

CAERPHILLY  
TOWN  
COUNCIL



CYNGOR  
TREF  
CAERFFILI

TOWN CLERK:  
CLERC-Y-DREF:  
P. G. Davy

TOWN MAYOR:  
MEIR Y DREF:  
Councillor  
Mike Prew

11<sup>th</sup> November 2019

An **Ordinary Meeting** of the **Caerphilly Town Council** will be held at the **Twyn Community Centre** on **Monday 18<sup>th</sup> November 2019** at **6.30 p.m.**

Any Member requiring further information on any item should contact me before the Meeting.

Phil Davy  
TOWN CLERK

Prior to the start of the meeting the Town Council will be addressed by:

- 1 Caerphilly County Borough Taxi Drivers Association.
- 2 Hope Charity.

## A G E N D A

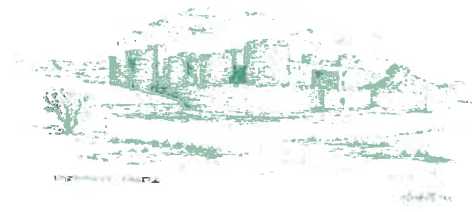
1. To note Members' attendance and to receive any apologies for absence.
2. Declarations of Interest in any item.
3. To receive and if thought fit to confirm the Minutes of the Ordinary Council Meeting held on Monday 21<sup>st</sup> October 2019.
4. Matters arising from the Minutes if not covered by the Agenda.
5. COMMUNITY SAFETY MATTERS
6. TOWN MAYOR'S DIARY
7. ENVIRONMENTAL MATTERS

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Address: The Twyn Community Centre The Twyn Caerphilly CF83 1JL  
Telephone and Fax: Caerphilly 02920 888777  
E-mail: [towncouncil@tiscali.co.uk](mailto:towncouncil@tiscali.co.uk)  
Office Hours: Monday, Tuesday and Wednesday mornings 9.30a.m. to 12.30p.m

8. **TOWN CLERK'S REPORT**
- 8.1 Budget Estimates 2020/21.
  - 8.2 Representative on Governing Body Twyn Primary School.
  - 8.3 Fireworks Display 2019.
9. **PLANNING MATTERS** (see list attached)
10. **PAYMENTS AND FINANCIAL MATTERS**
- 10.1 List of Payments.
  - 10.2 Bank Account Balances.
  - 10.3 Application for Financial Assistance
    - 1. Save the Children – Caerphilly Branch.
    - 2. Caerphilly Art Society.
11. **CORRESPONDENCE**
12. **MEMBER REQUESTS FOR FUTURE REPORTS**

CAERPHILLY  
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**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAERPHILLY  
TOWN COUNCIL HELD AT THE TWYN COMMUNITY CENTRE  
ON MONDAY 21<sup>ST</sup> OCTOBER 2019**

**Present:**

Councillors C Elsbury, S Kent, J Hibbert, J Grenfell, M Prew, H Jackson, S Morgan

**Apologies:**

Councillors P J Bevan, S Hodder, J Fussell, J Pritchard, R Bidgood

**In Attendance:**

C Eyles Gwent Police

P G Davy Town Clerk

**Urgent Item**

The Mayor agreed to include an additional item on the agenda at 10.5 Concessionary Hire of Caerphilly Castle to enable the applicant to confirm arrangements with Cadw.

**57 MINUTES OF THE ORDINARY TOWN COUNCIL MEETING HELD ON 16<sup>TH</sup> SEPTEMBER 2019**

Minutes of the Ordinary Town Council Meeting held on 16<sup>th</sup> September 2019 were received, confirmed, and signed.

**58 MATTERS ARISING**

There were no matters arising.

**59 COMMUNITY SAFETY MATTERS**

Claire Eyles introduced herself as the new officer for the Morgan Jones Ward. She reported on the following:

- There had been further lead thefts from premises in Cardiff Road. CCTV had not been able to identify the culprits.
- There was ongoing liaison concerning homeless people living rough in the town centre.
- There had been a number of incidents of a group of youngsters causing problems at Castle Court, Asda, Gallagher Retail Park. A group had been stopped by the police and their names and addresses had been taken and would be followed up with visits.
- There was a proposal for a “Crackers and Crime” event linking residents from OAP complexes with local secondary schools.
- An inter-generational club was being pursued based at Plas y Felin School.

Members raised the following concerns:

- Spate of broken windows in the town centre.
- Off road bikes racing through the town centre which had become a regular occurrence at weekends.
- Members were receiving numerous complaints about street lights been turned off at night and wondered if there was any evidence of an increase in crime.
- Ongoing issues of speeding on Van Road, St Martins Road, and Llon y Llyn. Members were advised that the speed camera is to be deployed on Pontygwindy Road.
- Person injured by an air rifle discharged at Porset Park.
- Anti-social behaviour at a property in Bron Rhiw Avenue.
- Failure to observe traffic restrictions at junction of Dol y felin and Pontygwindy Road.

## 60 TOWN MAYOR’S DIARY

The Mayor had attended a Harvest Festival at the Church View OAP complex. This was a well attended community event.

He attended the Mid Glamorgan Area Scout Council AGM held at the Masonic Hall. He commented on the excellent range of activities and personal development opportunities that the scouts offered to young people.

He attended a charity event in memory of Rhian Cotterill.

The Hope Charity had been at the Harvest Festival. The organisation has fitted out a double decker bus as a temporary overnight shelter for homeless. The charity was looking for an opportunity to visit Caerphilly town centre once a week but needed to identify a suitable location to park the bus. The charity will be invited to attend the next Town Council to outline their activities.

## 61 ENVIRONMENTAL MATTERS

There had been some incidents of flooding that CCBC were investigating.

There was ongoing correspondence with CCBC concerning the overgrown hedge at Prince’s Avenue.

## 62 TOWN CLERK'S REPORTS

### 1 Budget Strategy and Draft Estimates 2020/21

The report outlined budget variances for the current financial year and set out a budget strategy for 2020/21. The assumptions underlying the draft estimates for 2020/21 were explained. It was noted there would be a budget saving of £2970 as there would be no concessionary hires due to refurbishment at the Great Hall, Caerphilly Castle. Members debated the sponsored events that had been listed in the report.

It was resolved:

- 1 To endorse the budget strategy and the underlying assumptions.
- 2 To continue with sponsorship of the events at the same level as the current financial year but subject to recognition of the support provided by the Town Council.
- 3 To confirm there should be no new areas of expenditure.
- 4 A budget report will be presented to the November Town Council when the precept will be agreed for 2020/21.

### 2 Q2 Budget Monitoring (2019/20 Financial Year)

The Q2 budget monitoring report was noted.

### 3 Environment (Wales) Act 2016

Section 6 of the Environment (Wales) Act 2016 imposes a new duty that requires public authorities to maintain and enhance biodiversity. The Town Council is required to comply with the duty but as no land or buildings are owned the Council will be limited in the actions it can take. The duty requires the Town Council to publish a plan of the actions it proposes to take and to submit a report to Welsh Government by the end of 2019.

It was resolved:

- 1 To approve the Biodiversity Statement and publish this on the Town Council's website.
- 2 To submit the Biodiversity Statement and covering report to Welsh Government to comply with the new duty.

### 4 Summer Sports Scheme 2020

The Town Council has sponsored free places over a number of years on the Summer Sports Scheme. Due to limited take up in previous years free places have been offered on the basis of two weeks out of the 6 weeks school holidays for each child. During 2019 58 children were able to access free places for two weeks. Sport Caerphilly has suggested that more children would be able to take up the free places if only a week free placement is offered.

It was resolved:

- 1 To change the arrangements for 2020 on the basis that 20 free places per week for 6 weeks will be available enabling 120 children to access the scheme.
- 2 To increase the capped sponsorship to £5000 in 2020.
- 3 To maintain the current administrative arrangements with the booking process being handled by Caerphilly Leisure Centre.

### **63 PLANNING MATTERS**

The following planning applications were considered and comments made as follows:

19/0751/CLEU – no objections  
19/0776/FULL – no objections  
19/0782/FULL – no objections  
19/0791/FULL – no objections  
19/0816/ADV – no objections  
19/0838/FULL – no objections

Councillor J Grenfell declared an interest in application 19/0782/FULL and took no part in the discussion or decision making on the application.

### **64 PAYMENTS AND FINANCIAL MATTERS**

- 1 List of payments were noted and approved.
- 2 Bank account balances were noted.
- 3 Applications for financial assistance

#### Eisteddfod Y Cymoedd / Valleys Eisteddfod

A grant of £400 was approved. Expenditure authorised under the Local Government Act 1972, section 145.

Councillor J Grenfell declared an interest and took no part in the discussion or decision making on this application.

- 4 External Audit Report 2018/19

Annual Return:

Following the satisfactory outcome of the external audit it was resolved to approve and accept the Annual Return.

Issues Arising Report:

The minute reference and date for the approval of the accounting statements and annual governance statement has not been entered onto the form and therefore the annual return has not been fully completed in accordance with requirements. This was an administrative oversight and no further action is required as the information is unlikely to be missed at the next external audit.

5 Concessionary Hire of Caerphilly Castle

The concessionary hire of Caerphilly Castle for the Gateway Church was approved and the Town Council will meet the cost of the hire fee. Note the hirer will be responsible for paying the hire fee direct to Cadw and the fee will be reimbursed by way of retrospective grant after the event.

65 **CORRESPONDENCE**

The letter from the Managing Director Stagecoach in South Wales in respect of Route 25 changes was noted.

66 **MEMBER REQUEST FOR FUTURE REPORTS**

There were no requests.

67 **CONFIDENTIAL ITEM**

It was resolved:

Under the terms of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted the public and press be excluded from the meeting during consideration of this item.

Community Service Award 2019

The nominations that had been received for the Community Service Award were considered and it was agreed that an individual award and a group award would be made for 2019.

Councillors H Jackson and C Elsbury would make the necessary arrangements in consultation with the Mayor.

Cllr M Prew declared an interest and took no part in the in the discussion or decision making on this matter.

The meeting closed at 7.45pm

## **Agenda Item 8.1**

### **Report to Town Council 18<sup>th</sup> November 2019**

#### **Budget Estimates 2020/21**

A report was presented to the October meeting of the Town Council on the budget strategy and draft estimates for 2020/21. The assumptions that had been used to prepare the draft estimates were accepted.

The budget assumptions for 2020/21 are:

- No increase in the precept which will be kept at £15.50 for Band D properties
- Events / activities supported will be the same as the current year
- Mandatory Members allowances will be included in the budget
- No provision for carers costs
- No provision for any significant equipment purchase
- No provision to fund concessionary hires due to refurbishment at the Castle in 2020, in effect a budget saving of £2970
- Provision for pay increase of 3%
- No new areas of expenditure
- Christmas Lights budget reduced to £8500 following purchase of 20 motifs in 2019/20 financial year

There has been a minor adjustment to the draft estimates presented in October. The budget for the Summer Sports Scheme has been increased to £5000 to reflect the decisions on the way the scheme will be managed in 2020 (Minute 62.4). This will increase the total expenditure to £110,407. The net effect will be a minor reduction to the balances carried forward.

Members are reminded that the outturn position for 2019/20 is subject to change as a significant part of the Town Council's expenditure is in the second half of the financial year associated with the Fireworks Display, the Christmas Lights, and the Lantern Parade.

#### **Recommendations**

- 1 Members approve the budget estimates for 2020/21 in the attached tables
- 2 The Council Tax for Band D properties is set at £15-50 for 2020/21
- 3 The budget is updated following completion of the year end accounts in April 2020

Phil Davy

Town Clerk



**CAERPHILLY TOWN COUNCIL**  
**CYNGOR TREF CAERFFILI**  
**DRAFT ESTIMATES 2020/2021 – INCOME**

	Actual Received 2018/19	Estimate 2019/20	Revised Estimate 2019/20	Estimate 2020/21
	£	£	£	£
Precept	87128	97053	97053	97053
Bank Interest	458	10	10	10
V.A.T.	5129	5000	7142	5000
C.I.L.	6719	3920	7379	4000
Fireworks Sponsorship	3350	3250	3250	3250
Fireworks Collection	3427	4000	4000	4000
Miscellaneous	142			
<b>TOTAL INCOME</b>	<b>106,353</b>	<b>113,233</b>	<b>118,834</b>	<b>113,313</b>

**CAERPHILLY TOWN COUNCIL**  
**CYNGOR TREF CAERFFILI**  
**DRAFT ESTIMATES 2020/21 - EXPENDITURE**

	Actual 2018/19	Estimate 2019/20	Revised Estimate 2019/20	Estimate 2020/21
	£	£	£	£
<b><u>Members</u></b>				
Town Mayor's Allowance	900	900	900	900
Members Allowances	0	1800	450	1800
Civic Regalia/Travelling	157	0	39	0
Election Costs	0	0	0	0
<b><u>Staff</u></b>				
Salaries/Statutory Deductions	18026	18300	18300	19241
Travelling	0	500	500	500
Payroll Admin	132	200	132	150
Pension (Employer)	200	140	140	140
Employer NI	0	660	690	690
Audit Fee	463	400	400	400
Insurance	1718	2000	1586	1586
<b><u>Administration</u></b>				
Office Rental/Business Rates	4106	6000	6000	6000
Telephone/Postage/Stationery	1139	1000	1000	1000
Furniture/Equipment	1135	230	5685	200
IT Support	0	1100	1100	1100
Sub total	27,976	33,230	36,922	33,707

**CAERPHILLY TOWN COUNCIL**  
**CYNGOR TREF CAERFFILI**  
**DRAFT ESTIMATES 2020/21 - EXPENDITURE**

	Actual 2018/19	Estimate 2019/20	Revised Estimate 2019/20	Estimate 2020/21
	£	£	£	£
Brought Forward	27976	33230	36922	33707
Sponsored Events	15528	14550	14550	14550
Concessionary Hires	0	2970	2970	0
Fireworks Display	13810	15000	15000	15000
Floral Decorations	21978	12000	12000	13500
Christmas Lights	5402	10533	10533	8500
Caerphilly Lantern Parade	0	8500	8500	8500
Financial Assistance (Grants)	4710	6000	6000	6000
Summer Sports Scheme	4727	4800	4800	5000
Fireworks Charity Donation	3500	4000	4000	4000
Floodlighting - St. Martin's Church	0	350	350	350
Subscriptions	156	250	250	250
Twinning	125	250	250	250
Newsletter	525	600	525	600
Miscellaneous	125	200	200	200
VAT	7142	VAT included in above figures		
<b>TOTAL EXPENDITURE</b>	<b>105,704</b>	<b>113,233</b>	<b>116,850</b>	<b>110,407</b>

**CAERPHILLY TOWN COUNCIL**  
**CYNGOR TREF CAERFFILI**  
**DRAFT ESTIMATES 2020/2021 - SUMMARY OF BALANCES**

	<b>Actual 2018/19 £</b>	<b>Estimate 2019/20 £</b>	<b>Revised Estimate 2019/20 £</b>	<b>Estimate 2020/21 £</b>
Balances B/F	53285	53931	53931	55915
Excess of Expenditure over Income	0	0	0	0
Surplus of Income over Expenditure	646	0	1984	2906
Balances c/forward	53,931	53,931	55,915	58,821

The balances are made up as follows:

	£
Balance B/F 2019/20	53931
Revised income 2019/20	<u>118834</u>
	172765
Less revised expenditure 2019/20	<u>116850</u>
	55,915

The balances at March 2020 are projected to be made up as follows assuming no expenditure of restricted reserves.

Restricted reserves	25886
General reserves	10573
Earmarked reserves	19456

Note there are commitments of £18,000 against the restricted reserves.

**Agenda Item 8.2**

**Report to Town Council 18<sup>th</sup> November 2019**

**Representative on Governing Body Twyn Primary School**

A request has been received from the Education Achievement Service for South East Wales (EAS) for the Town Council to confirm the representative on the Governing Body of Twyn Primary School.

Members are invited to nominate the representative.

Phil Davy

Town Clerk

## **Agenda Item 8.3**

### **Report to Town Council 18<sup>th</sup> November 2019**

#### **Fireworks Display 2019**

The street collection for the Town Mayor's charities raised £2021-02. This was a lower amount than the previous two years but probably affected by the atrocious weather conditions on the Saturday evening. The two charities to benefit are Caerffili Lions and Velindre Cancer Centre. In previous years Members have agreed to make up the collection to a suitable round number. If the collection is made up to £2200 this would mean each charity would receive £1100.

At the time of writing the report the amount of sponsorship received is £1200 which is significantly lower than in 2018. Although a decision on support is still awaited from PTE Community Council.

A meeting of the Events Working Group will be convened early in 2020 but in the meantime Members may wish to agree a date for the Fireworks Display in 2020. The 5<sup>th</sup> November falls on a Thursday and given the likelihood that Remembrance Sunday will be 8<sup>th</sup> November the best option for the fireworks would be 31<sup>st</sup> October 2020. Given the number of years that the Town Council has been using the current fireworks contractor, Pendragon Fireworks and Pyrotechnics, it is considered that the Town Council should test the market for 2020 and retender the contract.

It is apparent that it is increasingly difficult to get sufficient volunteers to help with the event whether it is with set up, clear up after the event, bucket collectors, count collectors, or stewards. The budget for event in 2020 will be £15000 which represents 15% of the precept. The Fireworks Display is a popular event, although there are critics whether it be traffic disruption, noise, expenditure. Members may therefore wish to more fundamentally debate the continuation of the event.

It is recommended

1 To round up the street collection to £2200 with £1100 being presented to each of the Town Mayor's charities.

2 Subject to a decision on the continuation of the event to agree a date for the Fireworks Display in 2020 of 31<sup>st</sup> October 2020.

3 Subject to a decision on the continuation of the event in 2020 the contract for the fireworks is retendered.

Phil Davy

Town Clerk

# Agenda Item 9 Council Meeting 18.11.19

**Case Ref.** 19/0770/LA

**Site Area:** 67m<sup>2</sup>

**Location:** Land At Caerphilly Twyn Community Centre The Twyn Caerphilly CF83 1JL  
(UPRN 000043091665)

**Proposal:** Erect a welsh national anthem memorial sculpture

**Case Officer:** Mr C Powell

☎ 01443 864424

✉ powelc2@caerphilly.gov.uk

**Ward:** St Martins

**Map Ref:** 315707 (E) 186883 (N)

**Community Council:** Caerphilly Town Council

**Expected Decision Level:** Committee

# Agenda Item 9 Council Meeting 18.11.19

**Case Ref.** 19/0877/RET **Site Area:** 158m<sup>2</sup>  
**Location:** Travellers Rest Inn Mountain Road Thornhill Caerphilly CF83 1LY (UPRN 000043091548)  
**Proposal:** Retain and complete the relocation and replacement of an existing package sewage system  
**Case Officer:** Mr A Pyne ☎ 01443 864523 ✉ pynea@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 315845 (E) 184350 (N)

**Community Council:** Caerphilly Town Council

**Expected Decision Level:** Delegated

**Case Ref.** 19/0881/FULL **Site Area:** 170m<sup>2</sup>  
**Location:** 29 Mill View Caerphilly CF83 3SJ (UPRN 000043171389)  
**Proposal:** Erect single storey front and side extension  
**Case Officer:** Mr A Pyne ☎ 01443 864523 ✉ pynea@caerphilly.gov.uk  
**Ward:** Morgan Jones **Map Ref:** 315044 (E) 187638 (N)

**Community Council:** Caerphilly Town Council

**Expected Decision Level:** Delegated



# Agenda Item 9 Council Meeting 18.11.19

**Case Ref.** 19/0866/RET **Site Area:** 756m<sup>2</sup>  
**Location:** Ty-Ni 76B Heol-Y-Ddol Caerphilly CF83 3JN (UPRN 000043169317)  
**Proposal:** Retain and complete the construction of a detached dwelling  
**Case Officer:** Mr C Powell ☎ 01443 864424 ✉ powelc2@caerphilly.gov.uk  
**Ward:** Morgan Jones **Map Ref:** 315605 (E) 188159 (N)

**Community Council:** Caerphilly Town Council

**Expected Decision Level:** Delegated

**Case Ref.** 19/0899/FULL **Site Area:** 1065m<sup>2</sup>  
**Location:** Rosary Cottage Lon-Y-Llyn Caerphilly CF83 1BY (UPRN 000043013578)  
**Proposal:** Erect single story rear extension  
**Case Officer:** Mr A Pyne ☎ 01443 864523 ✉ pynea@caerphilly.gov.uk  
**Ward:** St Martins **Map Ref:** 314760 (E) 186423 (N)

**Community Council:** Caerphilly Town Council

**Expected Decision Level:** Delegated

Agenda Item 10.1

Report to Town Council 18<sup>th</sup> November 2019

List of Payments

<b>Cheque No</b>	<b>Payee</b>	<b>In Respect Of</b>	<b>Amount £</b>
Internet	Playworks	Salaries (October)	1576.13
Direct Debit	Nest	Pension (October)	27.21
304055	Digital Systems UK	New MFP	4188.00
Internet	CCBC	Summer Sports Scheme	4800.00
304056	M. Prew	Mayor's allowance 2 <sup>nd</sup> payment	225.00
Debit Card	Post Office	Stamps	134.20
304057	Cash (Town Clerk)	Stewards at Fireworks	360.00
304058	Eisteddfod y Cymoedd	Grant	400.00
304059	B Kelly	PAT testing electric cable	55.00
Direct Debit	British Telecom	Telephone	41.82
Debit Card	Hancock Cash & Carry	Haribos Christmas Lights	95.87
Debit Card	Cadbury Gifts Direct	Selection Boxes Christmas Lights	294.50
304060	Contact Radio Communications	Hire of radios Fireworks Display	120.00
304061	J. Hibbert	Refreshments for volunteers fireworks	45.09
304062	Rees Sound Systems Ltd	PA System Fireworks Display	1131.00
Debit Card	Jewson	Road fencing pins Fireworks Display	62.40
Internet	Playworks	Salaries (November)	1576.13

It is recommended that Members note and approve the payments

Agenda Item 10.2  
Report to Town Council 18<sup>th</sup> November 2019  
Bank Account Balances

Bank Account Balances as at 6<sup>th</sup> November 2019

	£
Community Direct Plus Account	82,748.63
Business Select Account	10,599.25
Business Select Account (Restricted Reserves)	18,553.10

Note the 2019 CIL payment of £7379.79 is held within the Community Direct Plus Account as expenditure against the CIL is anticipated.

Members to note the information.

### **Agenda Item 10.3**

#### **Report to Town Council 18<sup>th</sup> November 2019**

#### **Applications for Financial Assistance**

	£
Budget	6000
Commitment	2270
Available	3730

##### 1 Save the Children – Caerphilly Branch

The application is to support a local Christmas event to raise funds for Save the Children. The Town Council's policy states that only locally based groups of national UK wide organisations will be eligible for a grant. Based on the number of residents within the Town Council area a grant of £150 could be awarded. The expenditure would be authorised under the Local Government Act 1972, section 137.

##### 2 Caerphilly Art Society

The application is to support the holding of the annual art exhibition. Based on the number of residents within the Town Council area a grant of £250 could be awarded. A similar grant was awarded in 2018. The expenditure would be authorised under the Local Government Act 1972, section 145.

# CAERPHILLY TOWN COUNCIL/CYNGOR TREF CAERFFILI

## FINANCIAL ASSISTANCE - APPLICATION FORM

1. **NAME OF ORGANISATION** and Headquarters including address and principal area or place of operation.

Applications can only be considered from properly constituted groups. The Town Council's policy can be viewed on the website (<http://your.caerphilly.gov.uk/caerphillytc>).

Save the Children - Caerphilly Branch  
(Meetings held at Caerphilly Fire Station)

2. **PURPOSE OR ACTIVITIES OF ORGANISATION** - attach copy of Constitution or website link

\* please see attached sheet

3. **MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:**

Number of members/beneficiaries who are resident in the Town Council area (St. Martins and Morgan Jones Wards see attached map) Approx 12 in CTC. (16 on committee)

Note without this information your application will not be considered. Grant awards to Wales wide organisations will be capped to a maximum £100.

4. **MEMBERSHIP FEES**, if applicable £5 Annual + £1 per month

5. **PRESENT FINANCIAL POSITION:-** This should be as full as possible, but should at least detail funds held and outstanding debts and credits; attach latest Bank Statement for Organisation; and/or accounts.

Recently £1,700 has recently been transferred to Save the Children and at present £237 in our current account. (Bank account details can be provided if required).  
no debts

6. **PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:**

\* Save the Children Christmas evening at Towist Information Centre on Fri 13th Dec.

Grants cannot be made to individuals, profit making organisations or UK wide organisations unless there is a local branch which can demonstrate a requirement to raise funds for its own projects. The Town Council does not make loans.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.

### Additional Information:-

(2) The organisation was founded in Caerphilly over 60 years ago to raise money for 'Save the Children' while involving the local community in all our fundraising events. (i.e. Afternoon tea at the Twyn Community Centre, Quiz nights at Caerphilly Golf Club and events at the Towist Information Centre.

(6) Christmas Jumper Day is an annual event for 'Save the Children' and we have booked the TIC for a Cheese + Wine evening. (The hire of the venue is £90.) All profits will go to Save the Children.

# CAERPHILLY TOWN COUNCIL/CYNGOR TREF CAERFFILI

## FINANCIAL ASSISTANCE - APPLICATION FORM

1. **NAME OF ORGANISATION** and Headquarters including address and principal area or place of operation.

Applications can only be considered from properly constituted groups. The Town Council's policy can be viewed on the website (<http://your.caerphilly.gov.uk/caerphillytc>).

CAERPHILLY ART SOCIETY

2. **PURPOSE OR ACTIVITIES OF ORGANISATION** - attach copy of Constitution or website link

DEMONSTRATIONS BY PROFESSIONAL ARTISTS  
WORKSHOPS AND MEETING OF MEMBERS

3. **MEMBERSHIP OF ORGANISATION/OR BENEFICIARIES OF ACTIVITIES:**

Number of members/beneficiaries who are resident in the Town Council area (St. Martins and Morgan Jones Wards see attached map) 20 MEMBERS

Note without this information your application will not be considered. Grant awards to Wales wide organisations will be capped to a maximum £100.

4. **MEMBERSHIP FEES**, if applicable £35 p.a.

5. **PRESENT FINANCIAL POSITION:-** This should be as full as possible, but should at least detail funds held and outstanding debts and credits; attach latest Bank Statement for Organisation; and/or accounts.

END OF JULY - BALANCE £2458 IN DEPOSIT AC  
" " - BALANCE £3090 IN CURRENT AC  
SEPT - PURCHASED VIDEO EQUIPMENT £250

6. **PURPOSE FOR WHICH ASSISTANCE IS REQUIRED AND ESTIMATES OF COSTS:**

HOLDING ANNUAL ART EXHIBITION  
RENT FOR ONE WEEK OF HALL

Grants cannot be made to individuals, profit making organisations or UK wide organisations unless there is a local branch which can demonstrate a requirement to raise funds for its own projects. The Town Council does not make loans.

N.B. If insufficient space is provided for the information requested, please continue on another sheet.