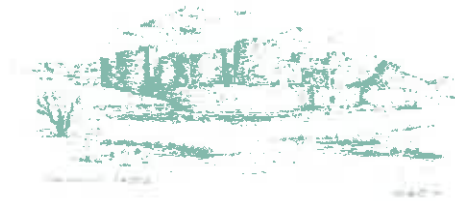


**CAERPHILLY**

**TOWN**

**COUNCIL**



**CYNGOR**

**TREF**

**CAERFFILI**

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**TOWN CLERK:**  
**CLERC-Y-DREF:**

**TOWN MAYOR:**  
**MEIR Y DREF:**

**Councillor**  
**James Fussell**

10th November 2014

An **Ordinary Meeting** of the **Caerphilly Town Council** will be held at the **Twyn Community Centre** on **Monday 17th November 2014** at **6.30 p.m.**

Any Member requiring further information on any item should contact me before the Meeting.

K. Williams  
TOWN CLERK

## **A G E N D A**

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on 20th October 2014 (herewith).
4. Matters arising from the Minutes if not covered by the Agenda.
5. **COMMUNITY SAFETY MATTERS**
6. **TOWN MAYOR'S DIARY**
7. **ENVIRONMENTAL MATTERS**

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**Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL**

**Telephone and Fax: Caerphilly 02920 888777**

**E-mail: [towncouncil@tiscali.co.uk](mailto:towncouncil@tiscali.co.uk)**

**Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m**

8. **PROJECTS AND TOWN CLERK'S REPORT**

- a. Public Consultation.
- b. Concessionary Hire of Caerphilly Castle.

9. **PLANNING MATTERS** (see list attached)

10. **PAYMENTS AND FINANCIAL MATTERS**

- a) List of Payment.
- b) Bank Account Balances.
- c) Application for Financial Assistance
  - i. 2nd Caerphilly Brownies.
- d) Revenue Estimates 2015/2016.
- e) Band D Properties and Precept 2015/2016
- f) Fireworks Display - Financial Statement.

11. **CORRESPONDENCE**

- a. Floral Basket Display in Town Centre.
- b. Caerphilly Community Chorus Christmas Concert.
- c. Urdd Eisteddfod - Sponsorship Agreement.

12. **ANY OTHER BUSINESS**

Timetable for the Tonyfelin By-Election.

**CAERPHILLY**

**TOWN**

**COUNCIL**



**CYNGOR**

**TREF**

**CAERFFILI**

**TOWN CLERK:**  
**CLERC-Y-DREF:**

**Ken Williams**

**TOWN MAYOR:**  
**MEIR Y DREF:**

**Councillor**

**Mr. James Fussell**

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY TOWN**  
**COUNCIL HELD AT THE TWYN COMMUNITY CENTRE**  
**ON MONDAY 20TH OCTOBER 2014**

**Present:**

Councillors Mr. M. Newman, Mr. C. Elsbury, Mr. E. Talbot, Mrs. J. Hibbert, Mr. R. Williams, Mr. G. Pratt, Mr. S. Kent, Mr. P. J. Bevan, Mr. J. Fussell (Town Mayor) and Mr. J. Pritchard.

**Apologies:**

Councillor Olwen Rees.

**In attendance:**

Mr. K. Williams (Town Clerk).

**50. MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY 15TH SEPTEMBER 2014**

Minutes of the Ordinary Council Meeting held on 15th September 2014 were received, confirmed and signed subject to the address in 44e being removed.

**51. MATTERS ARISING FROM THE MINUTES**

No matters arising from the minutes.

**52. COMMUNITY INFRASTRUCTURE LEVY**

Lisa James gave a presentation on the introduction of the Community Infrastructure Levy (C.I.L.) (extensions over 100 sq metres). C.I.L. is a tax on new development to be paid by the developer, which came into effect from 1st July 2014. It is a levy based on square metre. The rate for Caerphilly (residential) is £40 a square metre. Social housing and self build is exempt from C.I.L.

The Borough must pass 15% subject to £100 maximum per property to the Town Council. C.I.L. payments will meet the infrastructure costs but not the maintenance. It is hoped payments will be made annually at the end of June.

**Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL**

**Telephone and Fax: Caerphilly 02920 888777**

**E-mail: [towncouncil@tiscali.co.uk](mailto:towncouncil@tiscali.co.uk)**

**Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m**

The Borough are looking for a list from the Town Council of any projects it would like to see developed e.g. grit bins, speed bumps, bus shelters etc.

Anything not spent within 5 years must be returned to the borough. The borough can part fund any project by putting some of its 85% towards the cost of the project.

Two copies of the Local Development Plans up to 2021 was left for members.

53. **COMMUNITY SAFETY MATTERS**

Inspector Jones attended the meeting.

Burglary, car crime and garage breakings are ongoing. Operation Resolute will hopefully result in culprits being apprehended.

Anti Social Behaviour in town centre have been brought to the attention of police. There are predominantly 3 offenders who have been previously charged with offences. The process of issuing ASBO's is ongoing with these individuals.

Thursday evening 6.30 p.m. to 7.30 p.m. at the Fire Station, Caerphilly, each ward will present on the work officers are doing in the town. Paul Jackson from the Fire Arms Unit based in Rumney, will be speaking at the meeting together with an officer from Operation Resolute.

The Following Issues Were Raised By Members:

Crossroads White Street/Bartlett Street, vehicles seen going the wrong way down Bartlett Street.

Land behind Tesco's and Co-op Bank with cars parking blocking off access. It was agreed to write to shops asking if they will keep area clear.

Gangs of youths using the side streets causing problems.

Rough sleeper at junction of Park Lane/Crescent Road by Elim Pentecostal Church.

Gentleman suffering from Parkinson's disease seen around the town asking for money.

Blackberry number to be forwarded to Clerk.

54. **TOWN MAYOR'S DIARY**

Urdd proclamation dinner and walk.

Aber Valley Undercurrents Presentation.

Universal Colliery Disaster and unveiling of tree carving of a young girl and baby.

Shining Stars fundraiser.

St. Helen's Church.

Beeches fundraiser.

St. Martin's Presentation Evening.

55. **ENVIRONMENTAL MATTERS**

- a) Lane at back of Van Road (north side) is covered in litter and overgrown brambles and bushes.
- b) Lane rear Pentrebanne Street is full of food waste.
- c) Southern side of Van Road, a car appears to be abandoned (red BMW) on private land.
- d) Junction of Bartlett Street and Broomfield Street. Rubbish sacks are being left on the corner.

56. **PROJECTS AND TOWN CLERK'S REPORT**

Councillors P. Bevan and Jenny Hibbert declared an interest and took no part in the discussions or decision making.

a. Partnership Proposals from Urdd Eisteddfod

Members considered the partnership proposals submitted by the Urdd Eisteddfod. After debating the proposals it was duly proposed and seconded to make a donation of £2,500 this financial year and £2,500 next financial year.

An amendment to make a donation of £5,000 this financial year and £5,000 for next financial year was proposed and seconded with options 4 and 5, i.e. Sponsor the Primary School Musical Show and Sponsor a Main Ceremony of the day was put forward.

Members voted on the two motions and there was 4 votes for and 4 votes against both the proposal and amendment. The Town Mayor, Councillor J. Fussell used his casting vote in favour of the amendment i.e., a donation of £5,000 for the current financial year and £5,000 for the next financial year.

b. Concessionary Use of Caerphilly Castle

An application for a concessionary use of Caerphilly Castle by the Stroke Association was considered by members who agreed to the concessionary use.

c. Caerphilly Open Art Competition 2014/15

Members considered the request to sponsor this year's event and agreed to make a donation of £1,050 to support the competition.

d. Public Engagement on Town Council Budget

Following a request at the previous Council Meeting a report on involving the public in determining how the Town Council spent its budget was discussed by members.

The clerk reported that all council papers are displayed on the website at the same time they are sent to members a week before the meeting takes place.

When the revenue estimates are placed before Council for consideration they will also be on the website which members of the public can access.

Members debated at length the best way to involve the public and agreed to the following.

- 1) A Public consultation exercise will be considered for items of expenditure in excess of £15,000.
- 2) It was agreed to request the County Borough to change the website to include a suggestion/comment page where peoples views can be collected and brought back to members.
- 3) The clerk was asked to find out the cost of a press release detailing next year's revenue estimates in the Campaign and Caerphilly Observer.
- 4) A suggestion to vary meeting venues was made but no decision made.

e. Location of Grit Bins

The report was accepted by members although they expressed their displeasure with the information supplied by officers of the Borough Council.

Borough Councillors can ring the Highways Department and request a supply of grit be deposited at designated locations.

57. PLANNING MATTERS

Councillor Fussell declared an interest and took no part in the discussions or decision making.

Councillor Talbot declared an interest in 14/0639/RET and took no part in the discussions or decision making.

No objections raised.

58. PAYMENT AND FINANCIAL MATTERS

- a) List of Payments - Noted and Approved.
- b) Bank Account Balances - Noted.
- c) Application for Financial Assistance

£

Ruperra Castle Preservation Trust	400
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Councillor Bevan declared an interest and took no part in the discussions or decision making.

59. **RESIGNATION OF OFFICE**

The clerk informed members Councillor Michael Thomas had resigned as a Town Councillor. As he was the Deputy Town Mayor members now had to elect a new deputy.

Councillor P. Bevan was duly proposed and seconded for the post of Deputy Town Mayor and was elected with 5 votes for and 2 abstentions.

The Mayor asked the Clerk to send a letter thanking Councillor Thomas for all his work.

60. **ANY OTHER BUSINESS**

There was no other business.

The meeting finished at 8.45 p.m.

Next meeting 17th November 2014.

## **Public Consultation**

At the last Council meeting members discussed the possibility of consulting the public before agreeing major items of expenditure.

A request has been made to the Borough Council to amend the Town Council website to allow a suggestion/comments page and possibly an on line survey.

The Caerphilly Observer and Campaign have also been contacted about costs of placing an article in them.

The Caerphilly Observer will run a story free of charge and the Campaign charge £280 for a quarter page advert.

Members are asked to consider this report.

## **Looked After Children**

Every year an achievement award event for Caerphilly Looked After Children is held. These events are divided into primary age children and secondary age and care leaders.

A request has been received for a concessionary use of Caerphilly Castle next February to hold the award event for the secondary age and care leaders group. It is hoped 200 young people, guests and staff will attend the event.

Two concessions have been granted which leaves 4 more available for 2015.

Members are asked to decide if a concession should be granted and if the hire charge should be met by the Council.



**Case Ref.** 14/0660/NMA **Site Area:** 2872m<sup>2</sup>  
**Location:** Welsh Ambulance Services N H S Trust Caerphilly Ambulance Station  
 Waunfach Street Caerphilly CF83 3HL  
**Proposal:** Provide non-material amendments to remove the footpath/cycleway link to the riverside path, add personal footpath to rear of plots 6 to 9 and substitute brick wall for 2.1 metre high fence to the side of plot 4 approved under planning consent 12/0734/FULL (Demolish existing ambulance station building and erect 9 no. dwellings and associated access, parking and landscaping)  
**Applicant:** United Welsh Housing Association Mr P Seaborne Y Borth 13 Beddau Way Caerphilly CF83 2AX  
**Agent:** Greenwich Communities Ltd Mr E Hopkins 4th Floor Clarence House Clarence Place Newport NP19 7AA  
**Case Officer:** Mr G Lewis ☎ 01495 235127 ✉ lewisg@caerphilly.gov.uk  
**Ward:** Morgan Jones **Map Ref:** 315407 (E) 187970 (N) **Expected Decision Level:** Delegated  
**Community Council:** Caerphilly Town Council

**Case Ref.** 14/0644/FULL **Site Area:** 180m<sup>2</sup>  
**Location:** 28 Goodrich Street Caerphilly CF83 1JY  
**Proposal:** Erect a two-storey extension  
**Applicant:** Mr D Gilbert 28 Goodrich Street Caerphilly CF83 1JY  
**Agent:**  
**Case Officer:** Mr C G Grimes ☎ 01495 235124 ✉ grimecgc@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 315789 (E) 186757 (N) **Expected Decision Level:** Delegated  
**Community Council:** Caerphilly Town Council

**Case Ref.** 14/0663/NMA **Site Area:** 67256m<sup>2</sup>  
**Location:** Y Gwyndy - Ysgol Gyfun Cwm Rhymni Pontygwindy Road Caerphilly CF83 3HG  
**Proposal:** Seek approval of a non-material amendment to the height of the building approved under planning consent 13/0837/LA (Erect new two/three storey teaching block, bus turning area, parking and external works)  
**Applicant:** Caerphilly County Borough Council Ms S Aspinall Ty Penallta Tredomen Park Ystrad Mynach Hengoed Caerphilly CF82 7PG  
**Agent:** Boyes Rees Architects Mr J Fediuk 4th Floor Greyfriars House Greyfriars Road Cardiff CF10 3AL  
**Case Officer:** Mr G Lewis ☎ 01495 235127 ✉ lewisg@caerphilly.gov.uk  
**Ward:** Morgan Jones **Map Ref:** 315418 (E) 187766 (N) **Expected Decision Level:** Delegated  
**Community Council:** Caerphilly Town Council

**Case Ref.** 14/0650/RET **Site Area:** 1954m<sup>2</sup>  
**Location:** Wards Drive 7 Mountain Road Caerphilly CF83 1HG  
**Proposal:** Retain single-storey extension to the rear of property  
**Applicant:** Mr R Ward Wards Drive 7 Mountain Road Caerphilly CF83 1HG  
**Agent:** CLC Design Mr C Lodge The Design Office Unit 19 Heol-y-Deri Rhiwbina Cardiff  
**Case Officer:** Mr C G Grimes ☎ 01495 235124 ✉ grimecg@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 315757 (E) 186325 (N) **Expected Decision Level:** Delegated  
**Community Council:** Caerphilly Town Council

**Case Ref.** 14/0708/FULL **Site Area:** 473m<sup>2</sup>  
**Location:** 8 Lon Uchaf Caerphilly CF83 1BR  
**Proposal:** Convert roof type from hipped to gable design with increase in ridge height, the addition of front gable and rear pitched roof dormer windows with rear single-storey extension  
**Applicant:** Miss V Golding 31 Belle Vue Crescent Llandaff North Cardiff CF14 2FJ  
**Agent:** Westfield Architects Mr S Westcott 3 Harrismith Road Pen Y Lan Cardiff CF23 5DG  
**Case Officer:** Mr T Pearce ☎ 01495 235197 ✉ pearct@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 314808 (E) 186907 (N) **Expected Decision Level:** Delegated  
**Community Council:** Caerphilly Town Council

**Case Ref.** 14/0755/FULL **Site Area:** 749m<sup>2</sup>  
**Location:** The Mead 271 Bedwas Road Caerphilly CF83 3BL  
**Proposal:** Erect a single-storey kitchen extension  
**Applicant:** Mr & Mrs L Aalten The Mead 271 Bedwas Road Caerphilly CF83 3BL  
**Agent:** Dean Lock Design Mr D Lock 10 Birchwood Close Highfields Blackwood NP12 1WX  
**Case Officer:** Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk  
**Ward:** Morgan Jones **Map Ref:** 316435 (E) 188203 (N) **Expected Decision Level:** Delegated  
**Community Council:** Caerphilly Town Council

### LIST OF PAYMENTS

CHEQUE NO.	PAYEE	IN RESPECT OF	AMOUNT £
303474	Caerphilly County Borough Council	Summer Scheme	3600.00
Direct Debit	123.Reg	Domain Name	17.96
Direct Debit	British Telecom	Telephone Bill	65.04
303475	Y Galeri	Donation	1050.00
303476	Ruperra Castle Preservation Trust	Donation	400.00
303477	James Fussell	Mayor's Allowance & purchase of Floral Tribute for Universal Colliery Disaster	225.00
303478	S. Kent	Purchase of Gloves & Masks	34.79
303479	Speedy Asset Services Ltd	Barrier Tape	14.14
303480	Cash	Stewards	180.00
303481	Olwen Rees	Refreshments for Volunteers	39.13
303482	Jenny Hibbert	Packed Lunch for Volunteers	20.01

### Bank Account Balances as at 1st November 2014

£

Community Direct Plus Account	9608.96
Business Select 14 day Account	54475.37
Business Select 14 day Gratuity Account	4035.66
Guaranteed Investment Account	30558.59

CAERPHILLY TOWN COUNCIL  
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.

2<sup>nd</sup> Caerphilly Brownies  
Aber Brownie Hut

2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION

Nicole Webber, Brownie Leader  
20 Heol Ysgubar, Castle View, Caerphilly, CF83 1SK

3. PURPOSE OR ACTIVITIES OF ORGANISATION – if possible attach copy of Constitution

Brownies 7-10 year old girls  
Constitution attached

4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:

Total No. 25 Number Resident in Town Council area (see attached map) 25

5. MEMBERSHIP FEES, if applicable £25 a term

6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.

Last years accounts attached.  
Presently have £450 in account.  
No debts.

7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:

Grant for residential to Foxlease  
Guiding Centre in New Forest. Costings  
outlined on back. Would like grant to

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

cover the cost of the transport for the weekend.

# Girlguiding UK

## Receipts and Payments Account

## 2nd Caerphilly Brownies

1st Jan 2013

to

31st Dec 2013

### Receipts [In]

This Year

Last Year

Subs under Gift Aid	£1,904.50	
Subs - non Gift Aid	£0.00	
Gift Aid received	£0.00	
Camps / Outings / Events	£1,923.13	
Uniform	£10.00	
Details 6	£490.65	
Details 7	£0.00	
Details 8	£0.00	
Details 9	£0.00	
Details 10	£0.00	
<b>Totals</b>	<b>£4,328.28</b>	<b>£0.00</b>

### Payments [Out]

Rent	£50.00	
Materials	£566.09	
Fund Raising	£70.00	
Camps / Outings / Events	£2,907.46	
Census	£675.00	
Uniform	£0.00	
Training	£20.00	
Details 8	£0.00	
Details 9	£0.00	
Details 10	£0.00	
Details 11	£0.00	
Details 12	£0.00	
<b>Totals</b>	<b>£4,288.55</b>	<b>£0.00</b>

### Surplus or deficit for the year

<b>£39.73</b>	<b>£0.00</b>
---------------	--------------

### Balances brought forward

Bank - 1	£268.11	
Bank - 2	£0.00	
Cash	£10.44	
	<b>£278.55</b>	<b>£0.00</b>

### Balances in hand at year-end

Bank - 1	£183.18	£268.11
Bank - 2	£0.00	£0.00
Cash	£31.30	£10.44
	<b>£214.48</b>	<b>£278.55</b>

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of \_\_\_\_\_ and there are no other assets or liabilities

Prepared by Nicole Webber Unit Guider 2nd Caerphilly

Reviewer's Certificate: The above statements agree with the records and vouchers of  
2nd Caerphilly Brownies for the financial year ended 31st Dec 2013

\_\_\_\_\_  
Independent Reviewer



Created by Peter Limbrick

Foxlease Accommodation x 12	£396
Badge day event x 10	£140
£5 2nd leader cost for badge day	£5
Additional food/drink	£60

(Residential 21.2.15 - 22.2.15)  
 (Booking should be done Nov/Dec 2014)

10 Brownies  
 2 Leaders

Cost to each brownie £60

Transport to Foxlease:-

Minibus	£240
Petrol	£70
Bridge	£12.50

£322.50

We would like the grant to cover transport so we only have to charge girls £60.

Experience includes completing communication badge, taking part in world thinking day activities and learning about the history of guiding.

Many thanks

Nicole Webber

07789 220238

nicoleandella@yahoo.co.uk

TABLED AT  
MEETING.

CAERPHILLY TOWN COUNCIL  
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.

WINDSOR RD. PRESBYTERIAN CHURCH

WINDSOR ST., CAERPHILLY

2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION

MRS G. LAWRENCE, CHURCH SECRETARY

32 PORSET DRIVE, CASTLE PARK, CAERPHILLY, CF83 1PP

3. PURPOSE OR ACTIVITIES OF ORGANISATION - if possible attach copy of Constitution

PLACE OF WORSHIP, YOUTH CLUB, NEIGHBOURHOOD COFFEE MORNING,  
COMMUNITY MEETING FACILITY.

4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:

Total No. 110 Number Resident in Town Council area (see attached map) 100

5. MEMBERSHIP FEES, if applicable N/A

6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.

SEE ATTACHED SHEETS (INCLUDING TREASURER'S REPORT)

7. (a) PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:

BOILER HOUSE WALL NEEDS EITHER RE-RENDERING OR  
CLADDING, INGRESS OF WATER AFFECTS FUNCTION  
OF BOILER. £2000.

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

7(b) REPAIRS TO MAIN ROOF. INGRESS OF WATER IS DAMAGING  
THE FABRIC OF THE BUILDING AND PUTTING THE  
ORGAN AND PIANO AT RISK. £3000.

### CHURCH INCOME FOR 2013

Members' Offering		5,031. 00
Adherents' Offering		134. 93
Coffee Morning		840. 00
Indian Orphanage		400. 00
Donations:		
Ladies Circle	200. 00	
Civil Servants Association	180. 00	
Anon.	4,001. 00	
Maundy Service	53. 00	
Funeral	10. 00	
Quiz	140. 00	
CCBC Grant	1,884. 00	
Harvest	20. 70	
Sunday School	50. 00	
	Total Donations	6,538. 70
Sundries:		
Flower Festival	486. 24	
Anon.	3,000. 00	
Cards	103. 75	
Lunch	166. 00	
Cookery Books	176. 75	
Boxes	9. 00	
	Total Sundries	3,941. 74
Christmas Gifts		420. 00
Post Office Transfer		4,500. 00
Building Fund		100. 00
Guatemala Appeal		119. 00
Gift Aid		1,366. 06
Investment Bond Interest		73.97
Unrecorded Deposit		27. 75
		-----
Total Income for 2013		23,498. 15
Balance in Bank 31/12/12		7,925. 23
		-----
		£ 31,423. 38
		-----

### Post Office Investment Account 2013

Balance at 1.01.2013	6,735. 48
Transfer	4,500. 00
Balance at 1.01.2014	2,235. 48
	-----



### CHURCH EXPENDITURE FOR 2013

Pulpit Supplies		540. 00
Connexional Fund		1,148. 00
Presbytery Levies		28. 00
Gas		5,141. 52
Electricity		730. 75
Water		263. 80
Insurances		1,382. 68
Organists		60. 00
Indian Orphanage		330. 00
Church Repairs		15,603. 00
Donations:	Caerphilly Council of Churches	10. 00
	Bible Society	10. 00
	Total Donations	20. 00
Flower Festival		230. 00
Chubb		392. 75
		-----
Total Expenditure 2013		25,870. 50
	Plus unrepresented cheques 2013	235. 00
		-----
		26,105. 50
	Less unrepresented cheque 2013	20. 00
		-----
		26,085. 50
	Less £40 (cash payment)	40. 00
		-----
		26,045. 50
Balance in Bank 31/12.2013		5,377. 88
		-----
		£ 31,423. 38
		-----

Dear Friends,

This has been another expensive year, with the cost of keeping up the maintenance of the church. Also the cost of running the church continues to rise each year with the gas bills taking a large proportion of our funds. Again this year we have had to dip into our Post Office savings to help us meet our costs, and we haven't been in a position to deposit any money back into it. Obviously this can't continue to happen as we don't have much left in the account. Several fundraising ideas have been successful this year, and we need to keep having these fantastic ideas in order to increase our income.

Please keep praying for our financial situation so that this time next year I can give you better news!

Beth.

*TREASURER*

**CAERPHILLY TOWN COUNCIL****CYNGOR TREF CAERFFILI****ESTIMATES 2015/2016 - SUMMARY OF BALANCES**

	<b>2013/2014 Actual £</b>	<b>2014/2015 Estimates £</b>	<b>2014/2015 Revised Estimates £</b>	<b>2015/2016 Estimates £</b>
Balances B/F	58882	56758	56758	54523
Excess of Expenditure over Income	2124	-	2235	2325
Surplus of Income over Expenditure	-	160		
Balances c/forward	56,758	56,918	54,523	52,198

**CAERPHILLY TOWN COUNCIL**

**CYNGOR TREF CAERFFILI**

**ESTIMATES 2015/2016 – INCOME STATEMENT**

	Actual Received 2013/2014	Estimate 2014/2015	Revised Estimate 2014/2015	Estimate 2015/2016
	£	£	£	£
Precept	76241	77725	77725	78000
Bank Interest	190	500	480	480
V.A.T.	5802	5000	4000	4000
Christmas Lighting Grant	1300	800	800	800
Fireworks Sponsorship	2700	2900	2900	2900
<u>Miscellaneous</u> Fireworks Collection	2613	6000	4000	4000
TOTAL INCOME	88,846	92,925	89,905	90,180

K. Williams  
TOWN CLERK

**CAERPHILLY TOWN COUNCIL**  
**CYNGOR TREF CAERFFILI**

**ESTIMATES 2015/16 - EXPENDITURE**

	Actual 2013/2014	Gross Estimate 2014/2015	Revised Gross Estimate 2014/2015	Gross Estimate 2015/2016
	£	£	£	£
<u>Members</u>				
Town Mayor's Allowance	1272	905	905	905
Civic Regalia/Travelling				
<u>Election Costs</u>	-	-	5000	-
<u>Staff</u>				
Salaries/Statutory Deductions	18585	18400	18655	18500
Travelling	-	200	180	200
	18585	18600	18835	18700
Audit Fee	625	710	620	650
Insurance	2514	2600	2530	2600
	3139	3310	3150	3250
<u>Administration</u>				
Office Rental	4072	4100	4100	4100
Telephone/Postage/Stationery	670	700	600	600
Furniture/Equipment/Rates	4456	1100	1000	1000
	9198	5900	5700	5700
Carried Forward	32,194	28,715	33,590	28,555

	Actual 2013/2014	Gross Estimate 2014/2015	Revised Gross Estimate 2014/2015	Gross Estimate 2015/2016
	£	£	£	£
Brought Forward	32194	28715	33590	28555
Subscriptions	172	200	200	200
Concurrent Functions/Projects	3225	3000	2000	3000
Tourism/Town Centre	6345	3000	2000	3000
Christmas Lights	7784	10000	8000	8000
Caerphilly in Bloom/Flower Festival	Included in	7000	7000	7000
Floodlighting - Castle	Town	400	-	400
" - St. Martin's Church	Centre	350	350	350
	figure			
	17,354	23,750	19,350	21,750
Mega Day/Sponsored Events	8038	3000	3000	3000
Fireworks Display	16080	12000	13500	13000
Twinning	340	500	300	300
Urdd Eisteddfod			5000	5000
Morgan Jones Park - Gate attendant	-	1100	1100	1100
Splash Pool Equipment	-	3500	1500	2000
	-	4600	2600	3100
Financial Assistant Grants	7740	10000	7000	10000
Junior Recreation Scheme	3705	4000	3600	3600
Fireworks Charity Donation	-	6000	4000	4000
VAT	5347	(included in estimate totals)		
TOTAL EXPENDITURE	90,970	92,765	92,140	92,505

### **Council Tax Base - Band D Properties and Precept 2015/2016**

The Town Council has received provisional notice of its Council Tax Base for 2015/2016.

Based on the number of properties in the Caerphilly Town area for 2015/16 the number of Band D properties will be 6050.1.

If members decide to set a council tax of £13.00 for Band D this will raise a precept of £78,651.30.

**Accounts for 2014 Fireworks Display**

<b>Expenditure (Gross)</b>	<b>£</b>
Pendragon Fireworks	12000.00
Rees Sound System	993.00
Portable Toilets	546.00
ECL Plastics (Collection Buckets)	252.60
Caerphilly Print	85.00
Ropes Direct	33.96
Masks & Gloves	34.79
Barrier Tape	14.14
Stewards	180.00
Food & Drink	59.14
St. John Ambulance} estimated	480.00
Paramedic	<u>236.60</u>
	<u>14915.23</u>

**Income**

Sponsorship from Community Councils	2700.00
VAT Reclaimed	<u>2431.04</u>
	<u>5131.04</u>
 Net Cost of Display	 9784.19
 Charity Collection	 4128.62

Members are asked to note the report and decide on the amount to be paid to each of the Town Mayor's Charities.

Pontllanfraith House,  
Pontllanfraith,  
Blackwood,  
NP12 2YW

Tŷ Pontllan-fraith,  
Pontllan-fraith,  
Coed Duon,  
NP12 2YW



Chief Executive / Prif Weithredwr

Anthony O'Sullivan BSc(Eng), MSc, CEng, FICE, FCIHT

[www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)

[www.caerffili.gov.uk](http://www.caerffili.gov.uk)

Town Clerk, Caerphilly

Mark S. Williams BSc (Hons), DIP(WM),  
DMS, MBA, FCIWM, MCIEH  
Head of Community & Leisure Services

Mark S. Williams BSc (Hons), DIP(WM),  
DMS, MBA, FCIWM, MCIEH  
Penaethiaid Gwasanaethau Cymunedol  
a Hamdden

Your Ref/Eich Cyf:

Our Ref/Ein Cyf:

Contact/Cysylltwch â:

Telephone/Ffon:

E Mail/E Bost:

Date/Dyddiad:

JDP/MJ/

Mr. Derek Price

01495 235470

[priced@caerphilly.gov.uk](mailto:priced@caerphilly.gov.uk)

30<sup>th</sup> October, 2014

Dear Town Clerk,

**CAERPHILLY COUNTY BOROUGH COUNCIL – MEDIUM TERM FINANCIAL PLANNING  
FOR 2014- 2017 – FLORAL BASKET DISPLAYS IN TOWN CENTRES**

Further to my letter to you dated 10<sup>th</sup> September 2014, following the reported decision by the Councils Regeneration & Environment Scrutiny Committee on the 30<sup>th</sup> July 2014.

I write to confirm I have been advised the proposed removal of the funding outlined in my letter of the 10<sup>th</sup>, will now not occur in 2015/16. Therefore, I have been advised to progress the displays for a further one year at Caerphilly.

As I have discussed the removal of displays with your clerk since my letter, we will, as requested, draw up a draft programme of floral displays covering the main popular areas in Caerphilly during the coming year for your member's considerations. This draft programme of displays will be based on this coming season's price from our suppliers and water contractor.

I would also confirm the Area Parks Officer is actively pursuing new sponsorship from businesses etc. to provide displays; this is in addition to other groups already committed to sponsoring displays in and around the retail areas of the town.

Our procurement arrangements covering the purchase of the plants, displays and watering arrangements are to be extended for a further year; as such we anticipate our costs will increase for this one year extension (2015). We plan to cover this increase in costs by a small reduction in the number of displays provided in the past.

Yours sincerely,  
  
Derek Price

**Parks & Outdoor Facilities Manager**

**For: HEAD OF COMMUNITY & LEISURE SERVICES**

c.c. Mark S. Williams, Head of Community & Leisure Services; Mike Headington,  
Principal Officer Outdoor Facilities & Bereavement Services; Steve Henry, Principal  
Parks Operations Officer; Simon Beacham, Area Parks Officer.

A greener place, Man gwyrddach

Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



# Caerphilly Community Chorus.

Artistic Director - Nigel Jones  
Director of Music - Rosie Haworth

[www.caerphillycommunitychorus.org.uk](http://www.caerphillycommunitychorus.org.uk)



Chairperson: - Gareth Morris: - 95, St Martin's Rd., Caerphilly. CF83 1EH  
Secretary: - Pam Lyons: - 7, Glannant Close, Caerphilly. CF83 1EE.  
Treasurer: - Gwyn Smith: - 26, Graig-yr-Wylan, Glenfields, Caerphilly. CF83 2QE

Tel: 029 2088 3729  
[pamlyons91@gmail.com](mailto:pamlyons91@gmail.com)  
[gwynsmith@hotmail.co.uk](mailto:gwynsmith@hotmail.co.uk)

23.10. 2014

Clerk to  
Caerphilly Town Council  
Twyn Community Centre,  
The Twyn  
Caerphilly.  
CF83 1JL

Dear Mr Williams,

I would like to confirm that Caerphilly Community Chorus is able to perform at the annual Christmas Lights Switching On Ceremony at The Twyn in Caerphilly on Friday November 21st at 6.30 p.m. We will bring along our own piano.

I am also writing to invite members of the council to our Christmas concert. It takes place at St Helen's Church, Caerphilly on Friday, December 12th, commencing 7.30 p.m.

The concert is entitled 'A Christmas Choral Celebration' and features both Caerphilly Community Chorus and Caerphilly Children's Choir performing separately and together. Students from Royal Welsh College of Music and Drama will be reading chapters from 'A Child's Christmas in Wales' by Dylan Thomas. We will also be singing a selection of other Christmas music, including a medley from the popular Disney film, Frozen.

I enclose 2 complimentary tickets and some posters. We would be most grateful if the posters could be displayed in a prominent position.

We are all looking forward to an entertaining and enjoyable evening and very much hope that councillors will be able to attend.

Yours sincerely,

Pam Lyons,  
Secretary, Caerphilly Community Chorus



## **Sponsorship Agreement for Caerphilly Town Council**

### **Part 1**

#### **Sponsor the Primary Schools Show**

Caerphilly town council will be the official sponsors of the 2015 Primary Schools Musical. The show commissioned for the Eisteddfod and directed Tir Na Nog Theatre Company. This show will bring together 100 - 150 students from primary schools from the Caerphilly area, who will have the chance to perform before an audience of up to 1,400 people in the Pavilion on the Eisteddfod Maes on the Tuesday night.

#### **Sponsorship Benefits**

##### *During Show*

- Acknowledgement of the sponsorship announced at the beginning of the performance
- Sponsor's logo on the two large video screens in the Main Pavilion prior to the show.
- 6 Invitations to an reception on the evening of the show
- 6 tickets to the show
- An opportunity to place pop-ups in the welcome centre on the evening of the the performance. \*



## Part 2

### **Sponsor a Main Ceremony of the Day – the 2015 Learner's Medal**

The award ceremony is a daily highlight at the Eisteddfod and is broadcasted live on television. Caerphilly town council will be the official sponsors of Tuesday's Learner's Medal Ceremony, which will take place at 14.30 on Tuesday the 26<sup>th</sup> of May 2015.

#### Sponsorship Benefits

##### *During Ceremony*

- Town Council's logo on the two large video screens in the Pavilion during the ceremony
- Acknowledgment of the sponsorship announced from the stage during the ceremony



## Other

### **Advertising & Publicity**

- Sponsor's logo on Television backdrop utilized for press interviews with competitions winners (if suitable logo is provided)
- Sponsor's logo in the Official Programme on page relating to ceremony and children's show
- Sponsor's logo on sponsorship boards around the Eisteddfod Maes
- Space for 2 promotional banners on the Eisteddfod Maes\*
- Logo on the Urdd website

### **Press**

- Acknowledgement of the sponsorship in any press releases relating to ceremony.
- Acknowledgement of the sponsorship in any press releases relating to the Primary School's show
- Recognition of support during morning press conference on Tuesday.

### **Tickets**

- 8 week tickets to the Eisteddfod Maes
- 4 invitations to the lunchtime sponsors' reception.
- The use of the Sponsors' lounge all week for refreshments, informal meetings and use of wifi.

**VALUE £10,000 + VAT**  
**50% to be paid in 2014**  
**Remaining 50% to be paid after April 2015**

## **\*DETAIL**

**Logo** (for use on sponsorship board, in official programme & on website)

Please send your Welsh or bilingual logo design in EPS and JPEG formats by **January 15, 2015**

The Urdd system has a 10mb limit. Should your file exceed this, please burn onto a CD and send it by post or use a website similar to YouSendIt.com.

## **Banners**

Space will be provided for up to two promotional banners, measuring no more than 2m x 1m (landscape). These will need to be received by **15 May** in our site office in Llancaiach Fawr

FAO Siân Stephen

Swyddfa maes Eisteddfod yr Urdd (site office)

Llancaiach Fawr

Gelligaer Rd,

Nelson,

Treharris

CF46 6ER

The Urdd will be responsible for placing the banner and returning it to you after the festival. Please provide any promotional material (leaflets) by the same date.

## **Language Policy**

Please note that all adverts, banners and publicity material must be either in Welsh or bilingual, with the Welsh coming first.

**Siân Stephen**

Rheolwr Nawdd a Datblygu

Corporate Development Manager

Gwersyll yr Urdd, Llangrannog, Llandysul,

Ceredigion, SA44 6AE

Ffôn / Phone: 01239 652167

Symudol / Mobile: 07786 808085

## Timetable – Tonyfelin By-Election

### Thursday 18th December, 2014

Publish Notice of Election Nominations commence	Not later than	not later than 13/11/14 (-25)
Poll Cards to be distributed	As soon as possible after Notice of Election	17/11/14
Close of Nominations	Not later than 4pm	21/11/14 (-19)
Publication of statement of nominations	Not later than 4pm	25/11/14 (-17)
Last date to withdraw	Not later than 4pm	21/11/14 (-19)
Last day to Register to vote	5.00pm	2/12/14 (-12)
Last day for new Postal Vote applications	5.00pm	03/12/14 (-11)
Postal Votes to be sent out	Not before 5pm	24/11/14
Postal Vote Opening	Daily at 3.00pm	From 08/12/14
Last Day for Proxy Applications	Not later than	10/12/14 (-6)
Publish Notice of Poll	Not later than	10/12/14 (-6)
Appointment of Count Agents / Polling Agents	Not later than	11/12/14 (-5)
Last day to issue lost/spoilt postal ballots	5.00pm	18/12/14
Polling day	7.00am – 10pm	18/12/14
Return of Expenses by Agents	Not later than	Within 35 days