

CAERPHILLY

TOWN

COUNCIL



CYNGOR

TREF

CAERFFILI

TOWN CLERK:
CLERC-Y-DREF:

P. G. Davy

TOWN MAYOR:
MEIR Y DREF:

**Councillor
Mike Prew**

10th June 2019

An **Ordinary Meeting** of the **Caerphilly Town Council** will be held at the **Twyn Community Centre** on **Monday 17th June 2019** at **6.30 p.m.**

Any Member requiring further information on any item should contact me before the Meeting.

Phil Davy
TOWN CLERK

A G E N D A

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on Monday 20th May 2019.
4. Matters arising from the Minutes if not covered by the Agenda.

Minute 16.
5. COMMUNITY SAFETY MATTERS
6. TOWN MAYOR'S DIARY
7. ENVIRONMENTAL MATTERS

Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL
Telephone and Fax: Caerphilly 02920 888777
E-mail: towncouncil@tiscali.co.uk
Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

8. **TOWN CLERK'S REPORT**
- 8.1 CIL Working Group.
8.2 Community Infrastructure Levy (CIL).
9. **PLANNING MATTERS** (see list attached)
10. **PAYMENTS AND FINANCIAL MATTERS**
- 10.1 List of Payments.
- 10.2 Bank Account Balances.
- 10.3 Application for Financial Assistance
1. Bobath Children's Therapy Centre Wales.
 2. Caerphilly Town Centre Residents Association.
 3. Caerphilly & District Twinning Association.
 4. Caerphilly County Borough Taxi Drivers Association (see agenda item 8.1).
11. **CORRESPONDENCE**
12. **MEMBER REQUESTS FOR FUTURE REPORTS**

CAERPHILLY

TOWN

COUNCIL



CYNGOR

TREF

CAERFFILI

TOWN CLERK:
CLERC-Y-DREF:

Phil Davy

TOWN MAYOR:
MEIR Y DREF:

Councillor
Mike Prew

**MINUTES OF THE ORDINARY MEETING OF CAERPHILLY TOWN COUNCIL HELD
AT THE TWYN COMMUNITY CENTRE
ON MONDAY 20TH MAY 2019**

Present:

Councillors P J Bevan, C Elsbury, S Kent, J Hibbert, J Grenfell, M Prew, H Jackson, J Fussell, R Bidgood.

Apologies:

Councillors S Hodder, S Morgan, J Pritchard.

In Attendance:

G Clifton, J McDonnell, Gwent Police.

P G Davy, Town Clerk.

**14 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY
15TH APRIL 2019**

Minutes of the Ordinary Council Meeting held on Monday 15th April 2019 were received, confirmed and signed.

15 MATTERS ARISING

Minute 108.4

Councillor Jeff Grenfell was congratulated on completing his charity cycle ride to Paris which helped to raise £20,000 for Velindre Hospital.

Minute 110.2

The Caerphilly County Borough Taxi Drivers Association had been offered a tenancy agreement by CCBC on the bus station public convenience. There are ongoing discussions about costs that will be incurred by the tenant and there may be a further report to the Town Council on this matter.

16 COMMUNITY SAFETY MATTERS

The following matters were discussed with the Gwent Police representatives:

- Events at the Castle and crowd dispersal at the end of events.
- Enforcement of the suspension of the taxi rank during the period from midnight to 4.00 am.
- Organised crime gangs travelling into the town from Cardiff and the Midlands.
- Location of ANPR cameras.
- Lansbury Park drugs and child exploitation.
- Predictive policing highlighting car crime, shoplifting and commercial burglaries.
- Accident on Pontygwindy Road which proved not to be hit and run.
- Congregating of youths adjacent to NatWest Bank.
- Police staff turnover.

It was agreed to approach CCBC in respect enforcement of the taxi rank suspension and the location of the ANPR cameras.

17 TOWN MAYOR'S DIARY

Councillor Mike Prew placed on record his pleasure at being elected as the Town Mayor for a second year. His chosen charities for 2019 – 20 will be Caerffili Lions and Velindre Hospital. He also requested that members promote the Town Council Community Award Scheme as nominations should be received by September 2019.

The Mayor had attended the finals of the u13s and u12s teams from Caerphilly RFC.

He had made a formal presentation of cheques to his two charities for 2018 -19.

18 ENVIRONMENTAL MATTERS

Flyposting of posters for Danter's Fair had not been removed. Specific locations to be provided to Town Clerk who will pass on to CCBC.

Caerffili in Bloom group will be organising a clean out of planters on 2nd June 2019.

19 TOWN CLERK'S REPORTS

1 Annual Return for the Year ended 31st March 2019

The Town Clerk presented the Annual Return. There had been no issues raised during the internal audit. As a result of expenditure during 2018-19 not exceeding income it was not necessary to draw on balances. The external auditors will be reviewing the Town Council's standing orders and financial regulations in relation to contracts awarded during 2018-19.

It was resolved to approve the Annual Return, which includes the accounting statements, the annual governance statement and the internal audit report and was signed by the Mayor on behalf of the Town Council. The Annual Return will be submitted to the external auditor.

2 Insurance Renewal

The premium quoted by the Town Council's current insurer had only a minimal increase on the previous year. A further saving was possible by entering a three year agreement with the cost of year one being £1,586.94.

It was resolved to proceed with a three year agreement with Inspire through Local Council sector brokers Came and Company.

20 CADW EVENTS

A discussion had already taken place on this matter with the Police representatives (minute 16). The dispersal of crowds after late night events could be improved by the availability of late night transport. It was agreed to send a letter to Transport for Wales.

21 PLANNING MATTERS

The following planning applications were considered and comments made as follows:

19/0009/OUT – no objections

19/0283/FULL – objections raised on the grounds of visual impact and adverse impact on general amenity

19/0284/COU – no objections

19/0293/FULL – no objections

19/0309/COU – no objections

19/0321/CLPU – no objections

19/0241/FULL – no objections

Cllr J Fussell declared an interest and took no part in the discussion or decision making on any of the applications.

22 PAYMENTS AND FINANCIAL MATTERS

1 List of payments were noted and approved.

2 Bank account balances were noted.

3 Applications for Financial Assistance

1st Caerphilly Rangers

A grant of £150 was approved. Expenditure authorised under Local Government Act 1972, section 137.

4 Concessionary Hire of Caerphilly Castle.

4 Concessionary Hire of Caerphilly Castle

The concessionary hire for the charity Christmas Concert was approved and the Town Council will meet the cost of the hire fee. Note the hirer will be responsible for paying the hire fee direct to Cadw and the fee will be reimbursed by way of a retrospective grant after the event.

23 CORRESPONDENCE

There were no items of correspondence had been received.

24 MEMBERS REQUESTS FOR FUTURE REPORTS

No reports were requested.

Cllr C Elsbury requested a meeting of the CIL Working Group is convened as soon as practical.

The meeting closed at 7.45 pm

Agenda Item 4

Matters arising from the Minutes

Minute 16

It was agreed at the Town Council meeting on 20th May 2019 to approach CCBC in respect of enforcement of the night time taxi rank suspension and the re location of an ANPR camera. The following response has been received:

“1 The taxi rank area outside the Caerphilly Cwtch defaults into the bus station between midnight-4am in view of possible intervention by the police regarding this rank area. Licensing Officers have spoken to drivers and it is understood the police park their vehicles on the taxi rank area during this time in order to control any crime and disorder issues arising from closing times at the public house within the vicinity. The movement of the rank was agreed with Gwent Police under a traffic regulation order a few years ago following a fatality. Our Licensing Manager is happy to discuss any concerns with any parties.

2 CCBC do not have any ANPR cameras, these would be under the remit of Gwent Police, so the appropriateness of the position of the Caerphilly Mountain camera (if it is ANPR) would be a matter for them. All our public open space CCTV cameras have been sited in consultation with Gwent Police but we would be happy to work with them regarding the CCTV positioning.”

Agenda Item 8.1

Report to Town Council 17th June 2019

Community Infrastructure Levy (CIL) Working Group

The notes of the CIL Working Group which took place on 3rd June 2019 are attached.

Members are asked to note the position on the CIL fund which is held as restricted reserves, together with the updates relating to the Welsh National Anthem Memorial Project, and electric vehicle charge points.

In respect of the Caerphilly Bus Station Public Convenience the Working Group agreed a number of recommendations to the Town Council based on the information that CCBC did not want to get involved and the application of CIL would have to be a matter between the Town Council and the Caerphilly County Borough Taxi Drivers Association (CCBTDA).

Arising from further representations it does now appear that CCBC is willing to pursue the preferred course of action and will commission and pay for the door coin entry systems on the basis that the cost will be reimbursed by the Town Council from the CIL account. In addition CCBC should be advised to amend the tenancy agreement to require public access to the toilets on a daily basis during specified hours and for the period the tenancy remains in force in order to justify the CIL investment and ensure a public benefit is maintained. The Working Group recommendations have been modified to reflect the changed circumstances.

1 To support the Caerphilly County Borough Taxi Drivers Association to maintain public access to the bus station public convenience the Town Council will allocate £5000 of CIL funding to meet the cost of the two door coin entry systems

2 On the basis that CCBC as the building owner will be responsible for the procurement of the two door coin entry systems the Town Council agrees to reimburse the cost to CCBC from the CIL account

3 CCBC be advised to amend the tenancy agreement to require public access to the toilets on a daily basis during specified hours and for the period the tenancy remains in force in order to justify the CIL investment and ensure a public benefit is maintained.

The Working Group also discussed another proposal and agreed to recommend to the Town Council that £350 of CIL is used for a new direction sign to the War Memorial on Caerphilly Common which commemorates a Canadian Spitfire pilot.

Phil Davy

Town Clerk

Notes of Community Infrastructure Levy (CIL) Working Group 3rd June 2019

Present:

Councillors P J Bevan, C Elsbury, S Kent, M Prew, H Jackson, J Fussell

In attendance:

P G Davy, Town Clerk

CIL Funding

The current amount of CIL funding (held as restricted reserves) is £18506. A further allocation of CIL is expected for 2019 which will increase this sum. There has been no expenditure incurred to date but £8000 is committed to the Welsh National Anthem Memorial Project and £5000 has been earmarked as match funding for electric vehicle charge points.

Project Updates

1 The Welsh National Anthem Memorial Project is a jointly funded scheme with CCBC and has a total budget cost of £16000. Following a tender process an artist has been appointed and the project is currently in design development.

2 CCBC had provided a note on the current position with electric vehicle charge points. An OLEV (Office for Low Emission Vehicles) bid for grant funding was expected to be submitted in the near future which would include a double fast charge unit to be installed at the Twyn car park. It was noted that this would require the match funding contribution from the Town Council for this to be achieved if the grant is approved.

New Projects

3 Caerphilly Bus Station Public Convenience

The Working Group was informed that CCBC has offered a tenancy to the Caerphilly County Borough Taxi Drivers Association (CCBTDA) of the public convenience. This will transfer responsibility for managing and maintaining the toilets to CCBTDA. In order to continue to allow public access to the toilets the CCBTDA intend to implement an entry charge to offset the running costs. The CCBTDA has made a grant application to the Town Council for £5000 to install two door coin entry systems. The Town Council's budget for financial assistance in 2019/20 is £6000 and with grants already approved the current uncommitted balance is £4850. Under the Town Council's policy on financial assistance the maximum award that can be considered is £1000.

Written confirmation has been received from CCBC that the installation of the door charging equipment would be eligible for CIL funding.

The Town Clerk advised the Working Group it would be preferable for CCBC as the building owner to commission and pay for the installation of the entry charge equipment and for the cost to be reimbursed from the CIL account. The tenancy agreement should

incorporate a requirement that in return for the funding of the door coin entry system the tenant will maintain public access to the toilets on a daily basis at reasonable hours (which could be specified) and for the period the tenancy remains in force. This arrangement would protect the CIL investment and ensure a public benefit.

An initial approach has been made to CCBC on this course of action but CCBC has declined to get involved and indicated that the funding of the door entry charge equipment is a matter between the Town Council and the CCBTDA. This problematic as the Town Council has no legal interest in the public convenience and is not party to the tenancy agreement.

Following discussion the Working Group agreed to make the following recommendations to the Town Council:

- To support the CCBTDA to maintain public access to the public convenience and to allocate £5000 of CIL funding to meet the cost of two door coin entry systems
- To request the Town Clerk to invite tenders (minimum of three) for the door coin entry systems based on an agreed specification, and to comply with the Town Council's Financial Regulations
- To appoint a solicitor to act on behalf of the Town Council to prepare an agreement between the Town Council and CCBTDA relating to the CIL funding and the required commitments from the CCBTDA in respect of public access to the public convenience for the duration of the tenancy
- To seek consent from CCBC as the building owner to undertake the door entry modifications to the public convenience

4 Signage to War Memorial on Caerphilly Common

Directional signage is required to a War Memorial on Caerphilly Common which commemorates a Canadian Spitfire pilot. The estimated cost of the sign is £350.

It was agreed to recommend the Town Council to support CIL funding for the sign.

Agenda Item 8.2

Report to Town Council 17th June 2019

Community Infrastructure Levy (CIL)

Caerphilly County Borough Council as the charging authority for the Community Infrastructure Levy has made provision to pass on 15% of CIL receipts subject to a maximum amount equal to £100 per existing dwelling within the Town Council area.

The CIL receipt for 2018/19 will be £7,379-79 which will be paid over on or around 30th June 2019. The cumulative CIL fund will increase to £25,886-75. The additional amount received will be added to the restricted reserves account. Under the CIL Regulations any levy not spent by the Town Council within 5 years of receipt must be repaid to the charging authority. The earliest payment of £456 was made in 2016 and will become repayable in 2021 if not spent. Although no expenditure has been incurred from the CIL fund to date a number of commitments have been made (see agenda item 8.1).

Members are asked to note the report.

Phil Davy

Town Clerk

Agenda Item 9 Council Meeting 17.6.19

Case Ref. 19/0256/CLPU **Site Area:** 281m²
Location: 19 Heol-Y-Felin Caerphilly CF83 1AU (UPRN 000043014475)
Proposal: Obtain a Lawful Development Certificate for proposed single storey rear extension, convert loft and change roof from hip to gable
Case Officer: Mr C Powell ☎ 01443 864424 ✉ powelc2@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 314857 (E) 187219 (N)
Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 19/0347/FULL **Site Area:** 210m²
Location: 18 Gwyn Drive Caerphilly CF83 3FR (UPRN 000043026802)
Proposal: Extend garage length, change into a sitting room, alter vehicle access and create an additional car parking space
Case Officer: Mr A Pyne ☎ 01443 864523 ✉ pynea@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 315083 (E) 187741 (N)
Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Agenda Item 9 Council Meeting 17.6.19

Case Ref. 19/0386/FULL **Site Area:** 255m²
Location: 5 Bronrhiw Avenue Caerphilly CF83 1HF (UPRN 000043024923)
Proposal: Erect first floor extension and attic dormer conversion
Case Officer: Mr C Powell ☎ 01443 864424 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315802 (E) 186487 (N)

Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 19/0387/FULL **Site Area:** 600m²
Location: St Vaast 234 Bedwas Road Caerphilly CF83 3AW (UPRN 000043034982)
Proposal: Demolish existing single storey kitchen and replace with a larger open plan kitchen and study space
Case Officer: Mr C Powell ☎ 01443 864424 ✉ powelc2@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 316368 (E) 187909 (N)

Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 19/0393/FULL **Site Area:** 452m²
Location: 95 St Martin's Road Caerphilly CF83 1EH (UPRN 000043013781)
Proposal: Erect a single and two storey rear extension with roof lights and raised decking.
Case Officer: Mr A Pyne ☎ 01443 864523 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314926 (E) 186406 (N)

Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Agenda Item 9

Council Meeting 17.6.19

Case Ref. 19/0396/FULL **Site Area:** 486m²
Location: 52 Beech Tree View Caerphilly CF83 1DX (UPRN 000043171428)
Proposal: Propose a ground floor single storey side elevation extension
Case Officer: Mr C Powell ☎ 01443 864424 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314631 (E) 186390 (N)

Community Council: Caerphilly Town Council

Expected Decision Level: Delegated

Agenda Item 9 Council Meeting 17.6.19

Case Ref. 19/0430/FULL **Site Area:** 47m²
Location: **Gallagher Retail Park Parc Pontypandy Caerphilly CF83 3GX** (UPRN 000043085321)
Proposal: Install two rapid electric vehicle charging stations within the car park of Gallagher Retail Park, two existing parking spaces will become EV charging bays
Case Officer: Mr C Powell ☎ 01443 864424 ✉ powelc2@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 315881 (E) 188667 (N)

Community Council: Caerphilly Town Council

Expected Decision Level: Delegated

Agenda Item 9 Council Meeting 17.6.19

Case Ref. 19/0370/FULL **Site Area:** 225m²
Location: Evans And Greaves Solicitors 4 - 5 Piccadilly Square Caerphilly CF83 1PB
(UPRN 000043164897)
Proposal: Install new shop front
Case Officer: Mr C Powell ☎ 01443 864424 ✉ powelc2@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 315714 (E) 187333 (N)

Community Council: Caerphilly Town Council

Expected Decision Level: Delegated

Agenda Item 10.1

Report to Town Council 17th June 2019

List of Payments

			£
Cheque No	Payee	In respect of	Amount
304028	Van Rd URC	Grant	400
304029	Windsor Rd Presbyterian	Grant	400
304030	Wesley Methodist Church	Grant	400
304031	St Helen's Catholic Ch	Grant	400
304032	Bethel Chapel	Grant	400
304033	Mount Carmel Ch	Grant	400
304034	Glynderi Bonsai Club	Grant	400
304035	Caerphilly Horticultural Soc	Grant	400
304036	Caerphilly Floral Soc	Grant	400
304037	Connect Life Ch	Grant	400
Internet	Playworks	Salaries (May)	1576.13
304038	St Catherine's Ch	Grant	400
Direct debit	Nest	Pension (May)	27.21
304039	Digital Systems UK	Printing	14.47
304040	1 st Caerphilly Rangers	Grant	150
Internet	Came and Company	Insurance	1586.94
Debit card	Post Office	Stamps	61
Debit card	Everson Sports Trophies	Engraving of chain	39
304041	Boverton Nurseries Ltd	Floral decorations	5716.20

It is recommended that Members note and approve the payments

Agenda Item 10.2

Report to Town Council 17th June 2019

Bank Account Balances

Bank account balances as at 1st June 2019

	£
Community Direct Plus Account	63,763.76
14 Day Business Select Account	10,572.89
14 Day Business Select Account	18,506.96
(Restricted reserves)	

The Cooperative Bank has given notification that the two 14 Day Business Select Accounts are to be withdrawn and will be converted to Business Select Instant Access Accounts with effect from 22nd July 2019.

The main change is the removal of the notice period of 14 days. All other features of the accounts will remain the same, including the interest rate, and frequency that interest is paid.

The change has no material effect on the way the Town Council manages the accounts and will in future provide quicker access to transfer funds when necessary as no notice period will be required.

Members to note the information.

Agenda Item 10.3

Report to Town Council 17th June 2019

Applications for Financial Assistance

Budget	6000
Commitment to date	1150
Available	4850

1 Bobath Children's Therapy Centre Wales

Bobath Children's Therapy Centre Wales is a registered charity providing specialist therapy to children from all over Wales who have cerebral palsy. 76% of the charity's income comes from fundraising activities. It is stated that six children from Caerphilly have had direct therapy during the last 12 months and there are 60 children on the waiting list from Caerphilly (assumed to be Caerphilly County Borough rather than Caerphilly Town). The Town Council gave a grant of £200 in September 2018. This is a Wales wide organisation and following the recent review of the policy on financial assistance the maximum grant award would be £100. In the absence of any specific power the expenditure would be authorised under the Local Government Act 1972, section 137.

2 Caerphilly Town Centre Residents Association

The application is for £250 to support the costs of arranging a residents picnic at Morgan Jones Park. One of the aims of the Association is to encourage a greater sense of community. The membership of the organisation is given as 219. A grant of up to £400 could be considered to support the Association. Section 145 of the Local Government Act 1972 enables support to be given for festivals and celebrations.

3 Caerphilly and District Twinning Association

A contribution is sought towards the cost of hosting visitors from Lannion. No specific amount has been requested. Based on the membership of the organisation a grant of up to £250 could be considered. The Town Council gave a grant of £250 to the Twinning Association in 2018. In the absence of any specific power the expenditure would be authorised under the Local Government Act 1972, section 137.

4 Caerphilly County Borough Taxi Drivers Association

The application is for £5000 to install two coin entry systems at the bus station public convenience. The Taxi Drivers Association propose to take over the management and maintenance of the public convenience under a tenancy agreement with CCBC.

This proposal is now being considered via the Community Infrastructure Levy and Members are referred to agenda item 8.1

CAERPHILLY TOWN COUNCIL/CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE - APPLICATION FORM

1. **NAME OF ORGANISATION** and Headquarters including address and principal area or place of operation.

Applications can only be considered from properly constituted groups. The Town Council's policy can be viewed on the website (<http://your.caerphilly.gov.uk/caerphillytc>).

BOBATH CHILDREN'S THERAPY CENTRE WALES
19 PARK ROAD, WHITCHURCH, CARDIFF CF14 7BP

2. **PURPOSE OR ACTIVITIES OF ORGANISATION** - attach copy of Constitution or website link

PLEASE SEE COVERING LETTER
WWW.BOBATHWALES.ORG

3. **MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:**

Number of members/beneficiaries who are resident in the Town Council area (St. Martins and Morgan Jones Wards see attached map) PLEASE SEE COVERING LETTER

Note without this information your application will not be considered. Grant awards to Wales wide organisations will be capped to a maximum £100.

4. **MEMBERSHIP FEES**, if applicable N/A

5. **PRESENT FINANCIAL POSITION:-** This should be as full as possible, but should at least detail funds held and outstanding debts and credits; attach latest Bank Statement for Organisation; and/or accounts.

PLEASE REFER TO ACCOUNTS ENCLOSED

6. **PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:**

PLEASE SEE COVERING LETTER

Grants cannot be made to individuals, profit making organisations or UK wide organisations unless there is a local branch which can demonstrate a requirement to raise funds for its own projects. The Town Council does not make loans.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.



Town Clerk
Caerphilly Town Council
The Twyn Community Centre
The Twyn
Caerphilly
CF83 1JL

13th May 2019

Dear Sir/Madam,

Please find an application form enclosed for financial assistance. At Bobath Children's Therapy Centre Wales we focus on the ability and not the disability. Our mission is 'to improve the quality of life of children in Wales who have cerebral palsy'.

As you may already be aware, it is estimated that there are approximately **1,800 children living in Wales today who have cerebral palsy** and each year an additional ca. 70 babies will be born with the condition. Without regular therapy children may experience increasing difficulties as they grow older, as the injuries to the brain can arrest certain areas of development.

The difference our therapists make to the children we see is best summarised by the families who receive our support – Sarah, 1 year old Elodie's mum says: "Luckily for us and tons of others there is an incredible charity called Bobath Wales. They will work with Elodie as she grows up and they make us feel so supported. When we first went to their centre I sat on the floor and cried with relief that they existed. They are unbelievable, and enhance so many little lives."

For your information, we have worked directly with 16 children from Caerphilly in the last 5 years, including direct therapy with six children during the last 12 months. Presently we have 60 children on our waiting list from Caerphilly.

We provide our services free of charge for every family and rely on fundraising and donations for more than ¾ of our income. We are extremely grateful therefore for any support which enables us to continue our services. This year we need to raise **£1.5 million** to keep providing our current level of service. Quite simply, we could not keep the centre open without gifts from individual donors and fundraisers.

Making a difference to children who have cerebral palsy • Gwneud gwahaniaeth i blant sydd â pharlys yr ymennydd



Bobath Children's
Therapy Centre Wales
19 Park Road, Whitchurch
Cardiff CF14 7BP
Telephone: (029) 20522600
Fax: (029) 20521477

Royal Patron/Noddwraig Frenhinaol: HRH The Duchess of Gloucester GCVB
Patron/Nodwrwr: Bryn Terfel, CBE
Registered Charity/Elusen Gofodroddig: 1010183
Company limited by guarantee/Cwmni cyfyngedig dwy warant: 02601690
E-mail/Ebost: info@bobathwales.org
Website/Gwefan: www.bobathwales.org

Canolfan Therapi Plant
Bobath Cymru
19 Heol y Parc, Yr Eglwys Newydd
Caerdydd CF14 7BP
Ffôn: (029) 20522600
Ffacs: (029) 20521477

BOBATH CHILDREN'S THERAPY CENTRE WALES

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST MARCH 2018**

	<i>NOTE</i>	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
INCOME AND					
ENDOWMENTS FROM:-					
Donations and Legacies	2	1,875,833	272,833	2,148,666	395,760
Charitable Activities	3	472,826	-	472,826	458,491
Other Trading Activities					
Charity Shops, Etc		444,245	-	444,245	370,929
Investment Income	4	2,525	-	2,525	6,385
Other Income		607	-	607	510
Total Income		2,796,036	272,833	3,068,869	1,232,075
EXPENDITURE ON:- (Note 5)					
Raising Funds					
Retail		296,267	-	296,267	285,117
Other		156,344	1,247	157,591	167,760
		452,611	1,247	453,858	452,877
Charitable Activities – Therapy Provision		527,095	238,192	765,287	691,318
Administration and Other Costs		177,919	1,911	179,830	179,993
Total Expenditure		1,157,625	241,350	1,398,975	1,324,188
NET INCOME / (EXPENDITURE) IN THE YEAR					
		1,638,411	31,483	1,669,894	(92,113)
Transfers Between Funds		2,187	(2,187)	-	-
NET MOVEMENT IN FUNDS					
Total Funds at 1st April 2017		416,332	240,635	656,967	749,080
Total Funds at 31st March 2018		2,056,930	269,931	2,326,861	656,967

The notes set out on pages 17 to 23 form an integral part of these financial statements.

BOBATH CHILDREN'S THERAPY CENTRE WALES

BALANCE SHEET 31ST MARCH 2018

	<i>NOTE</i>	2018	2017
		£	£
FIXED ASSETS			
Tangible Assets	7	388,333	394,425
CURRENT ASSETS			
Stock of promotional items		2,200	3,953
Debtors and prepayments	8	54,148	31,398
Cash at bank and in hand		1,920,599	280,761
		<u>1,976,947</u>	<u>316,112</u>
CREDITORS: Amounts falling due within one year	9	<u>(38,419)</u>	<u>(53,570)</u>
NET CURRENT ASSETS		<u>1,938,528</u>	<u>262,542</u>
NET ASSETS		<u>2,326,861</u>	<u>656,967</u>

Represented By:

ACCUMULATED SURPLUS ON INCOME AND EXPENDITURE ACCOUNT, ALLOCATED AS FOLLOWS:

Contingency Fund	13	250,000	250,000
Legacy Fund	13	102,270	-
Charity Development Fund	13	1,474,800	-
Revenue Reserves		229,860	166,332
Total Unrestricted Funds		<u>2,056,930</u>	<u>416,332</u>
Restricted Funds - Building	12	198,670	204,089
- Other	12	71,261	36,546
		<u>269,931</u>	<u>240,635</u>
		<u>2,326,861</u>	<u>656,967</u>

Approved by the Committee:

Director

J.F. Holmes

Director

P.H. Lubas

Date: 2 . 11 . 2018

Company No: 02691690

The notes set out on pages 17 to 23 form an integral part of these financial statements.

CAERPHILLY TOWN COUNCIL/CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE - APPLICATION FORM

1. **NAME OF ORGANISATION** and Headquarters including address and principal area or place of operation.

Applications can only be considered from properly constituted groups. The Town Council's policy can be viewed on the website (<http://your.caerphilly.gov.uk/caerphillytc>).

CAERPHILLY TOWN CENTRE RESIDENTS ASSOCIATION
TREASURER: M. ORRIS 52 BRADFORD ST CF83 1GJ

2. **PURPOSE OR ACTIVITIES OF ORGANISATION** - attach copy of Constitution or website link

SUPPORT NETWORK FOR TOWN CENTRE RESIDENTS
Please note: attached Constitution is being simplified

3. **MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:**

Number of members/beneficiaries who are resident in the Town Council area (St. Martins and Morgan Jones Wards see attached map) 219

Note without this information your application will not be considered. Grant awards to Wales wide organisations will be capped to a maximum £100.

4. **MEMBERSHIP FEES**, if applicable None

5. **PRESENT FINANCIAL POSITION:-** This should be as full as possible, but should at least detail funds held and outstanding debts and credits; attach latest Bank Statement for Organisation; and/or accounts.

Bank Statement attached: Balance £25 Cash £3.57

6. **PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:**

Food and equipment for a picnic on 16 June ^{30th June}
at Morgan Jones Park. All will be invited and there
will be a small charge to recoup most of the costs

Grants cannot be made to individuals, profit making organisations or UK wide organisations unless there is a local branch which can demonstrate a requirement to raise funds for its own projects. The Town Council does not make loans.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

Caerphilly Town Centre resident Association

1. Association is Known as "Caerphilly Town Centre Residents Association" The area covered by the Association is the Town Centre Residential streets confirmed by postcode; and property address.

AIMS

2. The aims of the Association are; To represent the views of the members to civic authorities and other relevant partners and to work towards ensuring that the best interests of members are served.

A. To ensure that all members are consulted regularly and that all residents entitled to membership are encouraged to join.

B. To improve local environment Conditions

C. To encourage a greater sense of community

D. To maintain a non partisan position on all matters

E. To represent all members and all areas of the Town Centre.

MEMBERSHIP

3. Membership is open to all persons 16yrs or over living in the area who accept the aims of the Association (including all tenants and home owners) irrespective of age, race, gender, sexuality, disability, political or religious belief, or marital status. As far as possible, the membership should reflect the make-up of the local population.

4. Members shall at all times conduct themselves in a reasonable manner at meetings of or in premises used by the Association. A member may be suspended from the Association for failure to observe this, or for any other conduct not in line with the aims of the Association. Any member so suspended has the right of appeal by letter/email directly to officers of the Association; after proper consideration of any appeal the suspension may be lifted or permanent expulsion from the group takes effect.

5. Membership ends when a member moves out from the area.

6. Every member shall sign an annual written consent to become a member. At the AGM.

7. Racist or sexist behaviour or abuse of any other member will not be tolerated and will be grounds for suspension and or expulsion;

SUBSCRIPTIONS

8. An annual subscription MAY be set at the Annual General Meeting of the Association, and shall be kept as low as possible. Only those who have paid the agreed subscription will be deemed to be, or remain members. At it's inception the Association agrees NOT to set a subscription fee but officers reserve the right to seek to establish one at anytime;

9. Subscriptions or other money raised by or on behalf of the Association may be used only to further the aims of the Town Centre Residents Association.



Mr M. Orriss

Last logged on 17 May 19 at 11:18 AM

Settings

Log off

Caerphilly Town Centre Residents Association



Your accounts

Admin

Help & Support



Your Accounts

TREASURERS ACCOUNT 30-90-49 55000760 [View IBAN and BIC](#)
CAERPHILLY TOWN CENTRE RESIDENTS

£ 25.00

Current balance

£25.00

Available funds

[Get an overdraft of up to £25,000. Apply online now >](#)

[Make a payment](#)

[More actions](#)

CONTACT US

HELP & SUPPORT

What are pending transactions?

How do pending transactions affect my balance and available funds?

CAERPHILLY TOWN COUNCIL/CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE - APPLICATION FORM

1. **NAME OF ORGANISATION** and Headquarters including address and principal area or place of operation.

Applications can only be considered from properly constituted groups. The Town Council's policy can be viewed on the website (<http://your.caerphilly.gov.uk/caerphillytc>).

CAERPHILLY & DISTRICT TWINNING ASSOC, 38 GYLN BEDW, LLANBRADACH,
CAERPHILLY CF832PG

2. **PURPOSE OR ACTIVITIES OF ORGANISATION** - attach copy of Constitution or website link

TO ENCOURAGE AND SUPPORT CULTURE LINKS BETWEEN THE PEOPLE OF CAERPHILLY AND
ITS SURROUNDING VILLAGES AND ITS TWIN TOWN OF LONNION AND DISTALD IN
BRITAIN, FRANCE

3. **MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:**

Number of members/beneficiaries who are resident in the Town Council area (St. Martins and Morgan Jones Wards see attached map)

25 FAMILY AND SINGLE MEMBER
WITHIN CAERPHILLY TOWN COUNCIL AREA

Note without this information your application will not be considered. Grant awards to Wales wide organisations will be capped to a maximum £100.

4. **MEMBERSHIP FEES**, if applicable £10 FAMILY AND £5 SINGLE

5. **PRESENT FINANCIAL POSITION:-** This should be as full as possible, but should at least detail funds held and outstanding debts and credits; attach latest Bank Statement for Organisation; and/or accounts.

LATEST INCOME & EXPENDITURE ACCOUNT AND BALANCE SHEET
ATTACHED

6. **PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:**

TO CONTRIBUTE TOWARDS THE EXPENSE OF HOSTING THE PEOPLE OF LONNION
WHO VISIT US AND TO SUPPORT FINANCIALLY OTHER ORGANISATIONS WHO EXCHANGE
WITH PEOPLE AND ORGANISATIONS OF LONNION

Grants cannot be made to individuals, profit making organisations or UK wide organisations unless there is a local branch which can demonstrate a requirement to raise funds for its own projects. The Town Council does not make loans.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.



TWINNING ASSOCIATION

CAERFFILI-LANNION

LLANBRADACH-PLOUBEZRE

CHAIRMAN

John Reardon

Tel: 029 22210321

JOINT SECRETARY

Miss Jayne Bowen

Tel: 029 22210321

TREASURER

David Pugh

Tel: 02920 86 2488

38, Glyn Bedw
Llanbradach
Caerphilly
CF83 3PG

Ken Williams
Clerk of the Council
Caerphilly Town Council
The Twyn Community Centre
The Twyn
Caerphilly
CF83 1JL

9 May 2019

Dear Ken,

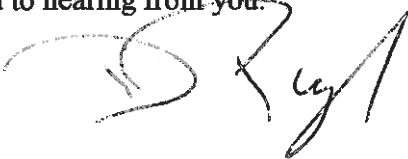
The Caerffili and District Twinning Association was established 28 years ago to promote and foster friendship and understanding between the people of Caerphilly and its districts, and those of Lannion and its districts in Brittany. As such, its members come from various communities in and around Caerphilly, including the Caerphilly Town Council area.

Over the years, your council has been very supportive of the association, and its activities, by enabling us to use your facilities without cost, and by granting us financial aid each year. Without this help, and those of our members, we would find it impossible to carry out our valuable work in encouraging contact between Caerphilly residents and our Breton cousins in Lannion. We are continuing to make great efforts to raise sufficient funds ourselves by holding regular fund raising social events in the area, throughout the year, but alas the reality is that these fund raising activities will never be sufficient to meet our year on year costs. This year we will be visiting Lannion, and whilst our members will be paying to us their transport costs, this will not cover all the expenses the association will incur.

To ensure that we are able to successfully undertake the visit and be able to plan for their return visit to Caerphilly next year, we would like to request financial assistance from your Council. This would be greatly appreciated as it would help us to secure the future of our association, and continue this most worthwhile relationship with the people of Lannion.

We look forward to hearing from you.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. Pugh', written over a faint dotted line.

David Pugh
Treasurer

CAERFFILI & DISTRICT TWINNING ASSOCIATION

INCOME & EXPENDITURE ACCOUNT

Year Ended 30st September 2018

	2018	2017	2016
	£	£	£
<u>INCOME</u>			
Membership			
Individuals & Families	240	280	242
Organisations	20	20	20
Contributions from Councils	400	600	650
Private Donations	25	35	35
Fund Raising income	488	481	400
Visit from Lannion 2016	0	0	230
Visit to Lannion 2017	0	6332	0
Visit from Lannion 2018	36	0	0
Bank Interest Received	7	10	16
TOTAL	1216	7759	1593
<u>EXPENDITURE</u>			
Grants Paid	140	140	200
Annual Liability Insurance	266	160	261
Administration Expenses	114	100	101
Visit from Lannion 2016	0	0	3817
Visit to Lannion 2017	0	5508	0
Visit from Lannion 2018	3257	0	0
A.G.M Expenses	51	26	33
Fundraising expenses	104	29	34
Breton Flag and Plaque Payments	0	0	590
Sub Total	3932	5963	5036
Profit/Loss for Year	-2716	+1796	-3443
TOTAL	1216	7759	1593

CAERFFILI & DISTRICT TWINNING ASSOCIATION

BALANCE SHEET as at 30st September 2018

	<u>2018</u>	<u>2017</u>	<u>2016</u>
	£	£	£
ASSETS			
Community Bank A/C	437	2060	274
Santander A/C	2033	3126	3116
TOTAL	2470	5186	3390
 Accumulated Fund			
Balance at 30 th September 2017	5186	3390	6833
Profit/Loss for Year	2716	1796	3443
Balance as at 30 st September 2018	2470	5186	3390

Audited on behalf of the Management Committee

Steve Taviner

CAERPHILLY TOWN COUNCIL/CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE - APPLICATION FORM

1. **NAME OF ORGANISATION** and Headquarters including address and principal area or place of operation.

Applications can only be considered from properly constituted groups. The Town Council's policy can be viewed on the website (<http://your.caerphilly.gov.uk/caerphillytc>).

Caerphilly County Borough Taxi Driver's Association Toilets

HQ 34 Pencoed Avenue Blackwood Principal area is Caerphilly Town

2. **PURPOSE OR ACTIVITIES OF ORGANISATION** - attach copy of Constitution or website link

The Association is a non profiting organisation and run by volunteers

3. **MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:**

Number of members/beneficiaries who are resident in the Town Council area (St. Martins and Morgan Jones Wards see attached map)

Note without this information your application will not be considered. Grant awards to Wales wide organisations will be capped to a maximum £100.

4. **MEMBERSHIP FEES**, if applicable General Public Nil Taxi Drivers £60 pa pm

5. **PRESENT FINANCIAL POSITION:-** This should be as full as possible, but should at least detail funds held and outstanding debts and credits; attach latest Bank Statement for Organisation; and/or accounts.

DONATION TO BANK OF £500 AND CURRENTLY £154 IN JUST GIVING DONATIONS

6. **PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:**

To install 2 coin entry systems at a total cost of £5000 the revenue generated from the entry system will SOLEY be used for the maintainence cleaning, and utility bills of the Public Toilets They will be non profiting and run by volunteers

Grants cannot be made to individuals, profit making organisations or UK wide organisations unless there is a local branch which can demonstrate a requirement to raise funds for its own projects. The Town Council does not make loans.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.



Treasurers Account Statement

Printed: 18 May 2019

Caerphilly County Borough T.D.A.

34 PENCOED AVENUE
CEFN FFOREST
BLACKWOOD
GWENT
NP12 3LD

Sort code 30-90-91

BIC: LOYDGB21331

Account number 75358680

IBAN: GB72LOYD30909175358680

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
10 May 19	CAERPHILLY	DEP	500.00		500.00

Lloyds Bank plc Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Telephone: 0207 626 1500.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk/.