

CAERPHILLY
TOWN
COUNCIL



CYNGOR
TREF
CAERFFILI

TOWN CLERK:
CLERC-Y-DREF:
K. Williams

TOWN MAYOR:
MEIR Y DREF:
Councillor
Phil Bevan

8th June 2015

An Ordinary Meeting of the Caerphilly Town Council will be held at the Twyn Community Centre on Monday 15th June 2015 at 6.30 p.m.

Any Member requiring further information on any item should contact me before the Meeting.

K. Williams
TOWN CLERK

A G E N D A

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on 11th May 2015 (herewith).
4. Matters arising from the Minutes if not covered by the Agenda.
5. COMMUNITY SAFETY MATTERS
6. TOWN MAYOR'S DIARY
7. ENVIRONMENTAL MATTERS
8. PROJECTS AND TOWN CLERK'S REPORT

Roundabout Dylan Drive.
Minor Authority Representative - Twyn School.
Summer Scheme - Caerphilly Leisure Centre.
Risk Assessment - Fireworks Display.

Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL
Telephone and Fax: Caerphilly 02920 888777
E-mail: towncouncil@tiscali.co.uk
Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

9. **PLANNING MATTERS** (see list attached)
10. **PAYMENTS AND FINANCIAL MATTERS**
- a) List of Payment.
 - b) Bank Account Balances.
 - c) Application for Financial Assistance
Caerphilly County Borough - Mayor's Charity Appeal.
Mount Carmel English Baptist Church.
11. **CORRESPONDENCE**
- One Beat Road Show.
5 Man Cleansing Team.
12. **ANY OTHER BUSINESS**

**CAERPHILLY
TOWN
COUNCIL**



**CYNGOR
TREF
CAERFFILI**

**TOWN CLERK:
CLERC-Y-DREF:
Ken Williams**

**TOWN MAYOR:
MEIR Y DREF:
Councillor
Mr. P. J. Bevan**

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY TOWN
COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 11TH MAY 2015**

Present:

Councillors M. Newman, C. Elsbury, E. Talbot, J. Hibbert, R. Williams, S. Cook, G. Pratt, S. Kent, J. Fussell, J. Pritchard and S. Morgan.

Apologies:

Councillor P.J. Bevan (Town Mayor) left to attend another meeting.

In attendance:

Mr. K. Williams (Town Clerk).

**11. MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY 20TH
APRIL 2015**

Minutes of the Ordinary Council Meeting held on Monday 20th April 2015 were received, confirmed and signed.

12. MATTERS ARISING FROM THE MINUTES

Minute 103 b - Demolition of buildings on Park Lane

The clerk informed members that a permanent fence has been erected around the site.

Minute 103 c - The gully is not adopted and will not therefore be resurfaced.

Minute 106 c (i) - The clerk informed members that the Borough Council would not allow convex mirrors to be placed on the highway.

Minute 101 - Beggar now up by Lidl's Car Park.

101a - Residents are being consulted on CCTV installation at Morgan Jones Flats.

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107a - Velathan - It has been agreed by Cabinet but residents in Virginia Grove will be allowed access to and from the site twice during the race.

13. **COMMUNITY SAFETY MATTERS**

Inspector Jones spoke to the meeting and informed members that the police have been attending grass fires in the Machen area.

- a. A.S.B. - Figures are showing a reduction in this offence.
- b. Fab Friday - Talks are ongoing about moving this to Morgan Jones Park in the summer but this has not yet been agreed.
- c. More calls have been received in relation to the rough sleeper.
- d. Small fire at Connect Life Church and brick through window of Wesley Church.
- e. Your Voice meeting in Town Ward was poorly attended.
- f. Three drug warrants have been executed in last few weeks.

Members raised following issues:

- a. Gym in Western Industrial Estate keen to involve youths in keep fit activities.
- b. Councillor Pritchard asked if there was any more updates of damage to Morgan Jones Flats or Nantgarw Road. Inspector Jones was unaware of any issues.
- c. Elderly gentleman hit by a stone on Windsor Street - Inspector Jones confirmed the police were asked to attend.
- d. Parking on double yellow lines on entrance to Celyn Avenue causing problems.

14. **TOWN MAYOR'S DIARY**

April 15 Walk for Life Kidney Research.

15. **ENVIRONMENTAL MATTERS**

Heol y Parc Brynccenydd - Repair work to pavements unsatisfactory. An inspector from Caerphilly County Borough Council has attended on site and agreed the work will be redone.

16. **PROJECTS AND TOWN CLERK'S REPORT**

a. **Insurance Renewal 2015/2016**

The clerk reported that this year's insurance premium remained the same as 2014/15 in the sum of £2,531.47. He also informed them that if the Council entered into a 3 year long term agreement the premium would be reduced by 5% to £2,405.17.

Members agreed to renew the insurance with AON for one year only in the sum of £2,531.47.

b. **Summer Scheme - Caerphilly Leisure Centre**

The clerk reported that the cost of placing a child at the summer scheme run by the Borough Council had increased from £5 to £8 per day this year. Members discussed the report and decided to defer pending more information from the Borough justifying the large increase.

17. **PLANNING MATTERS**

Councillor Fussell declared an interest and took no part in the discussions or decision making.

Councillors S. Kent, M. Newman, C. Elsbury, J. Fussell, J. Hibbert and S. Morgan declared an interest on 15/0202/FULL. Councillor S. Kent left the room while this proposal was being discussed.

No objections were raised.

18. **PAYMENTS AND FINANCIAL MATTERS**

a. List of Payment - Noted and Approved.

b. Bank Account Balances - Noted.

19. **CORRESPONDENCE**

a. Revised Guidance on the Code of Conduct from Ombudsman

Members were informed that copies of the code could be down loaded from the Ombudsman website.

b. Urdd Eisteddfod - Invitation to Attend

Complementary tickets to be sent to local schools, in the Caerphilly Town area.

The four tickets for the Primary School Show on the 26th May 2015 will be handed to the Town Mayor who will attend as the Town Council's representative. The remaining tickets will be offered to staff at local schools.

Meeting closed at 7.30 pm.

Next meeting 15th June 2015.

Roundabout Dylan Drive, Churchill Park

Residents of Dylan Drive Churchill Park have made a request to have the grass on their roundabout removed and replaced with tarmac.

The grass is rutted with vehicles driving over it. The Caerphilly County Council has been approached and has estimated the job will cost £3,500. Highways have offered to cost match which means a further £1,750 is required. As this is a county function there is no specific budget set aside for this project. In addition, if members agree to funding there may be other applications in the future.

Members are asked to consider the request.

Minor Authority Representative - Twyn School

Councillor Jenny Hibbert has indicated she intends resigning as school governor for the Twyn School.

Members are asked to consider this resignation and elect a school governor to represent the Town Council on the Board of Governors for the Twyn School.

Caerphilly Leisure Centre - Summer Scheme

At last months meeting members deferred a decision of this year's summer scheme following an increase in the daily charge from £5 to £8 a day.

More information was sought on the reason for the increase and to see if an agreement could be reached on this year's scheme.

The County Borough has put together some funding options based on payments of £4,800 and £4,500. These involve either reducing the number of children on the scheme or the number of days funded by the Town Council and are attached below.

The reason for the increase of 60% is because last year the scheme run at a deficit and the borough does not feel it can do the same this year. They are also looking to extend the scheme to cover other holiday periods such as Easter.

Members are asked to decide on this report and are reminded a budget of £3,600 was included in the 2015/16 Revenue Estimates for the Summer Scheme.

Caerphilly Town Council Sport Scheme Funding Options

| | £4800 budget | | | £4500 budget | | |
|-------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Number of spaces | 20 | 24 | 30 | 19 | 22 | 28 |
| days | 5 | 5 | 5 | 5 | 5 | 5 |
| weeks | 6 | 5 | 4 | 6 | 5 | 4 |
| Total Cost | £4,800 | £4,800 | £4,800 | £4,560 | £4,400 | £4,480 |

RISK ASSESSMENT

| | |
|---------------------------------|------------------------------|
| Event | Caerphilly Fireworks Display |
| Venue | Caerphilly Castle |
| Date | 31st October 2015 |
| Time | 7 pm - 7.30 pm |
| Estimate Peak Attendance | 10,000 |
| Risk Assessment | Low |

RISK ASSESSMENT

| OBSERVATIONS/ HAZARDS | LOCATION | RISK | | | PERSONS AT RISK | ACTION REQUIRED | FURTHER CONTROL ACTION |
|---|--|------|---|---|--------------------|--|---|
| | | H | M | L | | | |
| PARKING | | | | | | | |
| Car Parking congestion | Town Centre | H | | | Public | <ul style="list-style-type: none"> Car Parks around Town Centre. Additional Temporary Parking at St Ilan's School | |
| TRAFFIC | | | | | | | |
| Vehicle conflict around Castle | Brycenydd Heol Trecastell Cardiff Road | H | | | Public | <ul style="list-style-type: none"> Police & Stewards to patrol area from 5 pm to 8 pm. Crescent Road closed to vehicles from 5 pm to 9 pm. Local schoolyard opened to allow additional parking. Barriers on junction of Crescent Road/Nantgarw Road and by Y Castell School. | <ul style="list-style-type: none"> Post notices of road closure around Town. Write to local residents issuing parking vouchers. Stewards to wear high viz vests. Notify Bus company of Road Closure Stewards to stop traffic using Crescent Road to ensure safety of public. |
| WATER | | | | | | | |
| Drowning in Moat | Crescent Road | | | L | Public | <ul style="list-style-type: none"> Rope Barrier to run full length of Moat. Rope and Pins together with Red & White warning tape.. Good History of Moat area being used for Fireworks Display without a major incident. | <ul style="list-style-type: none"> Stewards with Hi Viz jackets and torches or light wands to patrol the moat. |
| CROWD MOVEMENT | | | | | | | |
| Crowds gathering at pinch points close to road. | Nat West Bank on Cardiff Road | H | | | Public | <ul style="list-style-type: none"> Stewards to maintain clear access. | <ul style="list-style-type: none"> Warning notices to be put up on uneven land. |

| OBSERVATIONS/ HAZARDS | LOCATION | RISK | | | PERSONS AT RISK | ACTION REQUIRED | FURTHER CONTROL ACTION |
|--|----------------|------|---|---|--------------------------|---|---|
| | | H | M | L | | | |
| Injury/Accident/ Illness | Whole Site | | | L | Public & Participants | <ul style="list-style-type: none"> St. John Ambulance and Paramedic on Site | |
| Litter | Whole Site | | | L | Public & Residents | <ul style="list-style-type: none"> Councillors to attend site to litter pick. Cleansing Staff to attend immediate area following morning. Firework Company to attend with motorised suction machine to clean Castle Grounds. | |
| WEATHER | | | | | | | |
| Possibility of High Winds, Torrential Rain | Town Centre | | M | | Public | <ul style="list-style-type: none"> Mayor and Fireworks Company to make final decision | |
| STEWARDS | | | | | | | |
| Possible incidents to Stewards | Whole Site | | | L | Public and Stewards | <ul style="list-style-type: none"> Stewards to be briefed at Twyn Centre before event. Stewards to work in pairs. | Provide Stewards with/ Walkie Talkie per pair |

| OBSERVATIONS/ HAZARDS | LOCATION | RISK | | | PERSONS AT RISK | ACTION REQUIRED | FURTHER CONTROL ACTION |
|-------------------------------|-------------------|------|---|---|---------------------------|--|------------------------|
| | | H | M | L | | | |
| Fireworks Display & Set Up | Castle Grounds | | | L | Public and Contractors | <ul style="list-style-type: none"> Separate Risk Assessment from Fireworks Company. Cllr Bevan the Mayor from the Town Council will be in contact with the fireworks supplier during the event. The fireworks will be setup in two phases. During the 1st stage the public will be prevented from gaining access to the firing site through the provision of barriers. The firework company will be responsible for control of the fireworks. During the second stage the castle will be closed to the public and no unauthorised personnel will be allowed in. The fireworks company will be responsible for responding to any fire emergency during set up and firing. Access will be to the castle grounds via the circular path by the gates which will be locked and supervised. | |

| OBSERVATIONS/ HAZARDS | LOCATION | RISK | | | PERSONS AT RISK | ACTION REQUIRED | FURTHER CONTROL ACTION |
|--|-------------------------------------|------|---|---|--------------------|---|--|
| | | H | M | L | | | |
| Fireworks Display, hazard from wind affecting trajectory and landing fall out. | Castle | | M | | Public Contractor | <ul style="list-style-type: none"> Public kept a minimum of 75 metres away from firing site. Launch site protected within castle walls. St. John Ambulance & Paramedic on site. No access to castle by public. Stewards to be positioned on roof. | |
| Toilet Facilities | Town Centre and Crescent Road | | | L | Public | <ul style="list-style-type: none"> County Borough Public Toilets to be kept open until 8 pm. Additional Porta Loos to be hired for event. Toilets to be delivered to site by 4 pm and removed at 8 pm. One toilet to be suitable for disabled. Porta loos positioned on Crescent Road. | |
| Public Address System | Castle Grounds outside Castle Walls | | | L | Public/Staff | <ul style="list-style-type: none"> The PA System will be housed within the Air Cadets Command Tent. Power will be by means of an electric cable connected to castle supply. PA System to be operated within permitted noise levels for open air events. | <ul style="list-style-type: none"> Cable to be PAT tested. All electrical equipment to meet BSI Standards. Electric cable to be located away from Public Access and walkways. Cable to run along path and on land not used by the public Cable fits in a gap along bridge out of way. |
| Charity Collectors | Town Area | | | L | Collectors | <ul style="list-style-type: none"> Collectors to wear fluorescent bibs. Collectors to be signed out and in to ensure everyone returns. Collectors to be issued with secure collection buckets. | |

Case Ref. 15/0240/FULL **Site Area:** 488m²
Location: Lawrence And Harris Opticians Hillside House 93 Cardiff Road Caerphilly CF83 1FQ
Proposal: Erect a single-storey rear/side infill extension
Applicant: Lawrence And Harris Opticians Mr G Harris Hillside House 93 Cardiff Road Caerphilly CF83 1FQ
Agent: Mr J Pugh 12 Castle Fields Rhymney Tredegar NP22 5NJ
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315555 (E) 186605 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0288/LA **Site Area:** 27524m²
Location: Plasyfelin Primary School Lewis Drive Caerphilly CF83 3FT
Proposal: Erect single-storey breakout room
Applicant: Caerphilly County Borough Council Mr B Hopkins Ty Penallta Parc Tredomen Tredomen Ystrad Mynach Hengoed CF82 7PG
Agent: CCBC (Building Consultancy) Mr P Gargaro Unit 1 Woodfieldside Business Park Woodfieldside Pontllanfraith Blackwood NP12 2DG
Case Officer: Mrs M Davies ☎ 01495 235227 ✉ daviem2@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 315218 (E) 187689 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0344/ADV **Site Area:** 10961m²
Location: Land At Crossways Park Parc Pontypandy Caerphilly
Proposal: Erect building mounted and free standing signs
Applicant: Whitbread Plc Mr S Lancaster Whitbread Court Houghton Hall Business Park Porz Avenue Dunstable Bedfordshire LU5 5XE
Agent: Vado Associates Ltd Mr S Flemming Bloxham Mill Bloxham Barford Rd Banbury Oxfordshire
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 316272 (E) 188402 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0285/FULL **Site Area:** 580m²
Location: 20 Celyn Avenue Caerphilly CF83 3FL
Proposal: Erect single-storey rear extension
Applicant: Mr J Riva-Jones 20 Celyn Avenue Caerphilly CF83 3FL
Agent: DRP Associates Ltd Mr R Powell 68 Clos Tir Maes Caerphilly CF83 3SB
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 315373 (E) 187592 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0320/FULL **Site Area:** 496m²
Location: Newland 7 Warren Drive Caerphilly CF83 1HQ
Proposal: Remodel existing property to include attic bedrooms and ground floor open plan living accommodation
Applicant: Mr C Brimble Newland 7 Warren Drive Caerphilly CF83 1HQ
Agent:
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315870 (E) 186219 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0336/RET **Site Area:** 260m²
Location: Drugaid (SWAPA) Ltd 1-4 St Fagans House St Fagans Street Caerphilly CF83 1FZ
Proposal: Retain the change of use class from B1 Business to D1 Non-residential institution
Applicant: Drug Aid (SWAPA) Ltd Integra House Cleppa Park Newport
Agent: CAMCAD Services Mr C Matthews 18 Islwyn Road Wattsville Newport NP11 7QH
Case Officer: Mrs M Davies ☎ 01495 235227 ✉ daviem2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315381 (E) 186820 (N) **Expected Decision Level:** Delegated
Community Council: Caerphilly Town Council

Case Ref. 15/0323/FULL

Site Area: 400m²

Location: Smudge's Hollow 75 Heol Ysgubor Caerphilly CF83 1SR

Proposal: Provide canopy to the side of property

Applicant: Dr S Scott Smudge's Hollow 75 Heol Ysgubor Caerphilly CF83 1SR

Agent:

Case Officer: Mr A Pyne

☎ 01495 235197

✉ pynea@caerphilly.gov.uk

Ward: St Martins

Map Ref: 314406 (E) 186097 (N)

Expected Decision Level: Delegated

Community Council: Caerphilly Town Council

Case Ref. 15/0352/RET

Site Area: 86m²

Location: 41 Bartlett Street Caerphilly CF83 1JS

Proposal: Retain the change the use of first floor retail accommodation to a two bedroom residential flat

Applicant: Ms D Griffin & Ms C Griffin 41 Bartlett Street Caerphilly CF83 1JS

Agent: Lloyds PMS Ltd Mr D Willicombe Deall Sunnybank Machen Caerphilly CF83 8PY

Case Officer: Mr A Pyne

☎ 01495 235197

✉ pynea@caerphilly.gov.uk

Ward: St Martins

Map Ref: 315708 (E) 186675 (N)

Expected Decision Level: Delegated

Community Council: Caerphilly Town Council

LIST OF PAYMENTS

| CHEQUE NO. | PAYEE | IN RESPECT OF | AMOUNT £ |
|-------------------|-----------------------------------|--|---------------------|
| 303549 | Playworks | May Salaries | 1556.76 |
| 303550 | Connect Life Church | Flower Festival | 350.00 |
| 303551 | County Borough Supplies | Stationery | 23.76 |
| 303552 | Caerphilly County Borough Council | Splash Pad (1500.00) Gate Attendant (1009.32) | 2509.32 |
| 303553 | St John Ambulance | Fireworks Display & Christmas Lights | 660.00 |
| 303554 | Aon UK Ltd | Insurance Renewal | 2531.47 |

INCOME

| Date | Received From | In Respect Of | £ |
|-------------|----------------------|----------------------------------|----------|
| 20/04/15 | Caerphilly CBC | Grant towards Flower Festival | 1500.00 |
| 24/04/15 | HMRC | VAT | 550.18 |
| 30/04/15 | Caerphilly CBC | Precept | 39325.65 |

BANK ACCOUNT BALANCES AS AT 1ST JUNE 2015

£

| | |
|----------------------------------|----------|
| Community Direct plus Account | 4716.32 |
| Business Select 14 day Account | 38492.27 |
| Business 14 day Gratuity Account | 4037.54 |
| Fixed Rate | 30558.59 |



MAYOR - MAER
Mayor's Office – Swyddfa'r Maer
Penallta House,
Tredomen Park,
Ystrad Mynach, HENGOED, CF82 7PG
Tel-Ffon: (01443) 864360

LG/JT

e-mail: thomaj2@caerphilly.gov.uk

26th May 2015

Dear Sir/Madam,

MAYOR'S CHARITY APPEAL 2015/16

Councillor Leon Gardiner, Mayor of Caerphilly County Borough Council, would like to invite you to join him on Wednesday 1st July at 6.30 p.m., in the Council Chamber, Penallta House, Tredomen Park, to mark the launch of his charity appeal.

The Mayor has chosen two charities this year, Tŷ Hafan, which offers comfort, care and support for life-limited children and young people, and Macmillan Cancer Support which offers a wide range of support for people with cancer and their families.

Councillor Gardiner sincerely hopes you are able to come along and support him at this launch, and it would be appreciated if you could confirm attendance via email or telephone by Wednesday 24th June.

Yours sincerely,
Mrs Joy Thomas
Mayor's Assistant

Councillor Leon Gardiner
Mayor of Caerphilly County Borough Council

CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.

MOUNT CARMEL ENGLISH BAPTIST CHURCH,
PONTYGWINDY ROAD, CAERPHILLY. CF83 AD.

2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION

DAVID GRAY, CHURCH SECRETARY,
41 CELYN AVENUE, CAERPHILLY CF83 3FL.

3. PURPOSE OR ACTIVITIES OF ORGANISATION - if possible attach copy of Constitution

OUR PRINCIPAL ACTIVITY IS THE WORSHIP OF GOD AND THE ADVANCEMENT
OF THE CHRISTIAN FAITH, NOT JUST FOR OUR FELLOWSHIP, BUT FOR ANYONE FROM THE
COMMUNITY WHO WISHES TO VISIT, TO WORSHIP, TO PRAISE AND TO PRAY. PLEASE SEE

4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:

Total No. 66 Number Resident in Town Council area (see attached map) 61.

5. MEMBERSHIP FEES, if applicable NONE.

6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.

PLEASE SEE FINANCIAL RECORDS ATTACHED AND FURTHER
POINTS IN THE COVERING LETTER ATTACHED.

7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:

REFURBISHMENT OF INTERIOR, IN PARTICULAR, NEW FLOORING IN
THE VESTRY TO COMPLETE THE DOWNSTAIRS REFURBISHMENT.
PLEASE SEE ESTIMATE OF COSTS IN COVERING LETTER ATTACHED

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.



Est. 1951

George Street Furnishers

19-24 George Street, Newport, South Wales NP20 1EN
Tel: (01633) 214241, Fax: (01633) 254518, Website www.georgestreet.co.uk

3rd November 2014.

Mrs Benjamin
Mount Carmen Baptist Church
36 Hasan-Werdd
Caerphilly
CF83 3BU

Dear Mrs Benjamin

I have listed below details of carpet quotation, as requested.

To carpet Middle Vestry, plus small area in Safety Flooring.

To carpet Coffee Lounge in Safety Flooring.

Carpet in either Titan or Thor quality contract carpet, sample available, to be fully stuck to floor, plus walkway in Safety Flooring

*

TOTAL PRICE £1630.

Safety Flooring to Coffee Lounge, fully stuck

TOTAL PRICE £1664

Further to our previous conversation, both floors may need attention, to make them ready to receive new flooring. This is always difficult to ascertain, if we do this for you using two experienced carpet fitters, they would charge £25 per hour each.

We thank you for your enquiry, should you require any further information, do not hesitate to contact me.

Kind Regards

Richard Brown Manager



Directors: D. Sheppard, (Secretary). G. Sheppard. M. Sheppard. Newport Furnishers Limited

VAT Registration No. 134 4528 79 Company Registration No. 985289



A Member of
Associated Independent Stores

**Mount Carmel Baptist Church
Accounts December 2014**

| Fund | from 2013 | Receipts | Payments | taken to 2015 |
|-----------------|-----------------|------------------|------------------|-----------------|
| Agri | | 125.00 | 125.00 | 0.00 |
| Benevolent | 1583.58 | 307.49 | 350.00 | 1541.07 |
| <i>current</i> | <i>583.58</i> | <i>307.49</i> | <i>350.00</i> | <i>541.07</i> |
| <i>deposit</i> | <i>1000.00</i> | | | <i>1000.00</i> |
| Bible Society | | 101.00 | | 101.00 |
| BMS | | 1896.64 | 1247.73 | 648.91 |
| Building | 980.50 | 118561.85 | 112719.35 | 6823.00 |
| Christian Aid | | 70.00 | 70.00 | 0.00 |
| Flower Festival | 283.76 | 0.00 | | 283.76 |
| General | 33533.22 | 60884.83 | 81989.57 | 12428.48 |
| <i>current</i> | <i>31355.65</i> | <i>60884.83</i> | <i>79989.57</i> | <i>12250.91</i> |
| <i>deposit</i> | <i>2177.57</i> | | <i>2000.00</i> | <i>177.57</i> |
| Gideons | | 25.00 | | 25.00 |
| HMF | | 1490.49 | 1000.00 | 490.49 |
| Maintenance | | 2591.68 | | 2591.68 |
| Rainbow of Hope | | 52.49 | | 52.49 |
| Spiritual Dev | 0.00 | 14018.44 | 3249.95 | 10768.49 |
| <i>current</i> | | <i>250</i> | <i>249.95</i> | <i>0.05</i> |
| <i>deposit</i> | | <i>13768.44</i> | <i>3000.00</i> | <i>10768.44</i> |
| SWBC | | 100.00 | 100.00 | |
| Totals | 36381.06 | 200224.91 | 200851.60 | 35754.37 |

Verified by : E H MORGAN and J BENJAMIN 20/04/2015

| | | | |
|----------------------|------------------|-----------------------|--------------------------------------|
| JAN 2015 | | | |
| EXPENDITURE | DONATIONS | | |
| £8319.00 | £4241.00 | £3138.00 | RUNNING COSTS |
| -£5181.00 | | -£2072.00 | |
| £3138.00 | £2072.00 | £1066.00 | SHORTFALL THIS MTH |
| | | | |
| FEB 2015 | | | |
| £3534.00 | £4992.00 | £2716.00 | RUNNING COSTS |
| -£818.00 | | -£2614.00 | |
| £2716.00 | £2614.00 | £102.00 | SHORTFALL THIS MTH |
| | | | |
| MAR 2015 | | | |
| £6467.00 | £4836.00 | £4341.00 | |
| -£2125.00 | | -£3464.00 | |
| £4341.00 | £3464.00 | £877.00 | SHORTFALL THIS MTH |
| | | | |
| £10195.00 | £8150.00 | £2045.00 | SHORTFALL OVER 1ST |
| RUNNING COSTS | GENERAL | 3 MTHS OF YEAR | |
| | DONATIONS | | |
| | | | |
| £3398.00 | £2716.00 | £682.00 | SHORTFALL PER MTH |
| PER MTH | PER MTH | | |

THEREFORE IT IS NECESSARY TO ACHIEVE A MINIMUM OF £3400.00 PER MTH GENERAL DONATIONS TO COVER RUNNING COSTS.

WE ARE CURRENTLY RECEIVING DONATIONS OF £879.00 PER MTH TO PAY BACK THE LOAN. A MINIMUM OF £708.00 PER MTH IS REQUIRED.

IT HAS BEEN AGREED BY THE CHURCH TO ADD £3500.00 TO THE £2334.00 ALREADY RECEIVED FOR DONATION TO VARIOUS ORGANISATIONS THIS YEAR.

£5000.00 WAS UTILISED FROM DEPOSIT ACCOUNTS DURING 2014 TO PAY FOR ESSENTIAL BUILDING WORK. IT WAS AGREED THAT THIS BE REPLACED ASAP.

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Tŷ Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



Deputy Chief Executive / Dirprwy Brif Weithredwr
Nigel Barnett ICSA, CIPD, MBA

www.caerphilly.gov.uk
www.caerffili.gov.uk

Mr K Williams (Town Clerk)
Caerphilly Town Council
Twyn Community Centre
The Twyn
Caerphilly
CF83 1JL

Acting Head of ICT
and Customer
Services
Lynton Jones

Pennaeth TGCh a
Gwasanaethau Cwsmer
Dros Dro
Lynton Jones

Your Ref/Eich Cyf:
Our Ref/Ein Cyf:
Contact/Cysylltwch â: Gina Jones
Telephone/Ffôn: 01633 247668
E Mail/E Bost: gina.jones@gavowales.org.uk
Date/Dyddiad: 20 May 2015

Dear Colleague



IMPORTANT MESSAGE!

Book NOW for the exciting new **One Beat Roadshows 2015/16**

This year, 'One Beat' will hit the road as we take the popular event into the heart of the community for 4 exciting new 'One Beat Roadshows'

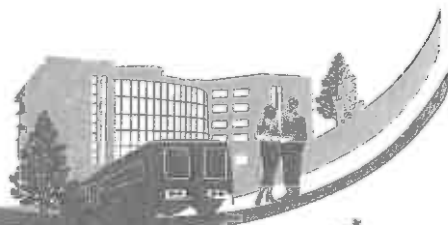
Working In partnership, Gwent Association of Voluntary Organisations and Caerphilly County Borough Council, agreed more could be done to engage the local community so that residents can find out more about the vibrant voluntary sector within the county borough.

Therefore, it was decided that One Beat should be taken out into the community rather than expecting residents to travel to one central location to attend the annual event.

The roadshows are planned over the next 12 months at four locations in different parts of the

A greener place Man gwyrddach

Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



county borough. These new events will replace the annual event previously held at Penallta House. Please see below for details:

Saturday 11th July 2015 - **BLACKWOOD** (Methodist Church, Blackwood).

Wednesday 7th October 2015 – **RHYMNEY** (St David's Community Centre, Rhymney).

February 2016 (date to be confirmed) – **CAERPHELLY** (Twyn Community Centre).

April 2016 (date to be confirmed) - **RISCA** (Moriah Baptist Church, Risca).

You may be interested in attending all four roadshows or just one which is geographically convenient and applicable to your organisation. Roadshows will be open from 10.00am - 2.00pm, with tea and coffee also available.

As space is limited we ask for applications forms to be returned no later than 19/06/2015, to Gina Jones, GAVO, Third Sector Development Manager, GAVO Office, Ty Derwen, Church Road, Newport, NP19 7EJ. gina.jones@gavowales.org.uk

'One Beat' symbolises the tremendous partnership that exists between the Council, Gwent Police, Aneurin Bevan Health Board, South Wales Fire and Rescue Service and the Voluntary Sector who all work together to improve our living environment.

Yours faithfully



Steve Pugh
Communications Manager

Enc

Mr M Williams
(01495) 235070
(01495) 235014

MW/SW

As you may be aware the five-man community cleansing team will be working in your area during the week commencing **29th June 2015**. You will of course appreciate that most wards are served by more than one councillor so it is essential that you identify, and prioritise, any areas that require additional cleansing so they can be incorporated in a schedule of works for the week concerned.

Please note the primary aim is to cleanse public land (land contained in the cleansing contract) so it would be useful to only list these areas and known areas of illicit tipping which cause concern to you and/or your constituents. It would assist if you could prioritise the work, detailing the most important areas at the top of your list, as it may not be possible to undertake all cleansing identified in the limited time available. As detailed above the primary purpose of this initiative is to target cleansing resources to areas that are not regularly cleansed as part of the street-cleansing programme or are classified as lower priority which may now need to be incorporated on to the work schedule.

Unfortunately we rarely have sufficient time within the week to undertake all the work requested and in the past it has nearly always proved impossible to cleanse parks, sports grounds, river banks, private land, etc. or to undertake cutting back of heavy branches (we are only geared up to undertake drashing small amounts of brambles etc.). If however you have concerns with the areas identified above you should be able to arrange cleansing/cutting back of these areas with Grounds Maintenance or Highways. Areas for inclusion on the schedule should be forwarded to Mr Tudor Lewis, Tiry-Berth, either in writing, e mail or via fax on 01495 235014 (14 days in advance of the date detailed in the 1st paragraph).

In addition to the cleansing service detailed above, during this week, there are enforcement officers who can work in the area concentrating on the following issues, dog fouling, littering, illicit dumping, and illegal disposal of commercial waste. With your local knowledge, and that of your constituents, it would be useful if you could identify areas that are of concern so we can concentrate this additional enforcement service to reduce anti social behavior and improve our environment. Please forward information regarding this matter to our enforcement hotline on 01495 235276. If I can be of any further assistance in this matter do not hesitate to contact me on the number detailed above.

Yours faithfully



MARK WILLIAMS
HEAD OF COMMUNITY & LEISURE SERVICES

MARGARET DUNN

Mr M Williams
(01495) 235070
(01495) 235014

MW/SW

As you may be aware the five-man community cleansing team will be working in your area during the week commencing **22nd June 2015**. You will of course appreciate that most wards are served by more than one councillor so it is essential that you identify, and prioritise, any areas that require additional cleansing so they can be incorporated in a schedule of works for the week concerned.

Please note the primary aim is to cleanse public land (land contained in the cleansing contract) so it would be useful to only list these areas and known areas of illicit tipping which cause concern to you and/or your constituents. It would assist if you could prioritise the work, detailing the most important areas at the top of your list, as it may not be possible to undertake all cleansing identified in the limited time available. As detailed above the primary purpose of this initiative is to target cleansing resources to areas that are not regularly cleansed as part of the street-cleansing programme or are classified as lower priority which may now need to be incorporated on to the work schedule.

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Yours faithfully



MARK WILLIAMS
HEAD OF COMMUNITY & LEISURE SERVICES