

**CAERPHILLY**

**TOWN**

**COUNCIL**



**CYNGOR**

**TREF**

**CAERFFILI**

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**TOWN CLERK:**  
**CLERC-Y-DREF:**

**K. Williams**

**TOWN MAYOR:**  
**MEIR Y DREF:**

**Councillor**  
**Steve Kent**

11<sup>th</sup> July 2016

An **Ordinary Meeting** of the **Caerphilly Town Council** will be held at the **Twyn Community Centre** on **Monday 18<sup>th</sup> July 2016** at **6.30 p.m.**

Any Member requiring further information on any item should contact me before the Meeting.

K. Williams  
TOWN CLERK

## **A G E N D A**

1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on 13<sup>th</sup> June 2016.
4. Matters arising from the Minutes if not covered by the Agenda.
5. **COMMUNITY SAFETY MATTERS**
6. **TOWN MAYOR'S DIARY**
7. **ENVIRONMENTAL MATTERS**

8. **PROJECTS AND TOWN CLERK'S REPORT**
- i) Caerffili and District Twinning Association.
  - ii) Motion of support against racism and xenophobia.
  - iii) CIL income 2015/2016.
  - iv) Letter from Police and Crime Commissioner for Gwent.
9. **PLANNING MATTERS (see list attached)**
10. **PAYMENTS AND FINANCIAL MATTERS**
- a) List of Payment.
  - b) Bank Account Balances.
  - c) Application for Financial Assistance
    - i) Kidney Wales Foundation.
    - ii) Ruperra Castle Preservation Trust.
    - iii) Caerphilly Miners Centre for the Community.
    - iv) Home Start.
  - d) Reinvestment of Fixed Rate Deposit.
  - e) Comparison of Expenditure to Budget.
11. **CORRESPONDENCE**
- Ombudsman Annual Report 2015/2016.
12. **ANY OTHER BUSINESS**

CAERPHILLY

TOWN

COUNCIL



CYNGOR

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CAERFFILI

TOWN CLERK:  
CLERC-Y-DREF:

Ken Williams

TOWN MAYOR:  
MEIR Y DREF:

Councillor  
Steve Kent

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY TOWN  
COUNCIL HELD AT THE TWYN COMMUNITY CENTRE  
ON MONDAY 13<sup>TH</sup> JUNE 2016**

**Present:**

Councillors Mr. C. Elsbury, Mr. R. Williams, Mr. S. Cook, Mr. S. Kent (Town Mayor), Mr. S. Morgan, Mr. J. Fussell, Mr. E. Talbot, Mr. G. Pratt and Mr. R. Bidgood.

**Apologies:**

Councillors J. Hibbert and P.J. Bevan.

**In attendance:**

Mr. K. Williams (Town Clerk).

19. **MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY 23<sup>RD</sup> MAY 2016**

Minutes of the Ordinary Council Meeting held on Monday 23<sup>rd</sup> May 2016 were received, confirmed and signed.

20. **MATTERS ARISING FROM THE MINUTES**

a. **Hire of Caerphilly Castle**

The clerk informed members that a request for additional concessionary hire of Caerphilly Castle has been made to CADW and a reply is awaited.

b. **Bollards adjacent to Nat West Bank, Cardiff Road**

Caerphilly County Borough Council has agreed to install bollards at this location and to request a donation from the Town Council once final costs are known.

c. Bands in the Park

The Town Council has been informed that BTM Brass Band has been hired to appear in Morgan Jones Park as part of these concerts.

21. COMMUNITY SAFETY MATTERS

- a. Ant Social Behaviour is still showing a downward trend.
- b. Fab Friday now on Owain Glyndwr Fields and Cardiff City KICKS is on Thursday evenings at Caerphilly Leisure Centre.
- c. Theft from cars is ongoing and is caused by either leaving vehicles unlocked or leaving valuable objects on display in the vehicle.
- d. Fatal road accident on Llanbradach by pass 8<sup>th</sup> June at 2 am.

Issues Raised by Members

- e. Question on location of Police Station in town.
- f. Pedestrian crossing on Clifton Street. Vehicles are not stopping for pedestrians on crossing.
- g. Lack of police presence in town.
- h. Illegal parking, particularly on Cardiff Road.
- i. Sunday evening of May Bank Holiday a man was stripped to the waste enticing people to take a swing at him.
- j. Sunday 5<sup>th</sup> June a group of 50 individuals were partying outside the Con Club junction of White Street and Bartlett Street.
- k. Replacement for Matt Pearce is currently on maternity leave. Inspector O'Keefe is pushing for an additional member of staff.

22. TOWN MAYOR'S DIARY

No events attended since last meeting.

23. ENVIRONMENTAL MATTERS

Following reports of the culling of wild birds around the Caerphilly Castle Grounds and moat, CADW initially said it was nothing to do with them. The County Borough Council also confirmed this action was not sanctioned or approved by them.

It has since been discovered that a company called Aderyn has been engaged by CADW to carry out a culling of wild birds. The company has stated that consultation has taken place between the Town Council and the Borough Council but no one is aware of any consultation taking place. Use of firearms in public areas is a contravention of the Firearms Act unless it is on private land.

24. **PROJECTS AND TOWN CLERK'S**a. **Caerphilly County Borough Council – Mayor's Appeal**

The Town Clerk informed members that the launch of this year's Mayor's Appeal will take place on 29<sup>th</sup> June 2016. Her chosen appeal this year is Velindre Cancer Center.

Members agreed to make a donation of £500.

b. **Morgan Jones Gates**

The clerk informed members that the County Borough Council has indicated the cost of employing a gate keeper to open and close the gates at Morgan Jones Park will be approximately £3,500 per annum. He also informed members there is currently no budget provision for this service as it was taken out of the estimates for 2016/2017.

Members debated the report and decided that as there is no budget available they were not prepared to pay for a Gatekeeper to lock the gates at Morgan Jones Park.

25. **PLANNING MATTERS**

Councillor J. Fussell declared an interest and took no part in the discussions or decision making.

26. **PAYMENTS AND FINANCIAL MATTERS**

a. List of Payments – Noted and Approved.

b. Bank Account Balances – Noted.

c. **Applications for Financial Assistance**

£

Shelter Cymru	100
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CHADs request for old or absolute computers was reluctantly refused as the Town Council does not own any.

27. **CORRESPONDENCE**

10k Caerphilly Road Race	-	19 <sup>th</sup> June
Armed Forces Day		25 <sup>th</sup> June

28. **ANY OTHER BUSINESS**

The Town Mayor informed members his charities this year will be Caerffili Lion's Club and Wales Air Ambulance.

### **Caerphilly and District Twinning Association**

The Caerphilly Town Council have been financial supporters of the Twinning Association since it was established.

A budget of £300 was agreed by Members for the Twinning Association and whoever is Town Mayor chairs the group.

Members are asked to confirm the amount of any donation it wishes the Town Council to make to the Twinning Association in 2016/2017.

### **Members of the Town Council are asked to support the following motion:**

We are proud to live in a diverse and tolerant society. Racism, xenophobia and hate crimes have no place in our country. We Caerphilly Town Council condemn racism, xenophobia and hate crimes unequivocally. We will not allow hate to become acceptable.

Caerphilly Town Council will work to ensure local bodies and programmes have support and resources needed to fight and prevent racism and xenophobia.

We reassure all people living in the Caerphilly Town area that they are valued members of our community.”

The Caerphilly Town Council condemn any such attacks and will report all such attacks to the police.

# CIL INCOME 2015/16

Date Received	Application No. Description	Address	Amount Received	CIL	Surcharge	Community Council	No. of Dwellings	Amount to be paid to
02/09/2015	14/0457/FULL	Erect new dwelling	3648	3040	608	Caerphilly Town Council	1	100
		19 Meadow Crescent Caerphilly CF83 1JX						

TOTAL	3648	100
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Swyddfa Comisiynydd yr Heddlu a Throsoddu, Gwent  
Office of Police and Crime Commissioner, Gwent  
Pencadlys Heddlu Gwent / Gwent Police Headquarters,  
Croesyceiliog, Cwmbran, NP44 2XJ  
Ffôn / Tel: 01633 642 200  
Lloest / Email: [commissioner@gwent.pnn.police.uk](mailto:commissioner@gwent.pnn.police.uk)  
We / Web: [www.gwent.pcc.police.uk](http://www.gwent.pcc.police.uk)

Comisiynydd yr Heddlu a Throsoddu ar gyfer Gwent / Police and Crime Commissioner for Gwent  
Jeff Cuthbert B.Sc., MCIPD



Caerphilly Town Council  
Twyn Community Centre  
The Twyn  
Caerphilly  
CF83 1 JL

7<sup>th</sup> July 2016

Dear Clerk for Caerphilly Town Council,

**RE: Invite from Mr. Jeff Cuthbert, the Police and Crime Commissioner for Gwent**

I would like to invite the Chair of Caerphilly Town Council, plus two representatives, to attend a meeting to discuss joined up working and your local policing service.

I intend to outline my strategic direction for the force and provide an opportunity for Community Councillors to comment on my proposed police and crime priorities.

The meeting will be held on the 6<sup>th</sup> September 2016 in the Council Chambers, Ty Penallta, Tredomen Park, Ystrad Mynach, Hengoed, CF82 7PG.

Registration will open at 6pm with tea and coffee, and the meeting will commence at 6.15pm.

Invites have been sent to all the Community and Town Councils in Caerphilly.

Please **RSVP** to Jessica Tippins by email [Jessica.tippins@gwent.pnn.police.uk](mailto:Jessica.tippins@gwent.pnn.police.uk) by the 29<sup>th</sup> July 2016.

Yours Sincerely

**Jeff Cuthbert B.Sc., MCIPD**  
Police and Crime Commissioner for Gwent



**Case Ref.** 16/0391/COU **Site Area:** 157m<sup>2</sup>  
**Location:** 7 Market Street Caerphilly CF83 1NX  
**Proposal:** Convert 3 bedroom house into ground floor offices and first floor, two-bedroom flat  
**Applicant:** Mr J Child 7 Market Street Caerphilly CF83 1NX  
**Agent:** Mr M Morgan 9 School Street Aberbargoed CF81 9DA  
**Case Officer:** Mr A Pyne ☎ 01495 235197 📧 pynea@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 315739 (E) 186914 (N) **Target Date:** 01.08.2016

**Case Ref.** 16/0226/CLPU **Site Area:** 246m<sup>2</sup>  
**Location:** 14 Clos Ysbyty Caerphilly CF83 1TB  
**Proposal:** Obtain a Lawful Development Certificate for the proposed ground floor rear extension  
**Applicant:** Mr Deane C/o Agent  
**Agent:** DTB Design Mr D Thomas 286 North Road Cardiff CF14 3BN  
**Case Officer:** Mr A Pyne ☎ 01495 235197 📧 pynea@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 314548 (E) 186245 (N) **Target Date:** 29.07.2016

**Community Council:** Caerphilly Town Council

**Expected Decision Level:** Delegated

**Case Ref.** 16/0443/FULL **Site Area:** 419m<sup>2</sup>  
**Location:** 16 Lon Isaf Caerphilly CF83 1BT  
**Proposal:** Erect rear single-storey extension to bungalow  
**Applicant:** Mr & Mrs Hall 16 Lon Isaf Caerphilly CF83 1BT  
**Agent:** JCW Design Mr J Walker 8A Fern Place Fairwater Cardiff CF5 3HG  
**Case Officer:** Mr A Pyne ☎ 01495 235197 📧 pynea@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 314745 (E) 186832 (N) **Target Date:** 04.08.2016

**Case Ref.** 16/0469/FULL **Site Area:** 87m<sup>2</sup>  
**Location:** 2 Glyn Glas Thornhill Caerphilly CF83 1LZ  
**Proposal:** Create new access from A469 Thornhill Road, to serve two existing dwellings  
**Applicant:** Mr N Ker 2 Glyn Glas Thornhill Caerphilly CF83 1LZ  
**Agent:** Vectos South Ltd Mr A Pike Belmont House Churchill Way Cardiff CF10 2HE  
**Case Officer:** Mrs R Amundson ☎ 01495 235120 📧 amundrh@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 315828 (E) 184976 (N) **Target Date:** 15.08.2016

<b>Case Ref.</b>	<b>16/0497/ADV</b>	<b>Site Area:</b>	<b>3561m<sup>2</sup></b>
<b>Location:</b>	<b>E &amp; M Fencing Contractors Ltd Unit A 20 Sir Alfred Owen Way Pontygwindy Industrial Estate Caerphilly CF83 3HU</b>		
<b>Proposal:</b>	<b>Install a lightbox to gable end wall</b>		
<b>Applicant:</b>	<b>E &amp; M Fencing Retirement Unit A 20 Sir Alfred Owen Way Pontygwindy Industrial Estate Caerphilly CF83 3HU</b>		
<b>Agent:</b>	<b>CLC The Design Office 19 Heol Y Deri Rhiwbina Cardiff CF14 6HA</b>		
<b>Case Officer:</b>	<b>Mr A Pyne</b>	<b>☎ 01495 235197</b>	<b>✉ pynea@caerphilly.gov.uk</b>
<b>Ward:</b>	<b>Morgan Jones</b>	<b>Map Ref: 314956 (E) 188710 (N)</b>	<b>Target Date: 09.08.2016</b>
<b>Community Council: Caerphilly Town Council</b>		<b>Expected Decision Level:</b>	<b>Delegated</b>

  

<b>Case Ref.</b>	<b>16/0498/FULL</b>	<b>Site Area:</b>	<b>243m<sup>2</sup></b>
<b>Location:</b>	<b>126 Heol-Y-Ddol Caerphilly CF83 3JN</b>		
<b>Proposal:</b>	<b>Erect two-storey side extension</b>		
<b>Applicant:</b>	<b>Mr L Hewitt 126 Heol-Y-Ddol Caerphilly CF83 3JN</b>		
<b>Agent:</b>	<b>Mr A G Reed 38 Birchgrove New Tredegar NP24 6AH</b>		
<b>Case Officer:</b>	<b>Mr A Pyne</b>	<b>☎ 01495 235197</b>	<b>✉ pynea@caerphilly.gov.uk</b>
<b>Ward:</b>	<b>Morgan Jones</b>	<b>Map Ref: 315621 (E) 188289 (N)</b>	<b>Target Date: 10.08.2016</b>

  

<b>Case Ref.</b>	<b>16/0158/FULL</b>	<b>Site Area:</b>	<b>727m<sup>2</sup></b>
<b>Location:</b>	<b>Mapledene 10 Dan-y-coed Caerphilly CF83 1HU</b>		
<b>Proposal:</b>	<b>Demolish existing bungalow and garage and construct four apartments</b>		
<b>Applicant:</b>	<b>Mr M Starr Acorn House 77 The Pastures Long Bennington Nottinghamshire NG23 5EG</b>		
<b>Agent:</b>	<b>K Design &amp; Developments Ltd Mr J Kennedy Whitegates Farmhouse Long Street Foston Nottinghamshire NG23 2LD</b>		
<b>Case Officer:</b>	<b>Mr A Pyne</b>	<b>☎ 01495 235197</b>	<b>✉ pynea@caerphilly.gov.uk</b>
<b>Ward:</b>	<b>St Martins</b>	<b>Map Ref: 315930 (E) 186366 (N)</b>	<b>Target Date: 16.08.2016</b>
<b>Community Council: Caerphilly Town Council</b>		<b>Expected Decision Level:</b>	<b>Delegated</b>

**Case Ref.** 16/0437/RET **Site Area:** 293m<sup>2</sup>  
**Location:** 74 Half Acre Court Caerphilly CF83 3SU  
**Proposal:** Retain new fence along boundary line in place of previous overgrown bushes  
**Applicant:** Mrs A Pronger 74 Half Acre Court Caerphilly CF83 3SU  
**Agent:**  
**Case Officer:** Mrs R Amundson ☎ 01495 235120 ✉ amundrh@caerphilly.gov.uk  
**Ward:** Morgan Jones **Map Ref:** 315751 (E) 187926 (N) **Target Date:** 23.08.2016

**Community Council:** Caerphilly Town Council **Expected Decision Level:** Delegated

**Case Ref.** 16/0543/CLPU **Site Area:** 322m<sup>2</sup>  
**Location:** 3A Underwood Caerphilly CF83 1HW  
**Proposal:** Erect single storey rear extension with an external area of 8.44m<sup>2</sup>  
**Applicant:** Mrs H Lloyd 3A Underwood Caerphilly CF83 1HW  
**Agent:** Mr A Reed 38 Birchgrove New Tredegar NP24 6AH  
**Case Officer:** Mr A Pyne ☎ 01495 235197 ✉ pynea@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 315922 (E) 186460 (N) **Target Date:** 22.08.2016

**Community Council:** Caerphilly Town Council **Expected Decision Level:** Delegated

## LIST OF PAYMENTS

<b>CHEQUE NO.</b>	<b>PAYEE</b>	<b>IN RESPECT OF</b>	<b>AMOUNT £</b>
<b>303687</b>	<b>Aon UK</b>	<b>Insurance Renewal</b>	<b>2615.06</b>
<b>303688</b>	<b>Digital Systems</b>	<b>Photocopying Costs</b>	<b>15.31</b>
<b>303689</b>	<b>Playworks</b>	<b>June Salary</b>	<b>1561.28</b>
<b>303690</b>	<b>Fluidity Freerun</b>	<b>Free Running Course</b>	<b>50.00</b>
<b>Direct Debit</b>	<b>NEST</b>	<b>Pension Deduction – April</b>	<b>6.34</b>
<b>303691</b>	<b>CCBC Mayor's Appeal</b>	<b>Mayor's Charity</b>	<b>500.00</b>
<b>303692</b>	<b>Shelter Cymru</b>	<b>Donation</b>	<b>100.00</b>

### **Bank Account Balances as at 14<sup>th</sup> June 2016**

£

<b>Community Direct Plus Account</b>	<b>3450.69</b>
<b>14 Day Business Select Account</b>	<b>39523.96</b>
<b>Business Select 14 Day Gratuity Account</b>	<b>5041.92</b>
<b>Guaranteed Investment Account</b>	<b>31015.71</b>

CAERPHILLY TOWN COUNCIL  
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.  
KIDNEY WALES FOUNDATION  
CAERPHILLY WALK FOR LIFE.
2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION  
LINDSEY GREATREX  
3 DYHAN DRIVE CHURCHILL PARK
3. PURPOSE OR ACTIVITIES OF ORGANISATION – if possible attach copy of Constitution  
SUPPORTING PATIENTS WITH  
KIDNEY PROBLEMS AND THEIR FAMILIES.
4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:  
Total No. 10,000 pa Number Resident in Town Council area (see attached map) \_\_\_\_\_
5. MEMBERSHIP FEES, if applicable \_\_\_\_\_
6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.  
2014 WALK £ 2,374.58p  
2015 WALK £ 1,145.50.
7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.



## Our Mission

The Kidney Wales Foundation's strategic aim is to support patients and families and to promote excellence in renal research.

### **The Kidney Wales Foundation will:**

Provide a high quality focused approach to fundraising for renal research, care and education which is responsive to the needs of clinical institutions, patients and their families by:

- Aiming to increase organ donation for those waiting
- Investing our funds in new services, facilities and equipment as part of an on-going programme that will give added value to statutory funding
- Working in partnership with other organisations to share expertise and good practice
- Develop innovative programmes in renal research for the benefit of renal patients in the Welsh community
- Recruit, retain and invest in the professional development of high calibre staff
- Ensure financial viability and the efficient use of resources.

### **Principal Activities, Objectives and Policies**

Kidney Wales' principal activities and objectives consist of charitable fundraising and the provision of those funds for the relief of people living in Wales (and elsewhere in Great Britain as the Trustees may from time to time decide) who are suffering from renal disease.

### **We will achieve this by:**

- The promotion, provision, maintenance and improvement of kidney dialysis units in hospitals, schools of medicine and universities
- The provision of equipment or facilities to support kidney patients
- The promotion and publication of medical research into renal and related diseases.

For 48 years Kidney Wales has been at the forefront of kidney patient care, well being and research here in Wales. We would not have achieved this without the generosity and hard work of the people of Wales. Everyday we see how the gift of life gives patients the second chance they are desperate for but please remember not all patients are lucky enough to receive a transplant. People die waiting for the call to come so we will continue to work with energy and vigour to ensure the best treatments and care are available in Wales.

We welcome people who want to campaign and fundraise with us for a better and brighter tomorrow.



CAERPHILLY TOWN COUNCIL  
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.  
RUPERRA CASTLE PRESERVATION TRUST.
2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION  
MRS P. JONES - JENKINS, HON. SECRETARY OF R.C.P.T.  
ARFITHIN, HEOL TON, TON KENFIG, CF33 4PS.
3. PURPOSE OR ACTIVITIES OF ORGANISATION - if possible attach copy of Constitution  
See attached sheet.
4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:  
Total No. 115 Number Resident in Town Council area (see attached map): 4
5. MEMBERSHIP FEES, if applicable £10 p.a. (with concessions)
6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.  
CURRENT BANK STATEMENT ATTACHED.  
FURTHER OUTGOINGS NOT YET RECORDED - MEMBERSHIP OF  
APT (ASSOC<sup>n</sup> Buildup Pres<sup>(£75)</sup> Trusts), Welsh History Forum<sup>(£335)</sup>, Pub. Lib. Insurance<sup>(£197)</sup>
7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:  
See attached sheet.

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

ects of the Constitution of RCPT *Item No. 3.*

to improve understanding and appreciation of Ruperra Castle, its heritage, its natural and designed setting and biodiversity.  
in partnership and for the benefit of the people of Caerphilly and the nation and for future generations.

to preserve and to enhance the character and appearance of the designated heritage areas of Ruperra and the historical, architectural, cultural and constructional heritage of Ruperra Castle in both its essential setting and its built and natural landscape beyond, which are of particular beauty or historical interest.

to promote public access and sustainable training and employment and appeal to people of all backgrounds and ages.

011072/1001003000

33000

## Community Directplus Account

### Summary

Date	Description	Money out	Money in	Balance
31 MAR 16	OPENING BALANCE			4,152.60
4 APR 16	400250	100.00		4,052.60
Statement closing balance				4,052.60

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **ODIS** Overdrawn Intermediate Balance **NSTF** Non Slating Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Sort code  
083299

Account number  
65307000 00

Statement date  
29 April 2016

Statement number  
99

Page number  
1 of 1

Statement opening balance  
4,152.60

Money out  
100.00

Money in  
0.00

Statement closing balance  
4,052.60

International Bank  
Account Number

Bank Identification Code

All deposits\* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

\*For more information on eligible deposits please refer to [www.FSCS.org.uk](http://www.FSCS.org.uk)



## Item No. 7.

### Purpose for which Assistance is required and estimates of costs.

On the 20<sup>th</sup> anniversary of the establishment of the trust, Ruperra Castle Preservation Trust wishes to continue to raise awareness among the people of Caerphilly, of the situation regarding Ruperra Castle, the most seriously at risk scheduled ancient monument in Wales.

In July 2011 a new owner bought the Castle, and outbuildings with the surrounding 13 acres. He knows the importance of the castle in the heritage of Wales, but in two years no works of repair or upkeep appear to have been carried out on the Scheduled Monument and listed buildings, which continue to deteriorate. RCPT want to inform local people about the plight of Ruperra Castle.

RCPT aims to hold exhibitions about the importance of Ruperra Castle. We feel Ruperra could share a place with Caerphilly Castle in bringing tourists and employment to the town and the surrounding area. This would make people aware of the intrinsic historic status of Caerphilly in its own right and not just as a commuter adjunct to the proposed development of Cardiff City. We want to work with the Welsh Government to achieve this.

We would be glad if Caerphilly Town Council could help with some of the necessary equipment for publicising this situation. Although RCPT has only 4 members within the town boundary, many Caerphilly residents will avail themselves of these exhibitions and the information therein. There are over 100 members from all over Wales and the UK who are concerned that nothing is being done to rescue Ruperra.

### Assessment of costs

Printing of publicity leaflets.	£60
Posting to people not on email	£60
Cakes from Front Room café in Caerphilly (For the Open doors day in September)	£140
Computer cartridges <i>Printing Ink</i>	£100
Exhibition panels	£200
Total	£560

**CAERPHILLY TOWN COUNCIL  
CYNGOR TREF CAERFFILI**

**FINANCIAL ASSISTANCE**

**APPLICATION FORM**

**1. NAME OF ORGANISATION**

Caerphilly Miners Centre for the Community operates across the Caerphilly Basin and its environs. It is located in the old Caerphilly District Miners Hospital, St Martin's Ward.

**2. NAME AND ADDRESS AND OFFICIAL POSITION OF PERSON MAKING APPLICATION**

Katherine Hughes, 26 Bryngwyn, Caerphilly CF83 1ET – Company Secretary and Project Manager

**3. PURPOSE OR ACTIVITIES OF ORGANISATION**

Our Charity works to restore 'The Miners' as a social enterprise delivering services to support learning, well-being and social inclusion. A copy of our constitution is enclosed. An estimated 5000+ visits are made to the Caerphilly Miners Centre each year

**4. MEMBERSHIP OF ORGANISATION / OR BENEFICIARIES OF ACTIVITIES**

Total membership: 180 members. Number resident in town council area 7000

**5. MEMBERSHIP FEES:** £8 per year. Currently generated £1250 for 2016 Members are 'friends' of the Miners and use of the building is not restricted to members.

**6. PRESENT FINANCIAL POSITION:**

We have reached the end of Phases 1 and 2 of the building programme (enveloping and ground floor refurbishment) and have generated £799,000 towards the total cost. We have had to use part of our £50,000 loan fund for capital works and have no resources for fixtures and fittings, equipment etc. Despite donations, we lack key items to enable us to hire out all our rooms. We plan to start funding applications for the remaining phases of the capital development within the next few weeks. In the meantime we are applying for help with furnishings, furniture and equipment. A copy of our last year's accounts is enclosed.

**7. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS**

We need the following items:

- Projector + screen @ £221 + £112 = £333
- 6 blinds for south facing windows 120 cm x 195 cm @ £15 each from Ikea = £90
- 3 CCTV cameras and installation @ £125 = £375
- 4 café tables circular, 120 cm @ £114 = £456 + delivery
- 16 chairs for the café @ £35 from Ikea = £560
- Panini maker (£35), electric plate (£20), urn £50.

Any help that you can give us will be much appreciated.

Form to be returned to Town Clerk, Caerphilly Town Council. The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

**CAERPHILLY MINERS CENTRE FOR THE COMMUNITY LIMITED**

**BALANCE SHEET**

**AS AT 31ST MARCH 2015**

	Note	2,015	2,014
		£	£
<b>Fixed Assets</b>			
Tangible assets	7		
<b>Current Assets</b>			
Debtors/Prepayments		5,895	150
Cash at bank and in hand		57,030	38,825
		<u>62,925</u>	<u>2,758</u>
Creditors: amounts falling due within one year		-	
<b>Net Current Assets</b>			
<b>Net Assets</b>	8	<u>62,925</u>	<u>2,758</u>
<b>Unrestricted funds</b>			
General funds	9	40,048	29,597
Share Capital			
<b>Restricted funds</b>	9	22,877	9,378
<b>Total Funds</b>		<u>62,925</u>	<u>38,975</u>

For the year ended 31st March 2015, the company was entitled to exemption under section 477 of the Companies Act 2006. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476. The directors acknowledge their responsibility for:

- i) Ensuring the company keeps accounting records which comply with section 386; and
- ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its profit and loss for the financial year in accordance with sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts so far as applicable to the company.

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the management committee on 10th September 2015 and signed on its behalf by:

**CAERPHILLY MINERS CENTRE FOR THE COMMUNITY LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH 2015**

**1. ACCOUNTING POLICIES**

**(a) Basis of accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

**(b) Fund Accounting**

Unrestricted funds are fund available for use at the discretion of the trustees in furtherance of the general objective of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of the restricted funds are set out in the notes to the financial statements.

**(c) Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations, subscriptions and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

**(d) Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates:

**(d) Resources expended (Continued)**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the cost of preparing the accounts and the costs linked to the strategic management of the charity.

**CAERPHILLY MINERS CENTRE FOR THE COMMUNITY LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2015**

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

**(e) Fixed assets**

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life. No depreciation is provided on freehold land.

**2. Incoming resources from Generating Funds**

	Unrestricted funds £	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Donations	8,760	-	8,760	51,864
Raffles/Coffee Mornings	118	-	118	473
Eight Campaign	-	-	-	670
Memberships	577	-	577	256
Christmas Cards	-	-	-	506
Fundraising	5,740	-	5,740	6,077
Mugs/T-Shirts/Miscellaneous	-	-	-	90
Renewals	-	-	-	600
Bank Interest	183	-	183	121
Promotional Items	-	-	-	42
Proposed Restriction of Reserves for IT Suite	-	-	-	(6,077)
Just Giving	1,413	-	1,413	-
	16,791	-	16,791	54,622

**3. Incoming Resources from Activities to further the Charity's Objects**

Grants:

Caerphilly Council	-	19,920	19,920	500
Veolia	-	19,950	19,950	-
CFAP	-	300,000	300,000	-
VWF	-	20,953	20,953	-
Proposed Restriction of Reserves for IT Suite	-	-	-	6,077
	-	360,823	360,823	6,577

**CAERPHILLY MINERS CENTRE FOR THE COMMUNITY LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2015**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
<b>4. Resources expended</b>				
Hire of Premises	178	119	297	414
Marketing/Advertising	592	1,775	2,367	483
Travel Expenses	50	4	54	138
Insurance	3,660	2,226	5,886	371
Bank Charges	5	-	5	8
Planning Application	-	-	-	440
Subscriptions	-	30	30	257
Postage/Stationery/Computer	167	639	806	615
Event Expense	403	79	482	95
Christmas Cards	-	-	-	104
Professional Fees	-	53,527	53,527	30,366
Consultancy Fees	-	25,925	25,925	-
Accountancy Fees	540	-	540	-
Building Work	-	255,349	255,349	-
Wages/PAYE	-	7,448	7,448	-
Website Costs	320	-	320	-
Computer Equipment	209	203	412	-
Just Giving	216	-	216	-
	6,340	347,324	353,664	33,291

**5. Trustee Remuneration & Related Party Transactions**

No members of the management committee received any remuneration during the year.

**6. Taxation**

As a charity, Caerphilly Miners Centre for the Community Limited is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

**7. Fixed Assets**

**8. Analysis of Net Assets Between Funds**

	General Funds £	Restricted Funds £	Total Funds 2015 £	Total Funds 2014
Fixed Assets				
Current assets	40,048	22,877	62,925	38,975
Current liabilities	-	-	-	-
Net assets	40,048	22,877	62,925	38,975

CAERPHILLY TOWN COUNCIL  
CYNGOR TREF CAERFFILI

FINANCIAL ASSISTANCE

APPLICATION FORM

1. NAME OF ORGANISATION and Headquarters and principal area or place of operation.

Home Start Caerphilly Borough

2. NAME AND ADDRESS AND OFFICIAL POSITION, OR PERSON MAKING APPLICATION

The Settlement, 35 Cardiff Rd Bargoed  
CF81 8NZ

3. 7. PURPOSE OR ACTIVITIES OF ORGANISATION – if possible attach copy of Constitution

✓ Donations will be spent on Summer trip offering families  
new experiences at low cost price. A Christmas party is  
held every year offering children a gift and visit to Santa.

4. MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:

AM attached.

Total No. \_\_\_\_\_ Number Resident in Town Council area (see attached map) \_\_\_\_\_

5. MEMBERSHIP FEES, if applicable N/A

6. PRESENT FINANCIAL POSITION:- This should be as full as possible, but should at least detail funds held and outstanding debts and credits; if possible attach latest Financial Statement of Organisation.

2015-  
Attached account 2016

3. PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:

Home Start Supports Vulnerable parents living within  
Caerphilly Borough who have at least one child under  
age of five.

This form should be returned to: Town Clerk, Caerphilly Town Council, The Twyn Community Centre, The Twyn, Caerphilly CF83 1JL.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

# Home-Start Caerphilly Borough

## Treasurers Report Year Ending 31 March 2016

### OPENING FUND BALANCE

£21,285.00

#### Income

Supporting People	£110,206
Flying Start	£33,862
Families First	£14,815
Local Council and others	£5,495

£167,378

#### Expenditure

Salaries and Pensions	£145,281
Volunteer Expenses	£630
Workers' Expenses	£11,835
Hall hire, Resources & Travel	£3,786
Publicity, Recruitment & Training	£1,099
Office-Rent-Utility-IT-Telephone	£14,803
Other Costs - Insurance etc...	£3,543
Children's Trips and Activities	£1,775
Governance Costs	£600
Resources	£600

£185,254

### Closing Fund Balance

£23,671

Audited by Adrian Menear

Melanie Snowden  
Scheme Manager



### Business Fixed Rate Deposit Account

Members will recall a lump sum of £31,015.71 was deposited with Co-op Bank for a 12 month period. This investment matures on the 5<sup>th</sup> August 2016.

Current interest rates if members decide to re-invest are as follows:

	%
3 months	0.34
6 months	0.5
12 months	1.12

Members are asked to consider this report and decide if this amount together with accrued interest should be re-invested.

**Period – 01/04/16 to 30/06/16**

<u>Budget Head</u>	<u>Expenditure</u>	<u>Budget</u>
	£	£
Flower Festival/Caerphilly in Bloom	5123.60	14850
Financial Assistance	3910.00	8000
Fireworks	5000.00	13000
Concurrent Function/Sponsored Event	4372.00	9400
<u>Tourism in Town Centre</u>		
Salaries	4631.82	18700
Insurance	2615.06	2530
Christmas Lights	646.33	8000
Audit Fee	200.00	620

22/06/2016

Mr Ken Williams  
Clerk  
Caerphilly Town Council  
The Twyn Community Centre  
The Twyn  
Caerphilly  
CF83 1JL

Dear Colleague

### Annual Report 2015/16

I have pleasure in sending you the Annual Report of the Public Services Ombudsman for Wales for the year 2015/16.

The Report was laid before the National Assembly for Wales on 22 June 2016. Notably, this is the tenth Annual Report since the office of the Public Services Ombudsman for Wales was established in 2006 and special recognition is given to the occasion in the report.

Key during the past year was publication of a Draft Public Services Ombudsman (Wales) Bill by the National Assembly. I sincerely hope that the Fifth Assembly will now take this forward.

Overall, the workload of the office (enquiries and complaints) increased again (by 4%) compared with 2014/15. However, for only the second time in the history of the office, there was a decrease (4%) in public body complaints. But, within this complaints about NHS bodies rose by 4%. It is disappointing that code of conduct complaints rose by 19%.

The Annual Report also give details of other activities and developments in relation to the office and I hope you will find it of interest.

*Annwyl Gyfaill*

### *Adroddiad Blynyddol 2015/16*

*Pleser gennyf yrru atoch Adroddiad Blynyddol Ombwdsmon Gwasanaethau Cyhoeddus Cymru am y flwyddyn 2015/16.*

*Fe gyflwynwyd yr Adroddiad gerbron y Cynulliad Cenedlaethol ar 22 Mehefin 2016. Yn nodedig, hwn yw'r degfed Adroddiad Blynyddol ers i swydd yr Ombwdsmon gael ei sefydlu yn 2006 a rhoddir sylw arbennig i'r achlysur yn yr adroddiad.*

*Allweddol yn y flwyddyn a fu oedd i'r Cynulliad gyhoeddi Bil Ombwdsmon Gwasanaethau Cyhoeddus (Cymru) Drafft. Gobeithiaf fydd y Pumed Cynulliad nawr yn bwrw ymlaen â hyn.*

*Cynyddodd llwyth gwaith (ymholiadau a chwynion) y swyddfa eto (4%) o'i gymharu â 2014/15. Er hynny, am yr eildro yn unig yn hanes y swyddfa, bu gostyngiad yn nifer y cwynion am gyrff cyhoeddus (i lawr 4%). Er hynny, o fewn hyn cododd y cwynion am gyrff y GIG 4%. Mae'n siomedig bod nifer y cwynion cod ymddygiad wedi codi 19%.*

*Mae'r Adroddiad Blynyddol hefyd yn manylu ar weithgareddau a datblygiadau eraill yn y swyddfa a gobeithiaf fydd o ddiddordeb ichi.*

Yours sincerely/Yn gywir



**Nick Bennett**  
Ombudsman/Ombwdsmon