

CAERPHELLY

TOWN

COUNCIL



CYNGOR

TREF

CAERFFILI

TOWN CLERK:
CLERC-Y-DREF:

K. Williams

TOWN MAYOR:
MEIR Y DREF:

**Councillor
Phil Bevan**

11th January 2016

An **Ordinary Meeting** of the **Caerphilly Town Council** will be held at the **Twyn Community Centre** on **Monday, 18th January 2016** at **6.30 p.m.**

Any Member requiring further information on any item should contact me before the Meeting.

K. Williams
TOWN CLERK

A G E N D A

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on 16th November 2015.
4. Matters arising from the Minutes if not covered by the Agenda.
5. COMMUNITY SAFETY MATTERS
6. TOWN MAYOR'S DIARY
7. ENVIRONMENTAL MATTERS
8. PROJECTS AND TOWN CLERK'S REPORT
 - a. Cheque Signatory.
 - b. Caerphilly Flower Festival.
 - c. Caerphilly & District Twinning Association.
 - d. Community Governor. Ysgol Gynradd Gymraeg Caerffili.

Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL

Telephone and Fax: Caerphilly 02920 888777

E-mail: towncouncil@tiscali.co.uk

Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

9. **PLANNING MATTERS** (see list attached)

10. **PAYMENTS AND FINANCIAL MATTERS**

a) List of Payment.

b) Bank Account Balances.

c) **Application for Financial Assistance**

i. 1223 Caerphilly Air Training Corps Squadron.

ii. Dance Unity Formation Teams.

iii. Wales Air Ambulance.

iv. Llamau.

d) Revenue Estimates 2016/2017.

11. **CORRESPONDENCE**

Letter from Wayne David M.P.

Letter from Caerphilly Community Chorus.

12. **ANY OTHER BUSINESS**

Presentation from Tidal Lagoon Wales.

CAERPHILLY

TOWN

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CYNGOR

TREF

CAERFFILI

TOWN CLERK:
CLERC-Y-DREF:

Ken Williams

TOWN MAYOR:
MEIR Y DREF:

Councillor
P. J. Bevan

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY TOWN
COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 16TH NOVEMBER 2015**

Present:

Councillors Mr. C. Elsbury, Mr. E. Talbot, Mrs. J. Hibbert, Mr. R. Williams, Mr. S. Cook, Mr. J. Fussell, Mr. S. Kent, Mr. P. J. Bevan (Town Mayor), Mr. S. Morgan and Mr. J. Pritchard.

Apologies:

Councillors M. Newman and Gareth Pratt.

A minutes silence was held as a mark of respect to those individuals who were murdered in Paris on 13th November.

57. **MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY 19TH OCTOBER 2015**

Minutes of the Ordinary Council Meeting held on Monday 19th October 2015 were received, confirmed and signed.

58. **MATTERS ARISING FROM THE MINUTES**

The clerk informed members that the chain by Sports Direct had been removed.

Despite being reported to the County Borough 12 bags of clothing was left at rear of 29, Bartlett Street for 2 weeks.

59. **COMMUNITY SAFETY MATTERS**

- a. Shed and garage breakings still ongoing around Caerphilly south and the town area.
- b. Anti-Social Behaviour around Halloween and Fireworks was low with only one call.
- c. The police asked members to keep an eye open for any potential conflicts or tensions with religious groups following the attacks in Paris.

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Telephone and Fax: Caerphilly 02920 888777
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Issues Raised by Members

- a) Serious assault in Stockland Street on Monday 9th November.
- b) Graffiti on St. Martin's Road and Trecenydd roundabout.
- c) Body cams are presently rolled out in Newport and will be in the Borough from Monday 23rd November.
- d) On 2 occasions articulated lorries have been seen going over the Mountain Road, one of which was a Morrison's lorry.

60. **TOWN MAYOR'S DIARY**

8th November – Cenataph.
31st October – Fireworks Evening.
26th October – Arts Exhibition.

61. **ENVIRONMENTAL MATTERS**

- a. Rubbish dumped in Stockland Street.
- b. Sycamore Trees on edge of Park Lane have boughs over garage and could cause a problem.
- c. Land in between Heol y Nant and Mill Road is full of rubbish.

62. **PROJECTS AND TOWN CLERK'S REPORT**

a. **Extended Leave of Absence**

The clerk presented a report detailing the absence of Councillor M. Newman because of an ongoing health problem.

Members agreed to grant Councillor Newman an extended leave of absence and wish him all the best.

b. **Online Survey**

The clerk informed members of the results of the Online Survey, which they accepted.

The return was less than 0.5% of the population which is disappointing but members felt it was a worthwhile exercise and there may well be an increased return in the future. There was also a flaw in that people outside the area could complete the survey.

c. **Revenue Estimates 2016/17**

The clerk presented members with the Revenue Estimates for 2016/17.

Members agreed to fund Caerphilly in Bloom next year and to look at the amount it gives to national organisations.

It was also agreed to take out the estimate for the Gate Keeper at Morgan Jones Park.

63. PLANNING MATTERS

Councillor J. Fussell declared an interest and took no part in the discussions or decision making.

Councillor Kent and Simon Morgan declared an interest in 15/0614/LA and took no part in the discussions or decision making.

Councillor J. Pritchard declared an interest in 15/0787/LA and took no part in the discussions or decision making.

No objections were raised.

64. PAYMENT AND FINANCIAL MATTERS

a. List of Payments – Noted and Approved.

b. Bank Account Balances – Noted.

c. Application for Financial Assistance

£

i Caerphilly Community Chorus 300

Councillor J. Hibbert declared an interest and took no part in the discussions or decision making.

ii Save The Children 150

d. Fireworks Collection

Members agreed to make up the collection to £3,500 and divide it equally between the Mayor's nominated charities.

Members also agreed to look at payment through Pay Pal.

e. Band D Properties and 2016/17 Precept

The clerk informed members the number of Band D properties for 2016/17 is 6121.31 and a Council Tax of £13.00 for each Band D property will raise a precept of £79577.03.

Members agreed to set a Council Tax of £13.00 per Band D property and to set a precept of £79577.03

f. **Caerphilly in Bloom 2016/2017**

The clerk informed members that the Borough had sent an email saying Caerphilly in Bloom would not be funded next financial year and giving three funding options for consideration.

Members debated the service and decided to recommend option 1, seek sponsorship from local companies and to purchase the plastic baskets thereby reducing the cost of watering.

A press release is to be sent out together with letters to local businesses asking if they would like to sponsor a trough.

The meeting closed at 7.30 p.m.

Cheque Signatory

Councillor Mark Newman was one of 3 signatories for the Council's bank account.

Following his sad passing it is necessary for the Town Council to authorise a cheque signatory. Under the current procedures any 2 signatories from the 3 authorised has to sign council cheques.

Members are asked to nominate a third cheque signatory along with the Town Clerk and Councillor Philip Bevan.

Caerphilly Flower Festival

Members approved funding for the 2016 Flower Festival when they agreed the Council Tax for 2016/2017.

The dates for the Flower Festival in 2016 has been agreed with the churches and will take place on Friday 24th June through to Sunday 26th June.

A request has been received for the open top bus to be hired for the 3 days. This was 1 day more than the borough used to put on with only the Saturday and Sunday having the open top bus service.

Funding is another issue with Churches and the Floral Society being unhappy at receiving the same amount of money as the Caerphilly Players and the Horticultural and Baisai Societies.

This year everyone received £350.

Members are asked to decide on funding and the open top bus.

Caerffili and District Twinning Association

A request has been received from the Caerffili and District Twinning Association for funding for the bi annual visit of the Breton guests.

Next year will be the 25th Anniversary of the twinning and the association are looking to mark the occasion by making the visit special and memorable.

The twinning budget is £300.

Members are asked to consider this report.

Community Governor – Ysgol Gynradd Gymraeg Caerffili

Councillor P. Bevan has been the Community Governor on Ysgol Gynradd Gymraeg Caerffili. The term of office will come to an end on 22nd January 2016.

Councillor Bevan has indicated he is prepared to carry on as Community Governor at Ysgol Gynradd Gymraeg Caerffili and members are asked to confirm his reappointment.

Case Ref. 15/1179/FULL **Site Area:** 206m²
Location: 59-61 Cardiff Road Caerphilly CF83 1FP
Proposal: Install new roller shutter, 5 No. air conditioning condensing units to rear elevation and 9 No. air conditioning condensing units on the roof
Applicant: Specsavers Optical Superstores Mr A Mansell Cirrus House 10 Experian Way Nottingham NG2 1EP
Agent: 2C Projects Ltd Mr M DeJonge 40 Thorn Street Woodville Swadlincote Derbyshire DE11 7DN
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315528 (E) 186753 (N) **Target Date:** 09.02.2016
Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 15/1180/ADV **Site Area:** 206m²
Location: 59-61 Cardiff Road Caerphilly CF83 1FP
Proposal: Install new fascia with illuminated pod logo, illuminated "Audiologists" lettering, illuminated "Opticians" lettering, illuminated projecting sign and window manifestations
Applicant: Specsavers Optical Superstores Mr A Mansell Cirrus House 10 Experian Way Nottingham NG2 1EP
Agent: 2C Projects Ltd Mr M DeJonge 40 Thorn Street Woodville Swadlincote Derbyshire DE11 7DN
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315528 (E) 186753 (N) **Target Date:** 09.02.2016

Case Ref. 15/1190/FULL **Site Area:** 305m²
Location: 19 Maes Watford Watford Caerphilly CF83 1LP
Proposal: Convert garage into a habitable room with loft space and dormer window
Applicant: Mr S Morgan 19 Maes Watford Caerphilly CF83 1LP
Agent: Mr J Velasco 41 Beechley Drive Pentrebane Cardiff CF5 3SG
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314724 (E) 185842 (N) **Target Date:** 01.02.2016

Case Ref. 15/1194/FULL **Site Area:** 158m²
Location: 29 Ware Road Caerphilly CF83 1SX
Proposal: Erect two storey extension to side of property and first floor extension over porch to front of property
Applicant: Mr S Hinton 29 Ware Road Caerphilly CF83 1SX
Agent: Worthington Enterprises (SW) Ltd Mr G Worthington Unit 3 Rocky Road Penydarren Merthyr Tydfil CF47 9JL
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314172 (E) 186372 (N) **Target Date:** 02.02.2016

LIST OF PAYMENTS

CHEQUE NO.	PAYEE	IN RESPECT OF	AMOUNT £
303599	Welsh Government	Hire of Castle	275.00
303600	Royal British Legions	Poppy Wreath	17.00
303601	Pendragon Fireworks	Fireworks Display	Cancelled
303602	Playworks	November Salary	1556.76
303603	J. Hibbert	Fireworks Display	44.26
303604	Rachel Williams	Fireworks Presentation	292.50
303605	Speedy Asset Services	Crowd Control Barriers	30.55
303606	Rees Sound System	PA System for Fireworks	1077.00
303607	Speedy Asset Services	Collection of Crowd Control Barriers	48.96
303608	Caerphilly Community Chorus	Donation	300.00
303609	Save The Children	Donation	150.00
303610	K. Williams	Purchase of Selection Boxes and Gloves	439.97
303611	Sound Media Solutions	PA System	474.00
303612	St. John Ambulance	Fireworks & Christmas Lights	660.00
303613	Mrs H Wilkins	Frozen Characters	60.00
303614	Mrs H Wilkins	Switch On – Mayor’s Allowance	60.00
303615	Welsh Ambulance Service	Paramedic for Fireworks	294.66
303616	Welsh Government	Hire of Castle	550.00
303617	K. Williams	Purchase of 100 2 nd Class Stamps	54.00
303618	Caerffili Lions	Mayor’s Charity	1750.00
303619	Trinity Fields Schools	Mayor’s Charity	1750.00
303620	Pendragon Fireworks	Fireworks Display	6000.00
303621	Caerphilly Lions	Mayor’s Allowance	840.00
303622	Caerphilly Rugby Club	Presentation Evening	191.25
303623	Playworks	December Salary	1556.76
303624	Digital Systems	Photocopying	16.22
303625	Speedy Asset Services	Crowd Control Barriers	116.04
303626	Cash	Collection at Cllr M. Newman’s Funeral	50.00
Direct Debit	123 Reg	Domain Name	17.96

Bank Account Balances as at 21st December 2015

£

Community Direct Plus Account	5994.76
14 Day Business Select Account	36507.80
Business Select 14 Day Gratuity Account	5039.55
Guaranteed Investment Account	31015.71

CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.
1223 (CAERPHILLY) SQUADRON
AIR TRAINING CORPS
2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION
FIT LT TOM BEACH - OFFICER COMMANDING
2 JAMAICA GROVE, NEWPORT, NP10 8AD
3. PURPOSE OR ACTIVITIES OF ORGANISATION - if possible attach copy of Constitution
TO PROMOTE AND ENCOURAGE A PRACTICAL
INTEREST IN AVIATION THE RAF
4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:
Total No. 28 Number Resident in Town Council area (see attached map) 25
5. MEMBERSHIP FEES, if applicable £8.33 per month
6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.
SEE ATTACHED
7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:
UPGRADING OF SQUADRON LT EQUIPMENT
- SEE ATTACHED

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

1223 (Caerphilly) Squadron – Project to Upgrade IT Equipment.

<u>Item</u>	<u>Cost</u>	<u>Reason</u>
New Squadron Laptop	£550	To replace old laptop (8 years old)
New Printer	£125	To replace old printer (8 years old)
Spare Inks	£100	To provide spare inks for new printer.
Upgrade to Existing Computer	£100	To upgrade existing computers at the squadron.

Total:£875

RECEIPTS	
	£
1. Balance in hand as at 31 March 2014 - Welfare Account	9,502.54
2. Receipts from Interest & Grants	
a. Interest from Deposit accounts	8.34
b. Legacies	0.00
c. Permanent Endowment Receipts	0.00
d. Local Subscriptions or Donations	
e. Receipts from Sub-letting of Land or Premises	0.00
f. Grants from Education or Local Authority (state nature of Grant)	
g. Community Fund (National Lottery Grant) (Swimming)	419.00
3. General Receipts (if insufficient space continue on plain sheet)	
a. Cadet Subscriptions	1,799.97
b. Band	
c. Sport	
d. Canteen	700.70
e. HQ AC - for use of Squadron Owned Vehicle (SOV)	
f. HQ AC - Rations Allowance	
g. Social & Fund-raising (state nature of activity)	
Fieldcraft	154.00
Camp	395.00
Big Cheese	900.00
Fireworks	250.00
Bag Packing	445.70
Duke of Edinburgh	32.00
4. Other Receipts (specify)	
HMG	163.62
Sponsorship	48.00
Dining In Night	235.00
Sale of Radio Kit	320.00
5. Loan advance during the year (if applicable)	
* TOTAL A	£15,373.87

* TOTALS A AND B MUST AGREE

PAYMENTS		
		£
1. Finance		
a. Loan or overdraft charges as at 31 Mar 20	(if applicable)	0.00
b. Loan repayments (if applicable)		0.00
2. Payments from Education or Local Authority Grants		
Lottery Grant 2013 Projector		209.99
Lottery Grant 2014 Swimming		358.40
3. General Payments (if insufficient space continue on plain sheet)		
a. Cadet Subscriptions to Wing		1,006.00
b. Band		
c. Sports		173.98
d. Canteen		753.40
e. Insurance		
f. Rental of Land or Premises		
g. Squadron Owned Vehicle (SOV)		7,778.60
h. Rations		113.40
i. Social & Fund-raising (state nature of activity)		
Bowl Plex and movie night		134.98
Camp, Belgium and Gibraltar		961.20
Duke of Edinburgh books		16.00
Fieldcraft		45.87
4. Other Payments (specify)		
British Telecom		445.10
Postage		33.49
Rifle Servicing		135.00
Poppies		60.00
Sundries General items cleaning materials, milk.		40.49
5. Balance in hand as at 31 March	2015	3,107.97
	* TOTAL B	£15,373.87

* TOTALS A AND B MUST AGREE

STATEMENT OF SQUADRON ASSETS AND LIABILITIES

Total Value of Investments held (including date of purchase)	0.00
Total Value of Land and/or buildings owned by the Squadron	0.00
Total Value of all other Squadron Assets Computer Equipment, Fieldcraft k	2000.00
Bank balances & cash held (this should equal Payments para 5)	3,107.97
Any monies owed to the squadron as an asset	0.00
TOTAL SQUADRON ASSETS	£5,107.97
Any material liabilities that need to be met from the funds	
TOTAL SQUADRON LIABILITIES	£0.00
That is the end of the Squadron's Annual Statement of Account	

CHARITY FUNDRAISING

The following supplementary question relates to charitable donations made by the squadron during the financial year. The donations may be amounts paid directly to the charity from squadron funds (itemised on page 3) or indirectly by using collecting tins, in which case the charity concerned would normally inform the squadron of the proceed. This section is not subject to scrutiny by the independent examiner. The total amount donated or collected on behalf of should be stated below:

Name of Charity	Amount Donated	Amount
TOTAL		

CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.

DANCE UNITY FORMATION TEAMS.

2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION

JOANNE GRIMLEY - SECRETARY.

5 GELYNIS TERRACE, MORGANSTOWN, CARDIFF CF15 8LG.

3. PURPOSE OR ACTIVITIES OF ORGANISATION - if possible attach copy of Constitution

TO PROVIDE EDUCATIONAL RECREATIONAL & SOCIAL ACTIVITIES
FOR CHILDREN AND YOUNG ADULTS THROUGH THE MEDIUM OF DANCE.

4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:

Total No. 220 Number Resident in Town Council area (see attached map) 30

5. MEMBERSHIP FEES, if applicable PARENTS PAY £4.50 PER WEEK TOWARDS THE COST OF
OUTFITS FOR THE BRITISH OPEN JUNIOR & ADULT DANCE
CHAMPIONSHIPS.

6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.

PLEASE NOTE THIS IS A NEW ORGANISATION AS TWO DANCE SCHOOLS
HAVE MERGED WITHIN THE CAERPHILLY COUNTY BOROUGH ON 6TH JULY 2015.
(SUPPORT GROUP OF WINDSOR SCHOOL OF DANCE & TNT SCHOOL OF DANCE)

7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:

REQUEST FOR ASSISTANCE IN RAISING FUNDS TO SEND CHILDREN & YOUNG
ADULTS TO BLACKPOOL FOR THE BRITISH OPEN CHAMPIONSHIPS AND
ADDITIONAL COMPETITIONS.

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

PLEASE FIND ENCLOSED CONSTITUTION AND A RECENT
BANK STATEMENT.



Your account statement
 Statement sheet number: 37
 Issue date: 21 September 2015
 Page: 1 of 3

DANCE UNITY FORMATION TEAMS
 MRS CLAIRE BUSHELL
 1 ST. PETERS DRIVE
 LIBANUS FIELDS
 PONTLLANFRAITH
 BLACKWOOD, GWENT
 NP12 2ER

Write to us at:
 PO Box 1000
 Andover
 BX1 1LT

Call us on: 0845 072 5555 (from UK)
 +44 1733 347338 (from Overseas)

Visit us online: www.lloydsbank.com

Your branch: VICTIA PK CARDIFF
 Sort code: 30-80-73
 Account number: 08500000
 BIC: LOYDGB2
 IBAN: GB90 LOYD 3098 0000 0000 0000 0000 0000 30



JS159M007U8MAA0000004884001003390000



TREASURERS ACCOUNT
 DANCE UNITY FORMATION TEAMS

Account Summary

Balance On 15 September 2015	£9,642.00
Total Paid In	£134.00
Total Paid Out	£0.00
Balance On 21 September 2015	£9,776.00

Account Activity

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
15 Sep 15		BALANCE BROUGHT FORWARD			9,642.00
16 Sep 15	Faster Payment	PATRICIA PERRETT TNT FORMATION TEAM 00151523632BBCDSG 090126 30 16SEP15 00:18		20.00	9,662.00
16 Sep 15	Faster Payment	ANDREWS HAYLEY SERENANDREWSYELJUV FP15259045952214 070116 30 16SEP15 00:39		18.00	9,680.00
16 Sep 15	Faster Payment	NYE SIMON CAITLYN NYE SUBS FP15259045932823 070246 30 16SEP15 00:43		18.00	9,698.00
16 Sep 15	Faster Payment	STILING NA&L MAIRSTILING 8/4JUV 6265763554325110SO 403606 30 16SEP15 02:07		20.00	9,718.00
16 Sep 15	Faster Payment	MRS DEBORAH S WALL CHLOE WALLEN 41023157277957000N 560041 30 16SEP15 02:40		20.00	9,738.00
16 Sep 15		BALANCE CARRIED FORWARD			9,738.00

LMS1509MNT1R
MHS1509MNT1R

Dance Unity Formation Teams – Constitution

A. Name

The name of the association will be Dance Unity Formation Teams.

B. Aims

The Association aims are:

1. To promote the development of dancers of Dance Unity through training, competition and exhibition events.
2. To provide recreational, social and educational activities, improving self confidence and opportunities for children of the local area in order to enhance the development of the young people and extend their experiences. This will be achieved with the support of adult volunteers from within the community.

C. Carrying out the aim

In order to carry out the aims of the association the committee may: -

1. Raise funds and receive contributions provided the association does not undertake any substantial permanent trading activities.
2. Co-operate with other charities, voluntary bodies and statutory authorities.
3. Do all such other lawful things as are necessary for the achievement of the aims.

D. Membership

Membership of the association shall be open to any person interested in supporting the aims of the association. However, only those members over the age of eighteen years will be eligible to vote at any meeting of the association.

E. Annual General Meeting

1. There shall be an annual general meeting in the month of July each year with fourteen days notice being given to all members.
2. The Committee shall present the annual report and accounts.
3. The members shall elect a Chair, Vice Chair, Treasurer and Secretary for the coming year, together with not more than two other committee members. Every member shall have one vote.
4. Nominations for election to the committee shall be made at the AGM.

F. Committee

1. The committee shall hold at least two ordinary meetings each year.
2. At least three members of the committee must be present at a meeting to be able to take decisions.
3. The committee shall keep minutes and maintain accounts which can be viewed by any member on request.
4. The committee may appoint two co-opted members in addition to those elected at the AGM.
5. Committee members must not be paid or gain financially from the association.

G. Finance

1. The financial year shall run from 1st June each year.
2. Funds will be held in a bank account operated by the committee in the name of the association. All cheques must be signed by the Treasurer and one other committee member nominated for the purpose.
3. Funds shall only be used to support the aims of the association.


H. The Constitution


Changes to the constitution or a decision to wind up the association must be confirmed by a majority of members present and voting at a general meeting for all members called for the purpose with fourteen days written notice. Any assets remaining will be given to a charity with similar aims in the area.


This constitution was adopted by the people whose signatures appear below, who will act as the committee until the next AGM.


Adopted on 6th day of July 2015

Signed by (print name and address):

Chair.....  LISA RAWLINS, BRYN FFYNNON, BEONAS
CAERPHILLY

Vice Chair.....  CLAIRE WILDING, 2 LŴN ROBIN GOCH, CAERPHILLY.

Secretary.....  J.L. GRIMLEY 5 GELYNIS TERRACE, MORGANSTOWN, CARDIFF
CF15 8L

Treasurer.....  CLAIRE GUSHWA, 15K Ntws Drive Blackwood
NP12-2en

Arbed amser - Arbed bywydau
Saving time - Saving lives



AMBIWLANS AWYR CYMRU
WALES AIR AMBULANCE

Ty Elusen
Parc Busnes Stiwdios y Bae
Ffordd Fabian
Abertawe
SAI 8QB

Ty Elusen
Bay Studios Business Park
Fabian Way
Swansea
SAI 8QB

Ffôn/Tel: 0844 85 84 999
Ffacs/Fax: 01792 522 329
www.walesairambulance.com

Airbase Appeal

In 2001, the first **Wales Air Ambulance** helicopter was launched. Since then, thanks to your support, this lifesaving charity has gone from strength to strength. Today Wales Air Ambulance operates three helicopters across the country, on standby for rapid activation 365 days a year.

The three air ambulances are strategically placed across the country to reach any corner of Wales within just 20 minutes. Now in our 15th anniversary year, the red and green helicopters have flown over **22000 missions**.

None of our missions and achievements would have been possible without the support of the public and the local communities. Last year donations from community councils raised over £32,000 for our cause.

Thank you very much for all of your support in 2014. We are appealing for your contribution again this year, as part of our bid to help raise the necessary funds to build our new airbase and offices in Dafen, Carmarthenshire.

These new premises will be occupied by our critical care practitioners and doctors along with our HO staff, providing an improved service to the community in Wales.

Continually upgrading our equipment, extending operational hours, along with the best available medical professionals will put Wales Air Ambulance at the forefront of pre hospital patient care in the World.

The Wales Air Ambulance charity needs your support to operate and continually improve this lifesaving service.

Many thanks in considering this appeal.

Regards,

Paul Canning, Fundraising Coordinator

Tel No: 07811-270921



Swyddfa Caernarfon Maes Awyr Caernarfon, Dinas Dinlle, Caernarfon, Gwynedd. LL54 5TP

Caernarfon Office Caernarfon Airport, Dinas Dinlle, Caernarfon, Gwynedd. LL54 5TP



A step in the right direction for homeless young people and vulnerable women in Wales

Llamau
Garth Owen
Oak Terrace
Llanbradach
Caerphilly
CF83 3LA

029 20 863708

Caerphilly Town Council
Twyn Community Centre
The Twyn
Caerphilly
CF83 1JL

30th November 2015

Dear Mr K. Williams

I am writing to you from Llamau, a homelessness charity (**reg. charity number 701772**) which works across Wales with disadvantaged young people. The project I am based in houses 8 young, homeless people who are from areas in the Caerphilly borough.

Those we work with may have suffered abuse at home, poverty or mental ill-health. They have often lived in a number of foster placements during their childhoods or have had to take on a care role, looking after parents with substance misuse or mental/physical issues. In short, those with whom we work have faced huge problems, but with Llamau's help and that of the South Wales community they can look forward to bright futures.

As Christmas draws near, Llamau are launching our annual appeal for donations for those who we will be supporting through the festive period, which for many can be a very difficult time. Every year we try to provide each one of our young people with a small gift and the opportunity to enjoy a good meal with their housemates, making Christmas a little happier for them.

Once again, this year we face the very real situation of not having enough resources to provide this important kindness. Already homeless, vulnerable, estranged from family and friends and with a range of on-going issues to overcome, most of the young people we work with will not even get the smallest of gift this year without the support of the local community.

Although our head office is based in Cardiff, gifts and donations will be used to help those we support locally. We have supported housing projects for young people in Llanbradach, Senghennydd and Bargoed.



CAERPHILLY TOWN COUNCIL

CYNGOR TREF CAERFFILI

ESTIMATES 2016/2017 - SUMMARY OF BALANCES

	2014/2015 Actual £	2015/2016 Estimates £	2015/2016 Revised Estimates £	2016/2017 Estimates £
Balances B/F	56759	58915	58915	60180
Excess of Expenditure over Income	-	2325	-	3830
Surplus of Income over Expenditure	2156	-	1265	-
Balances c/forward	58,915	56,590	60,180	56,350

CAERPHILLY TOWN COUNCIL

CYNGOR TREF CAERFFILI

ESTIMATES 2016/2017 – INCOME STATEMENT

	Actual Received 2014/2015	Estimate 2015/2016	Revised Estimate 2015/2016	Estimate 2016/2017
	£	£	£	£
Precept	77726	78000	78650	79580
Bank Interest	479	480	480	300
V.A.T.	5347	4000	5500	5000
Christmas Lighting Grant	830	800	1000	-
Flower Festival Grant	1500	-	1500	-
Fireworks Sponsorship	2700	2900	3300	3000
	88582	86180	90430	87880
<u>Miscellaneous</u> Fireworks Collection	4129	4000	4000	5000
TOTAL INCOME	92,711	90,180	94,430	92,880

K. Williams
TOWN CLERK

CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

ESTIMATES 2016/17 - EXPENDITURE

	Actual 2014/2015	Gross Estimate 2015/2016	Revised Gross Estimate 2015/2016	Gross Estimate 2016/2017
	£	£	£	£
<u>Members</u>				
Town Mayor's Allowance	900	900	900	900
Civic Regalia/Travelling	-	5	5	10
	900	905	905	910
<u>Election Costs</u>	2569	-	-	2500
<u>Staff</u>				
Salaries/Statutory Deductions	18438	18500	18690	18700
Travelling	102	200	200	200
	18540	18700	18890	18900
<u>Audit Fee</u>	550	650	620	620
<u>Insurance</u>	2531	2600	2530	2530
	3081	3250	3150	3150
<u>Administration</u>				
Office Rental	4187	4100	4100	4100
Telephone/Postage/Stationery	646	600	500	500
Furniture/Equipment/Rates	1000	1000	1000	1200
	5833	5700	5600	5800
Carried Forward	30,923	28,555	28,545	31,260

	Actual 2014/2015	Gross Estimate 2015/2016	Revised Gross Estimate 2015/2016	Gross Estimate 2016/2017
	£	£	£	£
Brought Forward	30923	28555	28545	31260
Subscriptions	374	200	250	250
Concurrent Functions/Projects	-	3000	3500	3000
Tourism/Town Centre	-	3000	1000	3000
Christmas Lights	7543	8000	8000	8000
Caerphilly in Bloom/Flower Festival	5214	7000	7500	14850
Floodlighting - Castle	-	400	-	-
" - St. Martin's Church	345	350	350	350
	13102	21750	20350	29200
Mega Day/Sponsored Events	7688	3000	3420	3400
Fireworks Display	12984	13000	13000	13000
Twinning	611	300	300	300
Urdd Eisteddfod	5000	5000	6000	-
Morgan Jones Park - Gate attendant	-	1100	1000	-
Splash Pool Equipment	-	2000	1500	1500
	-	3100	2500	1500
Financial Assistant Grants	6223	10000	10000	8000
Junior Recreation Scheme	3600	3600	4800	4800
Fireworks Charity Donation	4500	4000	4000	5000
VAT	5550	(included in above figures)		
TOTAL EXPENDITURE	90,555	92,505	93,165	96,710

WAYNE DAVID Labour MP for Caerphilly



HOUSE OF COMMONS
LONDON SW1A 0AA

Our Ref: EDWA05/WD/LJ

18 December 2015

Mr Ken Williams
Clerk
Caerphilly Town Council
The Twyn Community Centre
The Twyn
CAERPHILLY
CF83 1JL

Dear Mr Williams,

It has been brought to my attention that there is a missing buoy at the side of the lake on the Castle View estate in Caerphilly.

I believe that the replacement of the buoy is a priority and I would hope that the Council could give it favourable consideration.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Wayne David'.

Wayne David
MP for Caerphilly

Caerphilly Community Chorus.

Director of Music – Rosie Haworth

www.caerphillycommunitychorus.org.uk



Chairperson: - Gareth Morris:- 95, St Martin's Rd., Caerphilly. CF83 1EH
Secretary: - Julia Ferguson:- Ysgubor Fach, Rudry, Caerphilly CF83 3DD
Treasurer: - Lynne Craggs- Morris

Tel: 029 20759391

julia.ferguson152@btinternet.com

5th December 2015

Dear Sir

I am writing on behalf of Caerphilly Community Chorus to apologise for not singing at the switching on of the Christmas Lights in Caerphilly this year.

We feel we made the decision not to take part rather prematurely due to concerns about the weather and our electric keyboard. We regret the upset this caused and are very sorry indeed for letting everyone down.

Please accept our sincere apologies and we hope we may be invited to join Caerphilly town functions in the future.

Yours sincerely

A handwritten signature in black ink, appearing to read 'G. Morris'.

Gareth Morris
Chairperson

PP