

**CAERPHILLY
TOWN
COUNCIL**



**CYNGOR
TREF
CAERFFILI**

**TOWN CLERK:
CLERC-Y-DREF:**

Phil Davy

**TOWN MAYOR:
MEIR Y DREF:**

**Councillor
Mike Prew**

11th June 2018

An **Ordinary Meeting** of the **Caerphilly Town Council** will be held at the **Twyn Community Centre** on **Monday 18th June 2018** at **6.30 pm**.

Any Member requiring further information on any item should contact me before the Meeting.

P. Davy
TOWN CLERK

A G E N D A

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on Monday 21st May 2018 (herewith).
4. Matters arising from the Minutes if not covered by the Agenda.
5. **COMMUNITY SAFETY MATTERS**
6. **TOWN MAYOR'S DIARY**
7. **ENVIRONMENTAL MATTERS**

- 8 **TOWN CLERK'S REPORT**
- 8.1 Revised Budget 2018/19
- 8.2 Lease of Store adjacent to Visitor Centre
- 9 **PLANNING MATTERS** (see list attached)
- 10 **PAYMENTS AND FINANCIAL MATTERS**
- 10.1 List of payments
- 10.2 Bank account balances
- 10.3 Applications for financial assistance
- 1 2nd Caerphilly Guides
- 2 Caerphilly Miners Centre for the Community
- 3 St David's Foundation Hospice Care
- 4 Ruperra Castle Preservation Trust
- 5 3rd Caerphilly (St Martin's) Guides
- 6 The VAN-guard Centre
- 10.4 Concessionary hire of Caerphilly Castle
- 11 **CORRESPONDENCE**
- 11.1 Letter regarding RHS in Bloom Scheme 2019
- 11.2 Network Rail – Service Request Notification
- 12 **MEMBERS REQUESTS FOR FUTURE REPORTS**

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**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY
TOWN COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 21ST MAY 2018**

Present:

Councillors C Elsbury, S Kent, J Hibbert, J Grenfell, M Prew, S Hodder, H Jackson, S Morgan, J Fussell, J Pritchard, R Bidgood

Apologies

Councillor P J Bevan

In Attendance

P G Davy Town Clerk

**14 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY
16TH APRIL 2018**

Minutes of the Ordinary Council Meeting held on Monday 16th April 2018 were received, confirmed, and signed, noting the correction of Lon y Llyn.

15 MATTERS ARISING FROM THE MINUTES

Minute 100 - Members were to identify suitable locations for additional dog waste bins in order that a request could be made to CCBC. Members to e-mail Town Clerk with suggested locations.

Minute 101.1 - It was unlikely that the Mayor of CCBC would be able to attend a Remembrance Day commemoration on the morning of 11th November 2018, although confirmation was awaited from the Mayor's Assistant.

Minute 101.5.5 - It had been reported that an amendment will be included in the Data Protection Bill that will exempt Town and Community Councils from the requirement to appoint a Data Protection Officer.

Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL

Telephone and Fax: Caerphilly 02920 888777

E-mail: towncouncil@tiscali.co.uk

Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

16 COMMUNITY SAFETY MATTERS

It was agreed to report the following matters to the Police;

- 1 Vehicles regularly going the wrong way in Goodrich Street especially between the hours of 3 p.m. and 5 p.m. The rear lane is also being used causing damage to property.
- 2 Alcohol is being consumed in Dafydd Williams Park

17 TOWN MAYOR'S DIARY

Councillor Prew had attended the Three Choirs event (Caerphilly Male Voice, Aber Valley Male Voice, Caerphilly Ladies) which had been arranged to raise money for the Mayor of CCBC charity.

Councillor Prew advised that his charities for the year would be The Autism Directory and Noah's Ark.

18 ENVIRONMENTAL MATTERS

Members commented on the amount of litter, and in particular plastic bottles that had been left in various locations around the town following the Caerphilly 10k event. There was a slow response to clean up.

Similarly following the May Day Bank Holiday there had been litter left around the Castle.

It was noted that the fly posting advertising the recent fun fair in the town had not been removed, locations noted were St Fagan's Street and Clive Street.

The fly tipping at Bron Rhiw reported at the April meeting of the Council had not been removed and further tipping had occurred. As well as the removal of the fly tipping the request should be made again to CCBC for measures to prevent access.

Safety concerns were raised about work at the Wheatsheaf building.

19 TOWN CLERK'S REPORTS

1. Local Government Pay Award

The Town Clerk declared an interest and left the room while the item was discussed.

The employer's side and trade unions had agreed a two year pay offer covering the period April 2018 to March 2020. The key features of the pay offer are a 4% increase over 2 years for those above the current Spinal Column Point (SCP) 29 and an increase of between 15% and 4.3% for those on the current SCPs 7 to 28. There will be a new pay spine from 2019 with new scale points.

The Town Clerk and Administrative Assistant work part time hours and applying the pro rata calculations to the relevant SCP will result in an increase in the salaries bill for 2018/19 of £473 and a further £388 in 2019/20.

It was resolved to implement the pay award in accordance with the national agreement.

2 Document Retention Policy

The review of personal data associated with the introduction of the GDPR identified that personal data that is no longer required for legal reasons or business purposes should be deleted. A document retention policy is required for all forms of documentation held by the Town Council. A schedule attached to the report set out the minimum length of time of retention for various types of records and the action that should be taken when it is of no further administrative use.

It was resolved to approve the document / record retention schedule.

3 Financial Accounts 2017/18

The Town Clerk presented Members with the accounting statements including the certified Annual Governance Statement, the Internal Audit Report, the Income and Expenditure Account, Bank Reconciliation, and Section 137 Expenditure.

The covering report explained a number of financial management issues that had arisen during the course of the year.

It was resolved to approve the annual return including the accounting statements and the accounts were signed by the Mayor on behalf of the Town Council. The approved accounts will be submitted to the external auditor.

4 Insurance Renewal

The Town Council's insurance is due for renewal on 1st June 2018. The insurance has previously been arranged through Aon UK Limited. However, the company gave notice in July 2017 that it would be withdrawing from the Local Council's market. It has therefore been necessary to seek quotations via other insurance brokers that provide for this sector of the market.

The lowest quotation received will provide the necessary cover required by the Town Council, is within budget, and offers a saving over the premium paid in 2017.

It was resolved to renew the insurance with Inspire (via brokers Came and Company) at a cost of £1718-21.

20 PLANNING MATTERS

The following applications were considered and comments made as follows:

18/0256/OUT – No objections
18/0279/FULL – No objections
18/0285/FULL – No objections
18/0293/FULL – No objections
18/0308/FULL – No objections
18/0287/FULL – No objections
18/0343/FULL – No objections
18/0356/FULL – No objections
18/0364/FULL – No objections
18/0370/FULL – No objections

18/0371/FULL – No objections
18/0384/FULL – No objections
18/0400/FULL – No objections
18/0416/FULL – No objections

Cllr C Elsbury declared an interest and took no part in the discussion or decision making on any of the applications.

Cllr J Fussell declared an interest and took no part in the discussion or decision making on any of the applications.

21 PAYMENTS AND FINANCIAL MATTERS

1. List of payments were noted and approved
2. Bank account balances were noted

22 CORRESPONDENCE

There were no items of correspondence

23 MEMBER REQUESTS FOR FUTURE REPORTS

A query was raised as to when the discussion will take place on the use of the CIL funds. A working group of all Members will be convened by the Mayor in the near future.

The meeting closed at 7.30pm

Agenda Item 8.1

Report to Town Council – 18th June 2018

Revised Budget 2018/19

The report to the Town Council on 16th April 2018 outlined that it would be necessary to accommodate £10,655 of unbudgeted expenditure as a consequence of having to meet two years costs for Caerphilly in Bloom within the 2018/19 financial year (Minute 103.5). The budget for 2018/19, originally approved in November 2017, has been revised to take account of this additional expenditure (see appendix).

The key changes are:

- Total projected expenditure has increased to £112,171
- A separate budget line has been incorporated relating to Caerphilly in Bloom and the figure of £22,855 represents 2 years costs (17/18 and 18/19)
- The provision for election costs has been reduced to £1,500
- The allocation for grants has been reduced to £7,000 (note expenditure on this item in 17/18 was £6,481)
- Income has increased to reflect the actual precept of £87,128 and the interest from the business bond that matures in January 2019. It is also assumed that £3,100 sponsorship will be received for the Fireworks Display
- In order to balance the budget £12,043 will be contributed from balances

If expenditure is in line with the revised budget at the end of the financial year unrestricted reserves will have reduced to £30,000 (made up of £10,000 operational reserve and £20,000 earmarked reserves). Unrestricted reserves will have reduced by 50% since the start of the 2017/18 financial year when the carried forward sum was £62,230.

It was agreed to defer consideration of grant applications until the budget had been reviewed (Minute 103.4). Subject to approval of the revised budget consideration of the grant applications previously deferred can now proceed.

Recommendations

1 The revised budget appended to the report is approved.

2 Grant applications previously deferred be considered in line with the policy and having regard to the overall budget provision for 2018/19.

Phil Davy

Town Clerk

CAERPHILLY TOWN COUNCIL

CYNGOR TREF CAERFFILI

ESTIMATES 2018/2019 – INCOME

	Actual Received 2016/2017	Estimate 2017/2018	Revised Estimate 2017/2018	Estimate 2018/2019
	£	£	£	£
Precept	79577	80000	80077	87128
Bank Interest	386	350	350	450
V.A.T.	5733	5000	5000	5000
C.I.L.	456	450	11292	450
Flower Festival Grant	1888	400	-	-
Fireworks Sponsorship	2800	3100	3100	3100
	90840	89300	99819	96128
<u>Miscellaneous</u> Fireworks Collection	6955	4000	4000	4000
TOTAL INCOME	97,795	93,300	103,819	100128
Contribution from balances				12,043
				112,171

CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

ESTIMATES 2018/19 - EXPENDITURE

	Actual 2016/2017	Gross Estimate 2017/2018	Revised Gross Estimate 2017/2018	Gross Estimate 2018/2019
	£	£	£	£
<u>Members</u>				
Town Mayor's Allowance	600	900	900	900
Civic Regalia/Travelling	-	10	10	10
	600	910	910	910
<u>Election Costs</u>	-	4000	9130	1500
<u>Staff</u>				
Salaries/Statutory Deductions/Pensions	18527	23950	23950	18750
Travelling	125	150	150	150
Payroll Admin	132	130	130	150
Pension	76	-	78	156
	18860	24230	24308	19206
Audit Fee	392	600	600	600
Insurance	2615	2650	2675	2750
	3007	3250	3275	3350
<u>Administration</u>				
Office Rental/Business Rates	4592	4100	4836	4950
Telephone/Postage/Stationery	356	500	500	500
Furniture/Equipment	-	1200	460	500
IT Support				1000
	4948	5800	5796	6950
Carried Forward	27,415	38,190	43,419	31,916

	Actual 2016/2017	Gross Estimate 2017/2018	Revised Gross Estimate 2017/2018	Gross Estimate 2018/2019
	£	£	£	£
Brought Forward	27,415	38,190	43,419	31,916
Sponsored Events	20226	24800	25632	14800
Fireworks Display	13258	13000	14750	15000
Caerphilly in Bloom	-	-	-	22855
Christmas Lights	7868	8000	8000	8500
	41,352	45,800	48,382	61,155
Financial Assistance Grants	8493	8000	8000	7000
Junior Recreation Scheme	4800	4800	4800	4800
Splash Pool Equipment	-	1500	1500	1500
Fireworks Charity Donation	7000	4000	4000	4000
Floodlighting – St Martins Church	-	350	350	350
Subscriptions	264	250	250	250
Twinning	300	300	300	300
Newsletter	-	-	-	700
Miscellaneous	-	-	-	200
VAT	5164	(included in above figures)		
Total Expenditure	94,788	103,190	111,001	112,171

CAERPHILLY TOWN COUNCIL

CYNGOR TREF CAERFFILI

ESTIMATES 2018/2019 - SUMMARY OF BALANCES

	2016/2017 Actual £	2017/2018 Estimates £	2017/2018 Revised Estimates £	2018/2019 Estimates £
Balances B/F	59222	56857	62230	53285
Excess of Expenditure over Income	-	9890	8945	12043
Surplus of Income over Expenditure	3008	-	-	-
Balances c/forward	62,230	46,967	53285	41242

Explanatory note to the balances

The balances are made up as follows:

	£
Restricted reserves	11,300 (1 see note below)
General reserves	10,000 (2 see note below)
Earmarked reserves	<u>20,000</u> (3 see note below)
	41,300

- 1 The restricted reserves are the Community Infrastructure Levy funds which can only be used for capital expenditure or permanent infrastructure works. The funds are held in a separate 14 /day Business Select Account.
2. The general reserves are in accordance with the reserves policy to respond to unforeseen operating costs and to be maintained on an ongoing basis. The funds are held in a 14 Day Business Select Account.
3. The earmarked reserves are being accrued to support more significant expenditure in the longer term. However £10,000 will be transferred to the current account when the business bond matures in January 2019 to offset the unbudgeted expenditure associated with Caerphilly in Bloom. In the meantime the operational reserve will be utilised to ensure all invoices can be paid (minute 103.5).
- 4 A contribution of £12,043 has been made from balances to the 2018/19 budget estimates to achieve a balanced budget taking account of an increase in the precept to £87,128 and assuming sponsorship of £3,100 will be secured for the Fireworks Display.

Phil Davy
Town Clerk

Agenda Item 8.2

Report to Town Council -18th June 2018

Lease of Store adjacent to Visitor Centre

The Town Council first approached the former Rhymney Valley District Council in January 1996 to use the former sub station under the Twyn car park for the storage of Christmas decorations. RVDC agreed to lease the premises subject to the following terms

- Tenure: five years from date to be agreed
- Rent: peppercorn
- Repairs: tenant responsible for all internal and external repairs
- Alienation : no assignment or subletting of the building
- Insurance: RVDC to insure the building and recharge the Town Council
- Costs: each party to bear their own costs

The terms were agreed by the Town Council in April 1996. However the earliest evidence of a lease on the premises in the Town Council's files dates from April 2004 for a term of five years, although pre entry to the premises had been agreed by Caerphilly County Borough Council in January 1997. The lease was renewed for a further period of 5 years from April 2009. There is no further correspondence on the file after 2009. It therefore appears that the lease expired in March 2014. Even if the lease was renewed at that time on the same terms it would be due for renewal again in 2019. Either way the Town Council should review whether there is any need for this store.

The original purpose is no longer relevant as the Christmas decorations are stored at different premises by arrangement with the Town Council's contractor. Very little use is currently made of the store. It has been used to store the heavy duty extension cable. It is apparent that more use is made of the store by the Tourism team of CCBC. This may create difficulties in fulfilling the tenant obligations in the lease as this use is not under the control of the Town Council.

The property has no light or power and is not damp proofed. It has no racking and equipment tends to be left in a disorderly manner.

Members are requested to determine whether the lease on this store should be continued.

Phil Davy

Town Clerk.

Agenda Item 9 Council Meeting 18.6.18

Case Ref. 18/0339/FULL **Site Area:** 174m²
Location: 3 Station Terrace Caerphilly CF83 1HD (UPRN 000043174607)
Proposal: Carry out proposed extension to Cafe, new office building to rear, alterations to bin store, new ATM machine to shopfront and security shutters to serve new vehicular entrance
Case Officer: Mr A Pyne ☎ 01443 864523 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315608 (E) 186603 (N)
Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 18/0401/FULL **Site Area:** 557m²
Location: 282 Bedwas Road Caerphilly CF83 3AW (UPRN 000043035472)
Proposal: Erect single storey extension to rear of property to create new kitchen space and internal works to remodel house layout
Case Officer: Mr C Powell ☎ 01443 864424 ✉ powelc2@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 316396 (E) 188243 (N)
Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Case Ref. 18/0412/FULL **Site Area:** 403m²
Location: 43 Heol Ysgubor Caerphilly CF83 1SR (UPRN 000043037862)
Proposal: Erect two storey duo pitch roof extension to rear with single storey side annexe connection to converted garage
Case Officer: Mr A Pyne ☎ 01443 864523 ✉ pynea@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 314514 (E) 185994 (N)
Community Council: Caerphilly Town Council **Expected Decision Level:** Delegated

Agenda Item 9 Council Meeting 18.6.18

Case Ref.	18/0414/FULL	Site Area:	280m²
Location:	6 Heol-Yr-Onen Caerphilly CF83 1AR (UPRN 000043026314)		
Proposal:	Erect two storey rear extension and convert loft		
Case Officer:	Mr A Pyne	☎ 01443 864523	✉ pynea@caerphilly.gov.uk
Ward:	Morgan Jones	Map Ref:	315002 (E) 187178 (N)
Community Council:	Caerphilly Town Council	Expected Decision Level:	Delegated

Case Ref.	18/0418/FULL	Site Area:	496m²
Location:	4 Bronrhiw Avenue Caerphilly CF83 1HF (UPRN 000043024922)		
Proposal:	Erect two storey side extension		
Case Officer:	Mrs R Amundson	☎ 01443 864347	✉ amundrh@caerphilly.gov.uk
Ward:	St Martins	Map Ref:	315766 (E) 186502 (N)
Community Council:	Caerphilly Town Council	Expected Decision Level:	Delegated

Case Ref.	18/0419/FULL	Site Area:	473m²
Location:	Bryn Glas 256 Pontygwindy Road Caerphilly CF83 3HY (UPRN 000043028002)		
Proposal:	Erect two storey side and rear extension		
Case Officer:	Mr A Pyne	☎ 01443 864523	✉ pynea@caerphilly.gov.uk
Ward:	Morgan Jones	Map Ref:	315337 (E) 188649 (N)
Community Council:	Caerphilly Town Council	Expected Decision Level:	Delegated

Agenda Item 9 Council Meeting 18.6.18

Case Ref. 18/0404/FULL **Site Area:** 14867m²
Location: Land At Grid Ref 315956 184975 Cefn Carnau Lane Thornhill Caerphilly (UPRN 000043174687)
Proposal: Erect detached portal frame storage barn
Case Officer: Mr C Powell ☎ 01443 864424 ✉ powelc2@caerphilly.gov.uk
Ward: St Martins **Map Ref:** 315957 (E) 184975 (N)

Community Council: Caerphilly Town Council

Expected Decision Level: Delegated

Case Ref. 18/0420/FULL **Site Area:** 1799m²
Location: Land Rear Of 86 Heol-Y-Ddol Caerphilly CF83 3JN (UPRN 000043027874)
Proposal: Erect a highly sustainable home with architectural merit
Case Officer: Mr C Powell ☎ 01443 864424 ✉ powelc2@caerphilly.gov.uk
Ward: Morgan Jones **Map Ref:** 315582 (E) 188234 (N)

Community Council: Caerphilly Town Council

Expected Decision Level: Delegated

Agenda Item 10.1

Report to Town Council 18th June 2018

List of Payments

Cheque No	Payee	In Respect of	Amount £
303894	Van Road URC	Flower Festival	400.00
303895	Windsor Road Church	Flower Festival	400.00
303896	St Martin's Church	Flower Festival	400.00
303897	Wesley Methodist	Flower Festival	400.00
303898	St Helen's Church	Flower Festival	400.00
303899	Bethel Congregational	Flower Festival	400.00
303900	Mount Carmel Baptist	Flower Festival	400.00
303901	St Catherine's Church	Flower Festival	400.00
303902	Connect Life Pentecostal	Flower Festival	400.00
303903	Glynderi Bonsai	Flower Festival	400.00
303904	Caerphilly Horticultural	Flower Festival	400.00
303905	Caerphilly Floral Society	Flower Festival	400.00
303906	Cwmni	Events advert	50.00
303907	Came and Co	Insurance	1718.21
Direct debit	Nest (May)	Pension contrib	15.84
Internet	Twyn CC	Room hire	8.00
Internet	Twyn CC	Room hire	8.00

Agenda Item 10.2

Report to Town Council 18th June 2018

Bank Account Balances

Bank account balances as at 4th June 2018

Community Direct Plus Account	32,198.80
14 Day Business Select Account	562.87
14 Day Business Select Account (CIL)	11,753.05
One Year Business Bond	30,000.00

Agenda Item ~~10.4.1~~ 10.3.1

Council ~~16.4.18~~ 18.6.18

CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.

2ND CAERPHILLY GUIDES

GUIDE HALL, REAR OF NANTGARW RD, CAERPHILLY

2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION

LISA HILES, UNIST LEADER, 11 CWRT TYNEWYDD

NEWBRIDGE, NP11 7QH (TEL: 07834817845)

3. PURPOSE OR ACTIVITIES OF ORGANISATION – if possible attach copy of Constitution

TO PROVIDE ACTIVITIES FOR GIRLS AGED 10-14

WITH AN AIM TO IMPROVE INDEPENDENCES + SOCIAL SKILLS

4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:

Total No. 18 Number Resident in Town Council area (see attached map) 6

5. MEMBERSHIP FEES, if applicable £30 PER TERM

6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.

PLEASE FIND ATTACHED FINANCIAL STATEMENT. MAIN ACCOUNT PROVIDES FUNDS TO COVER RUNNING COSTS. AT THE MOMENT WE ARE SAVING TO COVER THE COSTS OF A NATIONAL PROGRAMME CHANGE. WE EXPECT IT TO COST AROUND £150 FOR NEW BOOKS + RESOURCES. THE CAMP ACCOUNT PROVIDES FUNDS FOR TRIPS + CAMPS.

7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:

THIS SUMMER WE ARE ATTENDING THE NATIONAL WELSH CAMP AT BUILTH WELSH. WE TRYING TO RAISE FUNDS FOR A BUS TO + FROM THE CAMP (£245.50) AND A REPLACEMENT TENT (£129.99).

PLEASE SEE ATTACHED BUDGET SHEET..

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

2018 Accounts to date.

Income		2018		2017		2018	
Carried Over	£	522.55					
SUBS	£	360.00					
WOW	£	762.50					
UNIFORM	£	40.00					
BADGE SALES	£	25.80					
RANGERS	£	35.00					
	£	-					
	£	-					
	£	-					
	£	-					
Total	£	1,745.85					

Outgoings		2018		2017		2018	
Carried Over	£						
MATERIALS	£	16.86					
WOW	£	835.00					
UNIFORM & BADGES	£	57.35					
TRAINING	£	4.00					
GIFTS	£	9.00					
RENT	£	100.00					
CENSUS	£	528.00					
ADMIN	£	2.48					
	£	-					
	£	-					
	£	-					
Total	£	1,552.69					

	Balance	£	193.16
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Cash	£	31.42	£	60.88
Main Account	£	389.85	£	113.50
Camp Account	£	101.28	£	18.78
Total	£	522.55	£	193.16

WOM Camp budget

Number of adults	2
Number of girls	13
Total	15

Money In

Fees	£ 780.00 (£60 per girl)
Scout Post	£ 12.50

Money Out

Fees	£ 765.00 (£55 per girl, £25 per adult)
Bus	£ 247.50 (£16.50 per person) (Deposit £90 already paid)
Badges	£ 30.00 (£2 per person)
snacks	£ 10.00
Misc	£ 10.00
Tent	£ 129.99

Total **£ 792.50**

Total **£ 1,192.49**

£129.99

ADD TO TROLLEY

Trespass Camping Event Shelter by [Trespass](#) 483/3369

WOW



[Click to zoom](#)

£129.99*

Save £50.00 | Was £179.99

[Read reviews \(164\)](#)

[View Special Offers](#)

CHECK STOCK

Tell us where you are to check stock:

Postcode or town

CHECK

Agenda Item ~~10.4.2~~ 10.3.2

Council ~~16.4.18~~ 18.6.18

**CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI**

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION

Caerphilly Miners Centre for the Community operates across the Caerphilly Basin and its environs. It is located in the old Caerphilly District Miners Hospital, St Martin's Ward.

2. NAME AND ADDRESS AND OFFICIAL POSITION OF PERSON MAKING APPLICATION

Katherine Hughes, 26 Bryngwyn, Caerphilly CF83 1ET – Company Secretary and Project Manager

3. PURPOSE OR ACTIVITIES OF ORGANISATION

Our Charity works to restore 'The Miners' as a social enterprise delivering services to support learning, well-being and social inclusion. A copy of our constitution is enclosed. An estimated 5000+ visits are made to the Caerphilly Miners Centre each year

4. MEMBERSHIP OF ORGANISATION / OR BENEFICIARIES OF ACTIVITIES

Total membership: 180 members. Number resident in town council area 7000

5. MEMBERSHIP FEES: £8 per year. Currently generated £1250 for 2017 Members are 'friends' of the Miners and use of the building is not restricted to members.

6. PRESENT FINANCIAL POSITION:

We have had reasonably successful and very busy years since we opened our doors in September 2015. However, whilst we still occupy only the ground floor, the costs of running the building and the project exceed our income by over £10,000. In the past year, the difference has been made up with a Health Trust Lottery Grant. The centre is run by over 50 volunteers, including café volunteers, keyholders and project support volunteers. As we have to adhere to environmental health and health and safety standards, maintaining the training of volunteers is a cost. Hitherto we had a three year tapered grant from WCVA to develop our volunteering scheme, but this has finished. We are not eligible to apply to Communities First or Bridges into Work for training. We are applying for £400 towards the cost of a Food Hygiene course for 12 people, which we would like to run in April 2018. A copy of our last year's accounts is enclosed.

7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS

We need to train 12 of our volunteers (café volunteers, key holders, and project volunteers) in Food Hygiene and update the training for a further 6 people. The cost of the Level 2 course including certificates will be £400.

Any help that you can give us will be much appreciated.

Form to be returned to Town Clerk, Caerphilly Town Council. The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

CAERPHILLY MINERS CENTRE FOR THE COMMUNITY LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2017**

	Note	Un-Restricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Incoming resources					
Incoming resources from generated funds:					
	2				
Christmas Cards		-	-	-	206
Memberships		928	-	928	1,967
Buy A Brick		378	-	378	949
Fundraising			-	-	983
Three Peaks		868	-	868	1,748
Other Events		881	-	881	1,158
Concert		1,160	-	1,160	894
Café		2,968	-	2,968	-
Elderberries		2,115	-	2,115	-
Cinema		1,238	-	1,238	-
Weish Group		250	-	250	-
Stay & Play		412	-	412	-
Line Dance		1,217	-	1,217	-
Gardening		75	-	75	-
Exercise		134	-	134	-
Craft Events		1,072	-	1,072	-
Interest		15	-	15	110
Seniors Events			-	-	887
Refunds			-	-	720
Room Hire		14,640	-	14,640	1,460
Youth Activities		358	-	358	-
Bag Pack		1,196	-	1,196	392
		29,905	-	29,905	11,474
Incoming resources from charitable activities:					
Donations & Grants	3	1,024	15,334	16,358	11,672
Total incoming resources		30,929	15,334	46,263	23,146
Resources expended					
Governance costs	4	(25,861)	(19,189)	(45,050)	(32,295)
Net incoming resources before other recognised gains		5,068	(3,855)	1,213	(9,149)
Reclassification of Expenses:		-	(250)	(250)	(11,074)
Total funds brought forward		31,830	10,872	42,702	62,925
Total funds carried forward	8	36,898	6,767	43,665	42,702

CAERPHILLY MINERS CENTRE FOR THE COMMUNITY LIMITED

BALANCE SHEET

AS AT 31ST MARCH 2017

	Note	2017		2016	
		£	£	£	£
Fixed Assets					
Tangible assets	7		78,567		52,801
Current Assets					
Debtors/Prepayments					
Cash at bank and in hand		15,183		42,939	
		<u>15,183</u>		<u>42,939</u>	
Creditors: amounts falling due within one year		<u>780</u>		<u>3,038</u>	
Net current assets			<u>14,403</u>		<u>39,901</u>
Total assets less current liabilities			92,970		92,702
Creditors: amounts falling due after more than one year			49,305		50,000
Net Current Assets					
Net Assets	8		<u>43,665</u>		<u>42,702</u>
Unrestricted funds					
General funds	9		36,898		31,830
Restricted funds	9		6,767		10,872
Total Funds			<u>43,665</u>		<u>42,702</u>

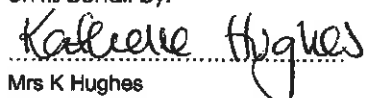
The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The Financial Report and Accounts were approved by the Board of Directors on 2nd July 2017 and signed on its behalf by:


Mrs K Hughes

Agenda Item 10.3.3
~~10.4.3~~

Council 18.6.18
~~16.4.18~~

CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.

ST DANOS HOSPICE CARE, Blackett Avenue, Newport, NP20 6NH.
Providing Hospice care at home & in Day hospice environments
Access Grant including Newport, Caerphilly, Monmouthshire & Tŷ Felen

2. NAME, EMAIL ADDRESS, TELEPHONE NUMBER, POSTAL ADDRESS AND OFFICIAL POSITION OF PERSON MAKING APPLICATION

Neil Jones, ST DANOS HOSPICE CARE, Blackett Avenue, Newport NP20 6NH
Neil.Jones@stdanoshospicecare.org 01633 851051
Grants & Localities Fundraiser.

3. PURPOSE OR ACTIVITIES OF ORGANISATION – if possible attach copy of Constitution

See Page 2 & 3 in Annual Report

4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:

Total No. _____ Number Resident in Town Council area (see attached map) _____

5. MEMBERSHIP FEES, if applicable _____

6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.

A Full Annual Report is enclosed.

7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:

To continue to provide hospice at home care & Day hospice care to residents within Caerphilly area who are suffering from a life limiting illness. Last year we provided 54,063 hours of hospice at home care & 443 patients benefiting Day hospice provision.
We rely on our fundraising & donations to continue to provide this care

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

We would be so grateful if you would consider funding some of the following:

£10	Pays for a patient to have lunch and afternoon tea in our day hospice.
£20	Could pay for a hospice at home nurse to care for someone in their own home for one hour, giving all the care they so desperately need at the end of their life.
£20	Gives one patient a half-hour complementary therapy session.
£25	Pays for a session with one of our welfare rights workers, helping patients through a very difficult time.
£25	Pays for toys, arts, crafts for the Unicorn team at St David's. The materials can be used to help children come to terms with their loss.
£25	Gives a group of patients a 45 minute movement and dance session.
£25	Gives a group of patients a 45 minute visualisation session.
£30	Would buy 2 therapy music CDs for patients
£35	Gives a group of patients an hour singing therapy session.
£45	Gives a group of patients a one hour art therapy session.
£50	Would give a one hour yoga or mindfulness session.
£100	Would buy art and craft material for the 4 day hospices for one month.
£160	Could pay for a hospice at home nurse to stay with a patient overnight and give all the care they need in their own home surrounded by loved ones.
£200	Pays for a clinical nurse specialist to visit a patient and their family twice in a week to help stabilise their symptoms.
£800	Would supply one year of essential oils for the 4 day hospices.
£1,000	Pays for a new syringe driver for use by our patients when they need it most

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (Including Income & Expenditure Account)

YEAR ENDED 31 MARCH 2017

		Unrestricted funds 2017 £000	Restricted funds 2017 £000	Total funds 2017 £000	Unrestricted funds 2016 £000	Restricted funds 2016 £000	Total funds 2016 £000
	Note						
Income							
Donations and legacies	3	1,946	3,571	5,517	1,776	709	2,485
Charitable activities	4	2,067	-	2,067	2,042	-	2,042
Other trading activities	5	4,239	2	4,241	4,119	1	4,120
Investments	6	26	-	26	22	-	22
Other		9	-	9	31	-	31
Total Income		8,287	3,573	11,860	7,990	710	8,700
Expenditure							
Raising funds	8	3,064	-	3,064	2,968	1	2,969
Charitable activities	9	4,535	70	4,605	4,373	87	4,460
Other	11	(28)	-	(28)	(10)	-	(10)
Total expenditure		7,571	70	7,641	7,331	88	7,419
Net gains / (losses) on investments	13	27	-	27	(3)	-	(3)
Net income		743	3,503	4,246	656	622	1,278
Transfers between funds	20	20	(20)	-	5	(5)	-
Net movement in funds		763	3,483	4,246	661	617	1,278
Reconciliation of funds:							
Total funds brought forward	20	6,461	628	7,089	5,800	11	5,811
Total funds carried forward		7,224	4,111	11,335	6,461	628	7,089

BALANCE SHEETS

YEAR ENDED 31 MARCH 2017

		Group 2017 £000	Group 2016 £000	Charity 2017 £000	Charity 2016 £000
	Note				
FIXED ASSETS					
Tangible assets	13	8,818	4,811	8,955	4,873
Investments	14	287	254	287	254
		9,105	5,065	9,242	5,127
CURRENT ASSETS					
Stock and work in progress	16	40	58	2	3
Debtors	17	1,353	1,158	1,130	1,075
Cash at bank and in hand	18	1,982	1,820	1,979	1,819
		3,375	3,036	3,111	2,897
LIABILITIES					
Creditors: Amounts falling due within one year	19	1,012	938	760	799
NET CURRENT ASSETS		2,363	2,098	2,351	2,098
TOTAL ASSETS LESS CURRENT LIABILITIES		11,468	7,163	11,593	7,225
Creditors: Amounts falling due after more than one year	20	133	74	133	74
TOTAL NET ASSETS		11,335	7,089	11,460	7,151
THE FUNDS OF THE CHARITY					
Restricted income funds	21	4,111	628	4,111	628
Unrestricted income funds	21	7,224	6,461	7,349	6,523
TOTAL CHARITY FUNDS		11,335	7,089	11,460	7,151

Signed and authorised for issue on behalf of the Board of Trustees



Mr M Davies OBE CStJ

Approved and authorised for issue by the Board on 27 July 2017.

**CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI**

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters including address and principal area or place of operation.

RUPERRA CASTLE PRESERVATION TRUST

as from :- AREITHIN, HEDLTON, TONKEN Fg. CF33 4PS.

2. PURPOSE OR ACTIVITIES OF ORGANISATION – if possible attach copy of Constitution

FIRST PAGE OF CONSTITUTION ENCLOSED with

AIMS and OBJECTIVES

(REF. 1)

3. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:

Total No. 72 Number Resident in Town Council area (see attached map) 3

4. MEMBERSHIP FEES, if applicable £10

5. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.

SEE ENCLOSED REF. 2, 3, & 4

6. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:

SEE ENCLOSED. REF 5.

Providing materials for Schcols	£150
Publicing events and hire of halls.	£150
Food and entertainments for WW2 events	<u>£200</u>
Total	£500

Please ensure both pages of the application form have been completed. The completed application and enclosures should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

RUPERRA CASTLE PRESERVATION TRUST LIMITED

3.

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 JULY 2017

	Notes	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
Incoming resources from generated funds:					
Members subscriptions and donations		1,152	-	1,152	910
Fundraising events		1,581	-	1,581	1,482
Gift Aid		277	-	277	0
Other income		1,059	-	1,059	420
Bank interest received		0	-	0	0
Total incoming resources		4,069	-	4,069	2,812
Resources expended					
<i>Costs of generating funds:</i>					
Fundraising activities	2	1,031	-	1,031	963
Publicity costs	2	116	-	116	0
Charitable activities	2	445	-	445	561
Governance costs	2	1,497	-	1,497	1,156
Total resources expended		3,088	-	3,088	2,680
Net incoming/(outgoing) resources		981	-	981	132
Reconciliation of Funds					
Total funds brought forward	9	3,002	-	3,002	2,870
Total funds carried forward		3,983	-	3,983	3,002

The Charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the Charity are classed as continuing.

The notes on pages 8 to 10 form part of the Financial Statements

4

phone 03457 213 213

MRS P JONES-JENKINS

Areithin
Heol Ton
Ton Kenfig
Bridgend Mid Glamorgan
CF33 4PS

M11287AJ1013623000

33000

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title RUPERRA CASTLE PRESERVATION TRUST	28 FEB 18	OPENING BALANCE			4,116.33
	2 MAR 18	400311	25.00		4,091.33
	27 MAR 18	400317	51.50		
Sort code 089299	27 MAR 18	CREDIT		45.00	4,084.83
Statement closing balance					4,084.83

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **ODIS** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Statement date
29 March 2018

Statement number
126

Page number
1 of 1

Statement opening balance
4,116.33

Money out
76.50

Money in
45.00

Statement closing balance
4,084.83

**International Bank
Account Number**

GB26 CPBK0892 9965 3079 00

Bank Identification Code

CPBK GB22

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

**CAERPHELLY TOWN COUNCIL
CYNGOR TREF CAERFFILI**

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters including address and principal area or place of operation.

3rd Caerphilly (St Martin's) Guides

2. PURPOSE OR ACTIVITIES OF ORGANISATION – if possible attach copy of Constitution

Youth Organisation - Outguiding run by volunteer leaders.

3. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:

Total No. 22 Number Resident in Town Council area (see attached map) _____

4. MEMBERSHIP FEES, if applicable £90 per annum.

5. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.

Bank statement attached.

6. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:

the weekend activity is residential and is costing £124 per child. We would like to be able to reduce the costs for parents, some of whom have more than one child attending

Please ensure both pages of the application form have been completed. The completed application and enclosures should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.



Your account statement
 Statement sheet number: 97
 Issue date: 28 March 2018
 Page: 1 of 2

3RD CAERPHILLY ST MARTINS GUIDES
 THE FIRS
 WATFORD ROAD
 CAERPHILLY
 MID GLAMORGAN
 CF83 1NE



J3183T0065LMAA0000005493001002389000

Write to us at:
PO Box 1000
Andover
BX1 1LT

Call us on: **0345 072 5555** (from UK)
+44 1733 347338 (from Overseas)
 Visit us online: www.lloydsbank.com

Your branch: **CAERPHILLY**
 Sort code: **30-90-91**
 Account number: **02554873**
 BIC: **LOYDGB21331**
 IBAN: **GB37 LOYD 3090 9102 5548 73**

TREASURERS ACCOUNT
 3RD CAERPHILLY ST MARTINS GUIDES

Account Summary

Balance On 28 February 2018	£1,158.34
Total Paid In	£665.00
Total Paid Out	£787.16
Balance On 26 March 2018	£1,036.18

Account Activity

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
28 Feb 18		BALANCE BROUGHT FORWARD			1,158.34
8 Mar 18	Cheque	000528	44.33		1,114.01
8 Mar 18	Deposit	500247		390.00	1,504.01
8 Mar 18	Deposit	500248		33.00	1,537.01
8 Mar 18	Deposit	500249		142.00	1,679.01
9 Mar 18	Cheque	000531	693.00		986.01
22 Mar 18	Deposit	500250		100.00	1,086.01
26 Mar 18	Cheque	000532	49.83		1,036.18
26 Mar 18		BALANCE CARRIED FORWARD			1,036.18

P94 MONEY
480.00 *Deposits*

Messages

Please note that only compensation related queries should be referred to the FSCS on the reverse of this statement.
 For our data privacy notice, please see: <http://www.lloydsbank.com/business/privacy.asp>

CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters including address and principal area or place of operation.

THE VAN-guard CENTRE, THE UNITED REFORMED CHURCH
BUILDING, VAN ROAD, CAERPHILLY, CF83 1JZ

2. PURPOSE OR ACTIVITIES OF ORGANISATION – if possible attach copy of Constitution - ATTACHED

TO ARRANGE ACTIVITIES AND EVENTS FOR THE LOCAL COMMUNITY
TO PROVIDE ACCOMODATION FOR COMMUNITY GROUPS' ACTIVITIES

3. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:

Total No. 156 per week Number Resident in Town Council area (see attached map) 80%
DOES NOT INCLUDE NUMBERS ATTENDING CHURCH + ITS ACTIVITIES.

4. MEMBERSHIP FEES, if applicable NONE

5. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.

i. LATEST BANK ACCOUNT STATEMENT - COPY ATTACHED
ii. REPORT OF CURRENT FINANCIAL POSITION - ATTACHED

6. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:

TO SUPPORT THE TOMMY COOPER SOCIETY'S DEFIBRILLATOR
FUNDRAISING CAMPAIGN VIA A GALA CONCERT ON 14th JULY.

COST: CHOIR'S TRAVEL (BUS FROM MAESTEG) + REFRESHMENTS +
RAFFLE PRIZES - SOME SUPPORTED BY LOCAL BUSINESSES,

Please ensure both pages of the application form have been completed. The completed application and enclosures should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

11, Clos-y-Cedr
Pwll y pant
Caerphilly
CF83 3RL
Tel. 029 20 866 578

2nd June 2018

Mr. P Davy,
Town Clerk
Caerphilly Town Council
The Twyn Community Centre
Twyn
Caerphilly

**Re: Application for Financial Assistance from the VAN-guard
Centre Caerphilly.**

Charity Registration number 1109193.

Dear Mr. Davy,

Thank you for your response to my original letter of for funding to support a forthcoming charity event at the VAN-guard Centre, Caerphilly. We are based in the United Reformed Church in Van Road. Established in 2003 the VAN-guard Centre is a non for profit Community Organisation and it has been a registered charity since April 2005. I enclose a copy of our Constitution.

Item 3. Membership

There are approximately 150 people a week accessing activities through various groups at the VAN-guard Centre. Ages range from early teens to senior citizens. This number is expected to increase shortly with more young people attending performance activities.

Concerts' attendance from 30-40 for lunchtime concerts. Evening concerts attract larger audiences with up to 150 attending last year's Gala Concert.

Item 4. Membership Fees.

VAN-guard does not charge a fee from individuals using the Centre. Groups however charge subscription fees from their heir members.

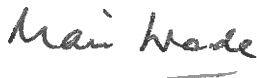
concerts to raise funds for MNDA. This culminated in the Gala Concert last July. A total of £9,338.80 was raised for MNDA.

This year we wish to support a very local charity, the Tommy Cooper Society and its funding for defibrillators, which are given to an organisation or organisations in the Caerphilly area. Last October we were fortunate to receive such a donation from them.

We are requesting financial support for this venture. The VAN-guard Centre will financially support the event with travel expenses, refreshments for the choir, raffle prizes, publicity etc. We are requesting financial support from the Town Council to assist with this event which in turn will benefit the local community. We are not requesting financial assistance for the VAN-guard Centre itself, but support for this event.

I am happy to provide any further information about the VAN-guard Centre.

Mair Wade
Secretary



VAN-guard Centre Management Committee.

phone 03457 213 213

MR J G WADE
11 Clos Y Cedr
Pwllpant
Caerphilly
CF83 3RL

NR6242/L1517034800

33021

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
					8,624.92
Account title E VAN-GUARD CTR MANAGEMENT COMMITTEE	29 MAR 18	OPENING BALANCE			9,730.92
	3 APR 18	CREDIT		1,106.00	9,807.92
	12 APR 18	OMA LTD OMA 192		77.00	9,252.70
	25 APR 18	500038	555.22		9,252.70
Statement closing balance					9,252.70

Sort code
089299

Account number
65124549 00

Statement date
30 April 2018

Statement number
170

Page number
1 of 1

Statement opening balance
8,624.92

Money out
555.22

Money in
1,183.00

Statement closing balance
9,252.70

International Bank
Account Number

GB11 CPEK 0992 9965 1245 49

Bank Identification Code
CPEK GB22

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **ODIS** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

Agenda Item 10.4

Report to Town Council 18th June 2018

Concessionary Hire of Caerphilly Castle

A request has been received for a concessionary hire of Caerphilly Castle in November 2018 for a charity event to raise awareness of autism and raise funds for local autism charities and support groups. One of the charities to benefit would be The Autism Directory, which is being supported by the Mayor this year, the other charity would be Autism Spectrum Connections Cymru.

The Town Council has up to 9 concessionary hires for each calendar year. Five have already been approved. There are therefore 4 concessionary hires that remain available for 2018.

Members are asked to decide whether the concession should be granted and whether to meet the cost of the hire fee. The current concessionary hire fee is £275-00 plus VAT.

Phil Davy

Town Clerk

Agenda Item 11.1 Council Meeting 18.6.18

Dear Town Clerk, and Town Members,

My name is Mrs Elizabeth Thomas, and I was the initiator of the Community Allotments at Marger Jones Park, Ceorphilly. You and your team have been very generous in supporting our project, as you obviously have with many such schemes in the Town.

The reason I'm writing today is because I notice in the draft Master Plan it mentions the upgrading of the town centre. A few years ago it used to be a pleasure to walk through the Town Centre, and, even on inclement days, the floral displays and baskets were stunning. These floral attractions were done by the excellent Parks Department, under the jurisdiction of Mr. Simon Beacham and his team, who still support us by supplying wood chip, transportation of heavy material etc. Without the input of Simon and team there would have been no community allotment! The town used to be part of the RHS. In Bloom Scheme. However, the last few years there has been no entry from Ceorphilly, probably part of cutbacks.

There is the Flower Festival in Ceorphilly and I know the Town Council funds this. However, I was wondering whether entry to the In Bloom could be considered, but this time, with input not only from the Parks Department but from the people / parish groups of Ceorphilly. The displays of floral arrangements had would be for all to see. I've been following the RHS In Bloom series on the television and I've found all the Communities that have entered so inspiring. Last incidents, including

societies. Young people's groups such as Guides, Scouts, School Gardening Clubs are inspired to enter. The RHS judging is very strict with marks deducted for unsightly areas, litter, graffiti etc. so such a scheme would not only promote social positive awareness of self responsibility but also social cohesion.

Last year, our Community Allotment score 2nd in the RHS Allotment under 10 plots. We won the Silver All Award just short of a Gold. We were really 'our best ever' since this was our first home grown. If a small group like ours can achieve such success so could the Coughilly Town since there are so many different groups that could be brought on board.

The scheme, if joined, could put Coughilly on the map in a more positive way, and all participating Church Groups could contribute to some external display. At present, the Town is not very attractive. School children could survey 'unattractive areas' and give input of how to improve them. Funding from the Town Council to Church groups and Societies could 'kick start the process.'

I realise this would be too late for this year, but could be implemented next year, (yes, I did say next year) with the focus on 3 key areas as mentioned in the RHS programmes, i.e. Cardiff Road, the Castle, Morgan Jones Park (and, here, I include our allotments because it is what we're already trying to do!)

Thank you for reading my rambling letter.

Sincerely,

Elizabeth Thomas (Mo)

email ejt1aug@yahoo.com

Agenda Item 11.2 Council Meeting 18.6.18

From: Network Rail [communications_crm_outreach@rnmk.com]
To: <towncouncil@tiscali.co.uk>
Date: 04/06/2018 12:44
Subject: Network Rail - Service Request Notification 180227-000358

This message is automated. Please do not respond to this E-mail as it will return to a mailbox that is not monitored.

Dear Phil Davy,

Your enquiry 180227-000358 has now been closed. Please see below for the reasons for closure. If you require any further information or assistance please do not hesitate to contact our 24 hour helpline on 03457 11 41 41 or visit our website at <http://www.networkrail.co.uk>

In order to improve the level of service we offer our customers, we would be grateful if you could take 5 minutes to complete a quick survey providing your views on how we have managed your service request. If you would like to participate in this survey then please click [here](#).

Thank you for your time.

Kind Regards,
Network Rail

Subject

Litter - Trecenydd, Caerphilly

Question Reference # 180227-000358

Date Created: 27/02/2018 04:44 PM

Date Last Updated: 04/06/2018 12:44 PM

Status: Closed

Customer By E-mail (Keith) (27/02/2018 04:44 PM)

Litter - Trecenydd, Caerphilly