

CAERPHILLY
TOWN
COUNCIL



CYNGOR
TREF
CAERFFILI

TOWN CLERK:
CLERC-Y-DREF:
K. Williams

TOWN MAYOR:
MEIR Y DREF:
Councillor
Phil Bevan

14th March 2016

An Ordinary Meeting of the Caerphilly Town Council will be held at the Twyn Community Centre on Monday 21st March 2016 at 6.30 p.m.

Any Member requiring further information on any item should contact me before the Meeting.

K. Williams
TOWN CLERK

A G E N D A

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on Monday 15th February 2016.
4. Matters arising from the Minutes if not covered by the Agenda.
5. COMMUNITY SAFETY MATTERS
6. TOWN MAYOR'S DIARY
7. ENVIRONMENTAL MATTERS
8. PROJECTS AND TOWN CLERK'S REPORT
 - a. Twinning Association.
 - b. Bollards on entrance to Dafydd Williams Park.
 - c. Fireworks Display 2016.

Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL
Telephone and Fax: Caerphilly 02920 888777
E-mail: towncouncil@tiscali.co.uk
Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

- d. Concessionary Use of Caerphilly Castle.
- e. Policy on Financial Assistance Grants.
- f. Free Running Event at Caerphilly Leisure Centre.

9. **PLANNING MATTERS** (see list attached)

10. **PAYMENT AND FINANCIAL MATTERS**

- a) List of Payments.
- b) Bank Account Balances.
- c) Commemorative Medal.

11. **CORRESPONDENCE**

- a. Membership of One Voice Wales.
- b. Planning Inspectorate.
- c. Shared Purposed: Shared Future.

12. **ANY OTHER BUSINESS**

CAERPHILLY

TOWN

COUNCIL



CYNGOR

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CAERFFILI

TOWN CLERK:
CLERC-Y-DREF:

Ken Williams

TOWN MAYOR:
MEIR Y DREF:

Councillor
P. J. Bevan

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY TOWN
COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 15TH FEBRUARY 2016

Present:

Councillor P.J. Bevan (Town Mayor), Mr. C. Elsbury, Mr. E. Talbot, Mrs. J. Hibbert, Mr. R. Williams, Mr. S. Cook, Mr. S. Kent, Mr. S. Morgan, Mr. J. Pritchard and Mr. Gareth Pratt.

Apologies:

Councillor J. Fussell, Inspector Gareth Jones.

In attendance:

Mr. K. Williams (Town Clerk).

75. **MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY**
18TH JANUARY 2016

Minutes of the Ordinary Council Meeting held on Monday 18th January 2016 were received, confirmed and signed.

76. **MATTERS ARISING FROM THE MINUTES**

The clerk informed members that Newport Bus had quoted £500 for a 19 seater mini bus and £600 for a 49 seater for the Flower Festival weekend.

Members agreed to a 49 seater at £600.

An email had been received from Caerphilly Floral Society expressing concern that organisations responsible for providing flowers for the Flower Festival were receiving the same grants as the Caerphilly Players and Glynderi Bonsai Club.

Members noted the email.

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Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

77. **COMMUNITY SAFETY MATTERS**

- a. Statistics show crime down 19% this year and Anti-Social Behaviour down by 45% .
- b. Police will be in library Monday, Tuesday, Thursday, Friday and Saturday between 11 a.m. to 1 p.m. A request for a dedicated phone line to Bedwas Station to be positioned by the police desk was made by members.
- c. Residents in the Town are concerned with the apparent reductions in police presence around the town.
- d. Increase in shed breakings.
- e. Speed checks are being carried out by police.

Issues raised by members

- f. Illegal parking around town.
- g. Members asked for information on a new police station in Caerphilly.
- h. Concern was expressed regarding a decision to do away with traffic wardens.
- i. A barrier is to be positioned at B&Q car park that will restrict access to the car park when the store is closed.
- j. Graffiti along St. Martin's Road.
- k. Rear Lane between Clive St and Pentrebanne Street is being blocked off by illegal parking.

78. **TOWN MAYOR'S DIARY**

31st January 2016 – Open Art Exhibition, Y Galeri.

79. **ENVIRONMENTAL MATTERS**

Rubbish in lanes at Broomfield Street, Bartlett Street, Salop Street and Windsor Street.

Photographs were presented to the meeting by Councillor Talbot and the clerk was asked to report it to the Borough Council.

80. **PROJECTS AND TOWN CLERK'S REPORT**

a. **Expenditure on Grants and Sponsored Events**

The clerk presented a report informing members expenditure on Sponsored Events, Grants and Concurrent Functions had nearly reached the budget set up for such items of expenditure.

The clerk was instructed to produce a report to standardise the amounts payable to organisations.

b. **Sec. 137 Expenditure**

The clerk informed members of the Section 137 expenditure available to the Town Council in 2016/17.

Members accepted the report.

c. Caerphilly Events 2016

The clerk presented members with a request from the County Borough for funding for the Caerphilly Food Festival Big Cheese and Christmas Market.

Members agreed to the following amounts:

<u>Event</u>	£
Caerphilly Food Festival	1000
Big Cheese	750
Christmas Market	1500

d. PLAY WALES

Members were informed that the renewal of its membership to Play Wales was due. The amount of renewal is £25.

Members agreed to renew the subscription.

81. PLANNING MATTERS

Councillor Bevan declared an interest and took no part in the discussions or decision making on 16/0044/CA.

No objections raised.

82. PAYMENTS AND FINANCIAL MATTERS

a. List of Payments – Noted and Approved.

b. Bank Account Balances – Noted.

c. Application for Financial Assistance

Councillor Pritchard declared an interest in Morgan Jones Litter Busters and took no part in the discussions.

i) Girlguiding.

ii) St. Martin's Ward Pensioners Association – deferred pending details of rent of hall.

iii) St. Martin's Church.

iv) Morgan Jones Litter Busters.

Members agreed to defer all applications until the next financial year when more funding would be available.

d. i) Fireworks Display, Financial Statement 2015

Members accepted the report on the financial accounts.

ii) Quote for PA System

The clerk presented quotations from 2 companies for a PA System for this year's fireworks display.

Members discussed the merits of both quotes and agreed to use Rees Sound as they had always provided a first class service, are reliable and know the requirements for the display.

83. CORRESPONDENCE

Application to extinguish Footpath No. 4 in Community of Van – Noted.

Meeting closed at 7.30 p.m.

Twinning Association

This year is the 25th anniversary of the Twinning and to commemorate the occasion the association is considering commissioning a plaque.

A location for the siting of the plaque has yet to be agreed but it will be somewhere in the Town Centre.

Members are asked to consider this report and how they may be able to help.

Bollards on Entrance to Dafydd Williams Park

Complaints have been received of vehicles parking on the lane alongside Nat West bank off Cardiff Road. Drop barriers were in place there but these appear to be unusable.

Before Christmas a vehicle crushed a swan against a wall causing upset to those people who were unfortunate to see it happen.

Access to this lane also causes problems when the fireworks display is on with unauthorised food vans parking on the lane causing an obstruction.

Quotes have been received from the County Borough and each bollard will cost £570 plus installation which is estimated at £250 to £300.

Members are asked to consider this report and decide if new bollards should be fitted at this location.

Fireworks Display 2016

This year's Caerphilly Fireworks Display will be held on Saturday 5th November.

The Town Council has for the past few years used Pendragon Fireworks and Pyrotechnics for the display with their payment being made over two equal instalments.

The first payment being in April and the balance being paid after the display is held in November.

The display itself costs £10,000 plus VAT.

Members are asked to confirm the amount and arrangements for this year's display.

Concessionary Use of Caerphilly Castle

A request has been received for a concessionary use of Caerphilly Castle for the Annual Achievement awards for Caerphilly Looked After Children. The organisation has also asked if the Town Council will pay the hire fee of £275.

The Council has six concessions for each calendar year and three have been granted so far.

The event is due to take place on Wednesday 6th July 2016 and members are asked to consider this request.

Concessionary Use of Caerphilly Castle

The Town Council has been contacted by Mrs Coleen Andrews, the mother of Leah Andrews.

Leah Andrews is the reigning Miss Teen Galaxy Wales and will be representing Wales in the international pageant in America.

Miss Andrews is looking to hold a ball to raise money for Dreams and Wishes and Wildlife Warriors.

Dreams and Wishes supports children who have life threatening illnesses and Wild Life Warriors supports the protection of injured or endangered wildlife.

Mrs Coleen Andrews has said her daughter has so far raised £33,000 for numerous charities such as Air Ambulance Wales, Ty Hafon, Prostrate Cancer and The Christies.

The application is for one of the Council's Concessions for the hire of Caerphilly Castle. There are currently 3 concessions available to the 31st December 2016.

Members are asked to consider this request.

Hire of Caerphilly Castle

A request for a concessionary hire of Caerphilly Castel has been received from Steve Logan, Caerphilly Fire Station.

He is looking to hold an event for the Fire Service Charity on a Friday evening and he has requested one of the Council's concessionary uses.

Members are asked to consider this request.

Policy on Financial Assistance Grants

At the last Town Council Meeting members asked the clerk to produce a policy the amount of grants the Council will pay to local and national organisations.

It is recommended that national organisations receive a maximum of award of £100 and local organisations be considered for a grant on a tiered structure depending on how many people living in the Town Council area will benefit.

	£
Organisations with less than 15 members in town area up to	150
Organisation between 16 and 40 up to	250
Organisation with more than 40 up to	400
National Organisations	100

It is also recommended that local organisations with more than a £10,000 bank balance would not be considered for a grant.

Members are asked to consider this report.

Free Running Event- Caerphilly Leisure Centre

A request has been received from PCSO Matt Pearce for financial support in an event he is organising at Caerphilly Leisure Centre.

There are problems around the town with youth's Free Running over roofs and garages. This activity is on the increase with youths as young as 11 taking part.

A Free Running taster session is being arranged at the Caerphilly Leisure Centre on Sunday 10th April which will include 2 qualified instructors. The aim of the session is to inform and educate youngsters and to point them in the direction of suitable safe venues.

The cost of putting on the event is £160.

Members are asked to consider this report and to make a contribution towards the event.

Case Ref. 16/0083/NCC **Site Area:** 289m²
Location: 7 Heol-Y-Beddau Caerphilly CF83 1AH
Proposal: Vary condition 1 of planning consent 11/0036/FULL (Renew unexpired planning consent P/05/0379, approved under appeal ref. APP/K6920/A/05/1193325 to erect detached domestic garage) to extend the period of time within which the development can commence by a further five years
Applicant: Mr D Rock 7 Heol-Y-Beddau Caerphilly CF83 1AH
Agent:
Case Officer: Mrs R Amundson ☎ 01495 235120 ✉ amundrh@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 314956 (E) 186943 (N) **Target Date:** 31.03.2016

Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 16/0096/COU **Site Area:** 175m²
Location: 2 North View Terrace Caerphilly CF83 1PE
Proposal: Change the use from offices to residential
Applicant: Trustees Of Hallventure Pension Fund C/o Eastgate Market Street Caerphilly CF83 1NX
Agent: CLC The Design Office 19 Heol Y Deri Rhiwbina Cardiff CF14 6HA
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315777 (E) 186992 (N) **Target Date:** 07.04.2016

Case Ref. 16/0065/CLPU **Site Area:** 21190m²
Location: Premier Trade Frames Block J - Premier House Western Industrial Estate Caerphilly CF83 1BQ
Proposal: Obtain a Lawful Development Certificate for a proposed detached building
Applicant: Premier Trade Frames Mr J Peacock Western Industrial Estate Caerphilly CF83 1BQ
Agent: Ritson Design Services Limited Mr WJ Ritson Bodfan Porthyrhyd Carmarthenshire SA32 8PL
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314526 (E) 186574 (N) **Target Date:** 13.04.2016

Case Ref. 16/0087/FULL **Site Area:** 340m²
Location: 40 Heol Trecastell Caerphilly CF83 1AE
Proposal: Convert loft and provide a flat roof rear dormer
Applicant: Mr D Powell 39 Heol Trecastell Caerphilly CF83 1AE
Agent: Mr L Evans 2 Craig Ysguthan The Rise Llanbradach Caerphilly CF83 3PY
Case Officer: Mrs R Amundson ☎ 01495 235120 ✉ amundrh@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 314943 (E) 186907 (N) **Target Date:** 15.04.2016

Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 16/0107/FULL **Site Area:** 280m²
Location: 24 Charles Street Caerphilly CF83 3AQ
Proposal: Erect porch/w.c. single-storey extension
Applicant: Ms J Heath 24 Charles Street Caerphilly CF83 3AQ
Agent: R J Morris Associates 6 Clas Yorath Whitchurch Cardiff CF14 1QG
Case Officer: Mrs R Amundson ☎ 01495 235120 ✉ amundrh@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 315775 (E) 187490 (N) **Target Date:** 07.04.2016
Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 16/0108/FULL **Site Area:** 172m²
Location: 18 Ludlow Street Caerphilly CF83 1GG
Proposal: Demolish existing extensions to the rear and replace with a new two-storey extension and a single-storey lean-to extension and demolish the existing front bay window and replace with a new bay and canopy over
Applicant: Ocean Community Services Ltd 5th Floor Harlech Court Bute Terrace Cardiff CF10 2FE
Agent: C W Architects Ltd Miss K Sullivan Grosvenor House 8 Park Grove Cardiff CF10 3BN
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315357 (E) 186652 (N) **Target Date:** 14.04.2016

Case Ref. 16/0113/FULL **Site Area:** 261m²
Location: 3 Llwybr Y Coetir Caerffili CF83 3SS
Proposal: Erect a conservatory to the rear of the property
Applicant: Mr & Mrs A & C Smith 3 Llwybr Y Coetir Caerffili CF83 3SS
Agent: JCW Design Mr J Walker 8A Fern Place Fairwater Cardiff CF5 3HG
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 315568 (E) 188583 (N) **Target Date:** 08.04.2016
Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 16/0120/COU **Site Area:** 228m²
Location: 2, 4 And 6 Clive Street Caerphilly CF83 1GE
Proposal: Convert first-floor offices into residential apartments and provide stores on the ground floor
Applicant: Mr N Starr 2 Clive Street Caerphilly CF83 1GE
Agent: CLC The Design Office 19 Heol Y Deri Rhiwbina Cardiff CF14 6HA
Case Officer: Mr C Powell ☎ 01495 235019 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315531 (E) 186660 (N) **Target Date:** 11.04.2016

Case Ref. 16/0143/FULL **Site Area:** 311m²
Location: 27 Corbett Grove Caerphilly CF83 1SZ
Proposal: Erect a single-storey side extension with alterations
Applicant: Mr K James 27 Corbett Grove Caerphilly CF83 1SZ
Agent: Utopia Design Mr P Thomas 5 Amberton Place Penydarren Merthyr Tydfil CF47 9HX
Case Officer: Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314047 (E) 186326 (N) **Target Date:** 18.04.2016

Community Council: Caerphilly Town Council

Expected Decision Level: Delegated

Case Ref. 16/0176/FULL **Site Area:** 300m²
Location: 48 Bryngwyn Watford Caerphilly CF83 1ET
Proposal: Erect a two-storey side extension
Applicant: Ms D Perrett 48 Bryngwyn Watford Caerphilly CF83 1ET
Agent: MP Architects Mr M Parsons 31 Cae Brynton Road Newport NP20 3FY
Case Officer: Mr C Boardman ☎ 01495 235037 ✉ boardc@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314992 (E) 186236 (N) **Target Date:** 29.04.2016

Community Council: Caerphilly Town Council

Expected Decision Level: Delegated

LIST OF PAYMENTS

CHEQUE NO.	PAYEE	IN RESPECT OF	AMOUNT £
303636	Elsbury Access Platforms	Christmas Lights	5409.60
303637	Caerphilly C.B.C.	Christmas Tree & Christmas Market	2200.00
303638	Playworks	February Pays	1556.76
303639	Society of Local Council Clerks	Subscriptions	149.00
303640	Playwales	Subscriptions	25.00
303641	Newport Transport	Deposit for Bus Hire	120.00
303642	Playworks	March Pays	1556.76

Bank Account Balances as at 1st March 2016

£

Community Direct Plus Account	2705.50
14 Day Business Select Account	23507.80
Business Select 14 Day Gratuity Account	5039.55
Guaranteed Investment Account	31015.71



TOWER MINT LTD .TOWER HERITAGE CENTRE. 1-21 CAREW STREET LONDON SE5 9DF.TEL: 020 77337268. FAX: 020 7274 0151

HM QUEEN ELIZABETH II 90TH BIRTHDAY COMMEMORATIVE MEDAL FOR SCHOOLS AND COUNCILS

On Thursday 21st April 2016 Her Majesty Queen Elizabeth II will celebrate her 90th birthday. To commemorate this historic royal event Tower Mint are proud to present the latest in our 2016 collector medal range for schools and councils. Please accept our free sample medal of the Queen's 90th Birthday with our compliments.



Obverse



Reverse

Medal Specification

The 32mm solid gilding medal is presented in a bespoke royal blue gold embossed card surround within a protective perspex case. This medal has been produced **exclusively** for schools and councils at a **special price of just £1.99 excluding carriage and vat.** (Our minimum order is 50 units, or an administration charge of £10 will be applied to order quantities of 10-49 units).

Product	Unit Cost	Quantity 50+	Value
32mm medal in bespoke blue card in perspex case	£1.99		£
Carriage for UK addresses (Overseas by arrangement only)	1@£7.50		£7.50
Sub Total			£
VAT 20%			£
Total			£

- Minimum order value £99.50 not excluding carriage or VAT
- Please print and complete this order and send to **The Tower Mint Ltd, 1-21 Carew Street, London, SE5 9DF, Fax to 020 7274 0151 or scan and email to info@towermint.co.uk**
- Please do not send cash or cheque with order. We will send an invoice when goods are despatched.
- Please allow up to 6 weeks for delivery. Order early to guarantee delivery for the special day.

Invoice Name & Address

Contact Name

Contact Tel. No.

Email

Date

24c Stryd y Coleg
Rhydaman
Sir Gaerfyrddin
SA18 3AF



24c College Street
Ammanford
Carmarthenshire
SA18 3AF

Ffôn: 01269 595400
Ffacs: 01269 598510

Phone: 01269 595400
Fax: 01269 598510

Dear Clerk

Please bring this letter to the attention of your councillors.

Membership of One Voice Wales 2016/17

I am writing to invite your council to renew its membership or join One Voice Wales from April 2016. Once again, the past year has seen many positive developments to our services, many of which are outlined in this letter, which we believe add significantly to the value for money offered by One Voice Wales membership.

We continue to represent the sector on the **Local Government Partnership Council** – during 2016-17 we have made strong representation on the role the sector can play in supporting sustainable local services and supporting the Local Government Reform agenda. One Voice Wales continued to make significant contributions to public policy developments through our representation on several Welsh Government advisory panels including the **Future Generations Bill Advisory Panel**, **National Assets Working Group**, the External Advisory Group on Community Asset Transfer and **Welsh Government Cynefin Place Leadership Board**. One Voice Wales is playing an ever increasing role in the development of policy for the sector working in collaboration with Cynnal Cymru and Natural Resources Wales and we continue to work closely with a range of other bodies including the **Local Government Boundary Commission for Wales**, **Independent Remuneration Panel**, **Public Services Ombudsman and Wales Audit Office**. So our influence continues to grow.

There are exciting and challenging times ahead for Community and Town Councils in Wales and we will continue to develop our lobbying and representational roles. In the last year we have submitted responses to the **Alternative Service Delivery Models** consultations and **Local Government Reform consultations** and made representations to the **Minister for Public Services** during our regular briefing sessions on a range of matters but importantly on the devolution of services and asset transfer agenda. During 2015-16 we have increased our **representational role** and through One Voice Wales many councillors across Wales are increasingly able to provide their views across a wide range of policy areas to support our lobbying activities and **influence government and stakeholder organisations** in their decision-making including representation on health trust stakeholder forums and Marine Conservation Zones Stakeholder Groups. These developments have improved and further developed our representational and lobbying roles and we will seek to further develop them in 2016-17.

Some of our other accomplishments over the past 12 months include:

- Launch of the Community and Town Councils Manifesto

Llais Cyngorau Cymuned a Thref yng Nghymru - The Voice of Community and Town Councils in Wales

E-bost/Email: gweinydd@unllaiscymru.org.uk / admin@onevoicewales.org.uk
Gwefan/Website: www.unllaiscymru.org.uk / www.onevoicewales.org.uk

Llywydd Anrhydeddus / Honorary President: Caerwyn Roberts OBE JP FRAGS

- Ministerial representation at our National Conference, held our third very successful **Larger Councils Conference** and our third **joint training conference** with the **SLCC** (Society of Local Council Clerks)
- Welsh Government's comprehensive **Review of the Core Funding of Community and Town Councils** found that One Voice Wales was 'the most cost effective support structure' for the sector; was a 'highly valued service by member councils' and bodies that have dealings with it'; and, that 'the cost base and outputs from One Voice Wales indicate that it is operating efficiently relative to comparator bodies – there is sufficient evidence of One Voice Wales impact..'
- **Area Committees** continue to play an influential role locally, with many appointments to Local Service Boards, Local Development Plan Stakeholder Groups, Rural Development Partnerships, Standards Committees and the like now being proposed by Area Committees. One Voice Wales has become much more visible at the local level

As current members are aware we provide the following services and we are aware from feedback from our members that all aspects of the service are highly valued.

- **Provision of free legal advice** from a team of experienced Solicitors which can save members significant time and cost compared with using local solicitors for advice (These savings can in many cases exceed the membership that is payable)
- **Quality and timely advice and support service** on topics that are relevant to member councils.
- **Training** for members and staff, including policy seminars and new working opportunities.
- **General information via our website including a members' area.**
- Quarterly editions of our newsletter "**The Voice**".
- **Representation** of the sector on the Local Government Partnership Council.
- Creating **new opportunities for collaboration** with national organisations across Wales.

The training and development agenda is another area where much progress has been made during 2015/16. Under the auspices of the **National Training Advisory Group**, chaired by One Voice Wales, we have continued to refine and develop and extend our training provision to the community and town council sector including a successful bid to Welsh Government for support to update and improve the content of our training materials. Once again the breadth of our training programme has been extended and will be available to members throughout the year.

Furthermore our **Consultancy Services** have been growing at a pace with many councils taking advantage of this service. We are increasingly able to provide 'One Stop Shop' solutions for our members and have supported our councils on **community planning exercises, accountancy services, HR and personnel matters including representation at Industrial Tribunals**, assisted in **policy development and health and safety** – and at **costs significantly below market rates**. We are also now able to offer consultancy support in relation to community planning and engagement. Please contact the Ammanford Office if you would like further details on how we can support you through these services.

I hope that this summary of current and future developments has demonstrated that One Voice Wales continues to do all it can to represent the sector and provide a high class information and support service for our members.

In order for your council to have a voice in the future of this vital sector of local government, and to benefit from the support provided by One Voice Wales, please complete the enclosed Membership Form and return to Tracy Gilmartin-Ward at our office in Ammanford. If you have any further queries relating to membership, please contact the office on 01269 595400 or email: admin@onevoicewales.org.uk

I trust that your Council will give this invitation full consideration and I hope to be able to welcome you into membership shortly. I look forward to working with your council in 2016/17.

Yours sincerely,



Lyn Cadwallader
Chief Executive



The Planning Inspectorate Yr Arolygiaeth Gynllunio

Adeilad y Goron
Parc Cathays
Caerdydd
CF10 3NQ

Crown Buildings
Cathays Park
Cardiff
CF10 3NQ

Ffôn/tel: 029 2082 3866
Ffacs/fax: 029 2082 5150
e-bost/e-mail: wales@pins.gsi.gov.uk

The Clerk
Community/Town Council

Eich Cyf / Your Ref:

Ein Cyf / Our Ref:

Dyddiad / Date: 3 March 2016

Dear Sir/Madam

The Planning Wales Act 2015 introduced a new type of development, Developments of National Significance (DNS). Decisions on planning applications for Developments of National Significance will be made by the Welsh Government, not your local planning authority.

The Planning Wales Act 2015 (Section 62Q) amended Schedule 1A of the Town and Country Planning Act 1990 to require Welsh Ministers to notify the Council for a community or group of communities of an application for a Development of National Significance in its area, if requested to do so. I am writing to give you the opportunity to register your request by simply pressing reply to this message. We will keep your request on record and you will be notified of any DNS application made in your area.

As drafted, the regulations require a developer proposing a Development of National Significance to consult community councils before an application is made to Welsh Ministers. In addition, the Inspectorate will be publishing a procedure guide within which we will encourage developers to engage with local communities from the early stages of project development.

Yours sincerely

Isabel Nethell

Mrs Isabel Nethell
Head of Service

Rydym yn Croesawu Goheblaeth yn Gymraeg a Saesneg

We Welcome Communications in Welsh and English

<http://www.planning-inspectorate.gov.uk>





One Voice Wales
Society of Local Council Clerks
Community and Town Councils

1 March 2016

Dear colleagues,

SHARED PURPOSE: SHARED FUTURE – STATUTORY GUIDANCE FOR THE WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

The Welsh Government recently published its statutory guidance for the Well-being of Future Generations (Wales) Act 2015, 'Shared Purpose: Shared Future'. We have listened closely to the views of those who responded to the consultation on the draft guidance and this is reflected in the final guidance issued on 26 February 2016.

The statutory guidance includes guidance specifically aimed at those community and town councils that will be subject to the duty to take all reasonable steps to meet the local objectives set out in the local well-being plan that has effect in their areas. However, *all* community and town councils have an important role to play in improving the well-being of their area and so I would also encourage those community and town councils not subject to the duty to actively engage in the work of the Public Services Boards; and to consider what contribution they may be able to make towards meeting the local objectives adopted for their areas.

These local objectives will set out how each Public Services Board proposes to contribute to a prosperous, resilient, healthier and more equal Wales which has cohesive communities, a vibrant culture and thriving Welsh language and which is globally responsible. These seven well-being goals provide for a legally binding common purpose and, supported by the five ways of working required by the Act, can drive forward the well-being of communities in Wales.

Bae Caerdydd • Cardiff Bay
Caerdydd • Cardiff
CF99 1NA

English Enquiry Line 0300 0603300
Llinell Ymholiadau Cymraeg 0300 0604400
Correspondence.Leighton.Andrews@wales.gsi.gov.uk

Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

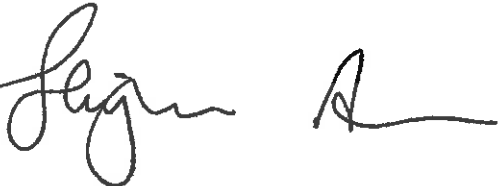
We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

The first local well-being plans will be produced in the year following the next local government elections in 2017; so the duty on those community and town councils who meet the criteria to contribute to meeting the objectives in those plans will not take effect in practice until 2018.

In the meantime I would encourage you to actively engage with the process of assessing the well-being of your areas; and with the process of identifying what the local well-being objectives should be. As statutory consultees of the Public Services Boards you will have an important role to play.

The guidance can be found by clicking on the link below.

<http://gov.wales/topics/improvingservices/public-services-boards/?lang=en>

Yours sincerely,


Leighton Andrews AC / AM
Y Gweinidog Gwasanaethau Cyhoeddus
Minister for Public Services