

CAERPHILLY

TOWN

COUNCIL



CYNGOR

TREF

CAERFFILI

TOWN CLERK:
CLERC-Y-DREF:

P. G. Davy

TOWN MAYOR:
MEIR Y DREF:

**Councillor
Mike Prew**

10th September 2018

An **Ordinary Meeting** of the **Caerphilly Town Council** will be held at the **Twyn Community Centre** on **Monday 17th September 2018** at **6.30 p.m.**

Prior to the meeting representatives from Aneurin Bevan University Health Board will attend to discuss health care provision.

Any Member requiring further information on any item should contact me before the Meeting.

Phil Davy
TOWN CLERK

A G E N D A

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on 16th July 2018.
4. Matters arising from the Minutes if not covered by the Agenda.
5. COMMUNITY SAFETY MATTERS
6. TOWN MAYOR'S DIARY
7. ENVIRONMENTAL MATTERS

Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL
Telephone and Fax: Caerphilly 02920 888777
E-mail: towncouncil@tiscali.co.uk
Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

8. **TOWN CLERK'S REPORT**

- 8.1 Town Council Community Service Award Scheme.
- 8.2 Community Infrastructure Levy (CIL) Working Group.
- 8.3 Events Working Group.
- 8.4 Newsletter.

9. **PLANNING MATTERS** (see list attached)

10. **PAYMENTS AND FINANCIAL MATTERS**

- 10.1 List of Payments.
- 10.2 Bank Account Balances.
- 10.3 Application for Financial Assistance.
- 10.4 Concessionary Hire of Caerphilly Castle
 - 1. Charity Christmas Concert.
 - 2. Starfish Alliance.

11. **CORRESPONDENCE**

- 11.1 Letter from Wayne David MP reference plastic free initiatives.

12. **MEMBERS REQUESTS FOR FUTURE REPORTS**

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Councillor
Mike Prew

**MINUTES OF THE ORDINARY MEETING OF THE CAERPHILLY
TOWN COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 16TH JULY 2018**

Present:

Councillors P J Bevan, S Kent, J Hibbert, M Prew, H Jackson, S Morgan, J Fussell, R Bidgood

Apologies:

Councillors C Elsbury, J Grenfell, S Hodder, J Pritchard

In Attendance:

Inspector G Clifton, Gwent Police
P G Davy, Town Clerk

34 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY 18TH JUNE 2018

Minutes of the Ordinary Council Meeting held on Monday 18th June 2018 were received, confirmed, and signed.

35 MATTERS ARISING FROM THE MINUTES

Minute 25 - A request had been made to CCBC for a plan showing the location of dog waste bins but there had been no response.

Minute 27 - The launch event for the Mayor's charities will be on 20th September at Caerphilly Rugby Club.

Minute 28 - A response was still awaited to the environmental issues referred to CCBC.

36 COMMUNITY SAFETY MATTERS

Inspector Clifton had provided a written response to the matters raised at the last Town Council meeting which had been circulated to the Members.

Members raised the following:

- 1 Members had been monitoring the number of drivers who ignored the turning restrictions at Dol y Felin St / Pontywindy Road and taking photos. Resolution of the issue may require a junction modification.
- 2 Parking on double yellow lines throughout the town centre causes congestion and is an ongoing problem. The move to civil parking enforcement in 2019 may improve the enforcement situation.
- 3 Drinking was occurring adjacent to the NatWest Bank which is in a No Drink Zone
- 4 Speeding on St Martins Road.

Inspector Clifton reported:

- 5 An arrest had been made following a number of commercial burglaries in the town centre
- 6 There were additional pressures on police resources due to the number of music events being held at the Castle and in particular the dispersal of large numbers at the end of the event. There needed to be closer liaison between the Police and Cadw on the management arrangements e.g. taxi pick up points
- 7 The Cwtch at Station Terrace is a focus for the Police due to the late opening to 2.00 am and is covered by the Town Safe Initiative (nightshift from 10 pm to 3 am). The Police work closely with the licensee.
- 8 The hot weather does increase the number of anti-social behaviour incidents due to the consumption of alcohol

It was noted that the Police and Crime Commissioner will be meeting with the Caerphilly Residents Association on 30th August.

37 TOWN MAYOR'S DIARY

The Mayor had visited the churches that participated in the Flower Festival. He had attended the inauguration of new Street Pastors at St Martins Church and visited the Ras yr Iaith event, Caerphilly Ladies Football Tournament, and the Memorial Match for Jake Sweeney.

38 ENVIRONMENTAL MATTERS

- 1 An entry had been made to the Wales in Bloom competition and the judge had visited on 11th July. A number of local groups had submitted their own category entries. Feedback would be used to inform a more coordinated submission in 2019. To this end it had been agreed the Town Council would convene a community meeting in September to engage interest from community groups and businesses.
- 2 Issues raised at the last Town Council were reiterated (dog waste bins, flyposting and Park Lane) and CCBC response to be chased.
- 3 There was a problem with refuse collection at The Beeches 2 estate as bins had to be left on the pavement at the entrance causing an obstruction as the collection vehicles would not enter the

estate due to the condition of the unmade access road. Cllr Kent would pursue this matter as he had a meeting arranged with CCBC Cleansing.

4 The Castle moat was overgrown with Canadian pondweed. This was a Cadw responsibility.

39 TOWN CLERK'S REPORTS

1 Community Infrastructure Levy

The Council had received a further CIL payment of £6,718.95. The cumulative CIL fund now stands at £18,467.32.

Members noted the report.

2 One Voice Wales

Due to the significant cost of the membership fee and the pressure on the 2018/19 budget it was resolved not to take up membership of One Voice Wales at this time.

3 Remembrance Day 2018

It was agreed that the Town Council would hold a commemoration event at Caerphilly Cenotaph at 11.00 am on 11th November due to this being the centenary of the ending of the First World War. The Town Clerk was requested to pursue the possibility of inviting a Deputy Lieutenant to join the commemoration and lay a wreath.

4 Q1 Budget Monitoring 2018/19 Financial Year

Members noted the report.

40 PLANNING MATTERS

The following planning applications were considered and comments made as follows:

18/0487/FULL - No objections

18/0496/FULL - No objections

18/0501/FULL - No objections

18/0512/CLPU - No objections

18/0521/FULL - No objections

18/0526/FULL - No objections

18/0553/FULL - No objections

18/0524/FULL - No objections

18/0542/FULL - No objections

18/0543/TPO - No objections

18/0571/FULL - Concerns were raised about the intensification of development at this rural location and the adequacy of the access to the site. Members would examine the plans and advise on any comments to be made to CCBC.

18/0585/FULL – No objections

18/0586/COU – No objections

Cllr J Fussell declared an interest and took no part in the discussion or decision making on any of the applications

41 PAYMENTS AND FINANCIAL MATTERS

1 List of payments were noted and approved

2 Bank account balances were noted

3 Applications for Financial Assistance

1 Caerphilly Miners Centre for the Community - £200 approved

Cllr H Jackson declared an interest and took no part in the discussion or decision making.

2 Friends of Elite - £150 approved.

3 Eisteddfod y Cymoedd / Valleys Eisteddfod - £400 approved

4 3rd Caerphilly (St Martins) Guides - £250 approved

Cllr H Jackson declared an interest and took no part in the discussion or decision making.

5 Caerphilly and District Twinning Association - £250 approved.

Cllr M Prew declared an interest and took no part in the discussion or decision making.

Cllr P J Bevan declared an interest and took no part in the discussion or decision making.

6 1st Caerphilly Guides (Nantgarw Road) - £150 approved.

42 CONCESSIONARY HIRE OF CAERPHILLY CASTLE

The request for a concessionary hire of Caerphilly Castle for the local charity Shining Stars for a fundraising event to celebrate their 25th anniversary was approved and the Town Council will meet the cost of the hire fee.

43 CORRESPONDENCE

There were no items of correspondence.

44 MEMBERS REQUESTS FOR FUTURE REPORTS

1 Feedback from Cadw on the outcome of the consultancy study on the marketing and development of Caerphilly Castle.

2 Proposal for a Town Council Community Service Award Scheme

The meeting closed at 8.10pm

Agenda Item 8.1

Report to Town Council 17th September 2018

Town Council Community Service Award Scheme

At the Town Council meeting held on 16th July 2018 there was a request for consideration to be given to establishing a community service award scheme.

There are many town and community councils and parish councils in England that operate award schemes. Typically, they are often aligned with the AGM when the winners are announced and presentations made, but it can be a separate event. It may involve a single award to an individual. Alternatively there can be multiple award categories. The awards themselves may comprise a Civic Award badge and framed certificate. Usually it is about recognition for service to the community rather than any monetary reward. Some awards may be sponsored with the sponsor's name on the award.

Nominations can be made by the general public and members of the Council (except that no member can nominate themselves and no member will be eligible to receive an award).

Option 1

This would involve a single Civic Award that would be made to an individual who has made an outstanding contribution to the community. Although primarily for individuals the award could be given to a community or voluntary group which has made a positive difference.

Option 2

This would involve different award categories. Examples could be :

- Civic Award for individuals
- Youth Award for individuals under 21
- Business Award for a business that has engaged with the community for the benefit of the Town
- Community Award for a community group or local organisation that has achieved some significant benefit for the area

There are variations depending on the type of award / recognition required, eg Lifetime Achievement, Volunteer of the Year, Creative Arts Achievement, Sporting Achievement, Mayor's Award

Publicity would need to be given to the Award(s) scheme and a selection panel would need to be established. There might be the possibility of attracting a sponsor for one or other of the awards if option 2 is pursued, in which case a representative of the sponsor should be on the selection panel.

The Award(s) can be promoted via the website, by members using social media, and word of mouth. Nominations can be made by completing an online form on the website or printing and submitting a hard copy. Once the closing date has passed, entries will be checked by the Town Clerk to ensure the criteria are met and a selection panel will then be convened. Arrangements would then be made for a presentation by the Mayor.

Option 1 would be low cost and involve minimum administration and limited time commitment from members. Option 2 would have more administration and require a larger time commitment.

If members are minded to introduce an award scheme it is recommended that this is on the basis of option 1, that is a single annual award and is introduced in 2019. If this proves successful consideration can be given to expanding the scheme in future years.

Phil Davy

Town Clerk

Agenda Item 8.2

Report to Town Council 17th September 2018

Community Infrastructure Levy (CIL) Working Group

The notes of the Working Group held on 23rd July are in the appendix to this report.

The list of projects identified by the Working Group has been referred to CCBC to check on eligibility. CCBC has advised that all schemes would be acceptable for CIL funding with the exception of "5 Development of Christmas Lights"

The Town Council is invited to approve the list of projects for further investigation under CIL apart from the Christmas Lights. Any further enhancement of the latter would have to be funded directly from the Town Council

Phil Davy

Town Clerk

Notes of the Community Infrastructure Levy (CIL) Working Group held at the Twyn Community Centre on 23rd July 2018

Present:

Councillors P J Bevan, C Elsbury, J Hibbert, M Prew, H Jackson, S Morgan

Apologies:

Councillors S Kent, J Grenfell, S Hodder, J Fussell, J Pritchard, R Bidgood

In Attendance:

P G Davy, Town Clerk

The cumulative total of CIL receipts was now £18,467. Under the CIL Regulations any levy not spent by the Town Council within 5 years of receipt must be repaid to the charging authority (CCBC). The earliest repayment will become due in 2021 if not spent.

The CIL could be supplemented by part or all of the Council's unrestricted reserves of £20,000 which will become available on maturity of the business bond in January 2019.

CIL is to be used to fund infrastructure to support development in accordance with the Local Development Plan. The charging authority has published the approved Regulation 123 List of Infrastructure. However CCBC has advised that the Regulation 123 List does not apply to Town and Community Councils and there is more flexibility over the use of the transferred levy. Local projects proposed by the Town Council will need to be agreed with CCBC.

Following consideration of the information presented by the Town Clerk the Working Group decided to recommend the following projects to the Town Council for further investigation (feasibility and cost) for the CIL.

1 Welsh National Anthem Memorial – design and location will require discussion with CCBC as a scheme has been proposed adjacent to Caerphilly Visitor Centre.

2 Electric car charging points – CCBC to attend meeting of Town Council to outline their strategy

3 Enhance pedestrian signage throughout the town centre, including QR codes where appropriate

4 Free wifi in the town centre

5 Development of Christmas Lights with laser projections and lighting of trees in Twyn car park

6 Play equipment at Churchill Park

7 Living Christmas Tree

8 RHS in Bloom in 2019 – hard infrastructure may require funding depending on community proposals that come forward after the Community Meeting in September.

It was noted that the Town Council does not own any land and therefore consultation will be necessary with third parties.

The Working Group felt it would be appropriate to issue a Town Council press release inviting any further ideas from the local community for the use of the CIL.

Phil Davy

Town Clerk

Agenda Item 8.3

Report to Town Council 17th September 2018

Events Working Group

The notes of the Events Working Group held on 3rd September are in the appendix to the report.

The purpose of the meeting was to discuss operational matters relating to the planning and organisation of the Fireworks Display on 3rd November 2018 and the Christmas Lights switch on 23rd November 2018.

The Town Council is invited to confirm the various actions outlined.

Phil Davy

Town Clerk

Notes of the Events Working Group held at The Twyn Community Centre on 3rd September 2018 at 6.00pm

Present:

Cllrs C Elsbury (Chairperson), S Hodder, H Jackson, J Pritchard, J Fussell

R Hughson (Caerphilly Lions)

P G Davy (Town Clerk)

Apologies

Cllrs P J Bevan, S Kent, J Hibbert, J Grenfell, M Prew, S Morgan, R Bidgood

Fireworks Display 3rd November 2018

1 Cadw Application

The application for the use of the Castle had been submitted in December 2017 to secure the date. Although Cadw has been chased on a number of occasions approval has still to be received. Launch arrangements for fireworks may need to be reviewed in light of developments within the Castle grounds.

2 Security and Safety

Discussion required with Inspector Clifton in respect of number of dedicated paid for police officers, if any. Lorry blockade to be organised and approach to be made to local hauliers to supply vehicles.

13 volunteer stewards are registered on the database, which will be supplemented by Town Councillors.

PA system ordered. Additional quote to be sought from Rees Sound for generator to increase sound output. (M/C will be Martin Geraint)

CCBC to be approached for loan of radios.

Crowd control barriers to be ordered.

Arrangements to be made for relocation and PAT testing of electric cable

3 Parking, Highway Management and Site Set Up

Application for road closure at Crescent Road has been submitted to CCBC. Additional lamppost closure signs required for Clyde Street and Ludlow Street.

Notification to residents and issue of parking permits 7 days before event.

Arrangements to be made for temporary car park at YGCR, Pontywindy Road

Hire of John Deere tractor and driver is being pursued.

4 Welfare

Order placed for hire of portaloos at Crescent Road. CCBC to be requested to keep public toilets at Visitor Centre and by railway station open to 8pm.

St John's Ambulance has been approached for quote to cover both first aid and paramedic.

5 Street Collection

Street collection permit has been obtained for the Mayor's charities (Autism Directory and Noah's Ark). Charities to be approached to provide collectors.

Caerphilly Lions confirmed will coordinate collectors as in previous years. Council to make donation to Lions in recognition of help provided.

Collection buckets will be prepared in readiness for event having received permit number.

Collection count to be arranged over two days 4/5 November.

6 Catering

Despite chasing no response had been received from Sayers Amusements in respect of catering, kiddies rides and sponsorship. One final attempt to be made to make contact.

7 Sponsorship

Contributions received from BTMCC, Aber Valley CC, and Llanbradach, in total less than in 2017. Decisions awaited from PTECC and Van CC.

There was a discussion about business sponsorship. Previous attempts were explained and the limitations due to the short duration of the event.

8 Publicity

This is such a well known annual event that paid for publicity is unnecessary. Details about the event are on the Town Council website. The event can be promoted by Members through social media. It was also suggested that all schools in Caerphilly town could be e-mailed details of the event.

9 Litter Clean up

Volunteers to help with litter clean up on Sunday 4th September. CCBC to be approached to confirm usual assistance.

Christmas Lights 23rd November 2018

1 Security and safety

Police notified but no additional measures. Stewarding of the event undertaken by Town Councillors.

PA system ordered. (M/C will be Alison Kent)

Crowd control barriers to be ordered

2 Parking and Highway Management

Application for road closure at The Twyn has been submitted to CCBC.

Notification to local businesses will be made 7 days before the event.

3 Welfare

CCBC to be requested to keep public toilets at the Visitor centre open until 8.00pm

Quotation requested from St John's Ambulance for first aid cover

4 Entertainment

The five primary schools have been approached in respect of the choirs performing and a response awaited. Treble C have been booked. Enquiry to be made with Only Boys Aloud.

Selection boxes for school choirs and sweets for Santa to distribute to be purchased.

5 Coordination with Castle Court

Craft market will be held in Castle Court. Lights switch on to be coordinated with Centre Manager.

6 Sleigh / Santa

Sleigh will either be from PTA or Lions. Two volunteers for Santa. Caerphilly Mascots to be contacted.

7 Christmas Tree

A proposal had been made through the CIL Working Group for a living Christmas tree. However decisions had yet to be made about the priorities for the use of the CIL and all the proposals required investigation. Some of the issues that would have to be considered for a living tree were highlighted.

Practically it would be necessary to commit to a temporary specimen tree for 2018. Alternative suppliers to be investigated.

8 Christmas Lights

A budget of £8500 had been approved for 2018/19. This should allow between £2000 and £2500 for the cyclical replacement of lights / figurines. It was suggested that half this sum should be used for replacement of lights / figurines and half to enhance the lighting at The Twyn including the trees in the car park and installation of laser projector(s).

Advice to be sought from CCBC Streetlighting in respect of any defective lampposts.

The meeting finished at 7.20pm

Agenda Item 8.4

Report to Town Council 17th September 2018

Newsletter

The budget for 2018/19 allocates a sum of £700 for the production of a newsletter to residents. By approving the budget in November 2017 the principle of a newsletter was established. A draft has been circulated to Members but differing views have emerged about the content. A quotation of £465 has been received for the 4 page full colour newsletter with a print run of 7000. It is anticipated that distribution will be undertaken by Members and volunteers at nil cost.

The draft newsletter is appended and the Council is invited to review the content and determine a course of action.

Phil Davy

Town Clerk

CAERPHILLY
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Newsletter Cylchlythyr

CYNGOR
TREF
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Rhif/Number 1 Cylchlythyr Cyngor Tref Caerffili Caerphilly Town Council Newsletter Haf/Summer 2018

New Mayor / Maer Newydd

The new Caerphilly Town Mayor is Mike Prew. Mike is married to Lisa and has a son Thomas. Caerphilly born and bred, he works as an engineer. Mike is well known for his work in the community being a founder member of the successful Megaday event in aid of Velindre Cancer as well long time member of Caerphilly RFC. Mike is also a school Governor at Plas-y-felin and Ysgol Gymraeg Caerffili.

He said "It's a great honour to be Mayor of Caerphilly Town. I have chosen two charities. Noah's Ark and The Autism Directory are both close to my heart and I hope both will benefit greatly from the Annual Fireworks display organised by the Town Council later this year.

Maer newydd Tref Caerffili yw Mike Prew. Mae Mike yn briod â Lisa a chanddynt fab, Thomas. Wedi'i eni a'i fagu yng Nghaerffili, mae'n beiriannydd. Mae Mike yn adnabyddus iawn am ei waith o fewn y gymuned yn un o aelodau sylfaen y digwyddiad llwyddiannus "Megaday", sy'n cefnogi Cancr Felindre yn ogystal â bod yn aelod hir dymor yng Nghlwb Rygbi Caerffili. Mae Mike hefyd yn Llywodraethwr ym Mhlasy-felin ac Ysgol Gymraeg Caerffili.

Dywedodd, "Mae bod yn Faer Tref Caerffili yn fraint aruthrol. Rydw i wedi dewis dwy elusen. Arch Noa a Chyfeirfa Awrtistiaeth, y ddau yn agos i 'nghalon a gobeithiaf y gwnaiff y ddau elwa'n sylweddol o'r arddangosfa Tân Gwyllt Blyneddol yn hwyrach eleni a drefnir gan Gyngor y Dref



Did you know/Wyddost Ti ... ?

Evan James who composed the words of the National Anthem was born in Caerphilly in 1809 at Bryn Golau cottage on the site of the present Workmens Hall on Castle Street.

Ganwyd Ieuan ap Iago (Evan James), a gyfansoddodd



eiriau'r Anthem Genedlaethol, yng Nghaerffili ym 1809 mewn bwthyn o'r enw Bryngolau ar safle bresennol Neuadd Gweithwyr

Keep Caerphilly Tidy

One of the main issues brought to our attention is litter and flytipping. Councillors often get their hands dirty across the town helping local groups and Keep Wales Tidy Caerphilly, whether it is clearing rubbish dumped along footpaths, in streams or sometimes overflowing bins. Its people that cause the problem and its people that can solve it. You can help by contacting Caerphilly County Boroughor one of your councillors

Un o'r prif faterion a ddaw i'n sylw yw sbwriel. Mae cynghorwyr yn aml yn trochi eu dwylo ar hyd y dref wrth helpu grwpiau lleol i Gadw Cymru'n Daclus, Caerffili, un ai'n clirio sbwriel a adawyd ar hyd llwybrau, mewn nentydd neu weithiau oherwydd biniau wedi'u gorlenwi. Pobol sy'n achosi'r broblem a phobol sydd â'r gallu i'w datrys. Gallwch helpu drwy gysylltu â Bwrdeistref Sirol Caerffili... neu un o'ch cynghorwyr.

Cadwch Caerffili yn Daclus

Twinning

The town of Caerphilly is twinned with Lannion in Brittany, Northern France. In 2016 the Association marked 25 years of Twinning with a visit from our friends in Brittany in July. A plaque was unveiled on the wall of Caerphilly Library to commemorate the occasion

Mae tref Caerffili wedi'i efeillio â Lannion yn Llydaw, Gogledd Ffrainc. Yn 2016 nododd y Gymdeithas 25 mlynedd o Efeillio gydag ymweliad gan ein ffrindiau o Lydaw ym mis Gorffennaf. Dadorchuddiwyd plac ar wal Llyfrgell Caerffili i ddatlu'r achlysur.

Gefeillio



Simon`s Year as Mayor / Blwyddyn Simon fel Maer



Art Competition 2018
Cystadleuaeth Gelf 2018



Remembrance Day 2017
Dydd Y Cofio 2017



Recognition of Caerphilly Cheese
Cydnabyddiaeth Caws Caerffili



Caerphilly Workmens Hall
Neuadd Y Gweithwyr Caerffili



Mayors Charity
Elusen Y Maer



Commonwealth Gold 2018
Aur Y Gymunwlad 2018

(Sorry not enough space for all events attended! Mae'n ddrwg gennym ond does dim digon o le i bopeth!)

Councillor Simon Morgan, who represents Watford Ward said " I have had a great time as Mayor of Caerphilly. I have lost count of the functions I have attended. The number of organisations only goes to show the great community spirit that exists in Caerphilly. "

Dywedodd y Cynghorydd Simon Morgan, sy'n cynrychioli Ward Watford, "Cefais amser gwych yn Faer Caerffili. Rydw i wedi colli cownt o'r digwyddiadau y bum yn bresennol ynddynt. Mae nifer y sefydliadau ond yn dangos mor gryf yw ysbryd y gymuned yng Nghaerffili.

Who is who in the Office?

Phil Davy is Town Clerk and is responsible for administering the Council. He has a wealth of local government experience. Sue Davies is the Administrative Assistant supporting the organisation of the Council's events and website.



Pwy yw pwy yn y Swyddfa?

Phil Davy yw Clerc y Dref ac yn gyfrifol am weinyddu'r Cyngor. Mae ganddo gyfoeth o brofiad llywodraeth leol. Sue Davies yw'r Cynorthwydd Gweinyddol sy'n cefnogi trefnu digwyddiadau'r Cyngor a'r wefan.

The Town Council Office at the Twyn Community Centre is open three mornings a week, Mon – Wed 9.30 to 12.30. The staff can be contacted by telephone 02920 888777 or email caerphillytowncouncil@outlook.com

Mae Swyddfa Cyngor y Dref yng Nghanolfan Gymunedol y Twyn ar agor dri bore'r wythnos, Llun - Mercher 9.30 i 12.30. Gellir cysylltu â'r staff ar y ffôn ar 02920888777 neu drwy'r e-bost "caerphillytowncouncil@outlook.com"



Annual Fireworks

Tân Gwyllt Blynyddol

The event kicked off for the first time in 1987 and has been organised by the Town Council ever since with invaluable help from volunteers including the local squadron of ATC. Thousands of pounds have been raised for the Town Mayors nominated charities. This years display will be on 3rd November

Dechreuodd hyn am y tro cyntaf yn 1987 a Chyngor y Dref sydd wedi'i drefnu byth oddi ar hynny gyda chymorth amhrisiadwy gwirfoddolwyr yn cynnwys sgwadron leol yr ATC. Codwyd miloedd o bunnau ar gyfer yr elusennau a enwebwyd ar gyfer cronfa Maer y Dref. Bydd arddangosfa eleni ar y 3ydd o Dachwedd.

Christmas Lights

Goleuadau Nadolig



The Christmas lights switch on has been a fixture of the towns calendar for many years now. Enjoyed by young and old alike we try to get the right atmosphere on the night. Again the Town has taken on the whole organisation and most of the funding for this event. The big Switch On this year is 23 November

Bu troi goleuadau'r Nadolig yn ddigwyddiad cyson yng nghalendr y dref am sawl blwyddyn bellach. Wrth i'r hen a'r ifanc, fel ei gilydd, fwynhau ceisiwn ddod o hyd i'r union awyrgylch ar gyfer y noson. Eto mae'r Dref wedi ymgymryd â'r holl drefniadau a rhan fwyaf o ariannu. Bydd y Troi Ymlaen mawr eleni ar y 23ain o Dachwedd.



Caerphilly in Bloom

Caerffili Yn Ei Blodau

This year the Town Council took up the reigns of organising and implementing Caerphilly in Bloom following the withdrawal of support from the County Borough. The Town has entered the Wales in Bloom competition for the first time in a few years and hope to beat our former best of 2nd in the Small Town category.

Eleni aeth Cyngor y Dref ati i drefnu a gweithredu'r ŵyl wedi i'r Cyngor Bwrdeistref atal eu cefnogaeth. Mae'r Dref yn cystadlu yng nghystadleuaeth Cymru yn Ei Blodau am y tro cyntaf ers rhai blynyddoedd gan obeithio gwella ar ein perfformiad gorau blaenorol o ddod yn ail yng nghategori'r Trefi Bychan

Most Common Issues presented to Town Councillors Materion mwyaf cyffredin a gyflwynir i Gynghorwyr y Dref

There are over 730 elected community and town councils like Caerphilly Town Council throughout Wales. They are accountable to local people and have a duty to represent the interests of the different parts of the community. In Caerphilly it is the County Borough Council which is responsible for delivering education, social services, planning and environmental health

Mae yna dros 730 o gynghorau cymunedol a threfol wedi'u hethol fel Cyngor Tref Caerffili drwy Gymru gyfan. Maen nhw'n atebol i bobol leol a chanddynt y ddyletswydd i gynrychioli buddiannau amryw rannau'r gymuned. Yng Nghaerffili, y Cyngor Bwrdeistref Sirol sy'n gyfrifol am ddarparu addysg, gwasanaethau cymdeithasol, cynllunio ac iechyd yr amgylchedd.

Crime

Trosedd

Town Council Meetings are normally attended by members of Gwent police sometimes up to Inspector Level. Specific incidents as well as more general issues are discussed

Mynychir Cyfarfodydd Cyngor y Dref fel arfer gan aelodau o heddlu Gwent, weithiau hyd at Level Arolygydd. Trafodir digwyddiadau penodol yn ogystal â materion mwy cyffredinol.

Planning

Cynllunio

While the Town Council cannot make decisions on planning issues, it is consulted by the County Borough Council. Thus individual applications may be discussed and comments made, while the Council may wish to make its views known on major developments.

Er nad yw Cyngor y Dref yn gallu gwneud penderfyniadau ynglŷn â materion cynllunio, mae'r Cyngor Bwrdeistref Sirol yn ymgynghori â ni. Felly trafodir ceisiadau unigol o bryd i'w gilydd a chynigir sylwadau, tra bydd y Cyngor yn hoffi mynegi barn ynglŷn â'r y datblygiadau mwyaf.

Environment

Amgylchedd

The Town Council often discusses general issues such as litter, dog waste and overgrown footpaths and makes its views known to the County. It also tries to improve the environment of Caerphilly Town through providing litter bins, the Annual Caerphilly in Bloom and Flower Festival.

Mae Cyngor y Dref yn aml yn trafod materion cyffredinol megis sbwriel, baw cŵn a llwybrau lle mae gordyfiant gan fynegi barn wrth y Sir. Maent hefyd yn ceisio gwella amgylchedd Tref Caerffili drwy ddarparu biniau sbwriel, Caerffili yn Ei Blodau yn Flynyddol a'r Wyl Flodau.

Town Councillors



Ward - Cwrt Rawlin
Cllr James Fussell (Plaid Cymru),
10 Clos Enfys, Castle View, CF83 1SB
07725 191365
jamesfussell@caerphilly.gov.uk



Ward - Cwrt Rawlin
Cllr Colin Elsbury (Plaid Cymru)
13 Bryn Gwyn, CF83 1ES
07891 925578
colinelisbury@caerphilly.gov.uk



Ward - Tonyfelin Community
Cllr Mike Prew (Plaid Cymru)
9, Dol-y-Felin Street, CF83 3AP
07791 430016
mikeprewgos@outlook.com



Ward - Parcyfelin
Cllr Phil Bevan (Plaid Cymru)
75 Pontygwindy Road, CF83 3HG
02920 866185 / 07528 339577
philbevan@caerphilly.gov.uk



Ward - Brynccenydd
Cllr James Pritchard (Welsh Labour)
36, Celyn Avenue, CF83 3FL
07854 348033
jamespritchard@caerphilly.gov.uk



Ward - Parcyfelin
Cllr Roger Bidgood (Plaid Cymru)
20, Clos Dwyerw, CF83 1TE
02920 868436
rogerbidgood1@outlook.com

Cynghorydd Y Dref



Ward - Parcyfelin
Cllr Shelley Hodder (Welsh Labour)
26, Heol Gwaun Rhos, CF83 3ER
07761 633637
shelleyhodder@msn.com



Ward - Watford
Cllr Simon Morgan (Plaid Cymru)
19, Maes Watford, CF83 1LP
07973 302199
simon.morgan65@outlook.com



Ward - Twyn
Cllr Huw Jackson (Plaid Cymru)
The Firs, Watford Road, CF83 1NE
02920 864979
huwajackson88@gmail.com



Ward - Twyn
Cllr Jeffrey A. Grenfell (Plaid Cymru)
14, Bronrhiw Avenue, CF83 1HF
07968 068933
jeffgrenfell@yahoo.co.uk



Ward - Castle
Cllr Stephen Kent (Plaid Cymru)
29, St David's Way, CF83 1EY
02920 886362 / 07974 007414
stephenkent@caerphilly.gov.uk



Ward - Castle
Cllr Jenny Hibbert (Plaid Cymru)
255, Nantgarw Road, CF83 1BU
02920 869395 / 07761 242992
jennyhibbert255@googlemail.com

Attendance

Council Meetings are held in the Twyn Community Centre each month at 6.30pm on the third Monday, except August.

Members of the public are welcome

Cynhelir Cyfarfodydd y Cyngor yng Nghanolfan Gymunedol y Twyn bob mis am 6.30yp ar y trydydd dydd Llun, heblaw am fis Awst.

Mae croeso i aelodau'r cyhoedd.

Cyng./Coun.	%
Phil Bevan	70
Colin Elsbury	80
Steve Kent	90
Jenny Hibbert	90
Jeff Grenfell	100
Mike Prew	90
Shelley Hodder	50
Huw Jackson	90
Simon Morgan	90
James Fussell	70
James Pritchard	60
Roger Bidgood	60

N.B. Members may be absent for a variety of reasons such as illness, other engagements or family reasons.

Gall cynghorwyr fod yn absennol am amryw resymau megis salwch, ymrwymadau eraill neu resymau teuluol.

Argraffwyd gan/Printed by Horizon Digital, Pontygwindy Industrial estate, Caerphilly CF83 3HU

Finance

The income of the council for 2017/18 is c. £106,000 with about £80,000 of that made of the precept from Council Tax. The average cost per household is 25p a week.

In addition to salaries, office and insurance costs (together about £30,000) the main expenditures are on events such as the Fireworks in November (c. £24,200) and Caerphilly in Bloom (c. £13,750). In addition, Grants totally almost £6,500 were made to local organisations.

For full details and a grant application form, please see our website

Incwm y cyngor ar gyfer 2017/18 yw tua £106,000 gyda thua £80,000 o hynny yn dod o archebiant o Dreth y Cyngor. Y gost gyfartalog i bob cartref yw 25c yr wythnos.

Yn ychwanegol i gyflogau, costau swyddfa ac yswiriant (gyda'i gilydd tua £30,000) y prif wariant yw digwyddiadau fel y Tân Gwylt ym mis Tachwedd (tua £24,200) a Caerffili yn Ei Blodau (tua £13,750). Yn ychwanegol, rhoddwyd grantiau o bron i £6,500 i sefydliadau lleol.

Am fanylion llawn a ffurflen gais ar gyfer grantiau, ymwelwch â'n gwefan.

Cyllid

Agenda Item 10. 1
Report to Town Council 17th September 2018
List of Payments

CHEQUE NO.	PAYEE	IN RESPECT OF	AMOUNT £
Direct Debit	123 Reg	Domain Name	21.56
Internet	CCBC	IT Service Level Agreement	500.00
303914	Wales in Bloom	Competition Entry	110.00
Internet	Playworks	Salaries (July)	1513.17
Direct Debit	NEST	Pension Contributions	16.66
303915	Caerphilly Miners Centre	Grant	200.00
303916	3 rd Caerphilly Guides	Grant	250.00
Direct Debit	British Telecom	Telephone	41.69
303917	Friends of Elite	Grant	150.00
303918	Eisteddfod y Cymoedd	Grant	400.00
303919	Caerffili & District Twinning Association	Grant	250.00
303920	1 st Caerphilly Guides	Grant	150.00
303921	Y Galeri	Twinning gift	95.00
303922	M. Prew	Mayors Allowance	225.00
Internet	Welsh Government	Concessionary Hire Castle	330.00
Internet	Welsh Government	Concessionary Hire Castle	330.00
Debit Card	Seton UK	Gloves & Face Masks	66.54
Internet	Playworks	Salaries (August)	1512.17
Direct Debit	NEST	Pension contributions	16.66
Debit Card	Post Office	Stamps	183.00
303923	Absolute Marquees	Megaday	1200.00
303924	Atlantic Marquees	Megaday	2718.00
303925	Digital Systems Ltd	Printing	13.82
Internet	Welsh Government	Concessionary Hire Castle	330.00
Internet	Town Clerk	First Aid Kit	8.99

Recommendation:
Members are invited to note and approve the payments

Agenda Item 10.2
Report to Town Council 17th September 2018
Bank Account Balances

Bank Account Balances as at 3rd September 2018

	£
Community Direct Plus Account	62211.65
14 Day Business Select Account	562.87
14 Day Business Select Account (CIL)	18472.00
One Year Business Bond	30000.00

Agenda Item 10.3

Report to Town Council 17th September 2018

Applications for Financial Assistance

Budget	7000
Commitment to date	1950
Available	5050

1 Bobath Children's Therapy Centre Wales

In accordance with policy a grant can be awarded of up to £250 based on the number of children resident in the Town Council area and benefitting from the Therapy Centre. The charity may treat children from across the whole of Wales. The policy states that national organisations should only receive a maximum grant of £100. However the policy does not define whether national organisations are UK wide or Wales wide. The Council gave the charity a grant of £200 in March 2017.

Phil Davy

Town clerk

CAERPHILLY TOWN COUNCIL
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters including address and principal area or place of operation.

Bobath Children's Therapy Centre Wales
19 Park Road, Whitchurch, Cardiff, CF14 7BP

2. PURPOSE OR ACTIVITIES OF ORGANISATION – if possible attach copy of Constitution

To provide specialist therapy to all
700 children from all over Wales who have
Cerebral palsy.

3. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:

Total No. Over 700 children Number Resident in Town Council area (see attached map) 25

4. MEMBERSHIP FEES, if applicable —

5. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.

Please see attached latest
accounts.

6. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:

To enable us to provide extra therapists
to treat more children across Wales.
We need to raise £1.5 million a year to run the
Centre.

Please ensure both pages of the application form have been completed. The completed application and enclosures should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

BOBATH CHILDREN'S THERAPY CENTRE WALES

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST MARCH 2017**

	<i>NOTE</i>	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
INCOME AND ENDOWMENTS FROM:-					
Donations and Legacies	2	234,557	161,203	395,760	308,407
Charitable Activities	3	458,491	-	458,491	493,537
Other Trading Activities					
Charity Shops, Etc		370,929	-	370,929	420,035
Investment Income	4	6,385	-	6,385	3,977
Other Income		510	-	510	398
Total Income		1,070,872	161,203	1,232,075	1,226,354
EXPENDITURE ON:- (Note 5)					
Raising Funds					
Retail		285,117	-	285,117	357,194
Other		166,513	1,247	167,760	168,358
		451,630	1,247	452,877	525,552
Charitable Activities – Therapy Provision		521,856	169,462	691,318	619,052
Administration and Other Costs		175,976	4,017	179,993	207,237
Total Expenditure		1,149,462	174,726	1,324,188	1,351,841
NET INCOME / (EXPENDITURE) IN THE YEAR		(78,590)	(13,523)	(92,113)	(125,487)
Transfers Between Funds		1,255	(1,255)	-	-
NET MOVEMENT IN FUNDS		(77,335)	(14,778)	(92,113)	(125,487)
Total Funds at 1st April 2016		493,667	255,413	749,080	874,567
Total Funds at 31st March 2017		416,332	240,635	656,967	749,080

The notes set out on pages 15 to 21 form an integral part of these financial statements.

Agenda Item 10.4.1

Report to Town Council 17th September 2018

Concessionary Hire of Caerphilly Castle

A request has been received for a concessionary hire of Caerphilly Castle for a charity Christmas Concert with COR (Cor Osian Rowlands) and Castle Brass on 19th December 2018. Proceeds will be shared with local charities including Eisteddfod y Cymoedd.

The Town Council has up to 9 concessionary hires for each calendar year. Seven have already been approved, but one event for Welsh Hearts has been moved to February 2019. There are therefore 3 concessionary hires that remain available for 2018.

Unfortunately Cadw was unable to hold the December date for the concert after 24th August 2018 due to another potential hirer being interested in this date. The charity Christmas Concert has been supported by the Town council in previous years. The Town clerk approved the request under delegated authority in respect of both the concessionary hire and the hire fee.

Members are requested to confirm the action taken by the Town Clerk.

Phil Davy

Town Clerk

Agenda Item 10.4.2

Report to Town Council 17th September 2018

Concessionary Hire of Caerphilly Castle

A request has been received for a concessionary hire of Caerphilly Castle for the launch event of a new charity, The Starfish Alliance, on 5th October 2018. The charity is based in Bedwas and affiliated to Hope Church Bedwas (formerly Bedwas Pentecostal Church). The charity supports children in the foster care system by providing 5 day residential camps to provide new experiences. The camps are provided at no cost to the child, their carers, or the local authorities. The new charity is hoping to be able to host camps all over Wales and the UK.

The Town Council has up to 9 concessionary hires for each calendar year. Seven have already been approved. There are therefore 2 concessionary hires that remain available for 2018.

Members are asked to decide whether the concession should be granted and whether to meet the cost of the hire fee. The current concessionary hire fee is £275 plus VAT.

Phil Davy

Town Clerk

Agenda Item 11.1



HOUSE OF COMMONS

LONDON SW1A 0AA

Our Ref: WD/TAT/

7 August 2018

Mr P Davy
Town Clerk
Caerphilly Town Council
The Twyn Community Centre
The Twyn
CAERPHILLY
CF83 1JL

Dear Mr Davy,

I recently met with members of the local community who are concerned about the environment. In particular, they believe, quite rightly, that all of us should do what we can to encourage plastic-free initiatives.

I also believe, like my constituents, that local authorities, at all levels, have a key role to play in setting a good example and making a real contribution to a better world.

I am therefore asking if you would do two things: Firstly, could you make representations to Caerphilly County Borough Council about the possibility of the Borough becoming a "Plastic Free Community"? And secondly for your council to consider contributing to the Plastic Free campaign by removing single-use plastic items from your use and by removing such plastics from any premises you might own.

I sincerely hope that your elected members will feel able to make a positive response to the above.

Best Wishes,

Yours sincerely

A handwritten signature in black ink, appearing to read 'Wayne David'.

Wayne David
Labour MP for Caerphilly
www.waynedavid.co.uk
[twitter @WayneDavid](https://twitter.com/WayneDavid) MP

PLEASE REPLY TO: Community Council Offices, Newport Road, Bedwas, Caerphilly, CF83 8YB

Tel No: (029) 20881061

www.waynedavid.co.uk