

Ken Williams

Councillor
Mr. Colin Elsbury

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE CAERPHILLY TOWN
COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 20TH MAY 2013**

Present:

Councillor M. Newman, Mrs. Olwen Rees, Mr. C. Elsbury, Mr. E. Talbot, Mrs. J. Hibbert, Mr. R. Williams, Mr. Phil Bevan, Mr. G. Pratt, Mr. S. Kent, Mr. James Fussell and Mr. J. Pritchard.

Apologies:

Councillor M. Thomas.

In attendance:

Mr. K. Williams (Town Clerk).

1. **ELECTION OF TOWN MAYOR 2013-2014**

Councillor Colin Elsbury was elected Town Mayor for the year 2013/2014 and duly read out and signed the Declaration of Office.

2. **ELECTION OF DEPUTY TOWN MAYOR 2013-2014**

Councillor G. Pratt and J. Fussell were both nominated for the post of Deputy Town Mayor. Following a vote by a show of hands Councillor J. Fussell was elected Deputy Town Mayor Councillor Fussell readout and signed the Declaration of Office.

3. **MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 16TH MAY 2012**

The minutes of the Annual General Meeting held on Wednesday 16th May 2012 were received, confirmed and signed.

4. **MATTERS ARISING FROM THE MINUTES**

No matters arising from the minutes.

5. **TOWN MAYOR'S ALLOWANCE**

The Town Mayor's Allowance for 2012-2013 was agreed at £900.

6. **DATES OF FUTURE MEETINGS**

The Town Clerk presented Members with a list of future Town Council Meetings.

These dates were approved by Members.

7. **APPOINTMENT OF REPRESENTATIVES**

a) Town and Community Council Liaison Committee - 2 Members plus Clerk

Councillors Richard Williams, Jenny Hibbert and Olwen Rees were nominated. Following a shadow of hands Councillor Jenny Hibbert and Olwen Rees were appointed.

b) Caerphilly County Borough Community Town Liaison Sub Committee - 1 Member plus Clerk

Councillors Gareth Pratt, E. Talbot and Jenny Hibbert were nominated. Following a show of hands Councillor Jenny Hibbert was appointed.

c) Caerphilly County Borough Council Town Centre Management Committee

Councillor Mark Newman and Gareth Pratt were both nominated. Following a show of hands Councillor Mark Newman was appointed along with the Town Clerk.

d) Twyn Community Centre Management Committee

Councillor Olwen Rees was appointed unopposed.

e) Caerphilly and District Twinning Association Management Committee

The Mayor Councillor C. Elsbury together with Councillor Phil Bevan were appointed to represent the Town Council.

f) Events Sub Committee

It was agreed the Town Mayor Councillor Elsbury and co-opted members would make up this committee.

Any members who wished to help at the Fireworks and Christmas Switch On were welcome to attend the Events Working Group.

8. The Co-operative Bank were confirmed as the bankers for the Council and Councillors P. J. Bevan, Mark Newman and the Town Clerk, Mr. K. Williams be authorised to sign cheques (any two from three). The Town Clerk was authorised to give instructions request information and obtain answers to queries on behalf of the Town Council.

9. The Town Clerk, Mr. K. Williams was confirmed as the Council's Responsible Financial Officer under Section 151 of the Local Government Act 1972.
10. Mr. R. B. Williams was confirmed as the Council's Internal Auditor for 2013/2014.

**MINUTES OF THE ORDINARY MEETING OF THE CAERPHILLY TOWN
COUNCIL HELD AT THE TWYN COMMUNITY CENTRE
ON MONDAY 20TH MAY 2013**

Present:

Councillor M. Newman, Mrs. Olwen Rees, Mr. C. Elsbury (Town Mayor), Mr. E. Talbot, Mrs. J. Hibbert, Mr.R. Williams, Mr. G. Pratt, Mr. S. Kent, Mr. Phil Bevan, Mr. James Fussell and Mr. J. Pritchard.

Apologies:

Councillor M. Thomas.

In attendance:

Mr. K. Williams (Town Clerk).
Inspector G. Jones and P.C. Carl Watkins.

11. **MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY 29TH
APRIL 2013**

Minutes of the Ordinary Council Meeting held on Monday 29th April 2013 were received, confirmed and signed.

12. **MATTERS ARISING FROM THE MINUTES**

St. David's Day Lamppost Banners - The Clerk informed Members that the Borough Council were happy to ask local schools to enter a competition to design banners but these needed to be bilingual pictures rather than words and would be edited by their Graphic Design Team. The designs would be required by September 2013 to enable the banners to be produced in time for next St. David's Day. Members were reminded the cost was in the region of £3000.

All 5 Junior Schools plus St. Martins be included in the competition. The schools to select the best 3 with the final selection being made by Members.

13. **COMMUNITY SAFETY**

Inspector Jones attended and apologised for not coming for some time. He encouraged Members to keep in contact with him and to report any incidents or concerns passed on by the constituents.

The PACT meetings in Morgan Jones Ward are quite well attended unlike St. Martin's Ward. Councillor Williams offered to deliver leaflets prior to the next St. Martin's PACT meeting to try to stimulate attendance.

Since the start of the year the Inspector informed members that 87 crimes had been reported, 14 of which had been violent offences. The main offence is shoplifting. Storenet is operational in the town although some stores are reluctant to use the system because of cost.

The following issues were raised by members.

- a) Mobile phones being used by drivers.
- b) Parking problems on entrance of Brynccenydd and around Heol Trecastell.
- c) Cars jumping lights at St. Cenydd crossroads.
- d) Adults riding bikes on pavements.
- e) A white delivery van was seen coming down from the mountain and turned right by the Irish Times proceeding the wrong way down Bartlett Street.
- f) People urinating and vomiting in lane behind Irish Times.

14. **TOWN MAYOR'S DIARY**

Twinning Association Event at Visit Caerphilly.

15. **ENVIRONMENTAL MATTERS**

- a) Lane from Celyn Avenue to Asdas has been visited by the Environment Agency and Caerphilly County Borough Council has agreed to visit the area to look at tidying it up.
- b) The County Borough are attending every Tuesday the lane from Mill Road to Heol y Nant to ensure it is kept free of litter.
- c) The stream from Elm Grove to Heol y Carnau is polluted and a meeting with Natural Resources Wales has been arranged to try and resolve the problem.

16. **PROJECTS**

Members agreed to sponsor the Family Fun Day at Morgan Jones Park by funding a mobile climbing wall at a cost of £225.

17. **PLANNING MATTERS**

Councillor Fussell declared an interest and took no part in the discussions or decision making.

Councillor Kent declared an interest in 13/0284/FULL and took no part in the discussion or decision making.

No objections raised to the planning proposals.

18. **PAYMENT AND FINANCIAL MATTERS**

- a) List of Payments - Noted and Approved.
- b) Bank Account Balances - Noted.
- c) Application for Financial Assistance

The following donations were approved:

£

i.	St. Martin's Church	200
ii	Bedwas Gymnastics Club	200
iii	County Borough Council Mayor's Charity	500

d) Annual Return for Year Ended 31st March 2013

Members approved the Accounting Statement and Annual Governance Statement for 2012/2013 and authorised the Town Mayor and Town Clerk to sign the annual Return for the Year Ended 31st March 2013.

e) Caerffili Lions Club

Members were presented with a letter from Caerffili Lions Club requesting financial help towards the cost of setting up the Peace Poster Competition for this year.

Members agreed to a contribution of £250.

f) Acquisition of Photocopier

Members considered the report presented to them and agreed to purchase a new machine subject to a satisfactory warranty period.

19. **CORRESPONDENCE**

a) Governor - Cwrt Rawlin School

Councillor Fussell declared an interest and took no part in the decision making or discussions.

The Clerk informed Members that the term of office of the council's representative on the Cwrt Rawlin School had expired.

Mr. Paul Evans is the Town Council's nominated representative and Members were asked if they wanted to re nominate him or nominate another person.

Members decided to appoint Paul Evans as their representative as governor of Cwrt Rawlin School.

Meeting closed at 7.40 p.m.

Next Meeting Monday 24th June 2013