

CAERPHELLY
TOWN
COUNCIL



CYNGOR
TREF
CAERFFILI

**TOWN CLERK:
CLERC-Y-DREF:**

K. Williams

**TOWN MAYOR:
MEIR Y DREF:**

**Councillor
Steve Kent**

6th June 2016

An **Ordinary Meeting** of the **Caerphilly Town Council** will be held at the **Twyn Community Centre** on **Monday 13th June 2016** at **6.30 p.m.**

Any Member requiring further information on any item should contact me before the Meeting.

K. Williams
TOWN CLERK

A G E N D A

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on 23rd May 2016.
4. Matters arising from the Minutes if not covered by the Agenda.
5. COMMUNITY SAFETY MATTERS
6. TOWN MAYOR'S DIARY
7. ENVIRONMENTAL MATTERS

Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL
Telephone and Fax: Caerphilly 02920 888777
E-mail: towncouncil@tiscali.co.uk
Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

8. **PROJECTS AND TOWN CLERK'S REPORT**
 - a. Caerphilly County Borough Council – Mayors Appeal.
 - b. Morgan Jones – Gatekeeper.
9. **PLANNING MATTERS** (see list attached)
10. **PAYMENTS AND FINANCIAL MATTERS**
 - a) List of Payment.
 - b) Bank Account Balances.
 - c) Application for Financial Assistance
 - i) CHAD.
 - ii) Shelter Cymru.
11. **CORRESPONDENCE**
12. **ANY OTHER BUSINESS**

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**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY TOWN
COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 23RD MAY 2016**

Present:

Councillors P.J. Bevan, Mr. C. Elsbury, Mr. R. Williams, Mr. S. Cook, Mr. S. Kent (Town Mayor), Mr. S. Morgan, Mr. J. Fussell, Mr. J. Pritchard, Mrs. J. Hibbert, Mr. E. Talbot, Mr. G. Pratt and Mr. R. Bidgood.

In attendance:

Mr. K. Williams (Town Clerk).

11. **MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 18TH APRIL 2016**

Minutes of the Ordinary Council Meeting held on Monday 18th April 2016 were received, confirmed and signed.

12. **MATTERS ARISING FROM THE MINUTES**

The clerk informed members that the County Borough were unhappy with a third party employing a gate keeper. The Borough is happy to employ a gate keeper if the Town Council agrees to pay for the cost. When the costs are known a further report will be brought to members.

It was agreed to ask Kidney Wales to make a further application for funding.

13. **COMMUNITY SAFETY MATTERS**

- a. Inspector Andy O'Keefe introduced himself as the replacement for Inspector Gareth Jones. He gave a brief update of his police career including 5 years in the Met.
- b. The police informed members that Sgt Andy Elias has replaced Sgt Sarah Greening. Also PCSO Matt Pearce has left to become a police officer and is currently undergoing training.

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- c. Crime Statistics shows an increase in shed breaks and vehicle crime but apart from this there is little change.
ASB - Reduction in calls regarding youths running on roofs and a massive reduction in anti-social behaviour calls.
- d. Fab Friday – New venue will be Owain Glyndwr Fields.
- e. Parking – 113 tickets issued this month alone.
- f. Cardiff City Kicks – Reduction in number of children participating.
- g. Velothon – Massive improvement from last year.

Questions by Members:

- h. Update on fire in garden.
- i. Cars doing hard break turns and doughnuts at end of Van Road.
- j. Speeding along Nantgarw and Bedwas Road.
- k. Anti-Social Behaviour behind Castle View shops.
- l. Speeding off Pontygwindy Road by Green Lady and right turn into Dol y felin Street off Pontygwindy Road.
- m. Dangerous driving off Pontypandy and break-ins Bedwas and Pontygwindy Road.
- n. Off road bikes up Machen mountain – can they be identified from description.
- o. Heavy vehicles using Mountain Road despite there being a 7.5 ton limit.
Councillor Williams passed the vehicle registration on to the police.

14. **TOWN MAYOR'S DIARY**

8 th May 2016	-	Kidney Wales Walk for Life
20 th May 2016	-	Session House Eisteddfod Event

15. **ENVIRONMENTAL MATTERS**

- a) Drainage issue opposite Job Centre on Castle Street.
- b) Rubbish left southern side of Bartlett Street.

16. **PROJECTS AND TOWN CLERK'S REPORT**

a. Annual Insurance Policy

Members agreed to renew the Annual Insurance Policy with AON at a cost of £2615.06.

b. Concessionary Hire of Caerphilly Castle

The clerk informed members that all the concessionary uses had been used for 2016. Two further requests had come in for this calendar year and one from Menter Caerffili for next year.

It was agreed to contact CADW and request additional concessions.

It was also agreed to grant the concession to Menter Caerffili and to pay the hire charge.

c. Bollards Adjacent to Nat West Bank Cardiff Road

The clerk informed members the price for 2 bollards at this location has come down to £470 plus installation.

The County Borough have asked for a contribution towards the cost and members agreed to defer this request pending final costs.

d. Bands In The Park

The clerk presented a report from Caerphilly County Borough Council regarding Bands In The Park. This year the cost is £280.83.

Members agreed to support the event and to meet the £280.83 cost.

17. PLANNING MATTERS (see list attached)

Councillor J. Fussell declared an interest and took no part in the discussions or decision making.

Councillor J. Fussell also declared an interest in 16/0237/RET as the applicant is known to him. He took no part in the discussion or decision making.

No objections were raised.

18. PAYMENTS AND FINANCIAL MATTERS

a) List of Payment – Noted and Approved.

b) Bank Account Balances – Noted.

c) Application for Financial Assistance

	£
i. Mount Carmel Baptist Church	400
ii. Goldies Cymru	100
iii. Aber Valley Wolves	250
iv. Morgan Jones Litter Busters	160

Councillors Gareth Pratt and Shayne Cook declared an interest in the Morgan Jones Litter Busters application and took no part in the discussions or decision making.

Councillor Pritchard had declared an interest in the Mount Carmel and Morgan Jones Litter Busters applications but left the meeting before both applications were discussed.

d) Accounting Statement, Annual Governance Statement and Internal Audit Report 2015/2016

The clerk presented the Accounting Statement and Annual Governance Statement for 2015/2016 to members.

Members approved both statements and authorised the Town Clerk and Town Mayor to duly sign the document

Meeting closed at 8 pm.

Caerphilly County Borough Council – Mayors Appeal

The County Borough Mayor, Councillor Diane Price has chosen Velindre Cancer Centre as her nominated charity.

The launch of her appeal is on Wednesday 29th June at 6.30 pm in the Council Chamber, Penallta House.

Members are asked to consider the report and to decide how much should be donated to the appeal.

Morgan Jones Gates

You will recall I reported to the last meeting the Caerphilly County Borough Council's concerns regarding a third party employing someone to open and close the gates at Morgan Jones Park.

The borough indicated it would be prepared to employ someone providing the costs were met by the Town Council.

The estimated annual cost is circa £3500 and members are asked to decide if this is something the Town Council should take on.

There is currently no budget provision to fund a gatekeeper so this expenditure will have to be found from another budget head.

Case Ref. 16/0261/RET **Site Area:** 631m²
Location: Westways St Martin's Crescent Caerphilly CF83 1ER
Proposal: Retain pool room, shed, decking and fence screening
Applicant: Ms F Bowen Westways St Martin's Crescent Caerphilly CF83 1ER
Agent: Roger North Long & Partners Mr R North 5 Neptune Court Vanguard Way Cardiff CF24 5PJ
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315097 (E) 186349 (N) **Target Date:** 22.06.2016
Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 16/0264/FULL **Site Area:** 296m²
Location: 81 Hazel Grove Caerphilly CF83 3BP
Proposal: Erect single-storey rear extension and convert garage to residential
Applicant: Mr M Brock 81 Hazel Grove Caerphilly CF83 3BP
Agent: K J Lloyd Architect Mr K Lloyd 49 Coed Y Pia Llanbradach Caerphilly CF83 3PT
Case Officer: Mrs R Amundson ☎ 01495 235120 ✉ amundrh@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 316302 (E) 187927 (N) **Target Date:** 28.06.2016
Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 16/0323/FULL **Site Area:** 185m²
Location: 21 Ware Road Caerphilly CF83 1SX
Proposal: Convert loft, erect a kitchen extension and a building above the garage
Applicant: Mr P Goode 21 Ware Road Caerphilly CF83 1SX
Agent:
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314144 (E) 186343 (N) **Target Date:** 29.06.2016
Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 16/0340/FULL **Site Area:** 586m²
Location: 287 Bedwas Road Caerphilly CF83 3BL
Proposal: Erect a dark wood grain orangery to the side of the dwelling house
Applicant: Ms J Meeson 287 Bedwas Road Caerphilly CF83 3BL
Agent: Anglian Home Improvements Miss E Cole National Administration Centre Norwich NR6 6EJ
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 316469 (E) 188201 (N) **Target Date:** 29.06.2016

Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 16/0359/FULL **Site Area:** 2565m²
Location: Former Knitwear Factory Western Industrial Estate Caerphilly CF83 1BE
Proposal: Erect units for small industry
Applicant: Springfield Properties Ltd Blackberry House Pen Y Turnpike Dinas Powys CF64 4HG
Agent: CLC The Design Office 19 Heol Y Deri Rhiwbina Cardiff CF14 6HA
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314342 (E) 186591 (N) **Target Date:** 05.07.2016

Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 16/0360/ADV **Site Area:** 40m²
Location: Nuaire Home Ventilation Ltd Block A Western Industrial Estate Caerphilly CF83 1NA
Proposal: Display advert
Applicant: Nuaire Home Ventilation Ltd Mr M Lyons Block A Western Industrial Estate Caerphilly CF83 1NA
Agent: R J Morris Associates 6 Clas Yorath Whitchurch Cardiff CF14 1QG
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314668 (E) 186496 (N) **Target Date:** 06.07.2016

Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 16/0374/FULL **Site Area:** 492m²
Location: 13 Lon Isaf Caerphilly CF83 1BT
Proposal: Construct a two-storey extension with dormers and erect a detached garage
Applicant: Mr M Parker The Old Bakery Rear Of 53 Shingrig Road Nelson Treharris CF46 6DY
Agent:
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314776 (E) 186846 (N) **Target Date:** 08.07.2016

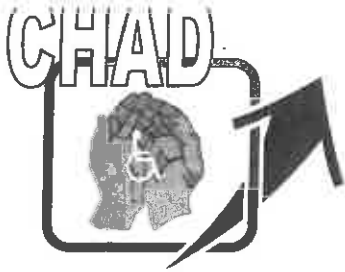
LIST OF PAYMENTS

CHEQUE NO.	PAYEE	IN RESPECT OF	AMOUNT £
303677	R. B. Williams	Internal Audit	200.00
303678	Playworks	May Salaries	1561.28
303679	Newport Transport	Bus for Flower Festival	480.00
303680	Matthew Pearce	Free Running Course	57.00
303681	Caerphilly County Borough Council	Food Festival	1000.00
303682	Elsbury Access Platforms	Removal of Tree Lights at Twyn Car Park	240.00
303683	Mount Carmel Baptist Church	Donation	400.00
303684	Goldies Cymru	Donation	100.00
303685	Aber Valley Wolves	Donation	250.00
303686	Morgan Jones Litter Busters	Donation	160.00

Bank Account Balances as at 24th May 2016

£

Community Direct Plus Account	9847.27
14 Day Business Select Account	39523.96
Business Select 14 Day Gratuity Account	5041.92
Guaranteed Investment Account	31015.71



Independent Living Centre
Heol Fargoed
Bargoed
Caerphilly County Borough
CF81 8PP

Telephone: 01443 822262

Email: info@chad-ict.co.uk

Website: www.chad-ict.co.uk

Registered Charity Number: 1124540 - VAT Number: GB821533162 - Company Registration Number: 6537170

Caerphilly Town Council

Clerk: Mr K. Williams

Twyn Community Centre,

The Twyn,

Caerphilly

CF83 1JL

Hello,

We are sure that you remember us as we regularly ask for support from yourselves.

To recap our present position we are in our 5th year of non funding and rely on our volunteers and donations to maintain our presence. We offer help and advice to disabled and disadvantaged members in all areas of Caerphilly County Borough Council.

We accept surplus disabled equipment, refurbish it and donate to those in need-sometimes a small charge is made to cover our costs.

We have recently decided that following many requests that we will offer the same service with regard to computer equipment for these same community members.

We have advised our local Job Centres and have helped several clients to "get on line".

We are in negotiation with Local Authorities and business partners to take surplus computer equipment for recycling and re using and have recently obtained ISO2700 with regard to computer cleaning hard drives etc- this is called nuking!

We train volunteers and work closely with colleges and schools to enable pupils to gain practical experience. We are looking for any contribution to our aims to help the less fortunate in our area, whether they be disabled or unemployed.

We are aware of the financial restrictions that encumber us both but feel that together we can help those who cannot help themselves.

Yours Faithfully

CHAD Committee

PS should you or your friends or neighbours have any surplus computer equipment please let us know and we will arrange for it to be collected. Thank you.

Regards

John Higgs
CEO

Shelter Cymru

Mr K Williams
Clerk to the Council
Caerphilly Town Council
Twyn Community Centre
The Twyn
CF83 1JL

Shelter Cymru
25 Walter Road
Swansea
SA1 5NN
ffôn / tel 01792 483003
ffacs / fax 01792 460050
deborahd@sheltercymru.org.uk
www.sheltercymru.org.uk

25 Heol Walter
Abertawe
SA1 5NN

Llywydd / *President*: Bryn Terfel CBE
Is-Llywyddion / *Vice Presidents*:
Robert Maskrey • Samantha Maskrey • Huw Edwards

Dear Mr Williams,

25th May 2016

Since 1981, Shelter Cymru has helped around **half a million people** in Wales who were at risk of homelessness or living in bad housing.

At Shelter Cymru, we believe that everyone deserves the right to a decent and secure home and as Wales' leading homelessness prevention charity, Shelter Cymru works with families and individuals at risk of losing their homes. Through providing free, independent advice and support we keep people in their homes and we ensure the health and well-being of the wider community. Last year alone we prevented homelessness in 93% of cases.

This year marks our 35th anniversary and unfortunately the fight to end homelessness and poor housing is not over and our work continues. We are writing to you today in the hope that you can support us to improve the lives of people in Caerphilly, living at risk of losing their homes or in poor housing conditions.

Nobody should face homelessness alone and last year we held 6 surgeries every week in Caerphilly and our caseworkers supported 986 people with housing problems with 350 children living in the homes affected.

We are completely independent from our sister charity Shelter therefore all the money raised in Wales is spent preventing homelessness in Wales. We are writing to you today in the hope that you can support us to improve the lives of people in Caerphilly living at risk of losing their homes or in poor housing conditions.

If you would like to learn more about the work that we do, then we would be happy to visit and give a short presentation on how we make a difference to families and individuals across Wales and how you can help us be a lifeline to people at risk of losing their home.

Thank you for taking the time to consider supporting Shelter Cymru. I have enclosed an extract from our financial accounts which I hope you will find of interest as well as an infographic about the difference we have made over the past year, however if you require any further information then please do not hesitate to contact me.

Best wishes



Deborah Doherty
Fundraising Officer

Pobl a chartrefi
People and homes

Cwmni a gylfngir gan Aarant
aydd' awdi. El gylfngir yng Nghaerdydd
Tel: Cymorth Tai Cymru Cof 1430262
E-bws: 515902

A company limited by guarantee
registered in Cardiff as
Welsh Housing Aid Limited 1430262
Charity 515902

WELSH HOUSING AID LIMITED OPERATING AS SHELTER CYMRU BALANCE SHEET AT 30 SEPTEMBER 2015
CYMORTH TAI CYMRU CYFYNGEDIG YN GWEITHREDU FEL SHELTER CYMRU MANTOLFEN AR 30 MEDI 2015

	2015		2014	
	£	£	£	£
Fixed assets:				
Asedau setydlog:				
Tangible assets				
Asedau mesuradwy		51,497		45,976
Current assets:				
Asedau cyfredol:				
Stocks and work-in-progress				
Stoc a gwaith ar y gweill	159,999		189,269	
Debtors /Dyledwyr	292,310		328,733	
Cash at bank and in hand	1,023,137		1,084,115	
Arian yn y banc ac mewn llaw				
	<u>1,475,446</u>		<u>1,602,117</u>	
Liabilities:				
Credydwyr				
Amounts falling due within one year				
Symiau'n ddyledus o fewn blwyddyn	(545,505)		(611,550)	
Total assets less current liabilities				
Cyfanswm asedau llai dyledion cyfredol		929,941		990,567
		<u>981,438</u>		<u>1,036,543</u>
Creditors: Amounts falling due after more than one year				
Credydwyr: Symiau fydd yn ddyledus ar ôl mwy na blwyddyn		(24,101)		
Net current assets				
Asedau cyfredol net		<u>957,337</u>		<u>1,036,543</u>
Capital & Funds				
Cyfalaf a chronfeydd				
Unrestricted income funds				
Cyllid nad yw'n gyfyngedig				
General funds				
Cronfeydd ryffredinol		688,067		626,392
Designated funds				
Cronfeydd penodol		269,270		410,151
Total funds/ Cronfa derfynaol		<u>957,337</u>		<u>1,036,543</u>

These accounts are an extract from the annual audits accounts of Welsh Housing Aid Limited, which were approved by the Board of Trustees on 3 March 2016. Full copies can be obtained on request.

Mae'r cyfrifon hyn yn ddetholiad o gyfrifon awdit blynyddol "Welsh Housing Aid Limited" a gafodd eu cymeradwyo gan y Bwrdd Ymddiriedolwyr ar 3ydd o Fawrth 2016. Gellir cael copiau llawn pe gofynnir amdanynt.