<b>Site Area:</b>	<b>197m<sup>2</sup></b>	
<b>Location:</b>	<b>120 Heol-Y-Ddol Caerphilly CF83 3JN</b>				
<b>Proposal:</b>	Erect a two-storey side extension and a single-storey rear extension				
<b>Applicant:</b>	Mr C Lewis 120 Heol-Y-Ddol Caerphilly CF83 3JN				
<b>Agent:</b>					
<b>Case Officer:</b>	Mr T Pearce	☎ 01495 235197	✉	pearct@caerphilly.gov.uk	
<b>Ward:</b>	Morgan Jones	<b>Map Ref:</b>	315611 (E) 188276 (N)	<b>Expected Decision Level:</b>	Delegated
<b>Community Council:</b> Caerphilly Town Council					

<b>Case Ref.</b>	<b>14/0625/RET</b>	<b>Site Area:</b>	<b>2209m<sup>2</sup></b>	
<b>Location:</b>	<b>Block E - Sparks House Western Industrial Estate Caerphilly CF83 1BQ</b>			
<b>Proposal:</b>	Retain the change the use of the first floor accommodation to a hair salon, beauty salon, physiotherapy facility and office accommodation and amend the car parking layout previously approved under planning consent 14/0005/COU			
<b>Applicant:</b>	Creazion Ltd Mr M Evans Block E - Sparks House Western Industrial Estate Caerphilly CF83 1BQ			
<b>Agent:</b>	Lloyds PMS Ltd Mr D Willicombe C/o Deall Sunnybank Machen Caerphilly CF83 8PY			
<b>Case Officer:</b>	Mr C G Grimes	☎ 01495 235124	✉ grimecg@caerphilly.gov.uk	
<b>Ward:</b>	St Martins	<b>Map Ref:</b>	314209 (E) 186393 (N)	<b>Expected Decision Level:</b> Delegated
<b>Case Ref.</b>	<b>14/0642/FULL</b>	<b>Site Area:</b>	<b>426m<sup>2</sup></b>	
<b>Location:</b>	<b>1 Heol-Yr-Ysbyty Caerphilly CF83 1TA</b>			
<b>Proposal:</b>	Erect upper storage area to existing double garage			
<b>Applicant:</b>	Mr D Oliver 1 Heol-Yr-Ysbyty Caerphilly CF83 1TA			
<b>Agent:</b>				
<b>Case Officer:</b>	Mr T Pearce	☎ 01495 235197	✉ pearct@caerphilly.gov.uk	
<b>Ward:</b>	St Martins	<b>Map Ref:</b>	314471 (E) 186165 (N)	<b>Expected Decision Level:</b> Delegated
<b>Case Ref.</b>	<b>14/0651/FULL</b>	<b>Site Area:</b>	<b>134441m<sup>2</sup></b>	
<b>Location:</b>	<b>Caerphilly Castle Castle Street Caerphilly CF83 1JD</b>			
<b>Proposal:</b>	Install metal safety barriers to the middle-ward, inner-ward and north-west tower rooftop, install metal footbridge over the remains of the inner north-east tower and associated access improvement works			
<b>Applicant:</b>	Cadw Mr C Wilson Plas Carew Unit 5/7 Cefn Coed Parc Nantgarw Cardiff CF15 7QQ			
<b>Agent:</b>	Opus International Consultants Mr A Swan Unit 2 Fountain Court Fountain Lane St Mellons Cardiff CF3 0FB			
<b>Case Officer:</b>	Mr G Lewis	☎ 01495 235127	✉ lewisg@caerphilly.gov.uk	
<b>Case Ref.</b>	<b>14/0654/COU</b>	<b>Site Area:</b>	<b>91m<sup>2</sup></b>	
<b>Location:</b>	<b>42 Cardiff Road Caerphilly CF83 1JQ</b>			
<b>Proposal:</b>	Change the use of the ground floor from Use Class A1 to Use Class A2, including erection of a new shopfront, installation of 3 no. external louvres and a satellite dish			
<b>Applicant:</b>	William Hill Organization Ltd C/O Agent			
<b>Agent:</b>	Nathaniel Lichfield & Partners Ltd Mr A Evans Belmont House Churchill Way Cardiff CF10 2HE			
<b>Case Officer:</b>	Mr T Pearce	☎ 01495 235197	✉ pearct@caerphilly.gov.uk	
<b>Ward:</b>	St Martins	<b>Map Ref:</b>	315554 (E) 186798 (N)	<b>Expected Decision Level:</b> Delegated
<b>Case Ref.</b>	<b>14/0655/ADV</b>	<b>Site Area:</b>	<b>91m<sup>2</sup></b>	
<b>Location:</b>	<b>42 Cardiff Road Caerphilly CF83 1JQ</b>			
<b>Proposal:</b>	Install two internally illuminated fascia signs and one internally illuminated double sided projecting sign			
<b>Applicant:</b>	William Hill Organization Ltd C/O Agent			
<b>Agent:</b>	Nathaniel Lichfield & Partners Ltd Mr A Evans Belmont House Churchill Way Cardiff CF10 2HE			

**Case Ref.** 14/0598/FULL **Site Area:** 294m<sup>2</sup>  
**Location:** 3 Heol-Yr-Ysbyty Caerphilly CF83 1TA  
**Proposal:** Erect rear conservatory  
**Applicant:** Mr & Mrs Quatermaine 3 Heol-yr-Ysbyty Caerphilly CF83 1TA  
**Agent:** GAP Architectural & Engineering Design Services Mr S Hiles Nythfa Bedwlwyn Road Ystrad Mynach CF82 7AB  
**Case Officer:** Mr T Pearce ☎ 01495 235197 ✉ pearct@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 314463 (E) 186173 (N) **Expected Decision Level:** Delegated  
**Community Council:** Caerphilly Town Council

**Case Ref.** 14/0606/COU **Site Area:** 332m<sup>2</sup>  
**Location:** Flat B 10-12 Pentrebane Street Caerphilly CF83 1FR  
**Proposal:** Refurbish and change the use of existing first floor flat to form 2 no. two-bedroom flats  
**Applicant:** Davies Wallpapers Ltd Mr A Davies 60 Beaufort Street Brynmawr Blaenau Gwent NP23 6HJ  
**Agent:** Online Cad Mr J Mead Bryn Cain Cottage Penpergwm Abergavenny Monmouthshire NP7 9AE  
**Case Officer:** Mr C G Grimes ☎ 01495 235124 ✉ grimecgc@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 315490 (E) 186732 (N) **Expected Decision Level:** Delegated  
**Community Council:** Caerphilly Town Council

**Case Ref.** 14/0612/RET **Site Area:** 82m<sup>2</sup>  
**Location:** Land Adjacent To 20 Salop Street Caerphilly CF83 1FX  
**Proposal:** Retain change of use of land as domestic garage and for the parking of a screed pump  
**Applicant:** Mr R & Mrs K Dowling 20 Salop Street Caerphilly CF83 1FX  
**Agent:**  
**Case Officer:** Mr C G Grimes ☎ 01495 235124 ✉ grimecgc@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 315666 (E) 186724 (N) **Expected Decision Level:** Delegated  
**Community Council:** Caerphilly Town Council

**Case Ref.** 14/0639/RET **Site Area:** 73m<sup>2</sup>  
**Location:** Jet Models & Hobbies 27 Bartlett Street Caerphilly CF83 1JS  
**Proposal:** Retain roller shutter screens, externally mounted guide box and rails  
**Applicant:** Jet Models & Hobbies Mr E Talbot 27 Bartlett Street Caerphilly CF83 1JS  
**Agent:**  
**Case Officer:** Mr C G Grimes ☎ 01495 235124 ✉ grimecgc@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 315674 (E) 186676 (N) **Expected Decision Level:** Delegated

### LIST OF PAYMENTS

CHEQUE NO.	PAYEE	IN RESPECT OF	AMOUNT £
303460	Playworks	September Pays	1521.24
303461	Windsor School of Dance	Donation	200.00
303462	Caerphilly & District Arts Society	Donation	250.00
303463	Shelter Cymru	Donation	200.00
303464	Atlantic Marquees	Megaday Event	2,700.00
303465	D.M. Wilkins	Printing	85.00
303466	ECL Plastics Ltd.	Collection Buckets	252.60
303467	LITE	Christmas Tree Lights	432.00
303468	K. Williams	Nylon Rope	33.96
303469	Caerphilly CBC	Big Cheese	750.00
303470	Cash	Purchase of Postage Stamps	274.00
303471	Twyn Community Centre	Office Rental	1024.00
303472	Blachere Illuminations	Purchase of 2 figurines	856.80
303473	Playworks	October Pays	1521.24

### Bank Account Balances as at 6th October 2014

£

Community Direct Plus Account	12067.53
Business Select 14 day Account	59475.37
Business Select 14 day Gratuity Account	4035.66
Guaranteed Investment Account	30558.59

**Ruperra Castle Preservation Trust.**  
**Ymddiriedolaeth Diogelu Castell Rhiwperrau**

Patron / Nodwr : Simon Boyle Lord Lieutenant of Gwent.  
President / Llywydd : Edward Holland FSA Senior Projects Adviser The Prince's Regeneration Trust

News Sheet August 2014

Dear Friends

For your information here is an update on the Ruperra Castle situation.

By the end of 2013, the owner of the 13 acre Ruperra site was said to have repaired and to be inhabiting the right hand staff house (the Bothy) situated next to the Castle. No attempt had been made to repair the other buildings or to secure the walls of the scheduled monument. The Left hand staff house of the Bothy, in bad repair was later placed in receivership and put up for auction at £50,000. Two hours before the auction it was withdrawn because the owner had redeemed the property.

Research of Land Registry documents revealed that four separate companies owned the buildings, all of which were insolvent, and some registered overseas and inaccessible.

The visit of Ancient Monument Society Officers to Ruperra in July 2013, had confirmed that there had been further serious deterioration since the shock of the 2011 descriptions of the conditions. These were the Buildings at Risk report and the Cadw Field Monuments Wardens' survey. The officers' conversation with the owner confirmed his recalcitrance.

In November 2013 Representatives of Ruperra Castle Preservation Trust presented their proposals for the 13 acre site to the Chief Planning Officer and her officers at Caerphilly County Borough Council and asked for a repairs notice to be set in motion with a view to subsequent compulsory purchase to bring the site into public ownership with the help of the Trust.

In February 2014 a letter from the Chief Planning Officer, stated that there is no Council money available to embark on a plan which risked hundreds of thousands of pounds in legal costs.

In a meeting with representatives of RCPT on July 28<sup>th</sup> 2014 John Griffiths the Welsh Government Minister responsible for Welsh heritage acknowledged the exceptional national importance of the scheduled monument but was also unable to offer financial help.

However he has asked the two Cadw officials who attended the meeting to investigate what can be done to ensure that the neglect of the castle and outbuildings are halted without delay so that the site can attain its rightful national significance. They are now looking for solutions and particularly financial ones.

Trustees would like to assure the members of the Trust that their continued loyalty is much appreciated. We hope we will see some of you at the Open Doors Day

Registered in Cardiff No. 6656134

Chair Cadair. [Janet.Wilding@museumwales.gov.uk](mailto:Janet.Wilding@museumwales.gov.uk) 02920 573420

Registered address Areithin, Heol Ton, Ton Kenfig, CF33 4PS

Charity Number 1135940

Sec. Ysgr [pajonesjenkins@gmail.com](mailto:pajonesjenkins@gmail.com) 01656 741622

Website / Wefan [www.ruperratrust.co.uk](http://www.ruperratrust.co.uk)

**CAERPHILLY TOWN COUNCIL  
CYNGOR TREF CAERFFILI**

**FINANCIAL ASSISTANCE**

**APPLICATION FORM**

NAME OF ORGANISATION and Headquarters and principal area or place of operation.

Ruperra Castle Preservation Trust

Registered address: Areithin, Heol Ton, Ton Kenfig, CF33 4PS

Trust meetings held in trustees' homes or hotels/ pubs.

Events held in hired halls in the Caerphilly area or at Ruperra Home Farm Barn (with kind cooperation of the farmer)

**2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION**

Mrs Pat Jones-Jenkins Address as above(Registered address of the Trust.

Honorary secretary of RCPT

**3. PURPOSE OR ACTIVITIES OF ORGANISATION - if possible attach copy of Constitution**

Aims and objectives of RCPT (Taken from the constitution).

to improve understanding and appreciation of Ruperra Castle, its heritage, its natural and designed setting and biodiversity.

in partnership and for the benefit of the people of Caerphilly and the nation and for future generations.

to preserve and to enhance the character and appearance of the designated heritage areas of Ruperra and the historical, architectural, cultural and constructional heritage of Ruperra Castle in both its essential setting and its built and natural landscape beyond, which are of particular beauty or historical interest.

to promote public access and sustainable training and employment and appeal to people of all backgrounds and ages.

**4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:**

Total No. 113 Number Resident in Town Council area (see attached map) Only 5 but our membership includes England as well as the whole of Wales, because Ruperra Castle is so important and well known.

**5. MEMBERSHIP FEES, if applicable\_£10 pa with usual concessions\_**

**6. PRESENT FINANCIAL POSITION:-** This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation-

End of year (July 2014) financial statement enclosed.

**PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:**

To help finance the production of two DVDs which will finalise our series about the history of Ruperra Castle. The research and final script of the DVDs have already been prepared by the trustees. Costs will be for the presentation on to a hard disc, and reproduction of the discs in plastic cases with illustrated covers for sale. Copyright fees of pictures have been waived by the various bodies involved in return for acknowledgement. The discs will be accepted in the collections of the National Museum of Wales in Cardiff, the National Library of

Wales in Aberystwyth and the Royal Commission of Ancient Monuments in Aberystwyth. Their high standard therefore must be assured.

The purpose of their production is to promote knowledge of the history and heritage of Wales and particularly of the Caerphilly area where many people had connections with Ruperra Castle.

The contents of the DVDs will start with the purchase of Ruperra by John Morgan the Merchant of Machen in 1700 and end with the requisition of the Castle by the Ministry of Defence in 1939. (The DVD describing the war years at Ruperra was already produced in 2011 to commemorate the 70<sup>th</sup> anniversary of the Fire which burnt out the Castle in 1941)

The estimated cost will be about £400, roughly £100 for presentation onto disc, £100 to the narrator, £100 for design of the case cover and its colour copying x50 and £100 for the reproduction of 50 discs

This form should be returned to: Town Clerk Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

NB. If insufficient space is provided for the information requested, please continue on another sheet.

**RUPERRA CASTLE PRESERVATION TRUST LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 JULY 2014**

	Notes	Unrestricted funds £	Restricted funds £	Total 2014 £	Total 2013 £
<b>Incoming resources from generated funds:</b>					
Members subscriptions and donations		1,913	-	1,913	1,622
Fundraising events		2,811	-	2,811	1,163
Gift Aid		269	-	269	1,285
Other income		117	-	117	130
Bank interest received		4	-	4	3
<b>Total incoming resources</b>		<b>5,114</b>	<b>-</b>	<b>5,114</b>	<b>4,203</b>
<b>Resources expended</b>					
<i>Costs of generating funds:</i>					
Fundraising activities	2	1,115	-	1,115	1,145
Publicity costs	2	-	-	-	59
Charitable activities	2	912	-	912	502
Governance costs	2	2,047	-	2,047	553
<b>Total resources expended</b>		<b>4,074</b>	<b>-</b>	<b>4,074</b>	<b>2,259</b>
<b>Net incoming/(outgoing) resources</b>		<b>1,040</b>	<b>-</b>	<b>1,040</b>	<b>1,944</b>
<b>Reconciliation of Funds</b>					
Total funds brought forward	9	3,014	-	3,014	1,070
Total funds carried forward		<b>4,054</b>	<b>-</b>	<b>4,054</b>	<b>3,014</b>

The Charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the Charity are classed as continuing.

The notes on pages 8 to 10 form part of the Financial Statements



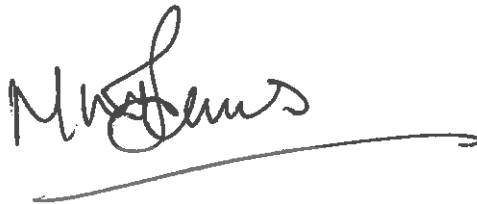
172 PONTYGWINDY ROAD  
CAERPHILLY  
CF83 3HR.

DEAR KEN,

I WISH TO TENDER MY RESIGNATION AS TOWN  
COUNCILOR FOR THE TONYFELIN WARD.  
OWING TO UNFORSEEN CIRCUMSTANCES AND ILL HEALTH.  
I AM UNABLE TO GIVE THE COMMITMENT THE POSTION  
DESERVES .  
PLEASE THANK THE COUNCILLORS THAT I HAVE HAD THE  
PLEASURE TO WORK WITH AND I WISH THEM ALL THE BEST  
FOR THE FUTURE.  
THANK YOU KEN FOR ALL THE HELP YOU HAVE GIVEN ME  
AND I WISH YOU ALL THE BEST FOR THE FUTURE.

YOURS FAITHFULLY

M.W.THOMAS.

A handwritten signature in black ink, appearing to read 'M.W. Thomas', with a long horizontal flourish extending to the right.